



## PAYROLL INFORMATION

Employee Self Service Portal:

<https://blountcoal-ess.harrisschool.solutions/EmployeeSelfService/Account/Login>

If you have not already set up your account, please take a moment to do so.

You will need your employee number and SSN to register your account.

(Employee numbers are available from your school bookkeeper or Frontline login)

*Through this portal you can:*

- View & Print Check Stubs & W2's
- Update Tax Withholdings
- View Deductions
- Update Demographics

**PAYROLL CHANGES MUST BE SUBMITTED BY THE 15TH OF THE MONTH**

**Direct Deposit Changes must be made in person at the Blount County Board of Education**

### Telephone Numbers for Payroll Deductions

#### *Your First Call for Questions and Advice*

**PEEHIP:** 877-517-0020

**Retirement:** 877-517-0020

**BCBS DENTAL:** 877-455-1030

**Social Security:** 800-521-0073

**Prescriptions:** 800-363-9389

**Southland Dental:** 800-476-3010

**Express Scripts:** 800-363-9389

**VSP (vision):** 866-213-224

**American Fidelity Policies:** 800-662-1113

**National Life Group/ Value Teachers (403b):** 678-521-8859