

BOARD MEETING

Tuesday, March 26, 2024 at 6:00pm

MINUTES

I. REGULAR MEETING CALLED TO ORDER at 6:00pm – Roll Call, Flag Salute

Attendance: Bill Barnet, Joshua Cunningham, Mary Fickett, Michelle Matheson, and Superintendent Patricia Beathard.

- II. AUDIENCE PARTICIPATION/AGENDA ITEMS** - Agenda items are welcome, but depending on time, these issues are at the discretion of the board chairperson as to whether or not they are added to the agenda. At the conclusion of our meeting, audience members will have the opportunity to address items not on the agenda. The board encourages constructive and solution-oriented comments.

III. APPROVAL OF AGENDA (H000)

Josh Cunningham made a motion to amend the agenda to move VIII. a. to before the financial report as a courtesy to the guest presenting a donation. Motion carried.

IV. APPROVAL OF MINUTES

- a. February 27, 2024 Meeting Minutes (H000.1)

Mary Fickett made a motion to accept the February 27 meeting minutes. Motion carried.

- b. March 15, 2024 Special Meeting Minutes (H000.2)

Joshua Cunningham made a motion to accept the March 15 meeting minutes. Motion carried.

V. FINANCIAL REPORT

- a. Budget Status Report (H001)
- b. Cash Flow Spreadsheet (H002)
- c. AP Invoice Spreadsheet (H003)
- d. Enrollment Report (H004)

Debi Johnson gave the financial report.

VI. CONSENT AGENDA

- a. Payroll: February 2024 Final: \$104,288.24
- b. Vouchers, pre-approved/due before this Board meeting:

- GF AP Vouchers, 3/14/24, #4601975–4601983, \$7,075.20
- c. GF AP ACH Reimb. Vouchers, 3/27/24, #9000001010–#90000017, \$1,704.54
- d. General Fund AP Vouchers, 3/27/24, #4601984–4602008, \$43,498.93
- e. CPF Voucher, 3/29/24: #4698054, \$103,837.94
- f. Pre-approve Payments (4/12/24) due before the next Board meeting:
General Fund AP Vouchers: Phones, utilities, copier lease, Amazon Capital, credit card: estimate: \$5,865.00
- g. Payroll: March 2024 estimate: \$111,043.40
- h. **Second Read** - policies suggested by WSRMP to add to the Volunteer Packet
 - i. 5253 Maintaining Professional Staff/Student Boundaries (H01)
 - ii. 3205 Sexual Harassment of Students Prohibited (H02)
 - iii. 3143 Students District Notifications of Juvenile Offenders (H03)
 - iv. 5011 Sexual Harassment (H04)
- i. Approve 24-25 School Year Calendar (H05)
 - i. It matches Quilcene's calendar, except for early release dates

The calendar was not available. It will be brought to the April meeting.

- j. PUD is coming April 1 to cut down cherry trees and trees beside parking lot and install a parking lot streetlight.
- k. ICOS Update & Acceptance of Report of Building Condition Assessment – Modular Building (H06)
- l. Gym painting – Josh Bowers will slowly start painting areas that can be reached with a small ladder (wood walls) using a color voted on by staff and board

Joshua Cunningham made a motion to approve the consent agenda with the exception of item I. Motion carried.

VII. ACTION ITEMS

- a. Washington Reading Corps for 2024-2025 – 5 members – not to exceed \$35,000
 - i. An increase of \$10,000 over 2023-2024

Mary Fickett made a motion to accept the \$10,000 increase for Washington Reading Corps, not to exceed \$35,000. Motion carried.

- b. Bus barn floor project (H07)

Joshua Cunningham made a motion to table the bus barn floor project to April. Motion carried.

VIII. STATUS OF THE SCHOOL – SUPERINTENDENT'S REPORT

- a. Port Hadlock First Security Bank's Brinnon School Fundraiser
 - i. Anita Schmucker (VP, Branch Manager) to present check
- b. Threat Assessment trainings

- c. E-Rate Updates
- d. Washington School Improvement Framework 2023 identification – Foundational (H08)
- e. Transportation challenges
- f. Certificate of Appreciation presented to Brinnon School Student Transportation for Outstanding WSP School Bus Inspections (H09)
- g. Successful bus inspection on 3.26.24
- h. Talking with Jefferson County Transit about a bus shelter
- i. First read policy 1611 – Conflict of Interest Second Class District (H10)

Patricia Beathard gave the Status of the School.

IX. DISCUSSION TIME

- a. Board director appointment process

Bill Barnet suggested postponing the appointment process, extending the deadline for applicants to April 12. A special board meeting will be held April 16 for interviews.

X. FACILITIES

- a. Summer Facilities Project – update (H11)
- b. Joe Baisch is managing the permitting for the basketball court
- c. Roofing color – might be good to match modular building roof?

Patricia Beathard gave the Facilities report.

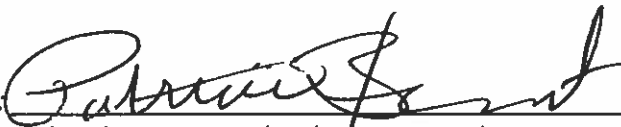
XI. BOARD MEMBERS REPORTS

XII. AUDIENCE PARTICIPATION

XIII. ADJOURNMENT

Mary Fickett made a motion to adjourn the meeting at 6:37pm. Motion carried.

Approval:  Date: 4/23/24
William Barnet, School Board President

Approval:  Date: 4/23/24
Patricia Beathard, Brinnon School Superintendent