

The Milwood Way

School Wide Policies and Practices

All students are expected to uphold and adhere to the following information.

You are responsible for understanding the provided information.



MILWOOD
MAGNET SCHOOL

Non- Negotiables- All students are expected to adhere to the Following list of policies as put in place by Kalamazoo Public Schools.

Students May Not

Wear a hat, hood, bonnet ,durag , sunglasses or have a backpack in class

Use headphones and/or earbuds during the instructional day unless being used for academic purposes

May not use cellphones during the instructional day

Eat unapproved food in classes or hallways

What is expected

Any item that is not allowed during the school day will remain in your locker

Headphones will remain in your locker, not to be worn around the school

Cellphones are to remain out of sight and to be silenced. “I was just checking” is not an acceptable excuse for having your cell phone



The Milwood Way

Students will consistently meet the non-negotiable expectations of the building.

Cell Phone Policy and Procedure

To support student engagement and minimize distractions:



Phone & Personal Device Expectations:

Cell phones, headphones, and EarPods are not allowed to be used or visible during the school day.

All devices should be kept in lockers or stored out of sight.

What happens if a student uses a device during the school day?

If a student is seen using a phone, headphones, or EarPods, school security will be notified.

The student will be asked to turn in the device, which will be secured in a locked box.

The student will receive a numbered lanyard that corresponds with their device.

Devices can be picked up at **2:20 PM**, at the end of the school day.



Repeated Violations

Students who continue to violate the cell phone policy will be placed on a daily **automatic device check-in plan**. This proactive step is meant to reduce classroom disruptions and support academic success.

The Milwood Way

Students will follow the KPS policy for no cellphones used during the school day

Dress Code

Basic Principle: Certain body parts must be covered for all students at all times. Clothes must be worn in a way such that the students torso and lower trunk are fully covered with opaque fabric.

Students Must Wear

- **A Shirt** (with fabric in the front, back, and on the sides under the arms), AND
- **Pants/jeans or the equivalent** (for example, a skirt, sweatpants, leggings, a dress or shorts), AND
- **Shoes.**

Students Cannot Wear

- Violent language or images.
- Images or language depicting/suggesting drugs, alcohol, vaping or paraphernalia (or any illegal item or activity).
- Bulletproof vest, body armor, tactical gear, or facsimile.
- Hate speech, profanity, pornography.
- Images or language that creates a hostile or intimidating environment based on any protected class or consistently marginalized groups.
- Accessories that could be considered dangerous or could be used as a weapon.
- Any item that obscures the face or ears.



The Milwood Way

All Milwood students will meet the expectations of the school dress code.

Tardy Policy

Students have 5 minutes between classes and are expected to be in their seats and ready to learn when the bell rings. We ask for your partnership by being in the halls and encouraging all students to be in class on time it truly makes a difference! Also, please be consistent in marking students tardy if they do not arrive to class on time.

Tardies 1-4: Teachers, please give students verbal reminders to arrive to class on time. If possible, send a message in Power Hub.



5th Tardy

- Student will receive a lunch detention
- Parent contact
- Student will be placed on Ms. Cooper's Tardy Caseload
- Complete Tardy and Goal Setting Form

10th Tardy

- Student will receive an after school detention
- Parent contact
- Increased support from Ms. Cooper
- Complete Tardy and Goal Setting Form
- Student will be placed on NO PASS List
- Student is eligible to move off list with 2 consecutive weeks of no tardies

15th Tardy

- Student will complete parent approved service hours or a one day out of school suspension
- Parent contact
- Increased support from Ms. Cooper
- Complete Tardy and Goal Setting Form
- Student will be placed on NO PASS List
- Student is eligible to move off list with 2 consecutive weeks of no tardies

20th Tardy

- Student will complete a one day out of school suspension
- Parent contact
- Increased support from Ms. Cooper
- Complete Tardy and Goal Setting Form
- Student will be placed on NO PASS List
- Student be on NO ACCESS
- Student is eligible to move off list with 2 consecutive weeks of no tardies

Student Code of Conduct

Student Responsibilities

Meet the standards of behavior in the Code of Conduct and abide by it

Be truthful about and accountable for your actions

Make an effort to correct and improve behaviors

Show respect for school property and respect the property of others

Student Expectations

Show and give respect to all staff members and students

Students will come to school to focus on their academic growth and work to support each other

Cultivate and support a safe learning environment for all students and staff



The Milwood Way

All students will come to school with the intention of being part of an academic community. Students will abide by the school districts code of conduct.

Reporting Issues

Student Center

If you are having an issue or need some help with a problem...

What students should do

Fill out an incident report in class, or pick one up in the student center to fill out.

Seek out the help of an adult to avoid further conflict

Proactively work with staff to solve the issue

What students can expect from the SC

Confidentiality for the person reporting and the person being reported

We will work to solve your issue in the student center or utilize Gryphon Place to help solve any issues



The Milwood Way

The students at Milwood will proactively work to solve conflicts in a positive and restorative way