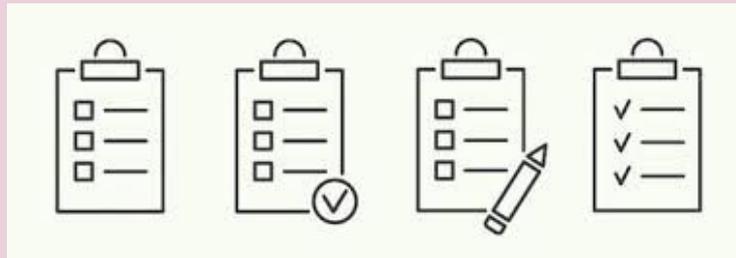




FCUSD

EMERGENCY PROCEDURES

For Students & Families
[Spanish Version](#)
[Farsi Version](#)



Train Together, Empower Communities, Ensure Campus Safety

Folsom Cordova Unified School District is committed to ensuring the safety of all of our students, staff and visiting community. We believe safety is built on meaningful networks, effective training, and a strong community partnerships.

Creating a culture of school safety isn't something that can be purchased—it must be cultivated from the ground up. It's essential to remember: when it comes to school safety, ***“everyday is game day, and everyone plays a role.”***

What steps are you taking each day to support the safety of our campuses?

Enhancing Campus Safety Procedures

Folsom Cordova Unified School District remains committed to continuously reviewing and improving our safety protocols to ensure the well-being of our students and staff. As part of this effort, we are introducing an additional procedure, “**HOLD,**” to further enhance campus safety.

Many of us are already familiar with the three key emergency response terms:

- **Shelter-in-Place**
- **Lockdown**
- **Evacuation**

To strengthen our preparedness, we are now adding:

- **HOLD** – A precautionary measure used when hallways or common areas need to be cleared, but there is no immediate danger to students and staff. This allows administrators and safety personnel to manage situations efficiently while minimizing disruptions to learning.

A detailed overview of all emergency procedures is provided to ensure that staff, parents and students are well-informed and prepared to respond effectively. Your cooperation and awareness play a vital role in maintaining a safe and secure learning environment for everyone.

Thank you for your continued commitment to campus safety.

HOLD

- Return to previous class OR remain in your classroom
- Continue business as usual until “All Clear”
- Listen and follow directions
- During Passing Period - go back to your previous class
- During Lunch - listen for instructions



Initiation of Hold might include:

- Campus disruption
- Potential dangerous activity in surrounding neighborhood
- Animal on campus

Shelter-In-Place



- Return to previous class OR remain in your classroom
- Your teacher CAN continue to teach but you cannot leave the room
- Follow appropriate hazard/safety strategies (drop, cover and hold, seal the room, consider evacuation)
- Listen and follow directions
- During Passing Period - go back to your previous class
- During Lunch - listen for instructions

Initiation of Shelter in Place might include:

- Earthquake
- Hazmat
- Weather

Lockdown



- Go to closest classroom or building
- Consider leaving campus if safer to do so
- Get out of sight
- Maintain Silence - silence cell phones
- Do NOT post on social media!
- Do NOT open the door
- Listen for further instructions

Initiation of Lockdown might include:

- Active Shooter or Armed intruder
- Threat of Violence
- Hostage Situation
- Disruptive or Dangerous Visitor

Evacuation (Fire, etc.)

- **Eyes and ears on your teacher!**
- Line up in a single file line
- **Leave belongings behind**
- Your teacher will direct you to a safe place outside where you line up (single file line)
- Remain quiet and follow directions until campus get the “all clear”



Initiation of Evacuation might include:

- Fire

***Together for Safety:
See Something, Say Something, Do Something.***

For more information about school safety on your campus, refer to the Comprehensive Safe School Plan (CSSP) available on your school's website.

To assist in strengthening school safety, consider joining the Safety Advisory Committee(SAC) by registering [SAC Registration Form](#) or contacting the Safe School's Office at (916) 294-9012. The SAC meets 4-5 times per school year.