

Ballston Spa Central School District

Board of Education

Regular Meeting August 20, 2025

Location: High School Library

Time: 7:00 pm

PRESENT: Carrie Chapman
Mathhew Dreher
Jason Fernau - Absent
Fabrizia Rodriquez
Dr. Julia Routbort Baskin
Timothy Turbiak
Katie Whittemore

STAFF PRESENT: Dr. Gianleo Duca, Superintendent of Schools
Brian Sirianni, Clerk of the Board

CALL TO ORDER

Katie Whittemore called the regular meeting to order at 7:00 p.m.

RECOGNITION

None

PUBLIC COMMENT

None

APPROVAL OF MINUTES

MOTION BY, Julia Routbort Baskin, seconded by Timothy Turbiak that the Board of Education approve the August 6, Regular Meeting minutes.

Ayes all

SUPERINTENDENT'S REPORT

DEIB Update – Sarah Johnson, Malta Ave Elementary School Principal gave a comprehensive presentation regarding:

2024-25 School Year accomplishments
2025-26 School Year goals

Dr. Routbort Baskin complimented and encouraged all of the accomplishments and hard work and asked how the expanded committee will get the upcoming goals accomplished. Principal Johnson explained future work sessions. Dr. Duca added thoughts regarding opportunities for participation. Ms. Whittemore asked how often the group is meeting- twice monthly; and asked about the format of meetings, and Ms. Johnson explained further.

Diane Irwin, Ballston Spa High School Coordinator discussed STEM Update and CTE Programs.

COMMITTEE REPORTS

Dr. Routbort Baskin: Facilities Committee Meeting recap. CS Arch will be presenting on September 3, 2025, reviewing the entire upcoming project.

CORRESPONDENCE

Ms. Whittemore reported there had been seven (7) correspondences to the Board since the last meeting, and shared the topics.

Dr. Duca reported eight (8) correspondences with the District and shared the topics of each.

ANNOUNCEMENTS

Kelly Delaney – Elliott Sports information, Open Houses information and Opening Day announcements. First day of classes is September 4, 2025. Next BOE meeting September 3, 2025. Check the District Website for more information.

OLD BUSINESS

None

NEW BUSINESS

Resolution #121 - Agreement for Cooperative Athletics- Girls Wrestling

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District, that the Inter-Municipal Agreement between Burnt Hills-Ballston Lake Central School District, Scotia-Glenville School District and the District, for a joint interscholastic Girls Wrestling program for the 2025-2026 school year, be and is hereby approved.

MOTION BY, Dr. Routbort Baskin, seconded by Timothy Turbiak that the Board of Education approve Resolution #121 – Agreement for Cooperative Athletics – Girls Wrestling

Ayes all

Resolution #122 - Agreement for Cooperative Athletics- Ice Hockey

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District, that the Inter-Municipal Agreement between Burnt Hills-Ballston Lake Central School District and the District, for a joint interscholastic Ice Hockey program for the 2025-2026 school year, be and is hereby approved.

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MOTION BY Dr. Routbort Baskin, seconded by Mr. Turbiak that the Board of Education approve Resolution #122 – Agreement for Cooperative Athletics – Ice Hockey

Ayes all

Resolution #123 - Agreement – Professional Services

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District, that the Renewal Agreement between the Office of Sheriff-Saratoga County and the District, to provide School Resource Officer (SRO) services for the 2025-2026 school year, be and is hereby approved.

MOTION BY Dr. Routbort Baskin, seconded by Mr. Turbiak that the Board of Education approve Resolution #123 – Agreement – Professional Services

Ayes all

Resolution #124 - Tax Certiorari Reserve Fund

BE IT RESOLVED, that the Ballston Spa Central School District Board of Education hereby funds the Tax Certiorari Reserve Fund, in the amount of \$244,000 from the available fund balance from the 2024-25 school year to be used in accordance with applicable laws for the purpose of funding tax certiorari proceedings, be and is hereby approved.

MOTION BY Mr. Turbiak, seconded by Mr. Turbiak that the Board of Education approve Resolution #124 – Tax Certiorari Reserve Fund

Ayes all

Resolution #125 - Retirement Contribution Reserve Fund

BE IT RESOLVED, that the Ballston Spa Central School District Board of Education hereby funds the Teachers' Retirement System Contribution Reserve Sub-Fund, in the amount of \$490,000 from the available fund balance from the 2024-25 school year to be used in accordance with applicable laws, be and is hereby approved.

MOTION BY Dr. Routbort Baskin, seconded by Mr. Turbiak that the Board of Education approve Resolution #125 – Retirement Contribution Reserve Fund

Ayes all

Resolution #126 - Authorization – Electronic Tax Collection

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District, hereby approves the use of electronic check and credit card payments for the payment of school District taxes at no cost to the District, and approves the use of Paya EFT, Inc. to provide electronic payment processing services, be and is hereby approved.

MOTION BY Dr. Routbort Baskin, seconded by Mr. Turbiak that the Board of Education approve Resolution #126 – Authorization – Electronic Tax Collection

Ayes all

Resolution #127 - Tax Rolls and Authorize Tax Levy

WHEREAS the Board of Education has been authorized by the voters at the Annual District Meeting to raise for the current budget of the 2025-2026 school year a sum not to exceed \$63,168,188.

THEREFORE BE IT RESOLVED THAT that the board fix the equalized tax rates by towns and confirm the extension of the taxes as they appear on the following described tax roll:

Town	Taxable Assessed Valuation	Total Tax Levy	Tax Rate Per \$1,000
Ballston	\$396,688,109	\$7,912,829	\$19.938651
Charlton	\$835,244	\$21,587	\$25.845717
Malta	\$2,331,211,587	\$29,523,438	\$12.661689
Milton	<u>\$1,228,224,940</u>	<u>\$25,710,334</u>	\$20.924171
TOTALS	\$3,956,959,880	\$63,168,188	

AND BE IT HEREBY DIRECTED THAT the tax warrant of this board, duly signed shall be affixed to the above-described tax rolls authorizing the collection of said taxes to begin September 4, 2025 and end November 3, 2025 giving the tax warrant an effective period of sixty days at the expiration of which time the tax collector shall make an accounting in writing to the board:

AND IT IS FURTHER DIRECTED THAT the delinquent tax penalties be fixed as follows: 1st 30-days penalty free period, 2nd 30-days interest of 2 percent added.

MOTION BY Dr. Routbort Baskin, seconded by Mr. Turbiak that the Board of Education approve Resolution #127 – Tax Rolls and Authorize Tax Levy

Ayes all

Resolution #128 - Tax Warrant

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District as follows:

To the collector of Ballston Spa Central School District, County of Saratoga, New York State, Amy Giaquinto, School Tax Collector

YOU ARE HEREBY COMMANDED:

1. To give notice and start tax collection on September 4, 2025 (in accordance with the provisions of Section 1322 of the Real Property Tax Law).

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2. To give notice that tax collection will end on November 3, 2025.
3. To collect taxes in the total sum of \$63,168,188 in the manner that collectors are authorized to collect town and county taxes in accordance with the provisions of Section 1318 of the Real Property Tax Law.
4. To make no change or alterations in this tax warrant or the attached tax rolls but shall return the same to the Board of Education. The Board may recall its warrant and tax roll for correction or errors or omissions in accordance with the provisions of Section 1316 of the Real Property Tax Law.
5. To forward by mail to each owner of real property listed on the tax rolls within ten days after the start of collection a statement of taxes due on his property on pre-numbered tax bill forms provided by the school District in accordance with the provisions of Section 922 of the Real Property Tax Law. To forward by mail, without interest penalties, to the office of the county treasurer a detailed tax bill of all state land parcels liable for taxes on the school tax rolls in accordance with provisions of Section 540 and 544 of the Real Property Tax Law.
6. To receive from each of the taxable corporations and natural persons the sum listed on the attached tax rolls without interest penalties when such sums are paid before the end of the first 30-days of the tax collection period. To add two percent interest penalties to all taxes collected during the second 30-days of the tax collection and to account for such sums as income due the school District.
7. To issue pre-numbered receipts only on forms provided by the school District in acknowledgment of receipt of payments of taxes and to retain, preserve and file exact carbon copies of all such receipts issued as required by Section 986 of the Real Property Tax Law.
8. To promptly return this warrant at its expiration and, if any taxes on the attached tax rolls shall be unpaid at that time, deliver an accounting thereof on forms showing by town the total assessed valuation, tax rate, the total tax levy, the total amounts collected and the total amounts remaining uncollected as required by Section 1330 of the Real Property Tax Law.

This warrant is issued pursuant to Section 910, 912 and 914 of the Real Property Tax Law and is delivered in accordance with Section 1306 and 1318 of this law. In accordance with Section 1318 of the Real Property Tax Law, the total amount of unexpended surplus funds in excess of 4% of the current school budget is \$ -0- . It is effective immediately after it is properly signed by a majority of the members of the board of education. This warrant shall expire on the date stated above unless a renewal or extension has been endorsed on the face of this warrant in writing in accordance with Section 318, subdivision 2 of the Real Property Tax Law.

MOTION BY Dr. Routbort Baskin, seconded by Mr. Turbiak that the Board of Education approve Resolution #128 – Tax Warrant

Ayes all

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Resolution #129 - Extension of Bid – Kitchen Equipment Maintenance

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District, that the extension of bid BS#112923AB for Kitchen Equipment Maintenance, be and is hereby approved.

MOTION BY Dr. Routbort Baskin, seconded by Mr. Turbiak that the Board of Education approve Resolution #129 – Extension of Bid – Kitchen Equipment Maintenance

Ayes all

Resolution #130 - Extension of Bid – Various General Construction, Electric, HVAC and Plumbing Projects

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District, that the extension of bid BS#022023 for General Construction, Electric, HVAC and Plumbing Projects, be and is hereby approved.

MOTION BY Dr. Routbort Baskin, seconded by Mr. Turbiak that the Board of Education approve Resolution #130 – Various General Construction, Electric, HVAC and Plumbing Projects

Ayes all

Resolution #131 - Award of Bid –Top Dressing

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District, to award the bid for Equipment Removal, as follows, be and is hereby approved:

<u>Contractor</u>	<u>Amount</u>
SM Gallivan LLC	\$73.95/ton
98 Niver Street	
Cohoes, NY 12047	

MOTION BY Dr. Routbort Baskin, seconded by Mr. Turbiak that the Board of Education approve Resolution #131 – Award of Bid – Top Dressing

Ayes all

Resolution #132 - Field Trip- Clean Tech ECHS

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District, to grant permission for the Clean Tech ECHS Team to travel to Des Moines, IA, October 21-24, 2025, be and is hereby granted.

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MOTION BY Dr. Routbort Baskin, seconded by Mr. Turbiak that the Board of Education approve Resolution #132 – Field Trip – Clean Tech ECHS

Ayes all

Resolution #133 - Placement of Students with Disabilities

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District, that the said Board arrange placement of the following students as recommended by the District Committee on Special Education, effective August 20, 2025 be and are hereby approved:

Student #279054	Student #25435	Student #278624
Student #276898	Student #280166	Student #279424
Student #278592	Student #280965	Student #271439
Student #280232	Student #276553	Student #280988
Student #279815	Student #274034	Student #277738
Student #280821	Student #281033	Student #278049
Student #279638	Student #25239	Student #25240
Student #276345	Student #280709	Student #279527
Student #280829	Student #279349	Student #279619
Student #280900	Student #280953	Student #280151

MOTION BY Dr. Routbort Baskin, seconded by Mr. Turbiak that the Board of Education approve Resolution #133 – Placement of Students with Disabilities

Ayes all

Resolution #134 - Placement of Preschool Students with Disabilities

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District, that the said Board arrange placement of the following students as recommended by the District Committee on Preschool Special Education, effective August 20, 2025 be and are hereby approved:

Student #279678	Student #281045	Student #280935
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MOTION BY Dr. Routbort Baskin, seconded by Mr. Turbiak that the Board of Education approve Resolution #134 – Placement of Preschool Students with Disabilities

Ayes all

Resolutions #135 - #150 are recognized as a consent agenda for the purpose of Board of Education action.

Resolution #135 - Resignation for the Purpose of Retirement

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BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District that the resignation for the purpose of retirement of the employee(s) listed below, with effective date(s) shown, be and is (are) hereby approved.

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Jeannine Gasparini	Special Education Aide	8/14/25

Resolution #136 - Resignation

BE IT RESOLVED, that the Board of Education of the Ballston Spa Central School District hereby accepts the resignation of the employee(s) listed below, with effective date(s) shown, be and is (are) hereby approved:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
McKenna Cooper	Teaching Assistant	8/13/25
Heather Hojnicky	School Aide	8/31/25
Michelle Mazur	Teaching Assistant	8/05/25
Brittany Warfield	School Nurse	8/31/25

Resolution #137 - Rescission of Appointment

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District that the appointment of Alison Eidelhoch, previously approved by the Board at their meeting held August 6, 2025 in Resolution #106, is hereby rescinded, be and is hereby approved.

Resolution #138 - Tenure Appointment

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, by the Board of Education of the Ballston Spa Central School District that the following persons be awarded tenure, be and are hereby approved:

<u>Name</u>	<u>Tenure Area</u>	<u>Commencement Date</u>
Krystin Mancini	Elementary Education	8/31/25

Resolution #139 - Appointment – Instructional – Part-time

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District that the following person(s) be appointed to the part-time position(s) indicated below, with salary and effective date(s) shown, be and is (are) hereby approved:

<u>Name/Position</u>	<u>Certification Status</u>	<u>Salary/Step</u>	<u>Effective Dates</u>
Cameron Brunson/ Teacher (.4)	NYS Initial, Social Studies 7-12	\$52,500/yr. Step 1+30 (pro-rated)	9/01/25-6/30/25

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Resolution #140 - Appointment – Instructional Long-Term Substitute

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District that the following person(s) be appointed to instructional position(s) as indicated below, with salary and effective dates shown, be and is (are) hereby approved:

<u>Name / Position</u>	<u>Certification Status</u>	<u>Salary / Step</u>	<u>Effective Dates</u>
Lily Tetreault/Teacher	NYS Initial, Childhood Ed 1-6	\$51,600/yr. Step 1+12 (pro-rated)	9/01/25-12/05/25

Resolution #141 - Appointment – Teaching Assistant

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District that the following person(s) be appointed to position(s) indicated below, with salary and effective date(s) shown, be and is (are) hereby approved:

<u>Name</u>	<u>Tenure Area</u>	<u>Certification Status</u>	<u>Salary/Step</u>	<u>Effective Dates</u>
Heather Hojnicky	Teaching Assistant	NYS Teaching Assistant Level 1	\$25,449/yr. Step 5	9/01/25-8/31/29

Resolution #142 - Permanent Appointment

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District that the following person(s) be granted permanent appointment to the position(s) indicated below with effective date(s) shown, be and is (are) hereby approved:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Kimberly Capparella	Special Education Aide	9/03/25
Katherine LaCross	Cleaner	8/26/25
Kimberly Lewis	Special Education Aide	9/01/25
Kelly Lucarelli	Assistant Coordinator for Purchasing	8/06/25
Carol Mulvihill	Cleaner	9/03/25
Stefan Naumowicz	Network Technician	8/05/25
Amanda O'Neil	Cleaner	8/26/25
Amber Stasiak	School Aide	9/01/25

Resolution #143 - Appointment – Support Services

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District that the following person(s) be granted appointment to the probationary position(s) indicated below, with hours, rate and effective date(s) shown, be and is (are) hereby approved:

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<u>Name</u>	<u>Position</u>	<u>Max. Hrs./Wk.</u>	<u>Rate</u>	<u>Effective Dates</u>
Mackenzie Doyle	School Aide	22.5	\$17.89/hr.	9/01/25-8/31/26
Lois McClements	Bus Driver	25	\$26.80/hr.	9/01/25-8/31/26
Carole Schebora	Bus Driver	25	\$26.80/hr.	9/01/25-8/31/26

Resolution #144 - Appointment – Support Services

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District that the following person(s) be appointed to the position(s) indicated below for the 2025-2026 school year, with hours and rate shown, be and is (are) hereby approved:

<u>Name</u>	<u>Position</u>	<u>Max Hrs./Wk.</u>	<u>Rate</u>
April Bunt	Substitute Clerical	40	\$21.27/hr.
Christine Bush	Substitute Clerical	40	\$21.27/hr.
Nora Manion	Student Lifeguard	30	\$17.34/hr.

Resolution #145 - Appointment – Adult Education Instructors

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District, that the following person(s) be appointed as Adult Education Instructor(s) with effective date(s) shown, be and is (are) hereby approved:

<u>Instructor Name</u>	<u>Rate</u>	<u>Effective Date</u>
Jess Curiale	\$26.19/hr.	9/17/25-12/03/25
Vincent Rodriguez	\$26.19/hr.	9/16/25-12/02/25

Resolution #146 - Appointment – Co-Curricular Clubs and Activities

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District that the following person(s) be appointed to the advisor position(s) to the following clubs and activities for the 2025-2026 school year, with stipend shown, be and is (are) hereby approved:

<u>Name</u>	<u>Title, Location</u>	<u>Stipend</u>
Malin Noto	Odyssey of the Mind, WR	\$998

Resolution #147 - Appointment – Extra Duties

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District that the following person(s) be appointed to the position(s) indicated below for the 2025-2026 school year, with rate shown, be and is (are) hereby approved:

<u>Name</u>	<u>Title, Location</u>	<u>Rate</u>
Miranda Eldridge	Lunch Supervision, MT	\$1,885/yr.

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Patrick Grevelding Lunch Supervision, MT \$1,885/yr.

Resolution #148 - Appointment – Instructional Summer Work

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District that the following person(s) be appointed to the position(s) indicated below for the summer of 2025, with rate shown, be and is (are) hereby approved:

<u>Name</u>	<u>Position, Location</u>	<u>Number of Days</u>	<u>Rate</u>
Megan Allen	Speech, WR	1	\$307.17
Lauren Connors	Teacher, MT	1	\$289.82
Stacy DiStefano	Teaching Assistant, DW	5	\$158.89
Paul Gronau	Teacher, WR	1	\$566.38
Reid Keefe	Psychologist, WR	1	\$320.66
Christine LaPorta	Teacher, HS	3	\$588.67
Lindsay Madigan	Social Worker, WR	1	\$296.19
Rhonda Mascardi	Teaching Assistant, DW	3	\$149.42
Anthony Simiele	Teacher, MS	1	\$526.23
Amy Wert	Teacher, HS	1	\$329.72

Resolution #149 - Appointment - Summer Curriculum Work

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District that the following person(s) be appointed to conduct summer curriculum work, for summer of 2025, with rate shown, be and is (are) hereby approved:

<u>Name</u>	<u>Number of days</u>	<u>Rate</u>
Cameron Brunson	3	\$270.59
Stephanie Church	1	\$270.59
Catrina Clendenin	1	\$270.59
Vikki Diamantopoulos	3	\$270.59
Olivia Eggleston	3	\$270.59
Holly Fleming	3	\$270.59
Erika Grevelding	1	\$270.59
Reanna Guerette	3	\$270.59
Lauren Hayes	3	\$270.59
Christine LaPorta	1	\$270.59
Jenifer Lemery	1	\$270.59
Shannon Mahoney	3	\$270.59
Nathan Miller	3	\$270.59
Caroline Motler	3	\$270.59
Guiliana Pritchard	3	\$270.59
Christine Santandrea	1	\$270.59
Ashley Schaible	3	\$270.59

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Christopher Schroeder	1	\$270.59
Marion Shorey	1	\$270.59
Anthony Simiele	1	\$270.59
Sarah Unser	1	\$270.59
Ethan Waters	3	\$270.59

Resolution #150 - Appointment – Summer School Support Services

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District that the following person(s) be granted appointment to the position(s) indicated below, with rate and effective dates shown, be and is (are) hereby approved:

<u>Name</u>	<u>Position</u>	<u>Rate</u>	<u>Effective Dates</u>
Carole Schebora	Bus Driver	\$26.80/hr.	8/25/25-8/31/25

MOTION BY, Dr. Routbort Baskin, seconded by Mr. Turbiak that the Board of Education approve Resolutions #135 - #150

Ayes all

BSATA, BSTA, CSEA, and PTA

None

PUBLIC COMMENT

None

ADJOURNMENT

Ms. Whittemore announced the next meeting will be September 3rd, 2025.

MOTION BY, Dr. Routbort Baskin, seconded by Mr. Turbiak that the Board of Education adjourn to executive session to discuss employment of a particular person and a student matter at 7:35 p.m., not to return to the regular meeting.

Ayes all

Respectfully submitted,

Brian Sirianni
Clerk of the Board