

**Board of Directors:**

Josh Seek
Rob Serviss
Shaunna Ballas
Jay Hagen
Sherri Larkin

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SCHOOL BOARD MEETING MINUTES

Wednesday, August 13, 2025

Resource Service Center

Closed Session • 5:00pm - Regular Meeting • 6:00pm

The Board meeting on August 13, 2025, was held in-person and also used the Zoom meeting platform.

ZOOM BOARD MEETING INVITE:

Join from PC, Mac, iPad, or Android:

<https://snohomishsd.zoom.us/j/96729103582?pwd=L9R0hJq7ZMgqSjE9LCGCLfSVRgi9QI.1>

Passcode:659987

Phone one-tap:

+12532050468,,96729103582# US

Join via audio:

+1 253 205 0468 US

Webinar ID: 967 2910 3582

International numbers available: <https://snohomishsd.zoom.us/j/96729103582?pwd=L9R0hJq7ZMgqSjE9LCGCLfSVRgi9QI.1>

CLOSED SESSION (5:00PM) – PSE Negotiations Update**PLEDGE OF ALLEGIANCE**

Vice President Rob Serviss called the regular meeting of the Board of Directors of Snohomish School District No. 201 to order at 6:00pm with the Pledge of Allegiance. In attendance were Mr. Hagen, Ms. Ballas, and Ms. Larkin. Mr. Seek was excused.

PUBLIC HEARING – Budget 2025-2026

The public hearing opened at 6:01pm. Mr. Laufmann, Executive Director of Business Services gave an overview of the 25-26 proposed budget. The General Fund is the operating fund of the district. It is used for all instructional and regular operations of the school district.

Proposed Budget Summary

Beginning fund balance (9/1/25)	\$17,743,466
Revenue	\$209,847,533
Expenditures	\$211,108,222
Transfer out	\$0
Addition (reduction) to fund balance	(\$1,260,688)
Ending fund balance	\$16,482,777

Public Hearing (Continued)

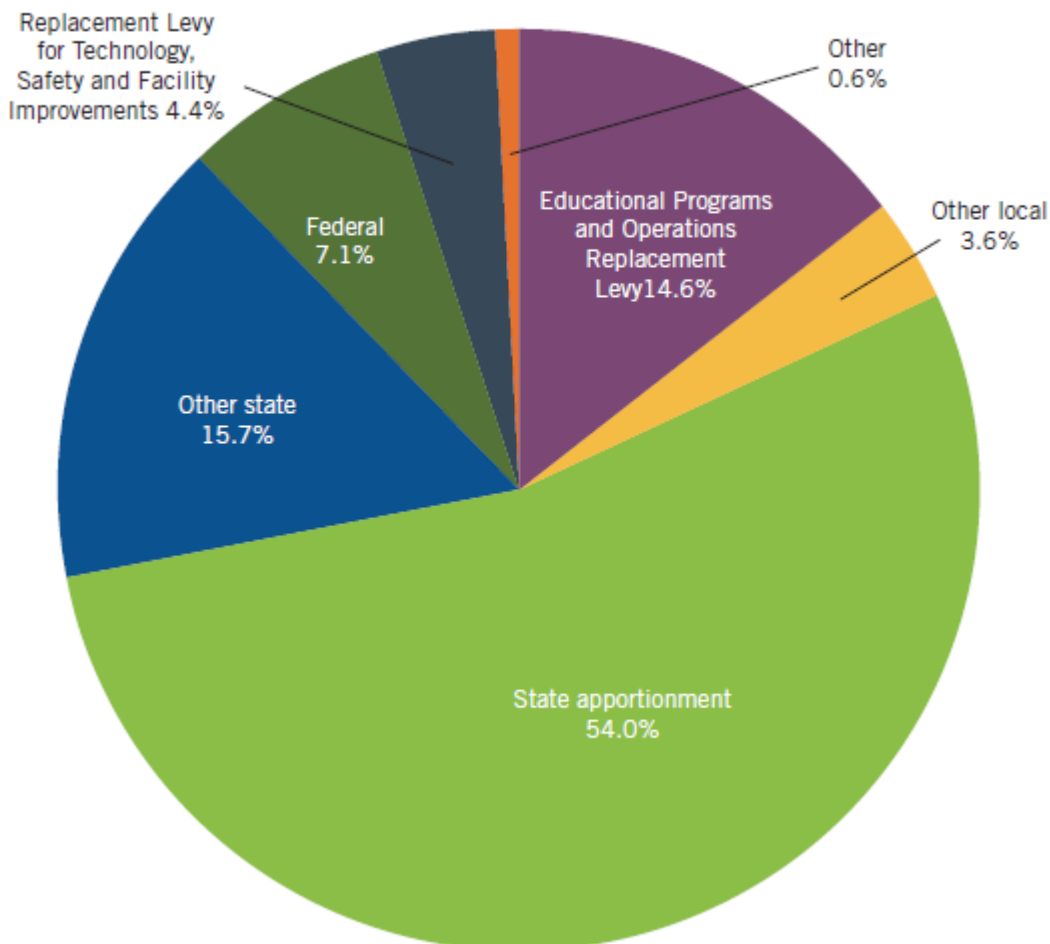
Enrollment is very important to the budget. The district is anticipating an additional 105 students over the 24-25 school year. Enrollment continues to increase but is still not to pre-pandemic levels. We have hired some additional staff due to increased enrollment. Some of the staff openings were to fill some long-term sub positions. We have also hired some staff to replace some contracted positions. The district also hired a new JROTC instructor. For administrative staff we added just over 1.0FTE position. The goal is to keep staffing at 80-85% of a school district's budget. Currently, the district is at 82%.

Staffing Allocations

	Budget			
Staffing FTE counts	2022-2023	2023-2024	2024-2025	2025-2026
Certificated FTE	572.88	586.84	592.41	613.13
Classified FTE	297.86	317.36	317.36	344.99
Certificated Admin FTE	46.00	45.96	46.40	47.60
Classified Admin FTE	14.70	17.73	17.55	17.55
Total Staffing FTE	931.43	967.90	971.03	1,023.27

Revenues

Where does the money come from?



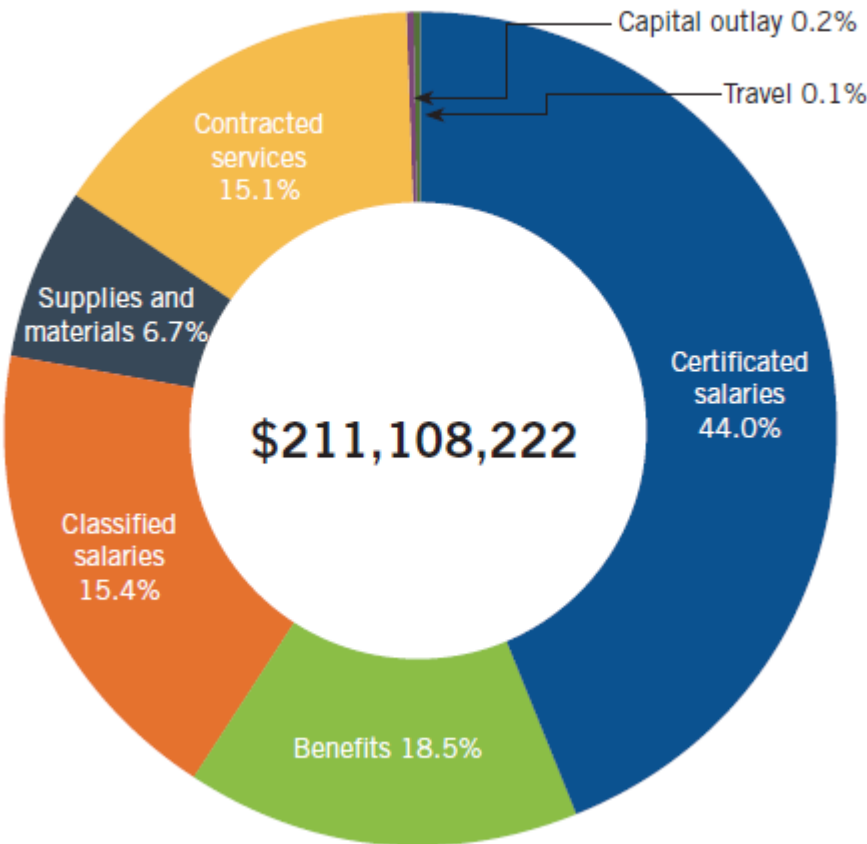
Public Hearing (Continued)

The district receives over \$200M in revenue. The state provides 70% revenue of our budget, 19% of our budget is levy related and 7% is Federal revenue.

Revenue Funding Source	2025-2026 Projected	Percentage
Educational Programs & Operations Replacement Levy	\$30,659,192	14.6%
Other Local	\$7,50,614	3.6%
State apportionment	\$113,270,869	54%
Other state	\$32,984,017	15.7%
Federal	\$14,889,608	7.1%
Technology, Safety & Facility Replacement Levy	\$9,330,000	4.4%
Other	\$1,263,233	0.6%
Total projected revenue	\$209,847,533	100%

Expenditures

Where does the money go?



Public Hearing (Continued)

Expenditures by Object	2025-2026 Projected	Percentage
Certificated salaries	\$92,984,678	44.0%
Classified salaries	\$32,484,537	15.4%
Employee benefits	\$39,109,604	18.5%
Supplies & materials	\$14,073,028	6.7%
Contracted services	\$31,842,615	15.1%
Travel	\$155,151	0.1%
Capital outlay	\$458,609	0.2%
Total Expenditures	\$211,108,222	100%

Materials, supplies and operating expenditures (MSOC) are the expenditures in the General Fund that are not salaries or employee benefits. This includes classroom supplies, textbooks, library books, technology, insurance, utilities, fuel, and other items. The state allocation for MSOC is \$14,395,318.

The Capital Projects Fund is utilized for the purchase of land, the construction and equipping of new facilities, and the installation of major system and facility renovations. The Capital Projects Fund is where the revenue from the Replacement Levy for Technology, Safety and Facility Improvements is deposited before being transferred to the General Fund. The Debt Services Fund is used to account for the payment of principal and interest on outstanding bonds and other long-term liabilities. The Associated Student Body (ASB) fund is for the extracurricular benefit of the students. Under adult supervision, the student government determines the fund budget, and which activities will be funded. The projected budget for ASB was brought to the Board for review last May and will be included in the final budget approval. The Transportation Vehicle Fund is used for the purchase or major repair of school buses for student transportation to and from school.

A motion to close the public hearing was made by Ms. Ballas and seconded by Mr. Hagen. The motion carried 3-0.

PUBLIC COMMENT

A parent and community member came to speak to the Board about district transfer students that attend our district schools. She said the amount of transfer students the district has puts a burden on the taxpayers. We do get state allocated money for the students, but it doesn't make up the difference in how much educating the transfer students costs. Schools are overloaded in portables, and it is not fair for students playing in athletics. She would like to know the number of students that attend from other districts. Dr. Kultgen will follow up with her regarding the number of transfer students we have.

APPROVAL OF MINUTES

A motion to approve minutes from the Regular Board Meeting on July 23, 2025, was made by Mr. Hagen and seconded by Ms. Ballas. The motion carried 3-0.

AGENDA REVISIONS

Revised Consent Agenda:

(b) Request Approval of the Revised Personnel Report

Add to New Business

(a1) Request Approval the PSE Labor Contract

A motion to approve the agenda revisions was made by Ms. Ballas and seconded by Mr. Hagen. The motion carried 3-0.

CONSENT AGENDA

(a) Request Approval of Warrant Issued July 16 – July 31, 2025:

FUND	DIST. DATE	WARRANT FROM	WARRANT TO	DIST. TOTAL
GENERAL				
ACCOUNTS PAYABLE Prepaid	07/31/25	647323	647388	\$15,168.95
	07/31/25	647389	647403	356,280.88
	07/31/25	647404	647541	2,250,950.04
Electronic Transfer	07/22/25	250000002	250000002	13,050.42
Electronic Transfer	07/22/25	250000003	250000003	102,741.83
Cancel Warrants	07/22/25	*	*	(19.99)
TOTAL ACCOUNTS PAYABLE				<u>\$2,738,172.13</u>
PAYROLL	07/31/25	646844	646868	86,700.64
	07/31/25	646869	646890	2,327,261.47
	07/31/25	646891	646891	1,067.41
	07/31/25	647265	647312	46,768.69
	07/31/25	647313	647322	108,233.41
Electronic Transfer	07/31/25	*	*	4,033,498.38
Electronic Transfer	07/31/25	*	*	(2,110.35)
Electronic Transfer	07/31/25	*	*	2,110.35
Electronic Transfer	07/31/25	*	*	148,736.94
Electronic Transfer	07/31/25	*	*	<u>6,545,342.49</u>
TOTAL PAYROLL				<u>\$13,297,609.43</u>
TOTAL GENERAL FUND				<u>\$15,679,500.68</u>
TOTAL CAPITAL PROJECTS				<u>\$284,262.48</u>
TOTAL ASB				<u>\$72,018.40</u>
TOTAL PRIVATE PURPOSE TRUST				<u>\$0.00</u>
TOTAL TRANS. VEHICLE FUND				<u>\$0.00</u>
TOTAL ALL FUNDS				<u>\$16,035,781.56</u>

CONSENT AGENDA (Continued)

(b) Request Approval of the Revised Personnel Report

EMPLOYEE	ASSIGNMENT	LOCATION	EFFECTIVE DATE
CERTIFIED			
<u><i>Appointment (Non-Continuing)</i></u>			
Parker Devereux	1.0FTE Math	Centennial Middle	09-01-25
Melissa Gray	0.38FTE Music Overload	Cathcart Elem.	09-01-25
Capreese Talbot	0.263FTE PE Overload	Cathcart Elem.	09-01-25
<u><i>Appointment (Continuing)</i></u>			
Louis Freda	1.0FTE JROTC Instructor	Snohomish High	09-01-25
<u><i>Request for Revision of Dates of Previously Approved Leave of Absence</i></u>			
Erin Hjorten	1.0FTE Kindergarten	Machias Elem.	11-07-25 through 06-12-26
<u><i>Request for Leave of Absence</i></u>			
Sarah Bracken	1.0FTE Psychologist	Special Education	09-16-25 through 10-24-25
Brandon Juhl	0.6FTE English	Snohomish High	2025-2026
<u><i>Resignation</i></u>			
Sloane Oxley-Barnes	1.0FTE SSC	Little Cedars Elem.	06-20-25
Christina Vaagen	1.0FTE Grade 4	Cascade View Elem.	06-20-25
CLASSIFIED			
<u><i>Appointment</i></u>			
Brayden Corwin	6hr Para A	Glacier Peak High	09-03-25
Karter Perkins	8hr Admin Asst. Registrar	Snohomish High	08-13-25
Eliza Siracusan	3hr Para A	Parent Partnership	09-03-25
Paula Wagner	8hr Admin Asst. K-12	Resource Service	08-07-25
<u><i>Request for Leave of Absence Student Success</i></u>			
Jacob Boldrin	8hr Maintenance	Operations	09-08-25 through 12-01-25
Kaitlyn Wheeler	7hr Para B	Little Cedars Elem.	09-03-25 through 11-28-25
<u><i>Resignation</i></u>			
Jonnie Eames	8hr Admin Asst. Athletics	Glacier Peak High	06-27-25
Sydney Hill	5.25 Para A	Glacier Peak High	06-20-25
Stacy Kromer	5.25hr Para A	Valley View Middle	06-20-25
Hannah Young	6.5hr Para B	Valley View Middle	06-20-25

(c) Request Approval of the Interagency Agreement with Everett Community College for College in the High School for 2025-2026

A motion to approve the revised consent agenda was made by Ms. Ballas and seconded by Ms. Larkin. The motion carried 3-0.

NEW BUSINESS

(a1) Request Approval of the PSE Labor Contract

Dr. Kultgen recognized both bargaining teams and thanked them for their time in reaching an agreement.

NEW BUSINESS (Continued)

A motion to approve the PSE labor contract was made by Ms. Ballas and seconded by Ms. Larkin. The motion carried 3-0.

(a) Bond Refinancing Discussion

Based on interest rates the district is evaluating if we should refinance our bonds this fall. With the retirement of Jim McNeil, our long-time bond counsel, the district is now using Faith Pettis from the law firm Pacifica. She provides legal guidance and prepares the bond resolution for the district. Mark Prussing from the ESD 112 develops bond sale goals and plans, reviews all documentation, develops or reviews ratings strategy and presentation materials and evaluates interest rates of bonds and provides a recommendation to the district. Trevor Carlson from Piper Sandler participates in underwriting the bonds, buys the bonds from the district and resells them to investors. He coordinates the closing and receipt of the funds.

This is the first opportunity the district has to refinance our bonds. It is required that districts keep bonds 10 years before they are sold. Trade tariffs this spring virtually shut down the US municipal bond market in April, causing interest rates to rise sharply. While interest rates have risen since the presidential election, municipal bond rates remain low relative to historical rates.

The district is evaluating the potential refund of the 2016 UTGO Bonds if refunding would result in significant interest savings for taxpayers. The district has a very good credit rating of a Aa3 from Moody's ratings. This allows the district to participate in the Washington State School District Credit Enhancement Program (State Guarantee Program).

Preliminary Refunding Results

Refunding Bond Candidates

Bonds Issued:	2016
Principal of Refunding Candidates	\$50,815,000
Callable Maturities	2026-2030
Final Maturity	12/1/2030
Average Coupon	5.00%
Call Date	12/1/2025

Projected Refunding Results

Date of Refunding	Fall 2025
Interest Rates	Current
Maturities Included	All callable
Principal of New Bonds	\$50,315,000
Final Maturity	12/1/2030
True Interest Costs	2.95%
Total Savings – Net of costs	\$1,663,000
Present Value of Savings as % of Old Bonds	3.52%

Next steps include at the next Board meeting there will be a resolution for the Board to approve delegating the authority for Dr. Kultgen to approve the sale of the bond. Our bond counsel will

NEW BUSINESS (Continued)

keep an eye on the conditions to see when the right time would be to sell the bonds. Around November 4 is the anticipated bond sale date to lock in the interest rates. If the conditions do not look right the bond counsel will hold off on selling the bonds.

- (b) Request Approval to Purchase a Type D Diesel Bus from Bryson Sales in the Amount of \$238,585.74

This bus is to replace the bus that was lost in a fire. It will be a diesel bus with an undercarriage that will be mostly used for field trips.

A motion to approve the purchase of a Type D diesel bus from Bryson Sales in the amount of \$238,585.74 was made by Mr. Hagen and seconded by Ms. Ballas. The motion carried 3-0.

- (c) Request Approval to Purchase Six Type A Buses from Northwest Bus Sales in the Amount of \$728,805 and Surplus Seven Buses

Mr. Hagen stated that it seems we are buying different buses from various companies now. It used to be that we tried to buy the same brands so that parts were easier to get. Mr. Laufmann said this purchase is for small buses and that the parts are standardized in small buses with just a few variations. Mr. Hagen said it is important to note that these buses depreciate out after eight years. It is a great time to trade them in, so we get some value for them.

A motion to approve the purchase of six Type A buses from Northwest Bus Sales in the amount of \$728,805 and surplus seven buses was made by Ms. Larkin and seconded by Ms. Ballas. The motion carried 3-0.

- (d) Policy 5006- Unprofessional Conduct (First Consideration)

Mr. Pernat, Executive Director of Human Resource Services said there were some very minor changes to the policy that include changing the title and clarifying it is for certificated and classified staff.

SUPERINTENDENT'S REPORT

- Last week was the admin retreat. Our cabinet did a great job kicking things off on the new school year.
- Summer Stretch will be August 20-22, it is a time of Professional Development for staff.
- New Hire Welcome Day is Monday, August 18th.
- Kids' Café has served 12,833 meals as of yesterday. (4,397 breakfasts and 8,436 lunches).
- Dorian will be here at the RSC on Friday, August 29 from 8-10am for photos. Please stop by and get a new photo taken.
- Coffee with Kent meetings begin Wednesday, September 17 and will be monthly from 9-10am.

SCHOOL BOARD COMMENTS

- Ms. Ballas thanked for everyone for showing up at the meeting today. She gave a shout out for Summer Academy. She attended the performances readings where the kids did a fantastic job.
- Mr. Hagen thanked the staff for doing a great job on the new school calendar for this year.
- Ms. Larkin thanked the bargaining team for all of their hard work and getting ready for school to start.
- Mr. Serviss was appreciative of all of the time people put in during the summer.

The regular meeting was adjourned 7:02pm.

Verified by:

Kent Kultgen, Ed.D.
Secretary to the Board of Directors

Josh Seek
President of the Board of Directors