

INDEPENDENT SCHOOL DISTRICT 196
Rosemount-Apple Valley-Eagan Public Schools
Educating, developing, and inspiring our students for lifelong success.

Series Number 702.2.3AR Adopted December 2000 Revised July 2025

Title Budget Advisory Council

1. **Purpose** – The purpose of the Budget Advisory Council (BAC) shall be to:
 - 1.1 Ensure active community participation in and enhance community understanding of the district's budget planning process, and
 - 1.2 Provide input to the board and administration on budget plans that support district goals, policies and initiatives.
2. **Role**
 - 2.1 The BAC shall promote the district's budget reduction suggestion program, review submitted suggestions and, as appropriate, provide input regarding budget changes to the school board.
 - 2.2 The BAC shall provide the board and administration with input on:
 - 2.2.1 spending priorities and effective utilization of the district's limited financial resources;
 - 2.2.2 cost effectiveness of programs and services;
 - 2.2.3 ways to decrease expenditures and increase revenue, and
 - 2.2.4 short-term and long-term financial planning.
 - 2.3 The BAC shall review long-range financial projections.
 - 2.4 The BAC shall study and provide input on specific financial issues or areas of the budget, as identified by the BAC, the School Board or the administration.
3. **Membership**
 - 3.1 The BAC will be composed of up to 15 individuals who are stakeholders in the school district (a district resident, the parent or guardian of a district student, a district employee, or a district high-school student).
 - 3.1.1 At least seven members must be parents/guardians or other community residents.
 - 3.1.2 A district employee who is a district resident may not also count as a parent/guardian or community resident.
 - 3.1.3 One member must represent district principals.
 - 3.1.4 One member must represent district licensed staff.
 - 3.1.5 One member must represent district non-licensed staff.
 - 3.1.6 At least one member must have a school-aged child or children.
 - 3.1.7 All members should generally have, but are not required to have, some expertise, understanding and/or background in financial matters and budgeting (e.g., accounting, banking, economics, etc.).
 - 3.2 The district's director of finance and operations and the three members of the School Board shall serve as ex-officio members of the BAC and do not count toward the total committee make-up count of up to 15 individuals.
 - 3.3 Terms of Office
 - 3.3.1 Terms of Office shall begin on July 1 and end on June 30. Terms of office for all BAC members other than high school student members shall last for three years, and shall be staggered with one-third of the positions up each year.

- 3.3.2 Terms for high school student members will be for one year, with an option for a one year renewal, while the student maintains continued enrollment within the district. A student's term of office will terminate when their enrollment with the district ends. The School Board will approve the stakeholder members.

4. Meetings

- 4.1 The BAC will hold at least four meetings each year, as determined by the council.
- 4.2 BAC meetings will be publicized on the district website.
- 4.3 BAC meetings will be open to the public. The BAC may, at its discretion, permit members of the public to address the council.
- 4.4 The director of finance and operations ensures that minutes are taken at each meeting and maintains a copy in district records.