ALLEN EAST BOARD OF EDUCATION

MINUTES

TUESDAY, AUGUST 26, 2025

MEDIA CENTER

REGULAR SESSION

7:00 P.M. **Business Meeting**

This meeting is a meeting of the Board in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.

1. CALL TO ORDER:

The Allen East Board of Education was called to order at 7:00 P.M. by President, Kyle Miller.

2. ROLL CALL:

Emerick X Hershberger X Jones X Miller X Werling X

3. PLEDGE OF ALLEGIANCE: Recited.

4. HEARING OF THE PUBLIC/DISCUSSION: NOT TO EXCEED THIRTY (30) MINUTES – THREE (3) MINUTES PER INDIVIDUAL COMMENT – PER BOARD POLICY O.R.C. 3313.20.

5. ACCEPTANCE OF AGENDA: (#0825-2340)

Brian Hershberger moved and Jason Werling seconded.

Discussion:

Emerick yea Hershberger yea Jones yea Miller yea Werling yea

6. APPROVAL OF MINUTES: (#0825-2341)

The "Record of Proceedings" of the July 15, 2025 regular session meeting has been read and distributed by the Treasurer/CFO

Sara Jones moved and Steve Emerick seconded.

Discussion:

Hershberger yea Jones yea Miller yea Werling yea Emerick yea

7. TREASURER CONSENT AGENDA: (#0825-2342)

"Be it resolved by the Board of Education of the Allen East Local School District, a majority of its membership therein concurring, with the recommendation from the Treasurer, that the following items be approved."

A. MONTHLY BILLS: Reports: Checks

B. FINANCIAL REPORT: Reports: Appropriation Summary, Cash Reconciliation, Cash Summary Report, Outstanding Checks, Revenue Summary, and Spending Plan Summary

C. INVESTMENTS: Report: Investment Report

D. DONATIONS:

Jason Werling moved and Sara Jones seconded.

Discussion:

Jones yea Miller yea Werling yea Emerick yea Hershberger yea

8. REPORTS:

Mr. Rentschler – Superintendent's Report

9. PURCHASES AND/OR SERVICES AUTHORIZATION: (#0825-2343)

The superintendent recommends the Allen East Board of Education approve the following purchases, which exceed the allowable authorized limit:

• Allen County ESC – GoalBook FY26	$6,024.00
• BSN Sports – Practice Soccer Goals (2)	$5,335.20
• BSN Sports – Portable Batting Cage	$5,639.99
• Terrian Asphalt – Additional Asphalt Areas Repairs	$39,920.00
• Wenger Corporation – Choir Risers (7)	$13,393.77
• Williams Excavating, Inc. – Playground Stone Base	$23,975.00

Steve Emerick moved and Jason Werling seconded.

Discussion:

Miller yea Werling yea Emerick yea Hershberger yea Jones yea

10. ANNUAL ADOPTION CONSENT AGENDA: (#0825-2344)

"Be it resolved by the Board of Education of the Allen East Local School District, a majority of its membership therein concurring, with the recommendation from the Superintendent, that the following items be approved."

A. Approve the 2025-2026 bus routes and stops. Furthermore, the superintendent will be authorized to make changes in routes and stops as required by road and bridge conditions and residential locations.

B. Authorize the treasurer and athletic director to issue expense allowances for students participating in state tournament competition prior to the event. This advance expense money will be issued to the supervising coach who will be responsible for receipts.

C. Approve the contract with Engineered Systems to purchase and install the Duro-Last PVC roofing system to the Lower Roof by doors B2 & B3 for $52,540.12.

D. Approve the Memorandum of Understanding with SAFY Lima Behavioral Health for the mental

health and psychiatric diagnostic assessments program for the 2025-2026 School Year.

E. Approve the Service Agreement with Midwest Regional for Vision Impaired Services and/or Orientation and Mobility Services in the amount of $9,006.00 for the 2025-2026 school year.

F. Approve the Service Agreement with Montgomery County Educational Service Center for Audiology Services in the amount of $18,937.10 for the 2025-2026 school year.

G. Approve the three-year agreement effective September 1, 2025 with Rumpke Waste & Recycling Services for solid waste material disposal.

H. Approve the Memorandum of Understanding with Allen East Local School and Allen County Board of Developmental Disabilities to strengthen positive interactions with students, educational team and peers. Effective August 16, 2025 through June 5, 2026

I. Approve agreement with Rea & Associates, Inc. for agreed upon procedures related to the Medicaid School Program for the report dates ending 2025, 2026, and 2027 at a cost of $2,350, $2,450, and $2,550, respectively.

J. Approve the assignment of USDA food member agreement with the Southwestern Ohio Educational Purchasing Counsel for the 2026-2027 school year.

K. Approve service agreement with OMNI/TSACG Compliance Service, Inc. to act as third party administrator to act on behalf of Allen East Local Schools in any and all compliance matters pertaining to our 403(b) and/or 457(b) program.

L. Approve the amended 403(b) plan document that was original effective January 1, 2009 and is now amended effective August 1, 2025.

M. Approve the amended OASBO 457(b) Deferred Compensation Plan document effective August 1, 2025.

N. The following individuals are approved to drive a school vehicle for school purposes during the 2025-2026 school year:

a. Jeffrey Amspoker
b. Christina Black
c. Jacob Clum
d. Morgan Dirmeyer
e. Melissa Evans
f. Amanda Fetter
g. Shelley Humes
h. Ryan Johnson
i. Zachery Johnson
j. Brandi Kerby
k. Maverick Liles
l. Glenn Morrisey
m. Amy Perrine
n. Kelly Prichard
o. Daniel Rooker
p. Thomas Schultz
q. Nicholas Thomas
r. Brian Viola

O. Approval of the following arts resolution:

WHEREAS September 8-12, 2025, has been designated as Arts in Education week, therefore,

BE IT RESOLVED the Allen East Board of Education supports a quality, comprehensive arts program and recognizes the arts as a core academic subject and an essential element of a complete and balanced education for all students.

Brian Hershberger moved and Sara Jones seconded.

Discussion:

Werling yea Emerick yea Hershberger yea Jones yea Miller yea

11. ATHLETIC TICKET PRICES: (#0825-2345)

The superintendent recommends the Allen East Board of Education approve the *amended* ticket prices for the 2025-2026 school year that were previously approved at the July 15, 2025 board meeting:

AE Ticket Prices 2025-26

HS Varsity Boys - Football/Boys Basketball Only	
Adult	$8
Student	$7
Reserved seat for Family Pass, Employee Pass, or Mustang Senior pass/per person	$10
HS - Volleyball, Girls/Boys Soccer, Girls Basketball, & Wrestling	
Adult	$6
Student	$4
JV, Freshman, Junior High (All Sports)	
Adult	$4
Student	$3

No changes to pass prices that were approved on July 15, 2025.

Sara Jones moved and Steve Emerick seconded.

Discussion:

Emerick yea Hershberger yea Jones yea Miller yea Werling yea

12. CHILLER PURCHASE: (#0825-2346)

The Superintendent recommends that the Board authorize a contract with H.E.A.T. Total Facility Solutions, Inc. ("H.E.A.T.") for the District's Facility Improvement Project (the "Project") based upon the authority of O.R.C. 167.081 for contracts procured through a Regional Council of Governments.
Rationale:

1. The District has identified a need for various HVAC improvements at the Allen East Local School Building located at 9105 Harding Hwy, Harrod, OH 45850

2. O.R.C. 167.081 allows a school district to participate in a construction contract of a Regional Council of Governments (a "COG") without the need to engage in competitive bidding. Specifically, O.R.C. 167.081 states that a regional council may enter into a contract that establishes a unit price for, and provides upon a per unit basis, materials, labor, services, overhead, profit, and associated expenses for the repair, enlargement, improvement, or demolition of a building or structure if the contract is awarded pursuant to a competitive bidding procedure of a multistate consortium of which the council is a member. The Board is a member of the TIPS Purchasing Cooperative ("TIPS"). TIPS is a Regional Council of Governments established under Chapter 167 of the Ohio Revised Code.
3. H.E.A.T. is an experienced contractor who has provided a proposal for the Project in the amount of $650,000 (the "Contract Sum"), which is based on qualified unit pricing as set forth in H.E.A.T.'s agreement with OCEPC.
4. The Superintendent recommends procuring H.E.A.T. through O.R.C. 167.081.

The Board of Education resolves as follows:

1. Based upon the information provided and exercising the authority given in O.R.C. 167.081, the Board authorizes the procurement of H.E.A.T. without the need to engage in competitive bidding.
2. The Board authorizes the Superintendent, Treasurer, and Board President to work with legal counsel to negotiate and execute a contract with H.E.A.T. for the Project and to sign any related documents for the work in an amount not to exceed $650,000.

Jason Werling moved and Brian Hershberger seconded.

Discussion:

Hershberger yea Jones yea Miller yea Werling yea Emerick yea

13. EXECUTIVE SESSION: (#0825-2347)

Pursuant to Ohio Revised Code Section 121.22 (G), the superintendent recommends that the Allen East Board of Education move that the Board adjourn to executive session for the following reason(s):

a. To consider the appointment ____, employment X, dismissal ___, discipline ___, promotion ___, demotion ___, or compensation ___ of a public employee or official; (check one or more of the purposes for which the executive session is to be held);

b. Investigation of charges or complaints against a public employee, official, licensee or student requests a public meeting except that consideration of the discipline of an Allen East Board member for conduct related to the performance of his/her duties of his/her removal from office shall not be held in executive session;

c. To consider the purchase of property for public purposes or the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest;

d. Conference with the Board's attorney concerning disputes involving the Board that are the subject of pending or imminent court action;

e. Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment;

f. Matters required to be kept confidential by federal law or regulations or state statutes;

g. Details relative to the security arrangements and emergency response protocols for the District where disclosure of the matters discussed could reasonably be expected to jeopardize the security of the District.

h. Consideration of confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic

development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance, if both of the following conditions apply:

1. The information is directly related to a request for economic development assistance that is to be provided or administered under one of the statutes referenced in R.C. 121.22(G)(8)(1), or that involves public infrastructure improvements or the extension of utility services that are directly related to an economic development project, and

2. An unanimous quorum of the Board or its subcommittee determines, by a roll call vote, that the executive session is necessary to protect the interests of the applicant or the possible investment or expenditure of public funds to be made in connection with the economic development project.

* Collective bargaining meetings and Audit conferences are exempt from ORC 121.22

Brian Hershberger moved and Sara Jones seconded.

Discussion:

Jones yea Miller yea Werling yea Emerick yea Hershberger yea

Adjourned 7:20 P.M

Reconvened 8:02 P.M.

14. SUPERINTENDENT CONSENT AGENDA: (#0825-2348)

The superintendent recommends the Allen East Board of Education hire the following candidates contingent upon BCII clearance, FBI clearance, and all proper ODE licenses and/or certifications:

A. CERTIFIED:

1. RESIGNATIONS:

2. EMPLOYMENT - REGULAR:

NAME	POSITION	SALARY	YEAR
Cole Austin	Teacher	6 @ Assoc.	2025-2026

3. EMPLOYMENT - SUPPLEMENTAL:

NAME	POSITION	SALARY	YEAR
Michael Abbey	Football Coach, Head JH	3 @ 8%	2025-2026
	Wrestling Coach, Head HS	3 @ 12%	2025-2026
Cole Austin	Extended Days	30 Days	2025-2026
Laura Ayers	After School Monitor	As per salary schedule	2025-2026
Alexa Chung	Soccer Coach, Asst. JV HS Girls	0 @ 8%	2025-2026
Gabriel Clement	Football Coach, Asst. HS	0 @ 10%	2025-2026
Ashley Dellenbaugh	Mentor	$1,000.00	2025-2026
Hannah Johnson	After School Monitor	As per salary schedule	2025-2026
Joyce Klein	Mentor	$1,000.00	2025-2026
Melany Knippen	Mentor	$1,000.00	2025-2026
Branden Nickles	Football Coach, Asst. JH	0 @ 6%	2025-2026
Tyler Stevens	Football Coach, Asst. JH	3 @ 6%	2025-2026

4. EMPLOYMENT - SUBSTITUTE:

NAME	POSITION	SALARY	YEAR

a. **ON-CALL SUB TEACHERS:**

List as attached from Allen County Educational Service Center

5. STAFF ADVANCES:

NAME	POSITION	SALARY	YEAR
Taylor Dear	Teacher	MA to MA+15	2025-2026
Stephanie Foster	Teacher	BA to MA	2025-2026
Heidi Fuller	School Counselor	MA to MA+15	2025-2026
Lindsay Parker	Teacher	MA to MA+15	2025-2026
Kevin Schelb	Teacher	MA to MA+15	2025-2026
Abigail Stallkamp	Teacher	150 to MA	2025-2026

B. CLASSIFIED:

1. RESIGNATIONS:

- Gwen Montgomery, JV Girls Basketball – effective immediately
- Darin Motter, Football Coach Asst. JH – effective August 11, 2025
- Florence Tatro, 3hr Cook – effective August 22, 2025
- Levi Toland, Football Coach, effective immediately

2. EMPLOYMENT - REGULAR:

NAME	POSITION	SALARY	YEAR
Kevin Bacon	Special Education Aide (as needed)	5 @ $18.10/hr	2025-2026
Heather Cook	Education Aide (as needed)	8 @ $18.00/hr	2025-2026
Maureen Vorhees	Special Education Aide (as needed)	7 @ $18.70/hr	2025-2026

3. EMPLOYMENT - SUPPLEMENTAL:

NAME	POSITION	SALARY	YEAR
Kellen Dunlap	Football Coach, Freshman	0 @ 9%	2025-2026
Maria King	Faculty Manager	3 @ 6%	2025-2026
Joy McDorman	Athletic Director, JH	3 @ 5%	2025-2026
Judy Roberson	Athletic Director, Asst. HS	3 @ 4%	2025-2026
Caley Schafer	Cheerleading Advisor, Head HS	1 @ 8%	2025-2026
Nicholas Thomas	Head Golf Coach	3 @ 7%	2025-2026
Kayla Wilson	Cheerleading Advisory, JH	2 @ 6%	2025-2026

4. EMPLOYMENT - SUBSTITUTE:

NAME	POSITION	SALARY	YEAR

5. RECOGNITION OF VOLUNTEER ASSISTANTS:

NAME	POSITION
Jacob Clum	Weight Room
Timothy Griggs	JH Football
Danielle Mathewson	JH Cheerleading
Amy Perrine	Cross Country
Kayne Richardson	Golf

Sara Jones moved and Steve Emerick seconded.

Discussion:

Miller yea Werling yea Emerick yea Hershberger yea Jones yea

15. SUBSTITUTE TEACHERS: (#0825-2349)

WHEREAS, the Allen East Local School District Board of Education ("Board of Education") anticipates that the District may experience difficulty obtaining substitute teachers; and

WHEREAS, pursuant to authority granted in Section 4 of Senate Bill 1, which was enacted by the 134th General Assembly and became effective as an emergency measure on October 28, 2021, the Board of Education was authorized to establish its own education requirements for individuals to serve as substitute teachers in the District during the 2021-2022, 2022-2023, and 2023-2024 school years; and

WHEREAS, the General Assembly has permanently extended this authority through the enactment of House Bill 33 which is codified in R.C. §3319.102; and

WHEREAS, the Board of Education desires to adopt education requirements for substitute teachers in accordance with the law as a measure to help ensure the availability of a sufficient number of substitute teachers.

NOW, THEREFORE, be it resolved by the Allen East Local School District Board of Education as follows:

Beginning in the 2025-2026 school year, the Board of Education authorizes the employment of substitute teachers who do not hold post-secondary degrees, as is otherwise required pursuant to Ohio law and regulations, including Ohio Revised Code 3301.071, 3319.102, 3319.226, 3319.30, 3319.36, and Chapters 3314 and 3326 Ohio Administrative Code Section 3301-23-44, and/or Board Policy 3120.04 - Employment of Substitutes. To be eligible to serve as a substitute in the District, the Board requires that the employee have a high school diploma or equivalent diploma, to fulfill the educational requirement.

In addition to fulfilling the educational requirements adopted by the Board of Education, an individual must be of good moral character and must have completed all required criminal background checks, as well as obtained a valid, temporary, non-bachelor's degree substitute teaching license or pre-service teacher permit issued by the Ohio Department of Education and Workforce to serve as a substitute teacher in the District.

Brian Hershberger moved and Jason Werling seconded.

Discussion:

Werling yea Emerick yea Hershberger yea Jones yea Miller yea

16. UNPAID LEAVE OF ABSENCE: (#0825-2350)

The superintendent recommends the Allen East Board of Education approve an ongoing unpaid medical leave of absence accommodation for Alaina Hermon during the 2025-2026 school year in connection with a diagnosed medical condition that requires periodic medical appointments, treatments, and recovery.

Brian Hershberger moved and Steve Emerick seconded.

Discussion:

Emerick yea Hershberger yea Jones yea Miller yea Werling yea

17. QUESTIONS/DISCUSSIONS:

18. ADJOURNMENT:

There is no further business, meeting adjourned at 8:04 P.M..