



Wheatland Elementary Parent Teacher Organization, Inc. PTO General Meeting Minutes August 26, 2025

Allison Roth, PTO President, called the meeting to order at 7:00 pm. at the Wheatland Elementary School library. Present were Elton Armbrister, Julie Archer, Samantha Jacob, Kaley Herman, Laurel Russell, Allison Marshall, Jordan Boone, Ashley Berryhill, Megan Pierpoint, Erin Hughes, Melina Fulks, Sephanie Gimple, Shelby Shinkle, Marianne Schmidt, Jamie Binns, Marynell Popst, Michelle Dixon, and Kelsi Troilo.

Welcome: Allison Roth

Allison Roth welcomed the group and introductions were made. Marynell Popst asked for motion to approve minutes from the April 22, 2025 meeting. Motion was made and seconded. The motion was approved without objection.

Treasurer's Report: Kaley Herman

Kaley Herman presented the Proposed Budget. Attached.

Key Points:

- The proposed budget for the 2025-2026 school year was reviewed and compared to the 2024-2025 school year actuals.
- The proposed budget was approved.

Principal's Report: Elton Armbrister

Mr. Armbrister thanked everyone for being at the meeting and for a successful start to the school year.

- School wide enrollment is currently at 422, with no new open-enrollment students this school year.
- There are two new teachers this school year. Mrs. Unrein, who is teaching 2nd grade and Mrs. Sommer, who is teaching 5th grade.
- Mr. Armbrister is looking forward to a great school year.

Coordinator Reports:

- **Teacher Meals and Room Parents**
 - Thus far there have been two teacher meals. August 7th, teachers and staff were served breakfast and August 12th, teachers and staff were served snacks.
 - Future dates include:

- October 14th and 23rd, teachers and staff members will be served dinner.
- January 2nd, teachers and staff will be served snacks.
- February 16th, teachers and staff will be served breakfast.

- **Meet the Teacher Night**

- Meet the Teacher night was a great success.
- The PTO provided cookies to the students and their families to encourage them to visit the PTO table and be provided with information about the PTO.
- There was also a spirit wear photo op with merchandise that everyone enjoyed.

- **Popsicles on the Playground**

- Popsicles on the playground was very successful this year, and there was a great turnout.
- Brittany Youngers did a wonderful job of advertising the event.

- **GAD Parade**

- There is not currently a PTO volunteer in this position.
- We are not planning on building a float this school year for the parade. Instead, we will carry a sign and we will encourage students to decorate their bikes and scooters in Wheatland colors and ride them in the parade. Students and their families will also be encouraged to wear their spirit wear in the parade.

- **Spirit Wear**

- This school year Spirit Wear will be from a new business, Logo Depot. The store will stay open 24/7, and parents can order Spirit Wear at any time.
- Featured items will be offered throughout the school year.
- There was discussion and it was decided that we will preorder Spirit Wear and will sell it at school wide events during the school year. A \$500 budget increase made to the Spirit Wear budget.
- There was discussion regarding opening a PTO Venmo account as another option for payment. It was decided that a PTO Venmo account will be opened and will be tried this school year.

- **Social Nights**

- There are 4 scheduled social nights.
- It was discussed whether or not to cancel the October 24th social night at Carousel. It was decided to keep the social night and it will be added to the PTO calendar.

- **Restaurant Nights**
 - All Restaurant/Give Back Nights have been scheduled and are on the PTO Calendar.

- **Door Decorating**
 - Doors will be decorated this school year for Family Fun Night in the Spring.

- **Warrior Dash**
 - 5th graders are having a contest to design the shirts for Warrior Dash. This is being coordinated through Mrs. Reilly.
 - There will be no Chrome Books given away as prizes this school year. Instead, the Windsurge has donated prizes, and they will be presented as mystery prizes.
 - Every single student who participates in Warrior Dash will get a prize.
 - A snack tailgate was discussed for parents at Warrior Dash.

- **Book Fair**
 - The book fair will be held on October 13th – October 16th.

- **RaiseRight Gift Cards (Scrip)**
 - There are now more options for digital gift cards.

- **Holiday Hugs**
 - The Holiday Hugs list is complete and will be sent out on the Weekly Warrior this week.

- **Student Directory**
 - The student directory will be sent out on the Weekly Warrior this week.
 - There will be a QR code sent out for parents who have not approved their contact information to be a part of the directory.

- **Weekly Warrior**
 - To be added to email list ptoweeklywarrior@gmail.com

- Emailed Wednesday mornings.
- If you want something included in the Weekly Warrior email it to ptoweeklywarrior@gmail.com before 5pm the Monday before.

- **Internal Audit**
 - Will be completed this school year.

- **Staff Celebrations**
 - No new updates.

- **Box Tops/Dillions Dollars**
 - No new updates.

- **Family Fun Night**
 - Last year we had a difficult time getting donations for prizes. We currently do not have a surplus of prizes.
 - Discussed asking for FFN prize donations in the late fall this school year.

- **Yearbook Editor and Yearbook Orders**
 - A link will be sent out to room parents for them to upload pictures.
 - Erin Hughes and Melina Fulks are the Yearbook Editors and can answer questions about photos.

- **Staff Appreciation Week**
 - Bus drivers need to be added to the Support Staff Appreciation List.
 - Discussed asking for donations from area businesses and asking for food donations from parents.
 - Mr. Armbrister stated there are staff celebrations every month.

New Business:

- **Tax Exempt Forms and Reimbursement Forms**
 - Allison Roth reviewed these forms and how to use them.

- **Vote to Approve Budget**

- Marynell Popst called for a motion to approve the 2025-2026 budget. A motion was made and seconded. The motion was approved without objection.

There being no further business, Jordan Boone called for a motion to end the meeting, a motion was made and seconded. The motion was approved without objection.

Allison Roth adjourned the meeting at 8:30 p.m.

Respectfully Submitted,

/s *Julie Archer*

Julie Archer, Secretary