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NEW or **RETURNING** Club (Circle One)

CONSTITUTION OF THE _____ CLUB
OF OAKMONT HIGH SCHOOL

Name of Staff Advisor _____

Article I: Name

The official name of this organization shall be the

Article II: Purpose

The purpose of this club shall be to promote interest in/or

This club will engage and/or serve the school and/or community by:

Article III: Membership

Section 1. All members are required to be a student or faculty member of Oakmont High School.

Section 2. Regular attendance is required of all members.

Section 3. Members not paying dues regularly will not be considered as a member in good standing, if applicable.

Section 4. Any member of this club is subject to having their membership revoked.

Section 5: Eligibility requirements or Qualifications (if any): _____

Article IV: Officers

Section 1. The officers of this club shall be (list name):

PRESIDENT _____

VICE PRESIDENT _____

TREASURER _____

SECRETARY _____

OTHERS _____

*New clubs may appoint or vote to fill the primary roles amongst the founding members for the first term.

Section 2. The officers shall be elected by nomination and majority vote.

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Section 3. The officers shall be elected twice a year at the beginning of the school year and the beginning of the second term. (If applicable)

Section 4. The term of office for all officers shall run from the beginning to the end of the term.

Article V. Meetings

Section 1. This club shall meet _____ (weekly, bi-weekly, etc.) on _____ (day/s)

Section 2. Special meetings may be called by the president with the approval of the advisor.

Article VI. Dues

Section 1. Members _____ WILL / _____ WILL NOT pay dues (Select (X) one)

Section 1. Dues shall be _____ per member per _____ (semester, month, etc.) and shall be collected by the treasurer and turned in immediately to our school finance office.

Article VII. Activities

Section 1. Field trips shall be held at times designated by the members and advisor, and shall be subject to Board approval.

Section 2. All fund-raising or other activities shall be subject to the approval of Student Council. In accordance with established guidelines, activity requests should be submitted for approval at least two weeks prior to the date of the activity. All activities must be in accordance with the student bulletin and media policies for publications and advertising.

Article VIII. Expenditures

Section 1: The club _____ DOES / _____ does NOT need an ASB Club Account Account # _____ (new clubs will be set up once approved.)

Section 2: All expenditures shall be approved by a majority of the club members and will be subject to the approval of the advisor and Student Council, and adhere to all financial guidelines.

Section 3: Expenditures of the club funds must be approved by a vote of 51% of the club members and approved by the club president and the club advisor.

Section 4: The club ASB account must remain in good standing. Club account may be revoked for negative balance or poor management of the account.

Section 5: If the club remains inactive for 1 year, any remaining funds will be given to entered into the general ASB account.

Article IX. Amendments

Section 1. A quorum shall consist of ____% of the membership.

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Section 2. This constitution shall be amended by a majority vote of the quorum.

Article X. Authority

Section 1. This organization shall be under direct supervision of the advisor.

Section 2. The advisor is given the right to veto, but is denied the right to vote.

Section 3. No member shall speak for the club without the authorization of the club.

APPROVING SIGNATURES (Write NA next to positions your club does not have):

President

Secretary

Vice President

Treasurer

Club Advisor

Date submitted to Student Government:

School Administrator Signature: _____