

APPROVED



Ephrata School District

Minutes

Regular Board Meeting

Date and Time

Monday July 28, 2025 at 6:00 AM

Directors Present

Casey Devine, James Adams, Josh Sainsbury, Mike Fleurkens

Directors Absent

Matthew Truscott

Guests Present

Aaron Cummings, Allison Razey, Cathy Wulf, Ken Murray

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

James Adams called a meeting of the board of directors of Ephrata School District to order on Monday Jul 28, 2025 at 6:00 AM.

C. Flag Salute

Director Adams asked all present to stand for the flag salute.

D. Public Comment

There were no individuals signed in to speak to the Board.

E. Changes or Additions to the Agenda

There were no changes or additions to the posted agenda.

F. Close for Public Hearing on 25/26 Budget

Director Adams closed the regular meeting at 6:01 AM, to go into a public hearing for the 25/26 budget.

Allison Razey, Finance Director, reviewed how the budget process works, items that affected the budget this coming year, and the beginning fund balances for the year's budget. For the 2025/26 school year, as part of the budget development, hearing, and review process required by chapter 28A.505 RCW, each school district must disclose:

- Amount of budgeted State MSOC funding: \$4,390,110.70. (includes CTE);
- Amount District proposes to spend for MSOC: \$8,015,943.00. (includes CTE);
- Difference between these amounts: (\$3,625,832.30);

The amount the District anticipates spending on MSOC exceeds the amount of anticipated state funding. Allison also included in the budget review the 4-Year budget projection of revenues and expenditures for all fund balances.

G. Reconvene Regular Meeting

The budget hearing closed at 6:29 am and the Board reconvened and went back into the regular meeting.

H. Approve Minutes

Josh Sainsbury made a motion to approve the minutes from Regular Board Meeting on 06-30-25.

Casey Devine seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Action Items

A. Consent Agenda

Josh Sainsbury made a motion to approve the consent agenda.

Mike Fleurkens seconded the motion.

The board **VOTED** unanimously to approve the motion.

i. Hires

- a. Diana Avila, 6.5 Hr LifeSkills Para at Ephrata High School
- b. Yanai Zapien Ruiz, 6.5 Hr LifeSkills Para at Ephrata High School
- c. Meagan Haight, 1.0 CTE-Agriculture Teacher at Ephrata High School
- d. Kelly Warga, 1.0 Special Educaton Resource and Transition Teacher at Ephrata High School
- e. Brianne Griffith, 1.0 Counselor at Grant School
- f. Gueri Zabelle, 6.75 Hr Para at Parkway Intermediate
- g. Melinda Turner, 6.5 Hr One-Year Temporary Special Education Para at Parkway Intermediate
- h. Erica Wilkinson, 6.5 Hr Life Skills Para at Grant Elementary

ii. Myers-Stevens & Toohey Co, Inc 25/26 Voluntary Student Accident and Sickness Insurance

iii. Accounts Payable & Payroll

- a. \$13,327.11 7/14/25
- b. \$586,489.91 7/15/25
- c. \$3,238,410.06 7/31/25 July Payroll

B. Resolution 2024-2025-7 Adopt the 2025-2026 Budget

Mike Fleurkens made a motion to approve Resolution 2024-2025-7 to Adopt the 2025-2026 budget.

Casey Devine seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. Resolution 2024-2025-8 Hiring Retired School Employees

Josh Sainsbury made a motion to approve Resolution 2024-2025-8 Hiring of Retired School Employees.

Casey Devine seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. 2024-2025-9 Set 2025-2026 Board of Directors Meetings

Mike Fleurkens made a motion to approve Resolution 2024-2025-9 Set 2025-2026 Board of Directors Meetings.

Casey Devine seconded the motion.

The board **VOTED** unanimously to approve the motion.

E. Approve Curriculum Adoption for World Languages at Ephrata High School

Mike Fleurkens made a motion to approve the curriculum adoption for World Languages at Ephrata High School.

Josh Sainsbury seconded the motion.

The board **VOTED** unanimously to approve the motion.

Sharon Scellick, Director of Teaching and Learning, is requesting approval to adopt *EntreCulturas* (c.2026) by Wayside Publishing as the core curriculum for Spanish I and Spanish II World Language classes at Ephrata High School. This material will replace *Avancemos* (c2013) by Holt McDougal that is currently being used. Teachers at the Ephrata High School reviewed curricula from other publishers and field-tested both *EntreCulturas* and *Autentico* by Savvas Learning. Teachers presented thier review to the Ephrata IMC on May 20 and the IMC voted to recommend the adoption of *EntreCulturas* by the school board.

III. Non-Action Items

A. Budget Report

Allison Razey, Finance Director, reviewed the June Budget Report with the Board.

B. Superintendent Report

1. Acknowledgements

I want to take a moment to recognize the outstanding work that Allison puts in behind the scenes to prepare a high-quality budget for the Board's consideration. Her diligence and attention to detail are deeply appreciated. Thank you as well to Sharon Scellick for her continued dedication and contributions to the District.

2. Plan for Moving Forward in the District

Our focus remains firmly on students and their learning. Instruction, assessment, and engagement are the bridge to success. While students are at the center, the role of the educator is essential. It's our responsibility to meet each student's academic, emotional, and physical needs through high-quality instruction—and it's the student's responsibility to engage fully with the learning opportunities provided.

3. Facility Study Update

The Facility Study will resume in September. In June, the committee reached consensus on a bond project they were likely to recommend to the Board. However, the Hospital District is currently running a bond, and initial assessments of the community's response to this bond and the overall capacity for additional taxation may require us to revisit the committee's June consensus when discussions resume this fall.

C. Legislative Update

The WSSDA General Assembly will be September 20, 2025. The agenda for this has been released and is available for review. The window to propose amendments to proposed agenda items is 8/1-8/7/2025. The Board will need to meet prior to September 20th to reach a consensus on how we want to vote on proposed agenda items.

D. First Reading of Policy

2005 School Improvement Plans

3420 Anaphylaxis Prevention and Response

4040 Public Access to District Records

6022 Minimum Fund Balance

6210 Purchasing - Authorization and Control

E. Procedure Updates

3205P Sexual Harassment of Students Prohibited

4220P Complaints Concerning Staff or Programs

5011P Sexual Harassment of District Staff Prohibited

5231P Length of Work Day

6213P Reimbursement for Travel Expenses

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:08 AM.

Respectfully Submitted,
James Adams