EVERGREEN PARK COMMUNITY HIGH SCHOOL DISTRICT 231
REGULAR MEETING MINUTES
June 24, 2025

The June 24, 2025, regular meeting of the Board of Education of Evergreen Park Community High School District 231 was held at Evergreen Park Community High School in the Professional Development Room.

1. **Call to Order**. The meeting was called to order at 7:00 p.m. by President Mary Zofkie.

2. **Roll Call.** On roll call, the following members were physically present: Mrs. Mary Zofkie, Mrs. Maryann Kutschke, Mr. Tom Marsan, Mr. Mike Kress, Ms. Merikay Marzoni, Mr. Larry Symanski. Absent: Mr. Tom Schergen. Also physically present: Mr. Thomas O'Malley, Superintendent; Mr. Matt Dugan, Principal; Mr. Terry Masterson, Facilities Director.

3. **Pledge of Allegiance**. The Pledge of Allegiance was led by Mrs. Zofkie.

4. **Communications.** None.

5. **Approval of Minutes**.

   5.1. May 27, 2025, Special Meeting. A motion was made by Ms. Marzoni, seconded by Mr. Kress, to approve the open and closed session minutes of the special Board meeting on May 27, 2025. Motion carried on a roll call vote.

   Yes: Mrs. Zofkie, Mrs. Kutschke, Mr. Marsan, Mr. Kress, Ms. Marzoni
   Abstain: Mr. Symanski

   5.2. May 27, 2025, Regular Meeting. A motion was made by Mrs. Kutschke, seconded by Ms. Marzoni, to approve the open and closed session minutes of the regular Board meeting on May 27, 2025. Motion carried on a roll call vote.

   Yes: Mrs. Zofkie, Mrs. Kutschke, Mr. Marsan, Mr. Kress, Ms. Marzoni
   Abstain: Mr. Symanski

6. **Public Hearing**.

   6.1. Open Hearing. A motion was made by Mr. Symanski, seconded by Ms. Marzoni, to open the public hearing to receive audience comments on the transfer of funds from Transportation to Operations and Maintenance. Motion carried on a roll call vote.

   Yes: Mrs. Zofkie, Mrs. Kutschke, Mr. Marsan, Mr. Kress, Ms. Marzoni, Mr. Symanski

   6.2. Public Hearing. Mr. O'Malley explained that the one-time transfer of $2 million is in the best interest of the District to balance the operating funds. There were no comments or questions from the Board or audience.

   6.3. Close Hearing. A motion was made by Ms. Marzoni, seconded by Mrs. Kutschke, to close the public hearing on the school budget and return to regular session. Motion carried on a roll call vote.

   Yes: Mrs. Zofkie, Mrs. Kutschke, Mr. Marsan, Mr. Kress, Ms. Marzoni, Mr. Symanski

   6.4. Resolution. A motion was made by Mr. Symanski, seconded by Mr. Kress to approve the resolution authorizing the transfer of funds from the Transportation Fund to the Operations and Maintenance Fund. Motion carried on a roll call vote.

   Yes: Mrs. Zofkie, Mrs. Kutschke, Mr. Marsan, Mr. Kress, Ms. Marzoni, Mr. Symanski

7. **Principal's Report**.

   7.1. Achievements. Mr. Dugan reported on:

   - Summer Bridge program for 3 weeks from 9 a.m.–12 p.m. covering math, English, science, and SEL.
   - Credit recovery in-person summer school from 10 a.m.–12 p.m. Forty-three students registered; 16 of them are recovering two or more courses.
   - 55% of the student body achieved honor roll status for Term 2.

   7.2. College and Scholarship Report. Mr. Dugan presented the annual college and scholarship report. Graduates were awarded $13 million in scholarships. Post high school plans include 79.1% going to college, 11.1% to trade school, 1.3% technical school, 2.6% joining the military, and 6% going into the work force.

   7.3. School Improvement Plan. Mr. Dugan highlighted updates to the school improvement plan including a focus on EL and bilingual students and goals of 90% of students on track, increasing the percent of juniors scoring higher than state average, and 100% participation in professional development.

8. **Facility Director's Report**.

8.1. Minibus Contract. Mr. Masterson presented the minibus proposal to lease two new minibuses, which is the most cost effective option and realizes a savings of over $7,000 from the lowest purchase cost.

A motion was made by Mr. Kress, seconded by Ms. Marzoni, to approve the one-year lease agreement with Southern Bus and Mobility for two minibuses. Motion carried on a roll call vote.

Yes: Mrs. Zofkie, Mrs. Kutschke, Mr. Marsan, Mr. Kress, Ms. Marzoni, Mr. Symanski

8.2. Mr. Masterson provided an update on summer work that is underway including the cafeteria façade and roof. Work on the parking lot lighting will begin in mid-July followed by lot resurfacing.

9. **Superintendent's Report**.

- Mr. O'Malley thanked Mr. Masterson, saying he was instrumental in getting the sports complex swimming pool prepared.
- Mr. O'Malley read an email he received from recent retiree Ruth Bittorf.
- The summer theater camp will present *Beetlejuice, Jr.* this weekend.

9.1. Monthly Financial Report. This month's bills total $1,069,931. To capture as many FY25 bills as possible, we will voucher again on June 30.

9.2. Transportation Resolution. A motion was made by Mr. Symanski, seconded by Mrs. Kutschke, to approve the resolution certifying that adequate transportation for the public is available for students residing a distance of 1½ miles or more from any school to which they are assigned. Motion carried on a roll call vote.

Yes: Mrs. Zofkie, Mrs. Kutschke, Mr. Marsan, Mr. Kress, Ms. Marzoni, Mr. Symanski

9.3. Interfund Transfer Resolution. A motion was made by Ms. Marzoni, seconded by Mr. Kress, to approve the resolution authorizing a permanent interfund transfer of $28,415.75 from the Education Fund to the Debt Service Fund. Motion carried on a roll call vote.

Yes: Mrs. Zofkie, Mrs. Kutschke, Mr. Marsan, Mr. Kress, Ms. Marzoni, Mr. Symanski

9.4. School Improvement Plan. A motion was made by Mrs. Kutschke, seconded by Mr. Kress, to approve the 2025-26 school improvement plan. Motion carried on a roll call vote.

Yes: Mrs. Zofkie, Mrs. Kutschke, Mr. Marsan, Mr. Kress, Ms. Marzoni, Mr. Symanski

9.5. CLIC Renewal. A motion was made by Mr. Symanski, seconded by Mr. Kress, to approve renewal of the 2025-26 CLIC insurance. Motion carried on a roll call vote.

Yes: Mrs. Zofkie, Mrs. Kutschke, Mr. Marsan, Mr. Kress, Ms. Marzoni, Mr. Symanski

9.6. Auditorium Addition Contract. A motion was made by Mr. Kress, seconded by Mrs. Kutschke, to approve the contract with Cosgrove Construction for construction of an addition to the auditorium. Motion carried on a roll call vote.

Yes: Mrs. Zofkie, Mrs. Kutschke, Mr. Marsan, Mr. Kress, Ms. Marzoni, Mr. Symanski

9.7. July Board Meeting. A motion was made by Mr. Symanski, seconded by Mr. Kress, to cancel the July Board meeting and to authorize the District Office to pay the July bills. Motion carried on a roll call vote.

Yes: Mrs. Zofkie, Mrs. Kutschke, Mr. Marsan, Mr. Kress, Ms. Marzoni, Mr. Symanski

10. **Committee Reports**.

- SCOPE. Mr. Marsan reported that at the recent meeting, updates on legislation were presented, changes to the agreement were reviewed, and dues and budget were discussed.
- Foundation. Mr. Kress reported that 98 golfers participated in the Alumni Golf Outing. The committee will be exploring other venues for next year

11. **Closed Session**. At 7:29 p.m., a motion was made by Mrs. Kutschke, seconded by Ms. Marzoni, to recess to closed session regarding the appointment, employment, compensation, discipline, performance or dismissal of an employee and litigation. Motion carried on a roll call vote.

Yes: Mrs. Zofkie, Mrs. Kutschke, Mr. Marsan, Mr. Kress, Ms. Marzoni, Mr. Symanski

12. **Open Session**. At 7:41 p.m., a motion was made by Mrs. Kutschke, seconded by Mr. Marsan, to reconvene in open session. Motion carried unanimously on voice vote.

13. **Action Items.**

13.1. Approval: Certified Staff. A motion was made by Mr. Kress, seconded by Mrs. Kutschke, to approve employment, pending successful completion of pre-employment requirements, of social studies teacher August Urban and special education teacher Colleen Termine. Motion carried on a roll call vote.

Yes: Mrs. Zofkie, Mrs. Kutschke, Mr. Marsan, Mr. Kress, Ms. Marzoni, Mr. Symanski

13.2. Approval: Coaching Staff. A motion was made by Mr. Symanski, seconded by Ms. Marzoni, to approve employment, pending successful completion of pre-employment requirements, of assistant football coach August Urban. Motion carried on a roll call vote.

Yes: Mrs. Zofkie, Mrs. Kutschke, Mr. Marsan, Mr. Kress, Ms. Marzoni, Mr. Symanski

13.3. Approval: Extracurricular Assignment. A motion was made by Mrs. Kutschke, seconded by Mr. Kress, to approve appointment of Kylie Galbraith as Creative Writing club sponsor. Motion carried on a roll call vote.

Yes: Mrs. Zofkie, Mrs. Kutschke, Mr. Marsan, Mr. Kress, Ms. Marzoni, Mr. Symanski

13.4. Approval: Summer Custodians. A motion was made by Mr. Kress, seconded by Mr. Symanski, to approve appointment of Gerald O'Hare and Deijon Feliciano as summer custodians. Motion carried on a roll call vote.

Yes: Mrs. Zofkie, Mrs. Kutschke, Mr. Marsan, Mr. Kress, Ms. Marzoni, Mr. Symanski

13.5. Approval: Marching Band Staff. A motion was made by Mr. Symanski, seconded by Ms. Marzoni, to approve appointment of Faith Buralli, Sean Duffy, Tim Gorman, and Samantha Kapus to work with the marching band. Motion carried on a roll call vote.

Yes: Mrs. Zofkie, Mrs. Kutschke, Mr. Marsan, Mr. Kress, Ms. Marzoni, Mr. Symanski

13.6. Approval: Theater Camp Personnel. A motion was made by Ms. Marzoni, seconded by Mrs. Kutschke, to approve appointment of summer theater camp personnel Bill More, Antonio Cruz, Samantha Doyle Ken Kazin, Mac Kazin, Brianna Mooney, Gil Oliva, and Taylor Yaeck. Motion carried on a roll call vote.

Yes: Mrs. Zofkie, Mrs. Kutschke, Mr. Marsan, Mr. Kress, Ms. Marzoni, Mr. Symanski

13.7 Approval: Contract. A motion was made by Mrs. Kutschke, seconded by Mr. Symanski, to approve the employment contracts for Deb Schillo and Tom O'Malley for the 2025-26 school year. Motion carried on a roll call vote.

Yes: Mrs. Zofkie, Mrs. Kutschke, Mr. Marsan, Mr. Kress, Ms. Marzoni, Mr. Symanski

14. **Consent Agenda.** A motion was made by Ms. Marzoni, seconded by Mr. Kress, to approve the consent agenda to include:

- Payroll: May 15, 2025: $547,437.66
  May 31, 2025: $617,026.53
  Summer payrolls totaling $1,879,514.10
- Monthly Bill List: $1,069,931.27 (Education Fund: $273,674.02; Building Fund: $544,720.69; Debt Service Fund: $2,583.25; Transportation Fund: $248,953.31; Capital Projects Fund: $0; Tort Fund: $0; Life Safety Fund: 0)
- Destruction of closed session audio recording dated December 19, 2023

Motion carried on a roll call vote.

Yes: Mrs. Zofkie, Mrs. Kutschke, Mr. Marsan, Mr. Kress, Ms. Marzoni, Mr. Symanski

15. **Announcements.** The next regular Board of Education meeting will be August 26, 2025, at 7 p.m. in the Professional Development Room.

16. **Adjournment**. At 7:46 p.m., a motion was made by Mrs. Kutschke, seconded by Mr. Marsan, to adjourn the meeting. Motion carried unanimously on voice vote.

_____
President

_____
Secretary

Sheri Sochacki
Recording Secretary