

MARLBOROUGH BOARD OF EDUCATION

SPECIAL MEETING

Thursday, August 28, 2025

Elmer Thienes-Mary Hall Elementary School –Library

6:30 p.m.

The Marlborough Board of Education is holding its meeting in a hybrid format to allow for greater community awareness and participation. Hybrid meetings and proceedings will be recorded and posted on the District website within seven days of the meeting. The public is welcome to attend Board of Education meetings in-person, but also can view the Board meeting live via Google Meet Link:

<https://meet.google.com/ahi-wwjm-ckj?hs=122&authuser=1>

Persons requiring interpreters or related services are advised to call 860-295-6236 at least three (3) business days before the meeting.

Copies of the agenda enclosures are available for examination in the Superintendent's Office at 25 School Drive, Marlborough, CT during business hours: 8:00 a.m. to 4:00 p.m., Monday through Friday and are posted on the district website: <https://www.marlbrough.k12.ct.us>

NOTE TO BOARD MEMBERS:

Attendance - If you are unable to attend this meeting either in-person or remotely please call the Superintendent's Office at 860-295-6236 at least 24 hours prior to the meeting. If you plan to attend remotely, please notify the Superintendent's office 24 hours in advance of the meeting.

In a partnership of family, school and community, our mission is to educate, challenge and inspire each individual to excel and become a contributing member of society.

AGENDA

- | | |
|--------------------------------|---------|
| 1. Call to Order and Roll Call | 6:30/05 |
| 2. Pledge of Allegiance | |
| 3. Celebrations | 6:35/05 |
| 4. Public Comment | 6:40/05 |

Members of the Marlborough community are encouraged to share their thoughts with the Board of Education and are invited to do so during this segment of the meeting. All speakers must identify themselves by name and address and limit comments to 3 minutes. The Board will not engage in dialogue with the public. Written comments to be read-aloud by the Chair can be emailed to boe@marlbrough.k12.ct.us no later than 24 hours before the meeting. Those who wish to provide comment by remote means: Raise your hand using the raise hand icon at the bottom of the Google Meet screen; once called upon, unmute yourself to speak. Please mute yourself after speaking

- | | |
|-------------------|---------|
| 5. Consent Agenda | 6:50/05 |
|-------------------|---------|

Consent agenda items are considered to be routine in nature, which the Board may not need to discuss individually and may be voted on as a group. Any board member who wishes to discuss a particular

item in this section may request the Chairperson to remove it for later discussion and a separate vote if necessary.

MOTION: That the Board approve the following Consent Agenda items:

- 5.1 Minutes of 5/29/25 Special Meeting (Encl. 5.1A), and 6/5/25 Special Meeting (Encl. 5.1B);
- 5.2 Personnel Actions – none;
- 5.3 Monthly Enrollment Report (Encl. 5.3)

6. Oral Reports

- 6.1 Advisory Groups 6:55/10
 - PTO – Paula/Kristen
 - SAC – Paula/Kristen
 - Operations, Wellness & Safety – John Mercier
 - Board of Finance Liaison – Linda Earley
 - AHM – Chip Morris
- 6.2 Subcommittees 7:05/10
 - Policy Committee
 - Personnel
 - Communications
- 6.3 Chairperson 7:15/05
- 6.4 Superintendent and Administrative Team 7:20/25
 - School Opening/Summer Work Update
 - Extended School Year (ESY)
 - Summer Professional Development and Curriculum Work
 - Opening of School Preparations and Events
 - Summer Building Projects/Facilities Update
 - Summary of Education-Related Legislation Enacted in the 2025 Regular Session

7. Unfinished Business

- 7.1 Discuss and Review FY 2024-25 Year-End Financial Report 7:45/15
(Encl. 7.1A) and Financial Transfers (Encl. 7.1B)

MOTION: That the Board approve the FY 2024-25 financial transfers as presented.

- 7.2 MES Facilities Project Update

8. New Business

- 8.1 Review August Financial Report (Encl. 8.1) 8:00/10
- 8.2 Announcement of District Medical Advisor (Encl. 8.2)
- 8.3 MECCA Playground Improvement and Request to Extend Lease

MOTION: That the Board approve the improvements to the MECCA Playground at MECCA's expense and for the Superintendent to enter into extended lease negotiations.

9. Communications

- 9.1 Monthly Staff Vacancy Report (Encl. 9.1) 8:10/15
- 9.2 2025-26 Staff Listing (Encl. 9.2)

10. Future Meetings & Topics

8:25/05

- Tentative Policy Committee Meeting, Thursday, September 25, 2025, 6:00 p.m.
- Next Regular Business Meeting, Thursday, September 25, 2025, 6:30 p.m.
- Tentative All Boards Meeting, Tuesday, September 30, 2025, 6:30 p.m., Senior Center

11. Public Comment

8:30/05

Members of the Marlborough community are encouraged to share their thoughts with the Board of Education and are invited to do so during this segment of the meeting. All speakers must identify themselves by name and address and limit comments to 3 minutes. The Board will not engage in dialogue with the public. Written comments to be read-aloud by the Chair can be emailed to boe@marlborough.k12.ct.us no later than 24 hours before the meeting. Those who wish to provide comment by remote means: Raise your hand using the raise hand icon at the bottom of the Google Meet screen; once called upon, unmute yourself to speak. Please mute yourself after speaking

12. Adjournment

8:35

REMINDER: Agenda suggestions for the next business meeting are due to the Chairperson or Superintendent by 12:00 noon on Tuesday, September 16, 2025

The Marlborough Board of Education does not discriminate in its programs, activities, and employment practices based on an individual's race, color, religion, creed, sex, sexual orientation, gender identity/expression, national origin, ancestry, disability, (including, but not limited to, intellectual disability, past or present history of mental disorder, physical disability or learning disability), genetic information, marital status, age, or status as a Veteran.

MARLBOROUGH BOARD OF EDUCATION

SPECIAL MEETING MINUTES

Elmer Thienes-Mary Hall Elementary School - Library

Thursday, May 29, 2025 @ 6:30 p.m.

1. Call to Order and Roll Call by Chairperson:

Kerri Barella, Chairperson, called the meeting to order at 6:31 pm

BOE Members Present: Kerri Barella, Angela Colantonio, Amy Kuhrt, Chip Morris, and Linda Earley.
Attending remotely: Josh Bruhn.

Administration Present: Dr. Holly Hageman, Superintendent
Paula Graef, Principal
Kristen Trahan, Principal
John Mercier, Director of Operations

2. Pledge of Allegiance

3. Celebrations: None

4. Public Comments: None

5. Consent Agenda:

- 5.1 Minutes of 04/24/25 Regular Business Meeting and 5/16/25 Personnel Subcommittee Meeting;
- 5.2 Personnel Actions – none;
- 5.3 Reports – receive and file the following document: monthly enrollment report,
Note: There was not a May Financial Report. Given the timing of the May meeting and the June meeting, one week apart, there will be a report at the June 5th BOE meeting.

A.Colantonio made a motion that the Board approve the following Consent Agenda items 5.1-5.3, seconded by L. Earley. J. Bruhn voted yes remotely. Unanimously approved by all present. MOTION CARRIED.

6. Oral Reports:

6.1 Advisory Groups

- PTO - Kristen Trahan and Paula Graef provided an overview of PTO events held in May, including Staff Appreciation Week events, the annual Art Show, a Glow Party for meeting Fun Run goals, Yard Goats event, the Math & Science Assembly, and the Book Fair and Ice Cream Social.
- SAC - Kristen Trahan reported that the committee convened to review and discuss current homework practices across all grade levels.
- Operations, Wellness & Safety - John Mercier informed the Board that two grant-funded EV Chargers were installed this past month and will be operational soon. He also stated that the Food Services merger with RHAM is nearing completion.

UNAPPROVED DRAFT

- **Board of Finance Liaison** – Linda Earley reported that the BOF Vice Chair was resigning. She also stated that the BOF will submit the mill rate letter to the Town Clerk; the rate for the upcoming fiscal year is set at 37.74 mills. The FY 23 audit has been completed.
- **AHM** - Chip Morris reported that AHM is getting ready for Project Grad which will be held at Revolutions on Friday June 13 from 10pm - 5am; volunteers are still needed. Summer programs brochure has been published; programming is open to all ages and all towns. The Annual Golf Tournament will be held on July 18th at Blackledge Country Club; more players and more sponsors are being sought. End of year celebrations are under way.

6.2 Subcommittees:

- **Policy:** No report
- **Personnel:** Meeting was held May 16th
- **Communications:** No report

6.3 Chairperson: Kerri Barella informed the Board that she will be stepping down from her role as Chair on June 5th and a new Chair will be elected at that same meeting. She plans to resign from the Board of Education on June 13th.

6.4 Superintendent and Administrative Team: Dr. Holly Hageman thanked administration, staff and families for their work during this very busy time of year. Hiring has been completed for certified positions for the 2025-26 school year.

7. Unfinished Business:

7.1 Adopt Line Item Budget Approved at Referendum on May 6, 2025

A. Kuhrt made a motion that the Board adopt the FY 2025-26 line-item budget as voted on at the May 6, 2025 referendum, seconded by C. Morris. J. Bruhn voted yes remotely. Unanimously approved by all present. MOTION CARRIED.

7.2 Discussion regarding engaging with the Town for the MES Building Project: Dr. Holly Hageman informed the Board that the MES Building Project will be a standing agenda item moving forward. She noted that David Porter has offered to attend BOE meetings when the project is discussed to address any questions from the Town's perspective. An updated "*MES Educational Facility Study and Project Options – What's Next?*" document was distributed to the Board and will be posted on the website under the Building Project tab.

8. New Business:

8.1 Review Process and Timeline for Annual Superintendent Evaluation - Reviewed by K. Barella

8.2 Review Process and Timeline for Annual Board Self-Evaluation - Reviewed by K. Barella

8.3 Discussion and Possible Action Re: School Lunch Pricing - Dr. Holly Hageman and the Board discussed the adjustments to school breakfast and lunch prices for the 2025–2026 school year. The discussion considered compliance with the Equity in School Lunch Pricing formula, as well as a comparison of meal pricing in surrounding towns.

L. Earley made a motion that the Board approve adjusting the price of school breakfast from \$1.75 to \$2.00 and lunches from \$3.25 to \$3.35 for the 2025-26 school year, seconded by A. Colantonio. J. Bruhn voted yes remotely. Unanimously approved by all present. MOTION CARRIED.

9. Communications

9.1 May Staff Vacancy Summary: Submitted. It was agreed that beginning next school year, the report will present staff changes as month-to-month updates, rather than as a continuously updated (rolling) document.

10. Future Meetings & Topics

- Next Special Meeting, Thursday, June 5, 2025, 6:30 p.m.
- Grade 6 Promotion Ceremony, Thursday, June 12, 2025, 10:00 a.m.
- Last day of school for students and staff, Friday, June 13, 2025, 1:00 p.m. dismissal

11. Public Comments: None

12. Executive Session:

A.Colantonio made a motion that the Board of Education enter into Executive Session to review the Superintendent's self-evaluation and compilation of evaluation forms, seconded by K. Barella. J. Bruhn voted yes remotely. Unanimously approved by all present. MOTION CARRIED.

Entered Executive Session: 7:31 p.m.

A.Colantonio made a motion to exit the executive session and adjourn the meeting at 8:47pm, seconded by A. Kuhrt. Unanimously approved. MOTION CARRIED.

Exit Executive Session: 8:47 p.m.

13. Adjournment: 8:47pm

Respectfully submitted,

Carmela Monte
Board Clerk

**MARLBOROUGH BOARD OF EDUCATION
SPECIAL MEETING MINUTES
Elmer Thienes-Mary Hall Elementary School - Library
Thursday, June 5, 2025 @ 6:30 p.m.**

1. Call to Order and Roll Call by Chairperson

Kerri Barella, Chairperson, called the meeting to order at 6:31 pm

BOE Members Present: Kerri Barella, Angela Colantonio, Amy Kuhrt, Chip Morris, Linda Earley, Josh Bruhn, and Jean Willson

Administration Present: Dr. Holly Hageman, Superintendent

2. Pledge of Allegiance

3. Celebrations: None

4. Public Comments: None

5. Special Election of Board Officer:

Due to the resignation of the Board Chair, a Special Election was held to fill the vacancy for the remainder of the term, in accordance with Board policy.

Kerri Barilla nominated Raymond "Chip" Morris for the position of Board Chair. The nomination was seconded by Amy Kuhrt. Mr. Morris accepted the nomination.

A.Colantonio made a motion that the Board hold a Special Election to fill the vacancy of the Board Chair due to resignation, in accordance with Board policy, seconded by L. Earley. Unanimously approved by all present at the time the vote occurred. MOTION CARRIED.

There being no further nominations, a vote was taken. Raymond "Chip" Morris was unanimously elected as Board Chair by all members present at the time the vote occurred . MOTION CARRIED.

Following the election, Raymond "Chip" Morris assumed the role of Board Chair for the remainder of the meeting.

Dr. Holly Hageman presented a token of appreciation to outgoing Board Chair Kerri Barilla in recognition of her service.

6. Consent Agenda:

- 6.1 Minutes - None (*Minutes from 5/29/25 and 6/5/2025 Special Meetings will be included in the August BOE Meeting Consent Agenda*);
- 6.2 Personnel Actions – none;
- 6.3 Reports – receive and file the following documents: June monthly enrollment report;

A.Colantonio made a motion that the Board approve the following Consent Agenda items 6.1-6.3, seconded by L. Earley. Unanimously approved by all present. MOTION CARRIED.

7. Oral Reports:

- 7.1 **Advisory Groups** - No reports since the reports provided at the last BOE meeting on 5.29.25
- 7.2 **Subcommittees** - No reports since the reports provided at the last BOE meeting on 5.29.25
- 7.3 **Chairperson** - None
- 7.4 **Superintendent and Administrative Team** - Dr. Holly Hageman expressed her gratitude towards all staff for a great year in serving students, especially as we close out the year with everyone going above and beyond.

8. Unfinished Business: None

9. New Business

- 9.1 **Review June Financial Report** - Submitted
- 9.2 **Transfer of FY23 Audited Fund Balance to Non-Lapsing Fund** -Dr. Holly Hageman reported that there is a surplus of \$44,757 for the BOE confirmed from the FY23 audit. Dr. Hageman requested that the Board approve the transfer of these surplus funds into the district's non-lapsing (2%) account.

L. Earley made a motion that the Board approve the FY23 Audit Fund Balance amount of \$44,757 into its Non-Lapsing Fund, seconded by A. Kuhrt. Unanimously approved by all present. MOTION CARRIED.

10. Communications

- 10.1 **Staff Vacancy Summary**- Submitted

11. Future Meetings & Topics

- Next BOE Business Meeting (*change of date, therefore a Special Meeting), Thursday, August 28, 2025, 6:30 p.m.

12. Public Comments:

Kerri Barella, 16 Hidden Woods - stated it was a pleasure to work with everyone on the Board.

Louise Concodello, 70 Millstone Dr. - Thanked Kerri Barella for her service.

13. Executive Session:

- Board Self-Evaluation: Board reviewed the self-reflection forms intended to enhance BOE functionality as well as inform and update Board Goals for the next school year.

A.Colantonio made a motion that the Board of Education enter into Executive Session to discuss the Board Self-Evaluation and update Board Goals for next school year, seconded by L. Earley. Unanimously approved by all present. MOTION CARRIED.

The Board entered Executive Session at 6:51 p.m.

A.Colantonio made a motion that the Board of Education adjourn this Executive Session, seconded by K. Barella. Unanimously approved by all present. MOTION CARRIED.

The Board exited this Executive Session at 7:48 p.m.

- Annual Evaluation of and Contract Negotiation with the Superintendent.

L. Earley made a motion that the Board of Education enter into Executive Session to discuss the Superintendent Evaluation, Goals and Contract Terms, seconded by J. Wilson. Unanimously approved by all present. MOTION CARRIED.

The Board entered Executive Session at 7:49 p.m.

A.Colantonio made a motion that the Board of Education adjourn this Executive Session, seconded by C. Morris. Unanimously approved by all present. MOTION CARRIED.

The Board exited this Executive Session at 8:55 p.m.

The Board reconvened to approve the contract terms for the Superintendent.

K. Barella made a motion that the Board of Education approve the Contract Terms for the Superintendent, seconded by C. Morris. Unanimously approved by all present. MOTION CARRIED.

14. Adjournment:

A.Colantonio made a motion to adjourn the meeting at 8:57 pm, seconded by K. Barella. Unanimously approved. MOTION CARRIED.

Respectfully Submitted,
Carmela Monte

Elmer Thienes/ Mary Hall Elementary School

Marlborough, Connecticut

Monthly Enrollment Report

August 20, 2025

Grade	Enrollment Local Classrooms				Grade Total	Change	# of Rooms	Class Size Avg./Room
	AM 1	AM 2	PM 1	PM 2				
PS	9	9	12	13	43	0	2	AM 9/ PM 12.5
K	18	18	17		53	0	3	17.7
1	16	16	14	15	61	0	4	15.3
2	17	18	18		54	0	3	18.0
3	19	18	20		57	0	3	19.0
4	18	18	18	18	72	0	4	18.0
5	19	18	17		54	0	3	18.0
6	17	16	17	16	66	0	4	16.5
Total								460.0
Special Education Full Time Outplaced								
X								1
Special Education Part time Services Provided								
GRAND TOTAL								461

2024-2025 General Fund

End of Year Summary

- **Salaries (51111-51190)**
 - For fiscal year 2025 our total budget in our salary accounts is \$6,217,373 which is about 72% of our total budget. Salary accounts include certified and non-certified, related services, and sub wages. We will end the fiscal year with a surplus in our salary account of \$80,638.95. The surplus reflects the use of available grant funds, changes in staff over the beginning of the fiscal year, and using professional services to cover open positions that we had throughout the year.
- **Benefits (52005-52060)**
 - Benefits include medical, dental, vision, life, and long term disability insurance. This object code also includes employer taxes, tuition reimbursements, unemployment, workers' compensation, and pension benefits. Our total budget in this object code is \$1,125,395 which is 13% of our total budget. We will end the year with an anticipated surplus of \$6,720.65.
- **Professional Services (53140-53260)**
 - Professional services are in the 3000 object codes. Professional services are budgeted items such as professional development for staff, contracted services, and purchased services. Some examples of purchased services or contracted services are our annual audit costs, attorney fees, Occupational and Physical Therapy, school medical advisor, medicaid reimbursements, Behavioral Analysts, Social Worker services, Psych services, and diagnostic evals. Our total budget in Professional Services is \$160,184 which is about 2% of our overall budget. We anticipate to end the year with a deficit of (\$32,210.49). As mentioned in salaries, we had an increase in purchased services to cover open positions during the school year. We also had an increase in our audit fees that was not included in the FY25 budgeted.
- **Plant Operations (54160-54520)**
 - All of the 4000 object codes refer to plant operations and utilities. Items coded here would be electricity, maintenance agreements, facility repairs, and trash removal. Our budget for this fiscal year is \$341,090 which is about 4% of our budget. We anticipate closing the fiscal year with a deficit of (\$48,486.92). This is primarily due to an increase in our electricity costs and for some unanticipated building repairs.
- **Transportation / Tuition / Insurance / Communication (55000-55170)**
 - The 5000 object codes cover contracted transportation, tuition, insurance (Property, liability, cyber, etc.), printing and binding, postage, telephone, and advertising. Our total budget in these object codes for this fiscal year is \$515,792 which is about 6% of our overall budget. We anticipate to end the year with a reserve of \$32,017.75. This is due to an overall decrease in costs for our Special Ed Transportation runs.
- **Supplies (56080-56904)**
 - Supply accounts will be found in the 6000 object codes. Supplies can be for instructional supplies, office supplies, nurse supplies, custodial supplies, building supplies including Heat, transportation supplies such as gas and diesel, library books, and textbooks. Our budget in our supply accounts is \$276,327 for this fiscal year. This is about 3% of our overall budget. We anticipate ending the fiscal year with a reserve of \$24,309.81. This reserve is primarily due to the utilization of available grant funds for instructional supply purchases.
- **Equipment (57301-57390)**
 - Equipment will be coded in the 7000 object codes. Technology equipment is for instructional or non-instructional purposes. We do not have any funds budgeted in Equipment for this fiscal year,

but have spent \$1,850 for instructional and non-instructional technology equipment and anticipate ending the year with a deficit of that amount.

- **Dues & Fees (58900)**
 - All dues and fees accounts are coded in the 8000 object codes. Dues and Fees are for memberships to professional organizations and for conference fees. Our total budget for this fiscal year in our Dues & Fees accounts is \$17,920 which is less than 1% of our overall budget. We anticipate ending the fiscal year with a deficit of (\$8,668).

Overall, our total spent to date for fiscal year 25 is \$8,601,409.25 which is 99.39% of our total budget of \$8,654,081. We anticipate a reserve of \$52,471.75

Marlborough Elementary School End of Year FY25 Update

Object Code	Budget	Transfers	Adj Budget	YTD Expended	Encumbered	Balance	Forecasted Adjustment	Forecasted Balance	7/22/2025
Salary									
51111 - Admin	\$ 417,427.00	\$ -	\$ 417,427.00	\$ 423,373.73	\$ -	\$ (5,946.73)	\$ -	\$ (5,946.73)	
51112 - Teacher	\$ 4,147,099.00	\$ -	\$ 4,147,099.00	\$ 4,067,170.54	\$ -	\$ 79,928.46	\$ -	\$ 79,928.46	
51113 - Stipend	\$ 5,773.00	\$ -	\$ 5,773.00	\$ 4,138.00	\$ -	\$ 1,635.00	\$ -	\$ 1,635.00	
51114 - Curriculum	\$ 5,375.00	\$ -	\$ 5,375.00	\$ 4,605.00	\$ -	\$ 770.00	\$ -	\$ 770.00	
51115 - Teacher Subs	\$ 58,969.00	\$ -	\$ 58,969.00	\$ 73,603.26	\$ -	\$ (14,634.26)	\$ -	\$ (14,634.26)	
51116 - Sick Day Payout	\$ 13,244.00	\$ -	\$ 13,244.00	\$ 42,512.44	\$ -	\$ (29,268.44)	\$ -	\$ (29,268.44)	
51118 - Summer School Teacher	\$ 13,118.00	\$ -	\$ 13,118.00	\$ 7,331.46	\$ -	\$ 5,786.54	\$ -	\$ 5,786.54	
51120 - OT/PT - Related Services	\$ 69,258.00	\$ -	\$ 69,258.00	\$ 44,636.43	\$ -	\$ 24,621.57	\$ -	\$ 24,621.57	
51123 - Office Support	\$ 364,146.00	\$ -	\$ 364,146.00	\$ 334,271.33	\$ -	\$ 29,874.67	\$ -	\$ 29,874.67	
51124 - Paraprofessionals	\$ 566,311.00	\$ -	\$ 566,311.00	\$ 557,147.85	\$ -	\$ 9,163.15	\$ -	\$ 9,163.15	
51125 - Custodian	\$ 313,554.00	\$ -	\$ 313,554.00	\$ 319,419.45	\$ -	\$ (5,865.45)	\$ -	\$ (5,865.45)	
51126 - Nurse	\$ 64,821.00	\$ -	\$ 64,821.00	\$ 66,185.28	\$ -	\$ (1,364.28)	\$ -	\$ (1,364.28)	
51127 - Tech Coordinator	\$ 73,388.00	\$ -	\$ 73,388.00	\$ 74,216.80	\$ -	\$ (828.80)	\$ -	\$ (828.80)	
51128 - Summer Paraprofessional	\$ 4,502.00	\$ -	\$ 4,502.00	\$ 2,993.08	\$ -	\$ 1,508.92	\$ -	\$ 1,508.92	
51129 - Subs - Non Certified	\$ 23,630.00	\$ -	\$ 23,630.00	\$ 60,949.32	\$ -	\$ (37,319.32)	\$ -	\$ (37,319.32)	
51190 - Constables	\$ 76,758.00	\$ -	\$ 76,758.00	\$ 54,180.08	\$ -	\$ 22,577.92	\$ -	\$ 22,577.92	
Total Salary	\$ 6,217,373.00	\$ -	\$ 6,217,373.00	\$ 6,136,734.05	\$ -	\$ 80,638.95	\$ -	\$ 80,638.95	
Benefits									
52005 - SS/Med	\$ 161,607.00	\$ -	\$ 161,607.00	\$ 181,644.99	\$ -	\$ (20,037.99)	\$ -	\$ (20,037.99)	
52012 - Pension	\$ 80,190.00	\$ -	\$ 80,190.00	\$ 62,246.29	\$ -	\$ 17,943.71	\$ -	\$ 17,943.71	
52000 - Health Insurance	\$ 802,538.00	\$ -	\$ 802,538.00	\$ 805,921.33	\$ -	\$ (3,383.33)	\$ -	\$ (3,383.33)	
52025 - LTD/Life Insurance	\$ 17,275.00	\$ -	\$ 17,275.00	\$ 19,178.97	\$ -	\$ (1,903.97)	\$ -	\$ (1,903.97)	
52027 - GASB45	\$ 6,100.00	\$ -	\$ 6,100.00	\$ 6,945.00	\$ -	\$ (845.00)	\$ -	\$ (845.00)	
52035 - Unemployment Compensation	\$ 8,601.00	\$ -	\$ 8,601.00	\$ 159.00	\$ -	\$ 8,442.00	\$ -	\$ 8,442.00	
52040 - Workers' Comp	\$ 41,084.00	\$ -	\$ 41,084.00	\$ 34,578.79	\$ -	\$ 6,505.21	\$ -	\$ 6,505.21	
52060 - Tuition	\$ 8,000.00	\$ -	\$ 8,000.00	\$ 7,999.98	\$ -	\$ 0.02	\$ -	\$ 0.02	
Total Benefits	\$ 1,125,395.00	\$ -	\$ 1,125,395.00	\$ 1,118,674.35	\$ -	\$ 6,720.65	\$ -	\$ 6,720.65	
Professional Services									
53140 - Audit	\$ 15,000.00	\$ -	\$ 15,000.00	\$ 22,636.00	\$ -	\$ (7,636.00)	\$ -	\$ (7,636.00)	
53180 - School Physicians	\$ 1,000.00	\$ -	\$ 1,000.00	\$ 700.00	\$ -	\$ 300.00	\$ -	\$ 300.00	

Marlborough Elementary School End of Year FY25 Update

Object Code	Budget	Transfers	Adj Budget	YTD Expended	Encumbered	Balance	Forecasted Adjustment	Forecasted Balance	7/22/2025
53190 - OT/PT	\$ 57,375.00	\$ -	\$ 57,375.00	\$ 71,124.48	\$ -	\$ (13,749.48)	\$ -	\$ (13,749.48)	
53200 - Consultant	\$ 18,150.00	\$ -	\$ 18,150.00	\$ 20,320.01	\$ -	\$ (2,170.01)	\$ -	\$ (2,170.01)	
53210 - Legal Consult	\$ 14,400.00	\$ -	\$ 14,400.00	\$ 26,433.25	\$ -	\$ (12,033.25)	\$ -	\$ (12,033.25)	
53240 - Professional Development	\$ 7,675.00	\$ -	\$ 7,675.00	\$ 3,347.00	\$ -	\$ 4,328.00	\$ -	\$ 4,328.00	
53260 - AHM Youth Services	\$ 46,584.00	\$ -	\$ 46,584.00	\$ 47,833.75	\$ -	\$ (1,249.75)	\$ -	\$ (1,249.75)	
Total Professional Services	\$ 160,184.00	\$ -	\$ 160,184.00	\$ 192,394.49	\$ -	\$ (32,210.49)	\$ -	\$ (32,210.49)	
Property Services									
54160-70, 54325-40 - Utility Services	\$ 176,734.00	\$ -	\$ 176,734.00	\$ 197,450.10	\$ -	\$ (20,716.10)	\$ -	\$ (20,716.10)	
54XXX - Contracted Repair Services	\$ 164,356.00	\$ -	\$ 164,356.00	\$ 192,126.82	\$ -	\$ (27,770.82)	\$ -	\$ (27,770.82)	
Total Property Services	\$ 341,090.00	\$ -	\$ 341,090.00	\$ 389,576.92	\$ -	\$ (48,486.92)	\$ -	\$ (48,486.92)	
Purchased Services									
55000 - Telephone	\$ 7,404.00	\$ -	\$ 7,404.00	\$ 17,515.25	\$ -	\$ (10,111.25)	\$ -	\$ (10,111.25)	
55005 - Email / Webhosting	\$ 15,301.00	\$ -	\$ 15,301.00	\$ 3,754.98	\$ -	\$ 11,546.02	\$ -	\$ 11,546.02	
55110 - Advertising & Legal Notices	\$ 1,100.00	\$ -	\$ 1,100.00	\$ 929.50	\$ -	\$ 170.50	\$ -	\$ 170.50	
55120 - Tuition	\$ 11,000.00	\$ -	\$ 11,000.00	\$ 45,474.90	\$ -	\$ (34,474.90)	\$ -	\$ (34,474.90)	
55125 - Magnet School Tuition	\$ 46,479.00	\$ -	\$ 46,479.00	\$ 27,404.46	\$ -	\$ 19,074.54	\$ -	\$ 19,074.54	
55130 - Postage	\$ 4,000.00	\$ -	\$ 4,000.00	\$ 1,974.95	\$ -	\$ 2,025.05	\$ -	\$ 2,025.05	
55140 - Property & Liability Insurance	\$ 39,158.00	\$ -	\$ 39,158.00	\$ 41,666.04	\$ -	\$ (2,508.04)	\$ -	\$ (2,508.04)	
55160 - Student Regular Transportation	\$ 253,123.00	\$ -	\$ 253,123.00	\$ 257,866.34	\$ -	\$ (4,743.34)	\$ -	\$ (4,743.34)	
55170 - Special Ed Transportation	\$ 138,227.00	\$ -	\$ 138,227.00	\$ 87,187.83	\$ -	\$ 51,039.17	\$ -	\$ 51,039.17	
Total Purchased Services	\$ 515,792.00	\$ -	\$ 515,792.00	\$ 483,774.25	\$ -	\$ 32,017.75	\$ -	\$ 32,017.75	
Supplies									
56080 - Heat	\$ 82,597.00	\$ -	\$ 82,597.00	\$ 81,546.97	\$ -	\$ 1,050.03	\$ -	\$ 1,050.03	
56090 - Diesel & Gasoline	\$ 35,980.00	\$ -	\$ 35,980.00	\$ 35,767.97	\$ -	\$ 212.03	\$ -	\$ 212.03	
56095 - Propane	\$ 1,200.00	\$ -	\$ 1,200.00	\$ 1,461.38	\$ -	\$ (261.38)	\$ -	\$ (261.38)	
56111 - Instructional Supplies	\$ 69,250.00	\$ -	\$ 69,250.00	\$ 55,319.72	\$ 200.00	\$ 13,730.28	\$ -	\$ 13,730.28	
56113 - Technology Supplies	\$ 4,000.00	\$ -	\$ 4,000.00	\$ 6,036.93	\$ -	\$ (2,036.93)	\$ -	\$ (2,036.93)	
56211 - Instructional Technology	\$ 6,000.00	\$ -	\$ 6,000.00	\$ 956.33	\$ -	\$ 5,043.67	\$ -	\$ 5,043.67	
56410 - Textbooks	\$ 15,000.00	\$ -	\$ 15,000.00	\$ 6,395.47	\$ -	\$ 8,604.53	\$ -	\$ 8,604.53	
56421 - Library Books	\$ 5,300.00	\$ -	\$ 5,300.00	\$ 5,579.21	\$ -	\$ (279.21)	\$ -	\$ (279.21)	

Marlborough Elementary School End of Year FY25 Update									
Object Code	Budget	Transfers	Adj Budget	YTD Expended	Encumbered	Balance	Forecasted Adjustment	Forecasted Balance	7/22/2025
56901 - Office Supplies	\$ 4,000.00	\$ -	\$ 4,000.00	\$ 5,763.79	\$ -	\$ (1,763.79)	\$ -	\$ (1,763.79)	
56902 - Health Office Supplies	\$ 3,500.00	\$ -	\$ 3,500.00	\$ 1,716.04	\$ -	\$ 1,783.96	\$ -	\$ 1,783.96	
56903 - Other Supplies	\$ 2,500.00	\$ -	\$ 2,500.00	\$ 237.70	\$ -	\$ 2,262.30	\$ -	\$ 2,262.30	
56904 - Custodial Supplies	\$ 47,000.00	\$ -	\$ 47,000.00	\$ 51,035.68	\$ -	\$ (4,035.68)	\$ -	\$ (4,035.68)	
Total Supplies	\$ 276,327.00	\$ -	\$ 276,327.00	\$ 251,817.19	\$ 200.00	\$ 24,309.81	\$ -	\$ 24,309.81	
Equipment									
57301 - Instructional Equipment	\$ -	\$ -	\$ -	\$ 1,400.00	\$ -	\$ (1,400.00)	\$ -	\$ (1,400.00)	
57390 - Non-Instructional Equipment	\$ -	\$ -	\$ -	\$ 450.00	\$ -	\$ (450.00)	\$ -	\$ (450.00)	
Total Equipment	\$ -	\$ -	\$ -	\$ 1,850.00	\$ -	\$ (1,850.00)	\$ -	\$ (1,850.00)	
Dues & Fees									
58900 - Dues & Fees	\$ 17,920.00	\$ -	\$ 17,920.00	\$ 26,588.00	\$ -	\$ (8,668.00)	\$ -	\$ (8,668.00)	
Total Dues & Fees	\$ 17,920.00	\$ -	\$ 17,920.00	\$ 26,588.00	\$ -	\$ (8,668.00)	\$ -	\$ (8,668.00)	
Total Fiscal Year 2025	\$ 8,654,081.00	\$ -	\$ 8,654,081.00	\$ 8,601,409.25	\$ 200.00	\$ 52,471.75	\$ -	\$ 52,471.75	

Marlborough Elementary School End of Year FY25 Requested Transfers

8/28/2025										
Object Code	Budget	Transfers	Adj Budget	YTD Expended	Encumbered	Balance	Forecasted Adjustment	Forecasted Balance	Increase/(decrease) Budget	Expected Balance
Total Salary	\$ 6,217,373.00	\$ -	\$ 6,217,373.00	\$ 6,136,734.05	\$ -	\$ 80,638.95	\$ -	\$ 80,638.95	\$ (80,638.95)	\$ (0.00)
Total Benefits	\$ 1,125,395.00	\$ -	\$ 1,125,395.00	\$ 1,118,674.35	\$ -	\$ 6,720.65	\$ -	\$ 6,720.65	\$ (58.46)	\$ 6,662.19
Total Professional Services	\$ 160,184.00	\$ -	\$ 160,184.00	\$ 192,394.49	\$ -	\$ (32,210.49)	\$ -	\$ (32,210.49)	\$ 32,210.49	\$ 0.00
Total Property Services	\$ 341,090.00	\$ -	\$ 341,090.00	\$ 389,576.92	\$ -	\$ (48,486.92)	\$ -	\$ (48,486.92)	\$ 48,486.92	\$ -
Total Purchased Services	\$ 515,792.00	\$ -	\$ 515,792.00	\$ 483,774.25	\$ -	\$ 32,017.75	\$ -	\$ 32,017.75	\$ -	\$ 32,017.75
Total Supplies	\$ 276,327.00	\$ -	\$ 276,327.00	\$ 251,817.19	\$ 200.00	\$ 24,309.81	\$ -	\$ 24,309.81	\$ (10,518.00)	\$ 13,791.81
Total Equipment	\$ -	\$ -	\$ -	\$ 1,850.00	\$ -	\$ (1,850.00)	\$ -	\$ (1,850.00)	\$ 1,850.00	\$ -
Total Dues & Fees	\$ 17,920.00	\$ -	\$ 17,920.00	\$ 26,588.00	\$ -	\$ (8,668.00)	\$ -	\$ (8,668.00)	\$ 8,668.00	\$ -
Total Fiscal Year 2024	\$ 8,654,081.00	\$ -	\$ 8,654,081.00	\$ 8,601,409.25	\$ 200.00	\$ 52,471.75	\$ -	\$ 52,471.75	\$ -	\$ 52,471.75
99.39%										
Total Transfers									\$	91,215.41

2025-2026 General Fund

August Summary

- **Salaries (51111-51190)**
 - For fiscal year 2026 our total budget in our salary accounts is \$6,332,840 which is about 71% of our total budget. Salary accounts include certified and non-certified, related services, and sub wages. We are currently still working on encumbering all new hires but anticipate an overall reserve in our salary accounts due to some positions being covered by purchased services and some coming in overall under budget.
- **Benefits (52005-52060)**
 - Benefits include medical, dental, vision, life, and long term disability insurance. This object code also includes employer taxes, tuition reimbursements, unemployment, workers' compensation, and pension benefits. Our total budget in this object code is \$1,189,108 which is 13% of our total budget. As with our salary account, we are still working on enrolling new staff and figuring out where we will be overall, but for the August update we are forecasting the accounts to be fully spent. Once we have a better idea of summer enrollments and terminations, we will be able to forecast where we anticipate the year ending.
- **Professional Services (53140-53260)**
 - Professional services are in the 3000 object codes. Professional services are budgeted items such as professional development for staff, contracted services, and purchased services. Some examples of purchased services or contracted services are our annual audit costs, attorney fees, Occupational and Physical Therapy, school medical advisor, medicaid reimbursements, Behavioral Analysts, Social Worker services, Psych services, and diagnostic evals. Our total budget in Professional Services is \$172,070 which is about 2% of our overall budget. We are currently forecasting a deficit in these accounts due to the reclassification of salaries to professional purchased services.
- **Plant Operations (54160-54520)**
 - All of the 4000 object codes refer to plant operations and utilities. Items coded here would be electricity, maintenance agreements, facility repairs, and trash removal. Our budget for this fiscal year is \$347,846 which is about 4% of our budget. For our first forecast we are anticipating an over expenditure in electricity due to our costs last fiscal year and we have not yet fully forecasted expenditures in our other operational accounts. These accounts are an area of which we keep a close eye as we can have swings month to month. As we move forward through the fiscal year we will continue to fine tune our forecast.
- **Transportation / Tuition / Insurance / Communication (55000-55170)**
 - The 5000 object codes cover contracted transportation, tuition, insurance (Property, liability, cyber, etc.), printing and binding, postage, telephone, and advertising. Our total budget in these object codes for this fiscal year is \$599,171 which is about 7% of our overall budget. We are currently forecasting these accounts to be fully spent. As we receive enrollment information and tuition rates from our magnet schools, we will begin to encumber funds and have an accurate forecasted amount.
- **Supplies (56080-56904)**
 - Supply accounts will be found in the 6000 object codes. Supplies can be for instructional supplies, office supplies, nurse supplies, custodial supplies, building supplies including Heat, transportation supplies such as gas and diesel, library books, and textbooks. Our budget in our supply accounts is \$269,277 for this fiscal year. This is about 3% of our overall budget. We are forecasting most of these accounts between 75-80% spent.

- **Dues & Fees (58900)**

- All dues and fees accounts are coded in the 8000 object codes. Dues and Fees are for memberships to professional organizations and for conference fees. Our total budget for this fiscal year in our Dues & Fees accounts is \$16,113 which is less than 1% of our overall budget. We are currently forecasting these accounts to be fully spent.

Overall, our total spent to date for fiscal year 26 is \$723,633.18 which is about 8% of our total budget of \$8,926,425.

Marlborough Elementary School August FY26 Update									
Object Code	Budget	Transfers	Adj Budget	YTD Expended	Encumbered	Balance	Forecasted Adjustment	Forecasted Balance	8/19/2025
Salary									
51111 - Admin	\$ 427,651.00	\$ -	\$ 427,651.00	\$ 66,606.10	\$ 382,985.19	\$ (21,940.29)	\$ (16,651.29)	\$ (5,289.00)	
51112 - Teacher	\$ 4,117,489.00	\$ -	\$ 4,117,489.00	\$ 167,938.41	\$ 4,023,354.82	\$ (73,804.23)	\$ (64,866.43)	\$ (8,937.80)	
51113 - Stipend	\$ 3,744.00	\$ -	\$ 3,744.00	\$ -	\$ -	\$ 3,744.00	\$ 3,744.00	\$ -	
51114 - Curriculum	\$ 5,500.00	\$ -	\$ 5,500.00	\$ 792.00	\$ -	\$ 4,708.00	\$ -	\$ 4,708.00	
51115 - Teacher Subs	\$ 58,969.00	\$ -	\$ 58,969.00	\$ -	\$ -	\$ 58,969.00	\$ 58,969.00	\$ -	
51116 - Sick Day Payout	\$ 26,534.00	\$ -	\$ 26,534.00	\$ -	\$ -	\$ 26,534.00	\$ -	\$ 26,534.00	
51118 - Summer School Teacher	\$ 13,118.00	\$ -	\$ 13,118.00	\$ 10,439.04	\$ -	\$ 2,678.96	\$ -	\$ 2,678.96	
51120 - OT/PT - Related Services	\$ 69,860.00	\$ -	\$ 69,860.00	\$ -	\$ 34,890.24	\$ 34,969.76	\$ (6,343.24)	\$ 41,313.00	
51123 - Office Support	\$ 337,728.00	\$ -	\$ 337,728.00	\$ 39,083.87	\$ 328,045.99	\$ (29,401.86)	\$ (28,547.68)	\$ (854.18)	
51124 - Paraprofessionals	\$ 704,423.00	\$ -	\$ 704,423.00	\$ 63.42	\$ 652,388.38	\$ 51,971.20	\$ (33,555.50)	\$ 85,526.70	
51125 - Custodian	\$ 314,231.00	\$ -	\$ 314,231.00	\$ 51,723.16	\$ 227,630.12	\$ 34,877.72	\$ (18,714.78)	\$ 53,592.50	
51126 - Nurse	\$ 69,767.00	\$ -	\$ 69,767.00	\$ 387.50	\$ 78,750.00	\$ (9,370.50)	\$ (3,212.50)	\$ (6,158.00)	
51127 - Tech Coordinator	\$ 76,400.00	\$ -	\$ 76,400.00	\$ 11,753.76	\$ 67,584.12	\$ (2,937.88)	\$ (2,938.38)	\$ 0.50	
51128 - Summer Paraprofessional	\$ 4,735.00	\$ -	\$ 4,735.00	\$ 6,569.16	\$ -	\$ (1,834.16)	\$ -	\$ (1,834.16)	
51129 - Subs - Non Certified	\$ 23,630.00	\$ -	\$ 23,630.00	\$ -	\$ -	\$ 23,630.00	\$ 23,630.00	\$ -	
51190 - Constables	\$ 79,061.00	\$ -	\$ 79,061.00	\$ -	\$ -	\$ 79,061.00	\$ 79,061.00	\$ -	
Total Salary	\$ 6,332,840.00	\$ -	\$ 6,332,840.00	\$ 355,356.42	\$ 5,795,628.86	\$ 181,854.72	\$ (9,425.80)	\$ 191,280.52	
Benefits									
52005 - SS/Med	\$ 175,000.00	\$ -	\$ 175,000.00	\$ 10,687.76	\$ -	\$ 164,312.24	\$ 168,225.26	\$ (3,913.02)	
52012 - Pension	\$ 67,000.00	\$ -	\$ 67,000.00	\$ 7,775.54	\$ -	\$ 59,224.46	\$ 59,224.46	\$ -	
52000 - Health Insurance	\$ 868,117.00	\$ -	\$ 868,117.00	\$ 177,457.31	\$ -	\$ 690,659.69	\$ 690,659.69	\$ -	
52025 - LTD/Life Insurance	\$ 20,798.00	\$ -	\$ 20,798.00	\$ 1,442.54	\$ -	\$ 19,355.46	\$ 19,355.46	\$ -	
52027 - GASB45	\$ 6,100.00	\$ -	\$ 6,100.00	\$ -	\$ -	\$ 6,100.00	\$ 6,100.00	\$ -	
52035 - Unemployment Compensation	\$ 8,600.00	\$ -	\$ 8,600.00	\$ 86.00	\$ -	\$ 8,514.00	\$ -	\$ 8,514.00	
52040 - Workers' Comp	\$ 35,493.00	\$ -	\$ 35,493.00	\$ 17,082.56	\$ -	\$ 18,410.44	\$ 17,082.56	\$ 1,327.88	
52060 - Tuition	\$ 8,000.00	\$ -	\$ 8,000.00	\$ -	\$ -	\$ 8,000.00	\$ -	\$ 8,000.00	
Total Benefits	\$ 1,189,108.00	\$ -	\$ 1,189,108.00	\$ 214,531.71	\$ -	\$ 974,576.29	\$ 960,647.43	\$ 13,928.86	
Professional Services									
53140 - Audit	\$ 15,000.00	\$ -	\$ 15,000.00	\$ -	\$ -	\$ 15,000.00	\$ 23,000.00	\$ (8,000.00)	
53180 - School Physicians	\$ 1,000.00	\$ -	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	\$ 700.00	\$ 300.00	

Marlborough Elementary School August FY26 Update

Object Code	Budget	Transfers	Adj Budget	YTD Expended	Encumbered	Balance	Forecasted Adjustment	Forecasted Balance	8/19/2025
53190 - OT/PT	\$ 59,096.00	\$ -	\$ 59,096.00	\$ 604.16	\$ -	\$ 58,491.84	\$ 84,060.00	\$ (25,568.16)	
53200 - Consultant	\$ 27,150.00	\$ -	\$ 27,150.00	\$ 3,158.05	\$ -	\$ 23,991.95	\$ 23,991.95	\$ -	
53210 - Legal Consult	\$ 14,400.00	\$ -	\$ 14,400.00	\$ 215.00	\$ -	\$ 14,185.00	\$ 14,185.00	\$ -	
53240 - Professional Development	\$ 7,675.00	\$ -	\$ 7,675.00	\$ -	\$ -	\$ 7,675.00	\$ 7,675.00	\$ -	
53260 - AHM Youth Services	\$ 47,749.00	\$ -	\$ 47,749.00	\$ -	\$ -	\$ 47,749.00	\$ 47,749.00	\$ -	
Total Professional Services	\$ 172,070.00	\$ -	\$ 172,070.00	\$ 3,977.21	\$ -	\$ 168,092.79	\$ 201,360.95	\$ (33,268.16)	
Property Services									
54160-70, 54325-40 - Utility Services	\$ 176,734.00	\$ -	\$ 176,734.00	\$ 15,023.23	\$ -	\$ 161,710.77	\$ 186,533.77	\$ (24,823.00)	
54XXX - Contracted Repair Services	\$ 171,112.00	\$ -	\$ 171,112.00	\$ 62,275.15	\$ 21,684.00	\$ 87,152.85	\$ 56,475.75	\$ 30,677.10	
Total Property Services	\$ 347,846.00	\$ -	\$ 347,846.00	\$ 77,298.38	\$ 21,684.00	\$ 248,863.62	\$ 243,009.52	\$ 5,854.10	
Purchased Services									
55000 - Telephone	\$ 7,404.00	\$ -	\$ 7,404.00	\$ 1,146.73	\$ -	\$ 6,257.27	\$ 6,257.27	\$ -	
55005 - Email / Webhosting	\$ 15,500.00	\$ -	\$ 15,500.00	\$ 8,610.01	\$ 324.00	\$ 6,565.99	\$ 6,565.99	\$ -	
55110 - Advertising & Legal Notices	\$ 1,100.00	\$ -	\$ 1,100.00	\$ 34.50	\$ -	\$ 1,065.50	\$ -	\$ 1,065.50	
55120 - Tuition	\$ 71,000.00	\$ -	\$ 71,000.00	\$ 4,998.20	\$ -	\$ 66,001.80	\$ 66,001.80	\$ -	
55125 - Magnet School Tuition	\$ 47,881.00	\$ -	\$ 47,881.00	\$ -	\$ -	\$ 47,881.00	\$ 35,910.75	\$ 11,970.25	
55130 - Postage	\$ 3,900.00	\$ -	\$ 3,900.00	\$ 500.00	\$ -	\$ 3,400.00	\$ 3,400.00	\$ -	
55140 - Property & Liability Insurance	\$ 40,287.00	\$ -	\$ 40,287.00	\$ 21,430.67	\$ -	\$ 18,856.33	\$ 21,430.67	\$ (2,574.34)	
55160 - Student Regular Transportation	\$ 267,045.00	\$ -	\$ 267,045.00	\$ -	\$ -	\$ 267,045.00	\$ 267,045.00	\$ -	
55170 - Special Ed Transportation	\$ 145,054.00	\$ -	\$ 145,054.00	\$ -	\$ -	\$ 145,054.00	\$ 145,054.00	\$ -	
Total Purchased Services	\$ 599,171.00	\$ -	\$ 599,171.00	\$ 36,720.11	\$ 324.00	\$ 562,126.89	\$ 551,665.48	\$ 10,461.41	
Supplies									
56080 - Heat	\$ 70,634.00	\$ -	\$ 70,634.00	\$ -	\$ -	\$ 70,634.00	\$ 70,634.00	\$ -	
56090 - Diesel & Gasoline	\$ 28,943.00	\$ -	\$ 28,943.00	\$ 272.02	\$ -	\$ 28,670.98	\$ 28,670.98	\$ -	
56095 - Propane	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
56111 - Instructional Supplies	\$ 68,500.00	\$ -	\$ 68,500.00	\$ 14,165.46	\$ 2,031.31	\$ 52,303.23	\$ 39,227.42	\$ 13,075.81	
56113 - Technology Supplies	\$ 4,000.00	\$ -	\$ 4,000.00	\$ 281.43	\$ -	\$ 3,718.57	\$ 2,788.93	\$ 929.64	
56211 - Instructional Technology	\$ 15,000.00	\$ -	\$ 15,000.00	\$ 7,105.31	\$ 4,500.02	\$ 3,394.67	\$ 2,546.00	\$ 848.67	
56410 - Textbooks	\$ 18,100.00	\$ -	\$ 18,100.00	\$ 751.55	\$ 4,791.80	\$ 12,556.65	\$ -	\$ 12,556.65	
56421 - Library Books	\$ 5,300.00	\$ -	\$ 5,300.00	\$ 335.10	\$ -	\$ 4,964.90	\$ 3,723.68	\$ 1,241.23	

Marlborough Elementary School August FY26 Update									
Object Code	Budget	Transfers	Adj Budget	YTD Expended	Encumbered	Balance	Forecasted Adjustment	Forecasted Balance	8/19/2025
56901 - Office Supplies	\$ 4,000.00	\$ -	\$ 4,000.00	\$ 6,381.93	\$ -	\$ (2,381.93)	\$ -	\$ (2,381.93)	
56902 - Health Office Supplies	\$ 5,300.00	\$ -	\$ 5,300.00	\$ -	\$ 3,050.00	\$ 2,250.00	\$ 2,250.00	\$ -	
56903 - Other Supplies	\$ 2,500.00	\$ -	\$ 2,500.00	\$ 849.15	\$ 24.35	\$ 1,626.50	\$ -	\$ 1,626.50	
56904 - Custodial Supplies	\$ 47,000.00	\$ -	\$ 47,000.00	\$ 2,541.40	\$ 4,505.06	\$ 39,953.54	\$ 31,962.83	\$ 7,990.71	
Total Supplies	\$ 269,277.00	\$ -	\$ 269,277.00	\$ 32,683.35	\$ 18,902.54	\$ 217,691.11	\$ 181,803.84	\$ 35,887.27	
Equipment									
57301 - Instructional Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
57390 - Non-Instructional Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Total Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Dues & Fees									
58900 - Dues & Fees	\$ 16,113.00	\$ -	\$ 16,113.00	\$ 3,066.00	\$ 1,340.00	\$ 11,707.00	\$ 11,707.00	\$ -	
Total Dues & Fees	\$ 16,113.00	\$ -	\$ 16,113.00	\$ 3,066.00	\$ 1,340.00	\$ 11,707.00	\$ 11,707.00	\$ -	
Total Fiscal Year 2025	\$ 8,926,425.00	\$ -	\$ 8,926,425.00	\$ 723,633.18	\$ 5,837,879.40	\$ 2,364,912.42	\$ 2,140,768.42	\$ 224,144.00	
				8.11%					



Dr. Holly Hageman
Superintendent

Marlborough School District
25 SCHOOL DRIVE, MARLBOROUGH, CONNECTICUT 06447
Telephone: (860) 295-6236/Fax: (860) 295-6153
www.marlborough.k12.ct.us

August 28, 2025

TO: Marlborough Board of Education

FROM: Dr. Holly Hageman
Superintendent

RE: Marlborough School Medical Advisor

I am pleased to announce the appointment of Brittany Molkenthin, MSN, CPNP-PC as the new School Medical Advisor for Marlborough Public Schools. Ms. Molkenthin will serve under the agreement established with the Region 8 Consortium of Schools (RHAM, Andover, Hebron, and Marlborough).

Ms. Molkenthin brings a wealth of experience and expertise to the role, and we look forward to working together to continue supporting the health needs of our students and staff.

A copy of Brittany Molkenthin's résumé is attached for your review.

BRITTANY MOLKENTHIN, MSN, CPNP-PC

PROFESSIONAL EXPERIENCE

Grow With Me Pediatrics- Canterbury, CT Pediatric Nurse Practitioner & Owner

February 2025-Present

- Sole provider and owner of rapidly growing pediatric primary care office in southeastern Connecticut, oversees daily operations and performance
- Manage a team of clinical and non-clinical staff for everyday operations, complete billing tasks for all patients and visits, monitors financials
- Perform comprehensive well-child examinations from newborn to late adolescence, guidance in accordance with the American Academy of Pediatrics
- Order, analyze, and treat the pediatric patient with appropriate diagnostic and laboratory tests
- Vaccine coordinator in accordance with the State of Connecticut, administers vaccinations and coordinates schedules, supplies, and safety / compliance
- Conduct comprehensive mental health examinations and consults, managing children with various mental health conditions such as ADHD and major depressive disorder
- Highly skilled in Athena EMR system from a clinical and administrative standpoint

Tolland County Pediatrics- Tolland, CT Pediatric Nurse Practitioner

May 2023 -March 2025

- Perform comprehensive well-child examinations from newborn to late adolescence, provide anticipatory guidance in accordance with American Academy of Pediatrics
- Provide mental health treatment with pharmacology, including ADHD, anxiety, and depression
- Order, analyze, and treat the pediatric patient with appropriate diagnostic and laboratory tests
- Support and guide mothers in the breastfeeding process
- Management of acute and chronic pediatric illnesses, treat with appropriate medication therapy
- Proficient in EclinicalWorks EMR system

Inner Peace Wellness Center, Waterford CT Pediatric Nurse Practitioner

December 2022-July 2025

- Perform comprehensive mental health evaluations of children, adolescents, and young adults
- Treat, with pharmacology, a variety of mental health diagnoses including, but not limited to depression, anxiety, mood disorders, and ADHD
- Utilize newer technologies to aid in treatment including genetic testing, Gene Sight
- Collaborate with mental health clinicians regarding patient's therapy, diagnoses, and medication management
- Competent in TheraNest

Richard Lavoie Pediatrics- Norwich, CT Pediatric Nurse Practitioner

January 2021-May 2023

- Perform comprehensive well-child examinations from newborn to late adolescence, provide anticipatory guidance in accordance with American Academy of Pediatrics
- Order, analyze, and treat the pediatric patient with appropriate diagnostic and laboratory tests
- Conduct comprehensive mental health examinations and consults, managing children with various mental health conditions such as ADHD and major depressive disorder
- Management of acute and chronic pediatric illnesses, treat with appropriate medication therapy
- Collaborate with Pediatrician and Family Nurse Practitioner in primary care office setting
- Highly skilled in Athena EMR system

Connecticut Children's Medical Center- Hartford, CT Pediatric Intensive Care Registered Staff Nurse I

June 2017 – May 2021

- Managed and performed the care of infants and children that require constant monitoring and intensive care in a controlled setting, trained in care for care of cardiac ICU pediatric patients with various congenital heart diseases

- Collaborated with healthcare providers to ensure safe and effective care on an 18 bed unit
- Promoted patient family centered care in the ICU
- Member of Patient Family Experience Collaborative, and Chronic Illness Discharge Planning group, Nightingale Nominee, Daisy award nominee
- Highly skilled in EPIC EMR system

Lactation Innovations LLC
Co-Founder

June 2017 – March 2024

- Serve as medical officer for company based on clinical background in pediatrics and breastfeeding
- Achievements to date: two patents granted for technology, grants awarded, clinical testing completed • Excepted app launch June 2023
- Innovation is to address a major concern for the breastfeeding mother, provides direct feedback about breastmilk consumption to increase breastfeeding success rates and mothers' confidence while breastfeeding
- Tedtalk style guest speaker for Johnson & Johnson to promote nursing innovation, Salt Lake City, Utah - April 2019

EDUCATION **Regis College – Weston, MA**
Masters of Nursing
Concentration: Pediatric Primary Care
GPA: 4.0

August 2018 – December 2020

University of Connecticut – Storrs, CT
Bachelor of Science
Concentration: Nursing
GPA: 3.967

August 2013 - May 2017

Class of 2017 Officer, School of Nursing Interprofessional Committee representative, Honors Program, Presidential Scholar, Nursing Scholar, New England Scholar

LICENSURE Certified Pediatric Nurse Practitioner-Primary Care, #9537
Registered Nurse, Connecticut, #142684

CERTIFICATION Certified Pediatric Primary Care Nurse Practitioner- PNCB, #202119768

MEMBERSHIP NAPNAP: Pediatric Nurse Practitioner Association

RESEARCH Evaluation of the Association of Toll-Like Receptor 4 and BMI with Postpartum Depressive Symptomatology

- Abstract submission
- Presented findings at Experimental Biology, Chicago, IL April 2017 • Granted SURF award

**Marlborough Board of Education
Monthly Staff Vacancy Report
2025-2026
AUGUST**

[illegible]

2025-2026 STAFF - ELMER THIENES - MARY HALL SCHOOL - Marlborough, Connecticut

ADMINISTRATIVE STAFF – BOE OFFICE

Superintendent	Dr. Holly Hageman
Pupil Services Director	Daniel White
Director of Operations	John Mericer
Business Manager	Michele Demicco
Financial Assistant	Shannon Rosario
Superintendent Asst	Carmela Monte
Special Services Assistant	Joanne Andrews

ADMINISTRATIVE STAFF – SCHOOL OFFICE

Principal	Paula Graef
Principal	Kristen Trahan
Admin Assistant	Victoria Samolis

PRE-SCHOOL

Kathleen Filosa
Stacey Bednarz

KINDERGARTEN

Amy Cone
Karen Craig
Amy Farrior

GRADE 1

Pamela Farrington
Robin Kniep
Brylene Laws
David Wasserman

GRADE 2

Mary Cochefski
Michaela Dehm
Jennifer Wall

GRADE 3

Anna Connolly
Linda Harbec
Kelly Spooner

GRADE 4

Tom Barbone
Kelly Cooper
Molly Cunningham
Samantha Young

GRADE 5

Shelby Bobbi
Stephanie Pazul
Julie Weiss

GRADE 6

Tina D'Auteuil
Laura Haddad
Meagan Hanratty
Pattie Uccello

ESSENTIAL ARTS

Art	Christine Allison
Library/Technology	Deb Kaika
Music, Choral	Julia Tackett
Music, Instrumental	Donna Arseneault
Physical Education	Trafford Underwood
Spanish	Beth Schwartz

SPECIALISTS & RELATED SERVICES

Occupational Therapy	Lauren Bradford
COTA	Kim Becker
Physical Therapy	Lindsay Cochefski
Psychologist	Matthew Aljian
Psychologist/BCBA	Joanne Jacques
Reading	Julie Caron
	Carrie Pilkington
	Jessica Warner
	Kelly Mirando
	Kerri Zmeskal
	Autumn Bell
	Michele Thorn
	Jillian Bergeron
	Dianne Lord
	Abby Phillips
	Linda Seeley
	Sara Bell
	Tammy Carlson
	Jessica Tuck
	Paolina Magowan
	Victor Otero

Math/STEAM

Math Support
AHM Social Worker
Special Education

Speech/Language
RBT

Nurse
School Resource Officer

PARAEDUCATORS

Kim Bastarache
Mary Blackman
Emma Dean
Shirley Egan
David Farrington
Melissa Gosselin
Gail Griffin
Bonnie Hoffman
Helen Horton
Emily Messier
Kathy Mucha
Caryssa Propfe
Caitlin Reid
Brittany Schadtler
Rebecca Smith
Edith Suarez
Erin Townley
Kathleen Turner
Leslie Walker
Keri Westcott
Capri Winman

CUSTODIAL STAFF

Custodians	Joseph Dooley	6:00 – 2:00 pm
	Vacant	2:30 – 10:30 pm
	Kevin Frederic Pfau	12:00 – 8:00 pm
	Cindy Galvin	2:30 – 10:30 pm
	Sarah Dotson	2:30 – 10:30 pm

CAFETERIA STAFF

Melissa Grant – Food Service Director