VENANGO TECHNOLOGY CENTER
JOINT COMMITTEE
1 Vo-Tech Drive
Oil City, Pennsylvania 16301

AGENDA

September 2, 2025

TO: Venango Technology Center Joint Committee

FROM: Melissa Sharp, Secretary

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1. Moment of Silence
2. Pledge of Allegiance
3. Roll Call
4. Approval of the Minutes of the August 4, 2025 meeting
5. Treasurer's and Secretary's Report as of 9/2/25
   a) Special Account Report as of 9/2/25
6. Payment of Bills:
   a) List of bills from 8/5/25 – 9/2/25
7. Communications:
   a) Minutes of the Professional Advisory Committee Meeting – 8/22/25
   b) Beginning enrollment report
8. Administrator's Report:
   a) Action:
      i. Approve Travis Crate as the Cooperative Education Coordinator, effective date to be determined.
      ii. Approve Travis Crate to attend the Coop Conference in State College, PA on October 16-17, 2025, at a cost
      iii. not to exceed $850.00. Funding – Local.
      iv. Approve advertising for Welding Technology Instructor.
      v. Approve Jennifer Riley to attend the PACTA Conference in State College, PA on October 2-3, 2025, at a cost not to exceed $850.00. Funding – Local.
      vi. Approve Tammy Botts to attend the A/CAPA Conference in Hershey, PA on November 5-7, 2025, at a cost not to exceed $1,6000.00. Funding – Perkins.
9. Old Business:
10. New Business: