

Members Present:

Kevin Wigoda

Michael Andruchek

Sarah R. Newton

Albert D. Marazas

Christopher M. Bowers

James T. Croley, II

Members Absent

Cynthia Lubinsky

Jessica M. McGrath

James O'Brien, Jr.

The regular monthly meeting of the Minersville Area Board of Education was held in the Career & Counseling Center of the Junior-Senior High School and Zoom on Wednesday evening, July 23, 2025. The meeting was called to order by President, Kevin Wigoda at 7:00 PM.

On roll call, the following responded: Kevin Wigoda, Albert D. Marazas, James T. Croley, II, Michael Andruchek, Sarah Newton, and Christopher Bowers.

Others present: Michael Maley, Superintendent; Nicholas A. Quinn, District Solicitor; and Barbara Conville, Secretary to the Superintendent/Assistant to the Secretary.

MOTION - by Marazas, seconded by Andruchek, to approve the minutes of the regular meeting of June 25, 2025. Motion carried on a unanimous voice vote.

Approve Meeting
Minutes of 06/25/2025

AGENDA

Attorney Quinn requested a moment of silence for past board member, Daniel Shuman, who passed away earlier in the month. A moment was observed and Mr. Quinn thanked all participants.

Moment of Silence

Mr. Maley began the agenda items with a MOTION - by Marazas, seconded by Bowers to approve payment for credits earned to:

Credit reimbursements

a. Emily Ehlinger - 6 credits @ \$612 = \$3,672

b. Stacey Faustner - 6 credits @ \$750 = \$4,500

On a roll call vote, all in favor.

MOTION - by Newton, seconded by Marazas to authorize proper signatures to the LIEP Service Agreement between the Minersville Area School District and Schuylkill Intermediate Unit #29 for the 2025/2026 school year payable in two equal installments of \$5,385 October 1, 2025 and February 3, 2026.

LIEP Service
Agreement 2025/2026

On a roll call vote, all in favor. Motion carried.

MOTION - by Andruchek, seconded by Newton to approve and have proper signature to Settlement Agreement with Minersville Area Education Association and former employee, #1057. Note: Grievance against Minersville Area School District will be withdrawn.

Settlement Agreement

All in favor on a roll call. Motion carried.

MOTION - by Newton, seconded by Bowers to approve updated 2025/2026 Act 93 Agreement for administrative staff.

Administrator Act 93
Agreement

On a voice vote, all in favor. Motion carried.

MOTION - by Bowers, seconded by Newton to approve on recommendation of Mr. Shane Spotts, Director of Curriculum and Instruction, the following appointments and stipend effective the start of the 2025/2026 school year.

Dept. Chairs 2025/2026

<u>Name</u>	<u>Position</u>	<u>Salary</u>
a. Fred Reed	Department Chair, HS, Mathematics	\$1,000
b. Denise Motley	Department Chair, HS, Science	\$1,000
c. Patrick Mason	Department Chair, HS, Social Studies/History	\$1,000
d. Maria Sweizak	Department Chair, HS English Language Arts	\$1,000
e. José Urquiza	Department Chair, K-12 Electives	\$1,000
f. Lisa Frantz	Department Chair, EC, Gr. 6	\$1,000
g. Bianca Dunn	Department Chair, EC, Gr. 5	\$1,000
h. Kim Clay	Department Chair, EC, Gr. 4	\$1,000
i. Erin Zollars	Department Chair, EC, Gr. 3	\$1,000
j. Jaclyn Purcell	Department Chair, EC, Gr. 2	\$1,000
k. Gina Ryan	Department Chair, EC, Gr. 1	\$1,000
l. Amy Carvajal	Department Chair, LL, 4K - K	\$1,000

All in favor on a roll call vote. Motion carried.

MOTION - by Newton, seconded by Croley to approve on recommendation of Mrs. Jill Atkinson, Special Education Director, and Miss Rochelle Jones, Special Education Supervisor, following Special Education appointments and stipend effective the start of the 2025/2026 school year.

Special Education Dept.
Chairs 2025/2026

<u>Name</u>	<u>Position</u>	<u>Salary</u>
a. Emily Williams	Department Chair, HS, Special Education	\$1,000
b. Johnna Spotts	Department Chair, EC, Special Education	\$1,000

On a roll call vote, all members voted in favor. Motion carried.

MOTION - by Newton, seconded by Bowers to authorize proper signatures on the Memorandum of Understanding between the Special Olympics Pennsylvania and Minersville Area School District for the development of a Unified Champion Schools program designed to lead to a more inclusive and accepting school environment. Special Olympics Pennsylvania will provide a Bocce coach's stipend of \$1,000 to implement this sport in the District.

MOU - Special
Olympics - Bocce Ball

On a voice vote all members in favor. Motion carried.

MOTION - by Newton, seconded by Croley to approve on recommendation of Mr. Joel Motuk, High School Principal, the hire of the following unified indoor Bocce Ball coaching positions for the 2025/2026 season at the recommended salaries. ** If state mandatory closures occur during the school year, payments will be prorated based on season length effective from the beginning of the PIAA's first official practice date.

2025/2026 Coaches -
Bocce Ball

<u>Name</u>	<u>Position</u>	<u>Salary</u>
a. Megan Siminitus	Head Coach	\$500
b. Maria Spotts	Assistant	\$500

On roll call, all members in favor. Motion carried.

MOTION - by Marazas, seconded by Newton to approve on recommendation by the Administration to hire Mr. Richard Dry as Activities/Athletic Director beginning August 1, 2025, at a salary of \$8,500 for the 2025/2026 school year.

R . D r y -
Activities/Athletix
Director 2025/2026

All members voted in favor on a roll call vote. Motion carried.

MOTION - by Newton, seconded by Bowers to approve the salary step placement for Ms. Sarah Strauss to step M007 at a salary of \$49,473 effective the start of the 2025/2026 school year.

Salary/Step placement
2025/2026 S. Strause

All in favor on a roll call vote. Motion carried.

MOTION - by Newton, seconded by Bowers to approve the salary step placement for Ms. Maria Spotts to step M009 at a salary of \$53,018 effective the start of the 2025/2026 school year.

Salary/Step placement
2025/2026 M. Spotts

All members on a roll call vote in favor. Motion carried.

MOTION - by Newton, seconded by Bowers to accept with regret the following resignations from the following employees:

Dept. Chair
appointments 2024-
2025

Name	Position	Effective Date	Years of Service	Reason
a. Elaine Chupick	PT Instructional Aide	07/15/2025	3 years	Personal

On a collective voice vote, all members in favor. Motion carried.

MOTION - by Newton, seconded by Andruchek to approve the hire of the following:

New Hires 2025/2026

Name	Position, subject to assignment	Effective Date	Step	Salary
a. Ashley Roberts	Temp. Professional Employee, HS, Sp. Ed.	08/19/2025	B002	\$41,400
b. Susan Carlson	Professional Employee, HS, Mathematics	08/19/2025	M008	\$51,233
c. Denise Noble	PT Instructional Aide - up to 29 hours/week	08/19/2025	n/a	\$15.63/h
d. Elizabeth Schuettler-Brown	PT Instructional Aide - up to 29 hours/week	08/19/2025	n/a	\$15.63/h
e. Amanda Starner	PT Instructional Aide - up to 29 hours/week	08/19/2025	n/a	\$15.63/h

On roll call, all members in favor. Motion carried.

MOTION - by Newton, seconded by Andruchek to acknowledge Superintendent Letter of Eligibility achievement effective June 1, 2025 for Mr. Michael Maley from the Pennsylvania Department of Education.

Superintendent Letter of
Eligibility - Maley

On a voice vote, all in favor. Motion carried.

MOTION - by Bowers, seconded by Newton to authorize proper Board signatures to PDE 5529 application to commission Mr. Michael Maley as Superintendent of the Minersville Area School District effective 07/01/2025 through 06/30/2027.

Commission - Maley

All in favor on a roll call vote. Motion carried. Maley thanked the board members for their support.

MOTION - by Newton, seconded by Andruchek to designate employee #1482's leave of absence as Special Sick Leave Workers Compensation Contributing (SSLWCC) for the leave of absence through 6/30/2025.

Special Sick Leave

All in favor on a roll call vote. Motion carried.

MOTION - by Newton, seconded by Andruchek to adopt the updated 2025/2026 District LIEP Plan for the Minersville Area School District. (see enclosed)

2025/2026 LIEP Plan

On a voice vote, all members voted unanimously in favor. Motion carried.

MOTION - by Newton, seconded by Bowers to approve the updated job description for Elementary Special Education Supervisor. See enclosed.

Updated Special Education Supervisor job description

On voice vote, all in favor. Motion carried.

STAFF REPORTS

Staff Reports

No building level reports are due in the summer months. Atty. Quinn gave a brief explanation on his monthly report, and is also included in the Livebinder.

FINANCIAL STATEMENTS

MOTION - by Marazas, seconded by Bowers to approve the Treasurer's Report as prepared and submitted. On a voice vote - all in favor; Motion passed.

Treasurer's Report

MOTION - by Andruchek, seconded by Bowers to ratify the payment of bills for July 2025 from the General Fund in the amount of \$3,226,096.36; Cafeteria Account in the amount of \$24,679.56; 21st CCLC - Schuylkill Achieve Account in the amount of \$3,515.00; Federal Programs Account in the amount of \$101,720.46; High School Athletics in the amount of \$16,324.19; High School Activities Account in the amount of \$0.00 for a total bills payable \$3,372,335.57.

All in favor on a voice vote. Motion carried.

MOTION - by Marazas, seconded by Croley to approve Statement of Taxes as prepared and submitted. All in favor on a voice vote. Motion passed.

Statement of Taxes

COMMITTEE REPORTS

Bowers stated the IU/STC are restructuring duties for the new IU Director. 7 candidates were interviewed and the pool was better quality than the previous search. Croley said the Technology Department is working diligently to get the iPads ready, website designed, and performing Blackboard platform review.

Committee Reports

CORRESPONDENCE

None.

Correspondence

OLD BUSINESS

A meeting with set Quandel Energy Solutions to discuss the Fire Alarm project. Long Run Fence bid for fence at the football stadium was discussed. Once received, send to Atty. Quinn for review.

NEW BUSINESS

Newton discussed issues that need to be addresses at the track.

- Track & Field participants are walking on the track with cleats; no mats are being used.
- Football is using the soccer field.
- Weeds are super high again at the football field fence. This is reoccurring.

Upon further track area discussion, Maley mentioned another shed is not a bad idea. Track is looking to purchase a new concession stand, leaving the old to use for storage.

There being no further business to report or discuss, the meeting adjourned on MOTION by Andruchek, seconded by Bowers at 7:23 PM.

Respectfully submitted,

Jessica McGrath

Jessica McGrath, Secretary

Barbara J. Conville

Barbara J. Conville, Assistant to the Secretary

