



Iroquois Central School District Counseling Plan

Our vision for the Iroquois Central School District Counseling Plan is for all K-12 students to achieve academic success by acquiring college and career-ready skills. Our students will be healthy and confident through social/emotional development and gain a clear path of purpose and responsibility to their community.

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About Our District

The Iroquois Central School District embraces approximately 84 square miles within the Towns of Elma, Marilla, Wales, Aurora, Lancaster and Bennington. We offer a unique blend of suburban/rural living which combines residential and agricultural areas. It is located approximately 14 miles southeast of Buffalo in Erie County. The District has a population of 22,000 with a limited industrial base.

The District serves 2,264 students in five schools. Our main campus encompasses the High School, Middle School/Intermediate School. Our Primary Schools are located in the surrounding towns of Elma, Marilla, and Wales.

There are 21 churches in the district and many active service clubs. The State University of New York at Buffalo, The State University College at Buffalo, Canisius, Daemen, D'Youville, Trocaire and Erie Community Colleges are all located in the immediate area. In addition, the City of Buffalo offers nearly every type of cultural and recreational activity including a renowned Philharmonic Orchestra, a National Football League Team, National Hockey League Team, a minor league baseball team, and the world-famous Albright-Knox Art Gallery. The area also boasts an excellent range of live theater and entertainment opportunities, including Shea's Performing Arts Center and Art Park.

The Iroquois Central School District enjoys a high level of parent and community involvement. Residents participate in Site-Based Management Teams, volunteer programs and school advisory committees. Parents and community members participate in monthly meetings with the Superintendent and are encouraged to attend board of education meetings. The Board of Education stresses the importance of shared decision-making at all levels of district operation.

Committee Members

| Name | Building | Position |
|-----------------------|---|------------------------------|
| James Weiss | Wales Primary | Physical Education |
| Heather Ross | Elma Primary | Physical Education |
| Jacqueline Ginter | Wales Primary | School Nurse |
| Janice Cheney | Marilla Primary | School Counselor |
| Amy Stanfield | Marilla Primary | Principal |
| Mary Langl | ICSD Intermediate/Middle School | School Counselor |
| Dave Carstensen | ICSD Intermediate/Middle School ICSD High School | Social Worker |
| Ross Esslinger | ICSD Intermediate/Middle School | Principal |
| David Uhl | ICSD High School | School Psychologist |
| Renee Reedhardt | ICSD High School | Health Teacher |
| Bette Dehr | ICSD High School | School Counselor |
| Antonio Perry | ICSD High School | Assistant Principal |
| Kristin Kendall-Jakus | ICSD | Director of Student Services |
| Mary Jo Dudek Ed.D. | ICSD | Assistant Superintendent |

About the Plan

Vision

Our vision for the Iroquois Central School District Counseling Plan is for all K-12 students to achieve academic success by acquiring college and career ready skills. Our students will be healthy and confident through social/emotional development and gain a clear path of purpose and responsibility to one's community.

Mission

The mission of the Iroquois Central School District Counseling Plan is to recognize the uniqueness and personal worth of each student. Services provided will empower students to be confident, productive, life-long learners who make positive contributions to their community.

Philosophy and Belief Statements

The student support services team at Iroquois Central School District is a collaboration of school counselors, psychologists, social workers, administration, nurses and teachers. Together, we provide an atmosphere to ensure the well-being of all students. Our program addresses the academic, career, and social and emotional needs of the students. Our ultimate goal is to enable all students to achieve success in school and to be responsible and productive.

We believe:

- We are a community where families are encouraged to take an active supportive role in their education and basic human needs are met.
- All students have dignity and worth.
- All students have the right to be educated in a safe, secure, and respectful learning environment.
- All students can learn and grow intellectually and personally.
- All students have the right to participate in a comprehensive school counseling program implemented by certified personnel and designed to ensure student academic, college/career, and social/emotional growth.
- All students have the right to access school counseling services to fulfill their academic career and social/emotional potential.
- Personal responsibility for learning is cultivated and developed.

The student support services program will:

- Advocate for all students
- Be based on specified goals and developmental student competencies for all students K-12.
- Be planned and coordinated with all stakeholders [students, parents, faculty, administration and the community]
- Consider the ethical, racial and cultural differences as well as sexual orientation and special needs when planning and implementing the school counseling program
- Promote collaboration among school counselors, administration and teachers in order to best support students and coordinate with parents and community effectively.
- Use data and research to drive the school counseling program development and evaluation

District Goals for the Guidance Program [From the Croton-Harmon School District Guidance Plan, December 2015]

- DG1. To work with teachers and other building-level professionals to provide resources and support the delivery of a comprehensive guidance curriculum.
- DG2. To provide an age-appropriate preventative guidance curriculum through the use of small and large group activities.
- DG3. To assist all students with developing academic, career, and personal/social skills, goals and plans.
- DG4. To utilize student data on an ongoing basis to appropriately shape and guide student academic planning.
- DG5. To collaborate and communicate with parents, guardians and educators to assist students with educational and career planning.
- DG6. To identify and provide individual and group social-emotional supports to students in need.
- DG7. To consult and collaborate with all stakeholders, including community providers, regarding students with identified concerns and needs.
- DG8. To maintain a preventative and responsive referral and follow-up process for students with identified needs.
- DG9. To maintain assessment procedures for determining and structuring levels of support for individual students.
- DG10. To provide appropriate information to staff about the comprehensive school counseling program, and how to access programs and services.
- DG11. To assist all stakeholders in interpreting and understanding student data.
- DG12. To maintain current best practices and professional knowledge for all support staff.
- DG13. To integrate appropriate technology resources to support and enhance the school counseling program and conduct program evaluation.
- DG14. To maintain the highest legal and ethical professional standards for the school counseling program.
- DG15. To maintain evaluation of the school counseling program.

District Level

Iroquois Central School District Mission

The Iroquois Central School District, in being responsive to the students and parents it serves, will promote innovation and change in a continuous search for more effective and efficient ways of meeting our mission as an institution of teaching and learning.

| IROQUOIS CENTRAL SCHOOL DISTRICT | | | | | | | |
|---|--------------------------|---|--|--|--|-----------------------|--|
| <i>Delivery</i> | | <i>Foundation</i> | <i>Management</i> | | | <i>Accountability</i> | |
| Program Activity or Service | Area it Addresses | Program, Activity or Service Description | Timeline | Student Focus | Staff & Resources | District Goal | Assessment |
| K-12 Collaboration | CC AC SEL | Monthly department meetings to ensure consistency of plan implementation | 1x per month | K-12 | School Counselor Social worker | DG14 | Observational data, monthly meeting minutes |
| School Transition and Orientation | AC SEL CC | Primary/Intermediate level for Grades 4-5 MS/HS for Grades 8-9 HS for Grades 12-College/Career | EOY, BOY and as needed for new students | Grades where students are changing schools | Administration, teachers, nurses, counselors, social workers, psychologists, student leadership groups | DG2 DG3 | Student performance Survey results |
| Culture and Norming | AC SEL CC | Provide framework for building-wide expectations | 1 x/year: [BOY] Primary and II/MS 2x/year: HS [Semester] | K-12 | Administration, Faculty, Staff and Students | DG2 DG3 DG6 | Student Performance, Attendance and Behavior |
| MTSS | AC SEL CC | Monitor interventions put in progress for academic, attendance behavioral and social/ emotional effectiveness Data team meetings, Student success meetings, Post benchmark meetings, Progress monitoring meetings, Committee on Special Education Meetings | Each group has its own meeting schedule that includes multiple dates | K-12 students for Academic, Behavioral, or Social/Emotional concerns | Administration, teachers, nurses, counselors, social workers, psychologists | DG4 DG6 DG9 | Benchmark, surveys, progress monitoring, grades, attendance, observational notes |
| Counseling | AC SEL CC | Assists students with social emotional /crisis situations, academic concerns, college and career planning | Individual/Group as needed or directed by IEP Whole Group as planned with classroom | <ul style="list-style-type: none"> • Individual • Small Group • Whole Group/Classroom | Administration, teachers, counselors, social workers, psychologists | DG2 DG3 | Benchmark, surveys, progress monitoring, grades, attendance, observational notes |

IROQUOIS CENTRAL SCHOOL DISTRICT

| <i>Delivery</i> | | <i>Foundation</i> | <i>Management</i> | | | <i>Accountability</i> | |
|-------------------------------------|-------------------|---|------------------------------------|--|--|-----------------------|--|
| Program Activity or Service | Area it Addresses | Program, Activity or Service Description | Timeline | Student Focus | Staff & Resources | District Goal | Assessment |
| | | | teacher or administrator | | | | |
| Parent Conferences | AC SEL CC | Identify student needs, assess, and create interventions | As needed | K-12 | Administration, teachers, nurses, counselors, social workers, psychologists, SRO | DG5 DG7 DG8 | Benchmark, surveys, progress monitoring, grades, attendance, observational notes |
| Character Education | AC SEL | Instruction on monthly themed words to support SEL and behavior | Monthly | K-12 | Teachers Administrators | DG14 | Observation of themed words being embedded daily |
| Career Planning | AC CC | Encouraging students to explore career interests using career exploration software and creating electronic portfolio | 1 x/year min. | K-12 | School Counselor Teachers | DG3 | Student portfolio |
| End of Year Recognitions and Awards | CC AC SEL | Celebration of student accomplishments during the school year | EOY | 4 th , 8 th , 12 th Others as determined | Administration, teachers, nurses, counselors, social workers | DG5 | # and quality of awards given |
| Crisis Response Team | SEL | Coordinate Building and District Level Responses to Crisis | As Needed | K-12 | Administration, teachers, nurses, counselors, social workers, psychologists | DG8 | Conforms to the district-wide Crisis Plan in place |
| School Resource Officer [SRO] | SEL | Provide information regarding positive decision making | As needed | K-12 | Administrator SRO School Social Worker School Counselor | DG6 DG7 | Student Performance Student Survey |
| School/Community Outreach | AC SEL CC | Collaboration and support provided by outside organizations to increase the District's capabilities for meeting student needs | As Needed | K-12 | EMW Boys and Girls Club Helping Hands ITAC [It Takes a Community] Gateway | DG7 | Benchmark, surveys, progress monitoring, grades, attendance, observational notes |
| Professional Development | AC SEL CC | Attend conferences and workshops that enhance goals and objectives of the district. Faculty meeting presentations as needed. | Ongoing | K-12 | Administration, teachers, nurses, counselors, social workers, psychologists | DG12 | Faculty and Staff Needs Assessment and Survey |
| Area it Addresses: | | CC: College and Career | SEL: Social and Emotional Learning | | | AC: Academics | |

ICSD High School

Description

VISION:

Iroquois High School, as a globally-aware community, is built on high expectations that encourages a positive environment. This environment inspires students to develop the skills to think critically, creatively and take ownership of their own learning. The opportunities will be provided by teachers, staff and administration through innovative, engaging and rigorous instruction that promotes a culture that is safe, respectful and effective.

We Believe That:

- **ALL** Iroquois students are capable of meeting high expectations.
- The culture, systems and communication at Iroquois are positive and collaborative.
- Iroquois students are the center of the learning environment.
- Iroquois teachers facilitate, inspire, engage, and support student-centered learning.
- Learning is rigorous, relevant and engaging at Iroquois.

Slice Committee Members

| Name | Building | Position |
|-----------------|------------------|----------------------|
| Renee Reedhardt | ICSD High School | Health Teacher |
| Antonio Perry | | Assistant Principal |
| Rachel Ford | | School Counselor |
| Jennifer John | | School Counselor |
| Tana Yount | | School Social Worker |
| Dave Uhl | | School Psychologist |
| Bette Dehr | | School Counselor |

IROQUOIS CENTRAL SCHOOL DISTRICT: High School

| <i>Delivery</i> | | <i>Foundation</i> | <i>Management</i> | | | <i>Accountability</i> | |
|---|-------------------|---|-----------------------|--|---|----------------------------------|--|
| Program Activity or Service | Area it Addresses | Program, activity, or service Description | Timeline | Student Focus | Staff & Resources | District Goal | Assessment |
| HS/MS Transition & Orientation Programs | CC AC SEL | Set of activities, workshops, orientation to prepare students that are entering and exiting the high school, bridging SSS meeting. welcome packets, new student protocol and norming meetings | As needed and ongoing | 8—12 9-12 specific to HS building | 9-12 Staff | DG1 DG2 DG3 | Student Performance |
| Culture Building /Norming | AC SEL CC | Provide a culture of success for all students and staff | 9-12 | 9-12 | HS School Wide Community, HS Students | DG2 DG3 DG6 | Student success/performance |
| MTSS- SSS- and SST Meetings | SEL AC CC | Counselors, SW, Psy & Administration to meet weekly to identify dept. Concerns, and identify students that are struggling, SEL, Academically, etc. | 1x week all year | 9-12 | Administration, Psychologist, Social Worker, Counselors, SRO | DG6 DG7 DG8 DG9 DG11 | Minutes |
| Counseling | SEL AC | Assists students with social emotional /crisis situations and academic concerns; includes individual and group counseling | As needed | <ul style="list-style-type: none"> • Individual • Small Group • Whole Group/Classroom | School Counselor, School Social Worker, School Psychologist | DG2 DG6 DG8 | Update Guidance Journal |
| Parent Conferences | AC SEL CC | Identify student needs, assess, and create interventions | As needed | 9-12 | 9-12 Staff | DG5 DG7 DG8 | Review of Student records |
| Career Planning/Counseling | AC CC | O'Net interest inventory, Military rep visits, internship opportunities, career speakers, job fairs | 1x a year | 9-12 | School Counselor | DG3 DG7 DG13 | Student portfolio, Guidance Journal, |
| End of year recognitions and awards assemblies | AC CC SEL | Scholarship recognition ceremonies | June | 11 & 12 | School Counselors Administration Teachers | DG5 | Celebration of student accomplishments during the school year |
| School/Community Outreach | SEL | Collaboration and support provided by outside organizations to increase the District's capabilities for meeting student needs | Ongoing As needed | 9-12 | ITAC, Gateway, CPS PINS, ECDOH, EC Sheriffs, DV, SRO, EMW Boys and Girls Club | DG7 | Benchmark surveys, progress monitoring, attendance, grades, observational notes |
| Professional Development Conferences & Membership | AC SEL CC | SSS team to attend conferences and workshops that would enhance their ability to fulfil the goals and objectives of the district. Faculty meeting presentations as needed. | Ongoing | 9-12 | SSS Team | DG12 DG14 DG15 | Share information with SSS Dept. And utilize information for the benefit of staff, students and families |
| College Preparation | CC AC | College Rep visits, National College Fair, WNY Consortium, classroom lessons, evening parent presentations, | Ongoing | 9-12 | Counselors, College reps, | DG3 DG4 DG5 | Guidance Journal update |

IROQUOIS CENTRAL SCHOOL DISTRICT: High School

| <i>Delivery</i> | | <i>Foundation</i> | <i>Management</i> | | | <i>Accountability</i> | |
|---|--------------------------|---|---|--|--|----------------------------------|--|
| Program Activity or Service | Area it Addresses | Program, activity, or service Description | Timeline | Student Focus | Staff & Resources | District Goal | Assessment |
| Career & Technical Education BOCES introduction | CC AC | Introductory presentation to 10 th graders to introduce students to BOCES Tech presentation and program opportunities, includes field trip to Ormsby in December | 1x/yr | 9-12 10 th registration and tour | HS counselors BOCES staff | DG3 DG5 DG7 DG10 | Scheduling of meetings Submit 10 th grade registration forms |
| PSAT/SAT/ACT/AP/ASVAB Test center | CC AC | Iroquois serves as a test center; Provide information to students and parents | As scheduled by testing organization | 9-12 | HS counselor/TBD ASVAB rep College Board | DG4 DG5 DG11 | Schedule of testing at Iroquois |
| Annual Individual Academic Review | CC SEL AC | Counselors meet individually with students with regards to possible career interests as well academic concerns, course planning, behaviors and personal concerns. Senior transition/graduation requirements meeting; this includes the SED mandated meeting | 1x per year | 9-12 | HS counselors | DG2 DG3 DG4 DG5 | Student progress reports, attendance and report cards |
| Communication/SSS Website/Remind, One Note Push out | AC SEL CC | Publication to provide information to all stakeholders about comprehensive guidance program at Iroquois including Scholarship Directory, New Student packet | Ongoing; revised yearly and on an as-needed basis | 8-12 | HS Guidance Guidance Secretary | DG1 DG5 DG13 | Student and parent log in |
| Attendance Committee | SEL AC | Meetings with at-risk students who have demonstrated struggles with attendance | 4x's/yr | 9-12 | Teachers HS administrators Psychologist HS counselor HS Social Worker | DG7 DG8 DG9 DG10 | e-School generated letters sent home |
| Academic Intervention | AC | HS Counselors, SW, Psy, Administrators to meet with identified students needing academic support- identify students that may need AIS, or additional support, Summer Academy Registration, | Ongoing | 9-12 | SSS team with Administration | DG3 DG4 DG6 DG8 DG11 | Report cards, progress reports, failure report, |
| Scheduling/eSchool data | AC CC SEL | HS Counselors continue to monitor student schedules, creation of the master schedule, updating the course book, conversing with chairs, marketing new courses, working with local colleges to create and/or update articulation agreements. | Ongoing | 9-12 | HS Counselors Administration Teachers Sch Psychologist HS Clerical/Registrar | DG5 DG11 DG13 | Coursebook and requests are in, master schedule is complete, sections created, and students have filled sections evenly. Articulation agreements have been approved. |
| CSE/504 Meetings | AC SEL | SSS Team, Administration are part of the committee to determine appropriateness of the recommendation of services- could be from the recommendation of SST | Ongoing | 9-12 | SSS Team and teachers | DG3 DG5 DG7 | IEP or 504 determination and services and/or accommodations are approved |
| Area it Addresses: | | CC: College and Career | SEL: Social and Emotional Learning | | | AC: Academics | |

High School Calendar

| August/September | |
|------------------|---|
| Date | Activity |
| | New Student Group/Group Counseling |
| | College Procedure Night |
| | College Planning and Financial Aid Night |
| | Open House |
| | 9 th Grade Orientation |
| | Norming Meetings |
| | New Student Registration/new student packet |
| | Senior Reviews |
| | Summer Academy grading/scheduling updates |
| | SSS/SST Meetings College Rep visits |
| | College Board/ACT/SUNY Professional Development |
| | Gateway Collaboration |
| | Web update/ ongoing each month |
| | eSchool student and parent portal openings |

| October | |
|---------|--|
| Date | Activity |
| | Ormsby Presentation Open House |
| | PSAT/SAT/ACT Presentations |
| | SSS/SST Meetings WNY Consortium College Fair |
| | Initiate new courses/begin course catalog |
| | Military Representatives |
| | 5-week progress reports review |
| | College Application Processing/Letters of recommendation |
| | CSE Meetings |
| | College Representative Visits |
| | Gateway Collaboration |
| | Common AP workshop for students |
| | Update Scholarship Directory- update ongoing |
| | Professional Development |

| November | |
|----------|--|
| Date | Activity |
| | SSS/SST Meetings SAT/ACT |
| | Ormsby Staff Presentation |
| | College Application Processing/Letters of recommendation |
| | 10 week-report cards |
| | CSE Meetings |
| | College Representative Visits |
| | SUNY ECC instant admissions workshop |
| | Gateway Collaboration |

| December | |
|----------|---------------------------|
| Date | Activity |
| | SSS/SST Meetings |
| | Ormsby Tour |
| | 15-week progress reports |
| | CSE Meetings |
| | Gateway Collaboration |
| | ACCESS VR senior meetings |
| | Senior at risk meetings |

| January | |
|---------|--|
| Date | Activity |
| | Freshman College Exchange |
| | ASVAB Administration |
| | SSS/SST Meetings |
| | Junior Progress Reviews and Group presentation |
| | End of semester scheduling and grade reporting |
| | 8 th gr. CSE Reviews |
| | Gateway Collaboration |
| | Norming Meetings |

| February | |
|----------|---|
| Date | Activity |
| | Sophomore Progress Reviews - Interest Inventory |
| | Military Representatives |
| | Master Schedule building |
| | College mid-year reports |
| | 20-week report cards |
| | Gateway Collaboration |
| | Professional Development |

| May | |
|------|----------------------------------|
| Date | Activity |
| | HS/MS Bridging Meeting |
| | 8 th Grade Shadow Day |
| | SSS/SST Meetings |
| | AP Testing |
| | ACCESS VR exit interviews |
| | 504 Plan reviews |
| | Gateway Collaboration |

| March | |
|-------|--|
| Date | Activity |
| | SSS/SST Meetings |
| | Freshmen Progress Reviews and Interest Inventory |
| | National College Fair |
| | Master Schedule Development |
| | 25-week progress report |
| | Gateway Collaboration |
| | Professional Development |

| June | |
|------|---|
| Date | Activity |
| | SSS Calendar |
| | Summer Academy Registration/Failures/Enrichment |
| | Graduation/Rehearsal |
| | SSS/SST Meetings |
| | Junior/Senior Awards Ceremonies |
| | Gateway Collaboration |

| April | |
|-------|--|
| Date | Activity |
| | Master Schedule Development |
| | SSS/SST Meetings |
| | 30-week report cards and Val/Sal ranking |
| | Gateway Collaboration |
| | Junior Awards Selection Committee |

ICSD Middle/Intermediate School

Description

VISION STATEMENT

Together with the community, we at Iroquois Middle School aim to inspire, motivate, and empower students to excel both academically and socially, while preparing them to be productive citizens and future leaders.

MISSION STATEMENT

We, the faculty, staff and administrators of Iroquois Middle School, are dedicated to providing a safe and nurturing environment for student success. To that end, we will:

- Provide a kind, accepting, and respectful culture for all students
- Utilize modern educational technology in preparing the 21st Century learner
- Establish positive partnerships with home and community
- Implement daily instructional strategies to meet the needs of all students
- Strive to incorporate rigorous programs and activities that enhance academic achievement, as well as each student's social and emotional growth

Slice Committee Members

| Name | Building | Position |
|------------------|----------|----------------------|
| Ross Esslinger | MS | Principal |
| Mary Langl | MS | School Counselor |
| David Carstensen | MS | School Social Worker |

IROQUOIS CENTRAL SCHOOL DISTRICT: Middle/Intermediate School

| <i>Delivery</i> | | <i>Foundation</i> | <i>Management</i> | | | <i>Accountability</i> | |
|-------------------------------------|-------------------|---|-------------------|---|--|--|--|
| Program Activity or Service | Area it Addresses | Program, activity, or service Description | Timeline | Student Focus | Staff & Resources | District Goal | Assessment |
| Transition and Orientation Programs | AC SEL CC | Preparing students for entering and exiting the Middle school | Multiple times | 5 & 8 | Administrators School Counselor School Social Worker | DG1 DG2 DG3 | Student Performance |
| Norming Meetings | AC SEL CC | Provide framework for building-wide expectations | 1 x/year | 5 - 8 | Administrators School Counselor Nurse, Librarian | DG2 DG3 DG6 | Student Performance |
| MTSS meetings | AC SEL CC | Monitor interventions put in progress for Academic, attendance Behavioral and social/ emotional effectiveness Data team meetings Student success meetings Post benchmark meetings Progress monitoring meetings Committee on Special Education Meetings | Ongoing | 5-8 | Administrators School Counselor School Social Worker School Psychologist Reading Specialist Math Specialist | DG6 DG7 DG8 DG10 DG11 | Review of pertinent information entered into One Note file |
| Counseling | AC SEL Cc | Assists students with social/emotional/behavioral concerns/Crisis situations, academic concerns and career planning | As needed | 5 – 8 Individual Small Group Whole Group/ Classroom | School Counselor School Social Worker School Psychologist | DG1 DG2 DG3 DG4 DG5 DG6 DG7 DG8 DG15 | Update student records |
| Parent Conferences | AC SEL CC | Identify student needs, assess and create interventions | As needed | 5-8 | Administrators School Counselor School Social Worker School Psychologist Reading Specialist Math Specialist | DG5 DG7 DG8 | Review of student records |
| Character Ed. Theme of the month | AC SEL | Recognition of students who exemplify monthly theme | 1 x/month | 5-8 | Teachers Administrators | DG1 DG2 DG3 DG5 DG6 DG7 DG8 DG9 DG15 | Recognition award to students |

IROQUOIS CENTRAL SCHOOL DISTRICT: Middle/Intermediate School

| <i>Delivery</i> | | <i>Foundation</i> | <i>Management</i> | | | <i>Accountability</i> | |
|--|-------------------|--|----------------------------|---------------|---|-----------------------------------|--|
| Program Activity or Service | Area it Addresses | Program, activity, or service Description | Timeline | Student Focus | Staff & Resources | District Goal | Assessment |
| Career Planning | AC CC | Encouraging students to explore career interests using career exploration software and creating electronic portfolio | 1 x/year min. | 6-8 | School Counselor Tech/STREAM teacher | DG3 DG7 DG13 | Student portfolio |
| 8 th Grade Recognition Ceremonies | AC | Recognizing 8 th grade students for their many accomplishments during their II/MS Career | 8 th grade year | 8 | Administrator School Counselor Team Leaders | DG5 | Presidential Achievement Award and distinguished medal Awarded |
| Crisis Team/Response | SEL | Coordinate Building and District Level Responses to Crisis | As Needed | 5-8 | Administrators Counselors Social Workers School Psychologist SRO Nurse | DG12 | Conforms to the district-wide Crisis Plan in place |
| SRO presentations/interventions | SEL | Provide information regarding positive decision making | As needed | 5-8 | Administrator SRO School Social Worker School Counselor | DG7 | Student Performance Student Survey |
| School/ Community Outreach | AC SEL CC | Providing information to families Initiating Referrals Initiating Resources into building ITAC Presentations on positive decision making Helping Hands | As Needed | 5-8 | Administrator Counselors Social Workers School Psychologist SRO Nurse | DG7 | Parent/ Community feedback |
| Professional Development for staff | AC SEL CC | Provide trainings for staff that would enhance their ability to fulfill the goals and objectives of the District | Ongoing | 5 - 8 | School Social Worker | DG12 DG14 DG15 | |
| Annual Individual Progress Review | AC SEL CC | Assists students with academic concerns e.g. attendance and behavior | 1 x/year min. ongoing | 6-8 | School Counselor | DG3 DG4 DG5 | Student progress reports, report cards and attendance records |
| eSchool Data | AC SEL CC | Counselors maintain database of courses, guidance journal entries, report cards, progress reports scheduling and portal monitoring | ongoing | 5-8 | Administrators School Counselors | DG5 DG11 DG13 | Updated and complete database |
| Team Meetings | AC SEL | Identify student needs, assess and create Tier 1 interventions | As needed | 5 - 8 | Teachers Student Support Services Team | DG6 DG7 DG8 DG10 DG11 | Review of student Performance and student records |

IROQUOIS CENTRAL SCHOOL DISTRICT: Middle/Intermediate School

| <i>Delivery</i> | | <i>Foundation</i> | <i>Management</i> | | | <i>Accountability</i> | |
|-----------------------------|-------------------|---|--|---------------|---|---------------------------|------------------------------|
| Program Activity or Service | Area it Addresses | Program, activity, or service Description | Timeline | Student Focus | Staff & Resources | District Goal | Assessment |
| Foundations/PBS | AC SEL CC | Provide a culture of success for all students and staff | ongoing | 5-8 | School-wide community All Middle School | DG2 DG3 DG6 | Student Performance |
| Course Presentations | AC | Defining course curriculum and expectations for new academic courses taken: World Languages Enriched/Accelerated HS Program Planning & visitation BOCES Program information and Building tour | 1 x/year | 6-8 | School Counselor Teachers | DG3 DG5 DG7 DG10 | Student Performance |
| After School Service Groups | SEL | Provide opportunities for community engagement | Ongoing | 5 - 8 | Faculty advisors | DG7 | |
| New Student Orientation | AC SEL CC | Preparing students for transition into Iroquois Middle school | August New student Orientation Ongoing Meetings with students | 5-8 | School Counselor Administrator | DG1 DG2 DG3 | Student Progress |
| Social Skills Instruction | SEL | Provide in-class skill instruction and practice | 1x/week | 5-8 | School Social Worker Speech/Language Teacher | DG2 DG6 DG8 | Student Performance/Progress |
| Academic Advisement | AC SEL | Assess areas of deficiency and plan with student program for success | Ongoing | 5-8 | School Counselor Teacher Administrator | DG3 DG4 DG5 | Student Performance/Progress |
| Area it Addresses: | | CC: College and Career | SEL: Social and Emotional Learning | | | AC: Academics | |

Middle/Intermediate School Calendar

| August/September | |
|------------------|---|
| Date | Activity |
| | New Student Registration/New student Packets |
| | Receive Summer School grades & update Records |
| | New Student Orientation/ New student Groups |
| | Student Locker drop off |
| | School Eve 5 & 6 th grades |
| | Norming Meetings per team |
| | ESchool student and parent portal opening |
| | Team meetings |
| | MTSS meetings |
| | Gateway Collaboration |
| | K-12 Department Meeting |

| October | |
|---------|--------------------------------|
| Date | Activity |
| | MTSS Meetings |
| | Private School Applications |
| | 5 Week Progress Reports review |
| | Academic Interim Counseling |
| | Professional Development |
| | K-12 Department Meeting |
| | Gateway Collaboration |

| November | |
|----------|-------------------------|
| Date | Activity |
| | MTSS Meetings |
| | 10 Week Report Cards |
| | Gateway Collaboration |
| | K-12 Department Meeting |
| | |

| December | |
|----------|--------------------------|
| Date | Activity |
| | MTSS Meetings |
| | 15 Week Progress Reports |
| | Gateway Collaboration |
| | K-12 Department Meeting |

| January | |
|---------|---|
| Date | Activity |
| | MTSS Meetings |
| | 8 th Grade CSE Meetings |
| | Gateway Collaboration |
| | Professional Development |
| | K-12 Department Meeting |
| | Presentation of HS Planning – 8 th Grade |
| | UB Math Nominations |

| February | |
|----------|-------------------------------------|
| Date | Activity |
| | MTSS Meetings |
| | 8 th Grade HS Scheduling |
| | Gateway Collaboration |
| | 7 th Grade CSE Meetings |
| | 6 th Grade CSE Meetings |
| | Professional Development |
| | K-12 Department Meeting |
| | 20 Week Report Cards |
| | Academic Counseling |

| March | |
|-------|--|
| Date | Activity |
| | MTSS Meetings |
| | 25 Week Progress Reports |
| | Gateway Collaboration |
| | Professional Development |
| | Help with Master Schedule |
| | World Language Presentation –6 th Grade |
| | World Language Letter Collection |
| | K-12 Department Meeting |
| | 5 th Grade CSE Meetings |
| | Establish Dates for 4 th Grade Transition Program |

| April | |
|-------|------------------------------------|
| Date | Activity |
| | MTSS Meetings |
| | 30 Week Report Cards |
| | Gateway Collaboration |
| | Acceleration Program Selections |
| | K-12 Department Meeting |
| | 4 th Grade CSE Meetings |
| | |

| May | |
|------|--|
| Date | Activity |
| | MTSS Meetings |
| | 8 th Grade Shadow Day |
| | MS/HS Bridging |
| | 504 Annual Review Meetings |
| | Gateway Collaboration |
| | K-12 Department Meeting |
| | 4 th Grade Parent Orientation |
| | Establish Marking Period Dates |

| June | |
|------|-------------------------------|
| Date | Activity |
| | MTSS Meetings |
| | MS/Primary Bridging Meetings |
| | Finalize Accelerated Students |
| | Honor Award Ceremony |
| | Moving on Day Ceremony |
| | Final Report Card |
| | Gateway Collaboration |
| | K-12 Department Meeting |

Elementary [Elma, Marilla and Wales Primaries]

Description

At Elma, Marilla, Wales Primary Schools, the guidance curriculum is delivered by school counselors. The program supports the emotional and social well-being of students in all primary buildings. Student Success Team (SST) and Response to Intervention (RtI) is implemented throughout the buildings. Meetings are held on a regular basis with classroom teachers, special education teachers, and support staff. Working collaboratively to identify students at-risk either academically or emotionally. An array of support services is provided as deemed necessary. For students who exhibit challenging behaviors, a district behavior consultant provides proactive, positive strategies when working with teams of teachers and support staff.

Slice Committee Members

| Name | Building | Position |
|---------------|-----------------|----------------------------------|
| Amy Stanfield | Marilla Primary | Principal |
| Heather Ross | Elma Primary | Physical Education Teacher |
| Janice Cheney | Marilla Primary | School Counselor |
| Jackie Ginter | Wales Primary | Nurse/District Nurse Coordinator |
| James Weiss | Wales Primary | Physical Education Teacher |

IROQUOIS CENTRAL SCHOOL DISTRICT: Primary Schools

| <i>Delivery</i> | | <i>Foundation</i> | <i>Management</i> | | | <i>Accountability</i> | |
|------------------------------|-------------------|--|----------------------------------|---|--|--|---|
| Program Activity or Service | Area it Addresses | Program, activity, or service Description | Timeline | Student Focus | Staff & Resources | District Goal | Assessment |
| Kindergarten Screening | SEL AC | Kindergarten team identifies student needs proactively | Spring | Pre-K | Kindergarten Screening Team | DG4 DG5 | Dial 4 parent form Parent input form |
| SST (Student Success Team) | SEL AC | Identifies students demonstrating needs that impacts their academics | Monthly | K-4 | Administrators General Ed Teacher Special Ed Teacher School Counselor Speech Therapist, OT, PT, Nurse | DG4 DG5 DG6 DG7 DG8 DG9 | SST referral form |
| Data Team Meetings | AC | On-going, data driven team meetings to identify students with academic needs and to develop intervention plans as needed | Trimester: Fall/Winter/Spring | K-4 | Administration RTI teachers Classroom teachers Special Ed Teachers | DDG1 DG4 DG8 DG9 DG11 | Review of records data generated from interventions, staff feedback, benchmark screenings |
| Character Ed / Social Skills | SEL AC CC | Classroom lessons | September - June | K-4 | School counselors Classroom teachers speech teacher | DG1 DG2 DG3 DG5 DG6 DG7 DG8 DG9 DG15 | Formal and informal assessments Student behavior |
| Counseling | SEL AC CC | Assist students with social/emotional/behavioral concerns, crisis situations, academic concerns and career future | Ongoing | K-4 Individual Small group Whole group/ classroom | School counselors Resource Room teachers | DG1 DG2 DG3 DG4 DG5 DG6 DG7 DG8 DG15 | Student behavior Teacher observation Data collection |
| School/Community Outreach | SEL AC CC | Providing information to families Initiating agency referrals Introducing resources to building ITAC Helping Hands | September - June | School | Administrators School Counselors School Resource Officer Nurse | DG1 DG3 DG5 DG6 DG7 DG8 DG9 DG10 | Parent feedback Community feedback |

IROQUOIS CENTRAL SCHOOL DISTRICT: Primary Schools

| <i>Delivery</i> | | <i>Foundation</i> | <i>Management</i> | | | <i>Accountability</i> | |
|-----------------------------------|-------------------|--|------------------------------------|-----------------|---|---------------------------------|---------------------------------------|
| Program Activity or Service | Area it Addresses | Program, activity, or service Description | Timeline | Student Focus | Staff & Resources | District Goal | Assessment |
| | | | | | | DG15 | |
| Crisis Team/Response | SEL | Coordinate Building and District level Responses to Crisis | As needed | K-4 | Administrators School Counselors School Resource Officer Nurse | DG6 DG7 DG8 DG14 | Conforms to district-wide Crisis Plan |
| Transition to Middle School 4/5th | AC SEL | Tour and Presentation to prepare students for next year | May/June | 4 th | School Counselors Teachers/ MS Administration | DG1 DG3 DG5 DG6 DG7 | Student Feedback |
| Area it Addresses: | | CC: College and Career | SEL: Social and Emotional Learning | | | AC: Academics | |

Primary Schools Calendar

| August | |
|--------|------------------------------|
| Date | Activity |
| | Kindergarten supply drop off |
| | |
| | |

| September | |
|-----------|----------------------------|
| Date | Activity |
| | Open House |
| | SST Meeting |
| | Fall Benchmark Assessments |
| | |
| | |

| October | |
|---------|-------------------|
| Date | Activity |
| | SST Meeting |
| | Data Team Meeting |
| | |
| | |

| November | |
|----------|--|
| Date | Activity |
| | SST Meeting |
| | Parent/Teach Conferences |
| | 1 st Trimester Progress Reports |
| | |
| | |

| December | |
|----------|----------------------------|
| Date | Activity |
| | SST Meeting |
| | Parent/Teacher Conferences |

| January | |
|---------|------------------------------|
| Date | Activity |
| | SST Meeting |
| | Winter Benchmark Assessments |
| | |
| | |

| February | |
|----------|-------------------|
| Date | Activity |
| | SST Meeting |
| | Data Team Meeting |
| | |
| | |

| March | |
|-------|--------------------------------|
| Date | Activity |
| | SST Meeting |
| | 2nd Trimester Progress Reports |
| | Kindergarten Registration |

| April | |
|-------|-------------|
| Date | Activity |
| | SST Meeting |
| | |
| | |

| May | |
|------|------------------------------|
| Date | Activity |
| | SST Meeting |
| | Spring Benchmark Assessments |
| | Kindergarten Screening |

| June | |
|------|------------------------------------|
| Date | Activity |
| | Grade 4 – Middle School Transition |
| | Data Team Meetings |
| | 3rd Trimester Progress Reports |
| | |

Resources and References

A. NYSED Regulation 100.2(j)

Guidance programs.

1. Public schools.

Each school district shall have a guidance program for all students.

- i. In grades K-6, the program shall be designed in coordination with the teaching staff to prepare students to participate effectively in their current and future educational programs, to help students who exhibit any attendance, academic, behavioral or adjustment problems, to educate students concerning avoidance of child sexual abuse, and to encourage parental involvement.
- ii. In grades 7-12, the guidance program shall include the following activities or services:
 - a. an annual review of each student's educational progress and career plans, with such reviews to be conducted with each student individually or with small groups by personnel certified or licensed as school counselors;
 - b. instruction at each grade level to help students learn about various careers and about career planning skills conducted by personnel certified or licensed as school counselors, or by classroom teachers in cooperation with school counselors;
 - c. other advisory and individual or group counseling assistance to enable students to benefit from the curriculum, to help students develop and implement postsecondary education and career plans, to help students who exhibit any attendance, academic, behavioral or adjustment problems and to encourage parental involvement, provided that advisory assistance shall be provided by teachers or counselors, or by certified teaching assistants under the supervision of counselors or teachers, and that such individual or group counseling assistance shall be provided by certified or licensed school counselors or by certified or licensed school psychologists or certified or licensed school social workers in cooperation with school counselors; and

- d. the services of personnel certified or licensed as school counselors.
- iii. Each school district shall develop a district plan which sets forth the manner in which the district shall comply with the requirements of this subdivision. The City School District of the City of New York shall submit a separate plan for each community school district, for the High School Division and for the Special Education Division. Such plan shall be filed in the district offices and shall be available for review by any individual. The plan shall present program objectives, which describe expectations of what students will learn from the program; activities to accomplish the objectives; specification of staff members and other resources assigned to accomplish the objectives; and provisions for the annual assessment of program results. The plan shall be reviewed annually by the school districts, and revisions shall be made as necessary.

B. NYSED CDOS

New York State Career Development and Occupational Studies Commencement Credential (available only to students with disabilities)

The NYS CDOS Commencement Credential is a credential recognized by the NYS Board of Regents as a certificate that the student has the knowledge and skills necessary for entry level employment. There are two options available for students to earn this credential.

OPTION 1:

- The student must have developed a Career Plan that includes documentation of the student's self-identified career interests; career-related strengths and needs; career goals; and career and technical coursework and work-based learning experiences that the student plans to engage in to achieve those goals; and
- The student must have demonstrated achievement of the commencement level CDOS learning standards in the areas of career exploration and development; integrated learning; and universal foundation skills; and
- The student must have successfully completed at least 216 hours of CTE coursework and/or work-based learning experiences (of which at least 54 hours must be in work-based learning experiences); and
- The student must have at least one completed employability profile that documents the student's employability skills and experiences; attainment of each of the commencement level CDOS learning standards; and, as appropriate, attainment of technical knowledge and work-related skills, work experiences, performance on industry-based assessments and other work-related and academic achievements.

OPTION 2:

In lieu of a student meeting the requirements of option 1 to be awarded the NYS CDOS Commencement Credential, a district may award a student this credential if the student has met the requirements for one of the nationally recognized work readiness credentials, including but not limited to:

- National Work Readiness Credential
- SkillsUSA Work Force Ready Employability Assessment
- National Career Readiness Certificate WorkKeys - (ACT); and
- Comprehensive Adult Student Assessment Systems Workforce Skills Certification System.

Although a school district may provide individual students the option of earning the NYS CDOS Commencement Credential by meeting the requirements for one of the nationally recognized work readiness credentials, the national credential option should not be the only option available to students in the district to earn the Credential.

NY State Skills and Achievement Commencement Credential

This credential will recognize each individual student's preparation and skills for post-school employment. The CDOS Commencement Credential is a credential recognized by the NYS Board of Regents as a certificate that the student has the knowledge and skills necessary for entry level employment. Most students with disabilities will be able to graduate with the CDOS Commencement Credential as a supplement to their regular diploma (Regents or local diploma). Students who are unable to earn a regular diploma because of their disability may graduate with the CDOS Commencement Credential as a student's only exiting credential, provided they meet the requirements for award of the credential and have attended school for at least 12 years, excluding Kindergarten. Please note that this credential is not an option for students who take the NYS Alternate Assessment.

C. [ASCA National Standards for Students](#) (click here)

D. [NYSSCA Guidance Plan Development document](#) (click here)