

**Will Rogers College Middle & High School
Student & Parent Handbook
2025-2026**



**3909 E. 5th Pl.
Tulsa, OK 74112
(918) 833-9000**

Introduction

This handbook has information that will help familiarize you with the policies, procedures, and expectations of Will Rogers College Middle & High School. There are additional policies, procedures, and expectations with Tulsa Public Schools, and links to the Student & Family Guide are below.

Tulsa Public Schools Student and Family Guide to Success

[TPS Student and Family Guide \(English\)](#) [TPS Student and Family Guide \(Spanish\)](#)

Mission Statement

The mission of Will Rogers College Middle & High School is to provide a comprehensive pathway to postsecondary opportunities that begins in middle school, emphasizing goal setting, academic achievement, and postsecondary opportunities. Beginning in middle school, our students gain early access to high school credit classes, ensuring personal and academic growth by addressing any learning gaps, and providing opportunities for all students.

Our high school pathway offers early access to postsecondary opportunities, including internships, AP courses, college visits, and concurrent enrollment in Tulsa Community College (TCC), Tulsa Tech, TU Cybersecurity, and ICAP programs. We emphasize the importance of GPA, building relationships, goal setting, and college and career opportunities through specific College Summit and Bridge curriculums. We collaborate with families, community partners, and our foundations to provide essential resources and instruction that will enable students to demonstrate their learning through standardized tests, enabling our students to create pathways for college and career readiness.

Vision Statement

At Will Rogers College Middle and High School, our vision is to be a leader in providing early college coursework and extensive postsecondary opportunities that are integral to every student's high school experience. We strive to create a joyful environment that nurtures personal growth, strong relationships, and community involvement, shaping future leaders who value lifelong learning.

Core Values

Who's Who at Will RogersMiddle School (**MS**)
High School (**HS**)

Lead Principal	Cindy Largent-Williams	(918) 833-9001	largeci@tulsaschools.org
Principal's Secretary	Linda Oakley	(918) 833-9001	oakleli@tulsaschools.org
Assistant Principal Technology, Building and Grounds, and School Safety	Shaun Moseman	(918) 833-9045	mosemsh@tulsaschools.org
MS Assistant Principal Middle School	Jenifer Phillips	(918) 833-9012	phillje1@tulsaschools.org
MS Assistant Principal Middle School	Michael Philippsen		philimi@tulsaschools.org
HS Assistant Principal Grades 9 and 10 Class of 2028 Class of 2029	Jeannette Maness	(918) 833-9021	manesje@tulsaschools.org
HS Assistant Principal Grades 11 and 12 Class of 2026 Class of 2027	Kendra Bramlett	(918) 833-9047	bramlke@tulsaschools.org
MS Discipline Dean Middle School			
MS Discipline Dean Middle School			
HS Discipline Dean High School	Phil Park	(918) 833-9017	parkph@tulsaschools.org
Attendance Dean Middle & High School	Darin Schmidt	(918) 833-9033	schmida@tulsaschools.org
MS Counselor Grades 6 & 7 Class of 2031 Class of 2032	Xiang Ellis	(918) 833-9057	ellisxi@tulsaschools.org
MS Counselor Grade 8 Class of 2030	Emily Heinz	(918) 833-9173	heinzem@tulsaschools.org
Behavior Interventionist	Tammy Starks	(918)	

Middle School			
HS Counselor Grades 9 M-Z & 10 Class of 2028 Class of 2029	Mary Whelan	(918) 833-9043	whelama@tulsaschools.org
HS Counselor Grades 9 A-L & 11 Class of 2027 Class of 2029	Sara Haag	(918) 833-9034	haagsa@tulsaschools.org
HS Counselor Grade 12 Class of 2026	Erica Walker	(918) 833-9002	walker@tulsaschools.org
College & Career Coordinator High School	Taylor Pride	(918) 833-9007	prideta@tulsaschools.org
Athletic Director	Marie Conner	(918) 833-9250	connesa1@tulsaschools.org
Assistant Athletic Director			
Librarian	Stephanie Brucks	(918) 833-9008	bruckst@tulsaschools.org
Librarian	Theresa Carroll	(918) 833-9008	carroth@tulsaschools.org
School Nurse	Gail Alexander	(918) 833-9010	alexaga@tulsaschools.org
Receptionist			

District Calendar



TULSA PUBLIC SCHOOLS

2025–2026

STUDENT CALENDAR

FIRST DAY OF CLASSES: AUGUST 20
LAST DAY OF CLASSES: MAY 28**

AUGUST 2025							SEPTEMBER 2025							OCTOBER 2025								
SU	M	TU	W	TH	F	SA	SU	M	TU	W	TH	F	SA	SU	M	TU	W	TH	F	SA		
					1	2	1	2	3	4	5	6				1	2	3	4			
3	4	5	6	7	8	9	7	8	9	10	11	12	13	5	6	7	8	9	10	11		
10	11	12	13	14	15	16	14	15	16	17	18	19	20	12	13	14	15	16	17	18		
17	18	19	20	21	22	23	21	22	23	24	25	26	27	19	20	21	22	23	24	25		
24	25	26	27	28	29	30	28	29	30	26	27	28	29	30	31							
31																						

NOVEMBER 2025							DECEMBER 2025							JANUARY 2026						
SU	M	TU	W	TH	F	SA	SU	M	TU	W	TH	F	SA	SU	M	TU	W	TH	F	SA
						1	1	2	3	4	5	6					1	2	3	
2	3	4	5	6	7	8	7	8	9	10	11	12	13	4	5	6	7	8	9	10
9	10	11	12	13	14	15	14	15	16	17	18	19	20	11	12	13	14	15	16	17
16	17	18	19	20	21	22	21	22	23	24	25	26	27	18	19	20	21	22	23	24
23	24	25	26	27	28	29	28	29	30	31	25	26	27	28	29	30	31			
30																				

FEBRUARY 2026							MARCH 2026							APRIL 2026							
SU	M	TU	W	TH	F	SA	SU	M	TU	W	TH	F	SA	SU	M	TU	W	TH	F	SA	
1	2	3	4	5	6	7	1	2	3	4	5	6	7					1	2	3	4
8	9	10	11	12	13	14	8	9	10	11	12	13	14	5	6	7	8	9	10	11	
15	16	17	18	19	20	21	15	16	17	18	19	20	21	12	13	14	15	16	17	18	
22	23	24	25	26	27	28	22	23	24	25	26	27	28	19	20	21	22	23	24	25	
							29	30	31	26	27	28	29	30							

MAY 2026							JUNE 2026							JULY 2026								
SU	M	TU	W	TH	F	SA	SU	M	TU	W	TH	F	SA	SU	M	TU	W	TH	F	SA		
					1	2	1	2	3	4	5	6					1	2	3	4		
3	4	5	6	7	8	9	7	8	9	10	11	12	13	5	6	7	8	9	10	11		
10	11	12	13	14	15	16	14	15	16	17	18	19	20	12	13	14	15	16	17	18		
17	18	19	20	21	22	23	21	22	23	24	25	26	27	19	20	21	22	23	24	25		
24	25	26	27	28	29	30	28	29	30	26	27	28	29	30	31							
31																						

» **First Day of Quarter** **Last Day of Quarter** «

Parent Conference Days Oct. 14, Jan. 20

Holiday/Break – No Classes

CLASSES NOT IN SESSION

Labor Day September 1

Indigenous Peoples' Day October 13

Fall Parent/Teacher Conferences* **October 14**

Fall Break October 15–17

Thanksgiving November 24–28

Winter Break December 22–January 2

Teacher PD day January 5

Martin L. King Jr. January 19

Spring Parent/Teacher Conferences* **January 20**

President's Day February 16

Teacher PD day February 17

Spring Break March 16–20

April Holiday April 24

Memorial Day May 25

* Please check with your school for exact dates and times

** Any additional calendar days beyond May, naturally occurring or other, will result in an extension of the calendar.

 TulsaSchools.org
 Tulsa Public Schools
 @TulsaSchools
 @TulsaPublicSchools
 Tulsa Public Schools

Rogers Calendar

<https://rogers.tulsaschools.org/school-calendar>

Daily Bell Schedule

1st hour	8:30 - 9:25 am
2nd hour	9:30 - 10:20 am
3rd hour	10:25 - 11:15 am
4th hour	11:15 - 12:30 pm
Lunch HS	11:15 - 11:40 am
Lunch HS	12:05 - 12:30 pm
5th hour	12:35 - 1:45 pm
Lunch MS	12:35 - 1:05 pm
Lunch MS	1:15 - 1:45 pm
6th hour	1:50 - 2:40 pm
7th hour	2:45 - 3:35 pm

Meeting with Administration, Deans, and Counselors

Please call to schedule an appointment with a principal, dean, or counselor.

Student & Parent Portal

The PowerSchool Parent Portal keeps everyone connected – students stay on top of assignments, parents participate more fully in their students' progress, and teachers share important information. You can access the Parent Portal at <https://powerschool.tulsaschools.org/public/home.html>. Strong school and family partnerships are critical to students' academic, personal, and social success. We welcome our parents, guardians, and families to be involved with their child's schools as volunteers, advocates, and partners in education. We offer many programs and services to help meet the needs of students, parents, schools, and our community and to help our young people gain the tools they need to thrive within their educational journeys and beyond.

Grade Alerts

Wednesday grade alerts: Every Wednesday, Powerschool grade reports to all middle school and HS students and parents. It goes to whatever the primary parent email address is in Powerschool. Parents do not have to "opt in" to receive the email or anything. And any week that a student is failing 2+ classes, the email include special verbiage to that effect to hopefully get parents to pay attention to their child's grades.

Graduation Requirements

All Tulsa Public School students must meet the district's graduation requirements which may be higher than the state's College Preparatory/Work-Ready Curriculum and the state's Core Curriculum graduation plans. TPS requirements have been added to the following plans. Students graduating on the core curriculum plan must have a signed opt-out letter on file at the school.

[TPS Graduation Requirements](#)

Cell Phone Policy

Oklahoma public schools are required to restrict student cell phone use during the school day, from the first bell to the last. This is due to a new state law, Senate Bill 139, which mandates that all public school districts in the state create and enforce policies preventing students from using personal electronic devices during school hours. More details about the cell phone policy can be found [here](#).

Dress Code

Tulsa Public School's policy about student dress code can be found [here](#).

Discipline

Refer to the Student and Family Guide
[TPS Student and Family Guide \(English\)](#)

Counseling

School counselors exist to positively impact student achievement for ALL students. Counselors work collaboratively with school staff, families, administration, and community partners to ensure individual student needs are met. Counselors work as learners, contributors, and designers to promote student achievement, by providing individual student planning and direct and indirect responsive services. Counselors provide equitable access to resources that support the whole student, impacting positive academic, social-emotional, and post-secondary readiness development.

Are you struggling and need help now? Call or text 988 or live chat at 988lifeline.org.

Schedule Changes

Schedule changes are made on a case by case basis with administrator discretion. Class sizes and openings will factor into decisions in making a schedule change. Students desiring to make a change in their class schedule must do so with the guidance of their assigned counselor. No changes in schedule will be made after the second week of school (August 29, 2025), except at the request of a school administrator (principal, assistant principal, dean).

Schedule Change Procedures

Student ID

- All students are **required to wear ID badges at all times**, except when participating in sports activities.
- The **ID must be worn around the neck** and must be visible at all times.
- If an ID is defaced, in any manner, it will not be considered valid.
- Upon request, students must promptly identify themselves to any school personnel in the building, on the bus, on school grounds, or at school-sponsored events.
- Students must have a valid, visible ID to ride the school bus and to be in the school building, unless the student is in the process of obtaining a replacement ID, or a temporary ID.
- Students must replace lost, stolen, or invalid ID's promptly at their **own expense \$5**.
- For the **first three ID infractions teachers are responsible for monitoring and will provide a temporary ID badge**.
- On the **fourth ID infraction** and thereafter, students will be **sent to the attendance office** by the teacher for a **temporary ID** and after school detention. On the 5th infraction students will be sent to purchase a new ID.
- On the **fourth missing ID** and thereafter attendance clerks will issue temporary ID stickers, monitor the number of temporary ID stickers issued, and assign ASD.

Lost & Found

Lost and found is located in the dean's office in the attendance office area.

Attendance

Your child's daily, on-time attendance in school is critical to their academic and personal success. It is understandable that some challenges to your child's school attendance are unavoidable, such as an illness or a family emergency. However, it is important to understand the impact of absences from school, especially if they become frequent. Contact the attendance office at (918) 833-XXXX anytime your student will not be in school.

Tardies

Visitors

Parents are welcome at Will Rogers College Middle & High School. We do ask that an appointment be made to see a teacher or visit a classroom. The school procedure is to accept only those visitors who have a legitimate reason to visit the school. All visitors must report to the main office or attendance office immediately to receive a visitor's pass. The principal or designee has the prerogative to approve or disapprove the visit. Authorized visitors will be required to wear identification while in a school.

Nurse's Office/Medication at School

Will Rogers has a school clinic, which is used for minor illness, issuing of prescribed student medication (which has been brought to school and checked in properly), and minor first aid treatment. Our school nurse will be available. If a student must take medication during the school day, the student must leave the medicine at the school clinic. A note with the reason and dosage will be necessary for the clinic to dispense the medication. According to state law, all medication must be in the original container. Students may not carry any kind of medication, including over-the-counter medications, with them while at school. Also, students are not allowed to have diet pills or supplements at school. Any student found in violation of this policy will be subject to disciplinary action.

Meal Services

All Tulsa Public Schools students will receive one free breakfast and one free lunch each day.

[Child Nutrition Services](#)

Cafeteria Procedures

Middle School

Students Expectations:

- Students will enter the cafeteria and sit down. Then they will be called to get their food by tables.
- Students will line up to get their food in an orderly manner.
- Students are to remain seated after they get their food.
- Students will line up to get snacks from the Roper store, Cona Ice and/or ice cream.
- Students must have their IDs on in order to get snacks from Roper store, Cona Ice and/or ice cream.

- Cona ice line should be closed 10 minutes before the end of each lunch
- Ice cream line should be closed 5 minutes before the end of each lunch
- Staff assigned to do lunch supervision should not be engaged in other activities.
- Students will use only the cafeteria bathrooms.
- Students will not be allowed to go to the vending machine during lunch.
- Students will be dismissed table by table. They will be called to throw their trash and then proceed to exit the cafeteria.
- Students who have classes in the Annex after lunch, will be dismissed by the cafeteria door. Only students that have classes in the main building will be allowed to go through the main building
- Students are not allowed to take food (Fruit such as apples, oranges and/or bananas, and milk) from the cafeteria to the Annex.
- **UPDATE: Students will be able to eat in the patio if following these expectations:**
 - Students will remain sitting at their tables
 - Students will stay outside. No traveling from the patio to inside of the cafeteria once they get their food.
 - No soccer balls, basketballs, or volleyballs.

**

High School

Student Parking

Operating a motor vehicle on campus is a privilege available to students who demonstrate responsible behavior in the operation of their vehicles. The student fee to register a car and receive an annual parking decal is \$10.00. Students must re-register vehicles and display the current school-year parking decal. Hanging tags should be displayed on the rear-view mirror or visible on the front dash, with decal number visible from outside of the vehicle. The Administration reserves the right to levy fines and suspend or revoke the driving privileges of any student who violates Oklahoma traffic laws, [Tulsa Public Schools Board Policy 2608](#) and [Policy 3314-R](#). Students will need to see Ms. Jenn Hicks in the Annex office for a parking registration form.

Transportation

Transportation is provided for non-transferring students that live at least 1.5 miles away from their school.

Transportation's Customer Service Department:

918-833-8100

csctrans@tulsaschools.org

Bus routes can be found [here](#).

Library Media Center