

INTERNET INFORMED CONSENT FORM

DISCLAIMER

The Internet is a worldwide network of computers that contains millions of pages of information. Users are cautioned that many of these pages include offensive, sexually explicit, and inappropriate material. In general, it is difficult to avoid at least some contact with this material while using the Internet. Even innocuous search requests may lead to sites with highly offensive content. Additionally, having an e-mail address on the Internet may lead to receipt of unsolicited e-mail containing offensive content. Users accessing the Internet do so at their own risk and the Grandview School District #200 is not responsible for material viewed or downloaded by users from the Internet. To minimize these risks, your use of Internet service provided by Grandview School District #200 is governed by the following policy.

PERMITTED USE OF INTERNET AND DISTRICT COMPUTER NETWORK

The computer network is the property of Grandview School District #200 ("District") and is to be used for legitimate educational or administrative purposes. This agreement defines a relationship between the District and staff, students, parents, and guests (collectively, "users"). By using the District's computer network or Internet services, users consent to be bound by the terms of this agreement.

Access to the computer network is provided to support users' job duties or educational goals. Some users may be provided access to the Internet. All users have a responsibility to use District's computer resources and the Internet in a professional, lawful and ethical manner. Abuse of the computer network or the Internet, may result in disciplinary action, including possible termination, expulsion, and/or civil or criminal liability.

COMPUTER NETWORK USE LIMITATIONS

Prohibited Activities. Without prior written permission from the District, the District's computer network, or the networks of contracted providers, may not be used to disseminate, view or store commercial or personal advertisements, solicitations, promotions, destructive code (e.g., viruses, trojan horse programs, etc.) or any other unauthorized materials. Occasional limited appropriate personal use of the computer is permitted if such use does not a) interfere with any user's job performance; b) have an undue effect on the computer or District network's performance; c) or violate any other policies, provisions, guidelines or standards of this agreement or any other of the District. Further, at all times users are responsible for the professional, ethical and lawful use of the computer system. Use of the computer and Internet is a privilege that may be revoked at any time.

Illegal Copying. Users may not illegally copy material protected under copyright law or make that material available to others for copying. Users are responsible for complying with copyright law and applicable licenses that may apply to software, files, graphics, documents, messages, and other material you wish to download or copy. Users may not agree to a license or download any material for which a registration fee is charged without first obtaining the express written permission of the District.

Communication of Trade Secrets. Unless expressly authorized to do so, users are prohibited from sending, transmitting, or otherwise distributing proprietary information, data, trade secrets or other confidential information belonging to the District. Unauthorized dissemination of such material may result in severe disciplinary action as well as substantial civil and criminal penalties under state and federal Economic Espionage laws.

Personal Network Equipment. Without prior written permission from the District, users may not attach equipment not owned by the District to the district network or the networks of its contracted providers.

DUTY NOT TO WASTE OR DAMAGE COMPUTER RESOURCES

Accessing the Internet. To ensure security and avoid the spread of viruses, users accessing Internet service provided by the District must do so through an approved Internet firewall or other security device. Bypassing The District's computer network security by accessing the Internet directly by modem or other means is strictly prohibited unless the computer you are using is not connected to the District's network or a contracted Internet provider.

Frivolous Use. Computer resources are not unlimited. Network bandwidth and storage capacity have finite limits. All users connected to the network have a responsibility to conserve these resources. As such, users must not deliberately perform acts that waste computer resources or unfairly monopolize resources to the exclusion of others. These acts include, but are not limited to, sending mass mailings or chain letters, spending excessive amounts of time on the Internet, playing games, engaging in online chat groups, uploading or downloading large files, accessing streaming audio and/or video files, or otherwise creating unnecessary loads on network traffic associated with non-business-related uses of the Internet.

Malware detection. Files obtained from sources outside the District, including disks brought from home, files downloaded from the Internet, newsgroups, bulletin boards or other online services, files attached to e-mail, and files provided by customers or vendors, may contain dangerous computer viruses that may damage the District's computer network. Users should never download files from the Internet, accept e-mail attachments from outsiders, or use disks from non-District sources, without first scanning the material with District-approved malware protection software. If you suspect that a virus has been introduced into the District's network, notify the Technology Department immediately.

NO EXPECTATION OF PRIVACY

Users are given computer and Internet access to support job duties or educational goals. Users should have no expectation of privacy in anything they create, store, send or receive using the District's computer equipment. The computer network is the property of the District and may be used only for District purposes.

Waiver of privacy rights. Users expressly waive any right of privacy in anything they create, store, send or receive using the District's computer equipment or Internet access. Users consent to allow District personnel access to and review of all materials created, stored, sent or received through any District network or Internet connection.

Monitoring of computer and Internet usage. The District has the right to monitor and log any and all aspects of its computer system including, but not limited to, monitoring Internet sites visited by users, monitoring chat and newsgroups, monitoring file downloads, and all communications sent and received by users.

Blocking sites with inappropriate content. The District has the right to utilize software that makes it possible to identify and block access to Internet sites containing sexually explicit or other material deemed inappropriate for District use.

GOOGLE APPS / MICROSOFT OFFICE 365

The Grandview School District utilizes Google Apps and Microsoft Office 365 for students, teachers, and staff. This permission form describes the tools and responsibilities for using these services. As with any educational endeavor, a strong partnership with families is essential to a successful experience.

Using these tools, users collaboratively create, edit and share files and websites for school related projects and communicate via email with other students and teachers. These services are entirely online and available 24/7 from any Internet-connected computer.

Examples of student use include showcasing class projects, building an electronic portfolio of school learning experiences, and working in small groups on presentations to share with others. For more information about Grandview School District's Google Apps and Office 365 implementation, please visit <http://www.gsd200.org/cloud>.

Technology use in the Grandview School District is governed by federal laws including:

Children's Online Privacy Protection Act (COPPA). COPPA applies to commercial companies and limits their ability to collect personal information from children under 13. By default, advertising is turned off for Grandview School District's presence in Microsoft Office 365 and Google Apps for Education. No personal student information is collected for commercial purposes. This permission form allows the school to act as an agent for parents in the collection of information within the school context. The school's use of student information is solely for education purposes. <http://www.ftc.gov/privacy/coppafaqs.shtm>

Family Educational Rights and Privacy Act (FERPA). FERPA protects the privacy of student education records and gives parents the rights to review student records. Under FERPA, schools may disclose directory information but parents may request the school not disclose this information. <http://www.ed.gov/policy/gen/guid/fpco/ferpa>

Guidelines for the responsible use of Google Apps / Microsoft Office 365:

1. Official E-mail Address. Starting in Grade 6 all students will be assigned a username@stu.gsd200.org e-mail account. This account will be considered the student's official GSD e-mail address until such time as the student is no longer enrolled with the Grandview School District.
2. Prohibited Conduct. Please refer to the Board Policy 2022 and 2022p.
3. Access Restriction. Access to and use of these services is considered a privilege accorded at the discretion of the Grandview School District. The District maintains the right to immediately withdraw the access and use of these services including email when there is reason to believe that violations of law or District policies have occurred. In such cases, the alleged violation will be referred to a building Administrator for further investigation and adjudication.
4. Security. Grandview School District cannot and does not guarantee the security of electronic files located on Google and Microsoft systems. Although Google and Microsoft have a powerful content filters in place for e-mail, the District cannot assure that users will not be exposed to unsolicited information.
5. Privacy. The general right of privacy will be extended to the extent possible in the electronic environment. Grandview School District and all electronic users should treat electronically stored information in individuals' files as confidential and private. However, users are strictly prohibited from accessing files and information other than their own. The District reserves the right to access the @gsd200.org Google/Microsoft systems, including current and archival files of user accounts when there is reasonable suspicion that unacceptable use has occurred.

ACKNOWLEDGEMENT OF UNDERSTANDING

☐ STAFF

☐ STUDENT/PARENT

☐ GUEST

View the full policy at gsd200.org under Technology > Cloud Services.

I have read and agree to comply with the terms of this policy governing the use of Grandview School District #200's computer network. I understand that violation of this policy may result in disciplinary action, including possible termination, expulsion, and/or civil and criminal penalties.

By signing below, I confirm that I have read and understand the following:

In consideration for the privilege of using the network and in consideration for having access to the public networks (Internet), I hereby release the Grandview School District, the K-20 Network, and other intermediary or contracted Internet service providers, if any, and operators, and any institutions with which they are affiliated from any and all claims and damages of any nature arising from my use or inability to use the K-20 Network or other Internet service providers including, without limitation, the type of damages identified in the Grandview School District's Acceptable Use Guidelines. Further, I agree to abide by the district's Policy and Procedures for Electronic Resources, which I have reviewed and understand, and acknowledge that failure to comply with the policy and procedures may result in revocation of network use privileges. I acknowledge and agree that Grandview School District has the right to review, edit or remove any materials installed, used, stored or distributed on or through the network or District's system including e-mail and other electronic messages and we hereby waive any right of privacy which I may otherwise have into such material. I acknowledge and agree that any copyright I may have in material posted on the Internet through the school district's system is waived. I further agree to hold the Grandview School District, its agents and other employees harmless from the claims of any third person or entity for any damages suffered on account of my use or inability to use K-20 Network (Internet), other contracted Internet service providers, or other electronic communication devices and agree to indemnify the Grandview School District, its agents and other employees for all damages thereby suffered by them including reasonable attorney fees.

Under FERPA and corresponding Washington law, a student's education records are protected from disclosure to third parties. I understand that my student's education records stored in Google Apps / Microsoft Office 365 may be accessible to someone other than my student and the Grandview School District by virtue of this online environment. My signature below confirms my consent to allow my student's education record to be stored by Google / Microsoft. I understand that by participating in Google Apps / Microsoft Office 365, information about my child will be collected and stored electronically. I have read the Google (<http://privacy.google.com>) and Microsoft (<http://www.microsoft.com/privacy>) privacy policies. I understand that I may ask for my child's account to be removed at any time.

Signature of User

Signature of Parent/Guardian (*required if user is under age 18)

Printed Name of User

Printed Name of Parent/Guardian

Date Signed

Date Signed

School

Grade

Phone

Student Date of Birth

☐ Check here if age 18 or older *Students over eighteen do not need a parent's signature

School retains the original for 6 years.

Formulario De Consentimiento Informado de Internet

AVISO LEGAL

Internet es una red mundial de computadoras que contiene millones de páginas de información. Se advierte a los usuarios que muchas de estas páginas incluyen material ofensivo, sexualmente explícito e inapropiado. En general, es difícil evitar al menos cierto contacto con este tipo de material mientras se usa Internet. Incluso búsquedas inocuas pueden conducir a sitios con contenido altamente ofensivo.

Además, tener una dirección de correo electrónico en Internet puede conllevar la recepción de correos no solicitados con contenido ofensivo. Los usuarios que acceden a Internet lo hacen bajo su propio riesgo y el Distrito Escolar de Grandview #200 no es responsable por el material visto o descargado por los usuarios.

Para minimizar estos riesgos, su uso del servicio de Internet provisto por el Distrito Escolar de Grandview #200 se rige por la siguiente política.

USO PERMITIDO DE INTERNET Y LA RED INFORMÁTICA DEL DISTRITO

La red informática es propiedad del Distrito Escolar de Grandview #200 ("Distrito") y debe utilizarse para fines educativos o administrativos legítimos. Este acuerdo define la relación entre el Distrito y el personal, estudiantes, padres y visitantes (colectivamente, "usuarios").

Al usar la red informática o los servicios de Internet del Distrito, los usuarios aceptan cumplir con los términos de este acuerdo.

El acceso a la red se otorga para apoyar las tareas laborales o metas educativas. Todos los usuarios son responsables de usar los recursos informáticos y el Internet del Distrito de manera profesional, legal y ética. El mal uso puede resultar en medidas disciplinarias, incluyendo posible terminación, expulsión, y/o responsabilidad civil o penal.

LIMITACIONES EN EL USO DE LA RED INFORMÁTICA

Actividades prohibidas. Sin permiso previo por escrito del Distrito, la red informática del Distrito o de sus proveedores contratados no puede usarse para distribuir, ver o almacenar anuncios comerciales o personales, solicitudes, promociones, código destructivo (ej. virus, programas troyanos, etc.) u otros materiales no autorizados.

Copiado ilegal. Los usuarios no pueden copiar ilegalmente material protegido por leyes de derechos de autor ni ponerlo a disposición de otros. Los usuarios son responsables de cumplir con la ley de derechos de autor y las licencias aplicables.

Comunicación de secretos comerciales. A menos que estén expresamente autorizados, los usuarios tienen prohibido enviar, transmitir o distribuir información confidencial del Distrito. La difusión no autorizada puede resultar en medidas disciplinarias severas y sanciones civiles y penales.

Equipo de red personal. Sin permiso previo por escrito, los usuarios no pueden conectar equipos ajenos al Distrito en la red del distrito o de sus proveedores contratados.

DEBER DE NO DESPERDICIAO O DAÑAR RECURSOS INFORMÁTICOS

Acceso a Internet. Para garantizar la seguridad y evitar la propagación de virus, los usuarios deben acceder a Internet a través del firewall aprobado por el Distrito.

Uso frívolo. Los recursos informáticos no son ilimitados. Los usuarios deben evitar actos que desperdicien recursos, como enviar correos masivos, jugar en línea, participar en chats, descargar archivos grandes, o reproducir audio/video en *streaming* con fines no educativos.

Detección de malware. Los archivos externos pueden contener virus dañinos. Los usuarios deben escanearlos con software aprobado por el Distrito antes de abrirlos.

NO HAY EXPECTATIVA DE PRIVACIDAD

Los usuarios no deben esperar privacidad en nada de lo que creen, guarden, envíen o reciban usando el equipo del Distrito.

Renuncia de derechos de privacidad. Los usuarios renuncian expresamente a cualquier derecho de privacidad en el material creado o recibido en los sistemas del Distrito.

Monitoreo. El Distrito puede supervisar y registrar todo el uso de sus sistemas, incluyendo sitios visitados, correos enviados/recibidos y descargas de archivos.

Bloqueo de sitios inapropiados. El Distrito tiene derecho a usar software para bloquear sitios con contenido sexualmente explícito o inapropiado.

GOOGLE APPS / MICROSOFT OFFICE 365

El Distrito Escolar de Grandview utiliza Google Apps y Microsoft Office 365 para estudiantes, maestros y personal. Este formulario describe las herramientas y responsabilidades de su uso.

Los estudiantes pueden crear, editar y compartir archivos en línea, colaborar en proyectos y comunicarse por correo electrónico.

Ejemplos incluyen: presentar proyectos de clase, crear portafolios electrónicos y trabajar en grupos pequeños en presentaciones.

La tecnología en el Distrito se rige por leyes federales como:

- **COPPA (Ley de Protección de la Privacidad Infantil en Internet).** Restringe la recopilación de información personal de menores de 13 años. La publicidad está desactivada en Google Apps y Office 365 del Distrito.
- **FERPA (Ley de Derechos Educativos y Privacidad Familiar).** Protege la privacidad de los registros educativos de los estudiantes.

Guías para el uso responsable de Google Apps / Microsoft Office 365:

1. Dirección oficial de correo electrónico: A partir de 6º grado, todos los estudiantes tendrán una cuenta @stu.gsd200.org.
2. Conducta prohibida: Consulte la Política de la Junta 2022.
3. Restricción de acceso: El acceso es un privilegio que puede revocarse si se violan leyes o políticas.
4. Seguridad: El Distrito no puede garantizar la seguridad absoluta de archivos en Google/Microsoft.
5. Privacidad: Se respeta la privacidad en lo posible, pero el Distrito puede acceder a los sistemas si existe sospecha razonable de mal uso.

RECONOCIMIENTO DE ENTENDIMIENTO

☐ Personal

☐ Estudiante/Padre/Madre

☐ Invitado

Consulte la política completa en gsd200.org en Technology > Cloud Services.

He leído y acepto cumplir con los términos de esta política. Entiendo que violar esta política puede resultar en medidas disciplinarias, incluyendo posible terminación, expulsión y/o sanciones legales. **Al firmar a continuación, confirmo que he leído y entiendo lo siguiente:**

En consideración al privilegio de usar la red y al acceso a las redes públicas (Internet), por este medio libero al Distrito Escolar de Grandview, a la Red K-20, y a otros proveedores de servicios de Internet intermediarios o contratados, si los hubiera, así como a sus operadores y a las instituciones con las que estén afiliados, de cualquier reclamo y daños de cualquier naturaleza que surjan de mi uso o incapacidad de usar la Red K-20 u otros proveedores de servicios de Internet, incluyendo, sin limitación, los tipos de daños identificados en las Normas de Uso Aceptable del Distrito Escolar de Grandview.

Asimismo, acepto cumplir con las Políticas y Procedimientos del distrito para Recursos Electrónicos, los cuales he revisado y entiendo, y reconozco que no cumplir con dichas políticas y procedimientos puede resultar en la revocación de los privilegios de uso de la red. Reconozco y acepto que el Distrito Escolar de Grandview tiene el derecho de revisar, editar o eliminar cualquier material instalado, usado, almacenado o distribuido en o a través de la red o del sistema del Distrito, incluyendo correo electrónico y otros mensajes electrónicos, y por este medio renuncio a cualquier derecho de privacidad que pudiera tener sobre dichos materiales. Reconozco y acepto que cualquier derecho de autor que pudiera tener sobre materiales publicados en Internet a través del sistema del distrito escolar queda renunciado. Además, acepto eximir de toda responsabilidad al Distrito Escolar de Grandview, a sus agentes y a otros empleados de los reclamos de cualquier tercero o entidad por cualquier daño sufrido a causa de mi uso o incapacidad de usar la Red K-20 (Internet), otros proveedores de servicios de Internet contratados u otros dispositivos de comunicación electrónica, y acepto indemnizar al Distrito Escolar de Grandview, a sus agentes y empleados por todos los daños sufridos, incluyendo honorarios razonables de abogados.

Bajo FERPA y la ley correspondiente del estado de Washington, los expedientes educativos de los estudiantes están protegidos contra su divulgación a terceros. Entiendo que los expedientes educativos de mi estudiante almacenados en Google Apps / Microsoft Office 365 pueden ser accesibles para alguien que no sea mi estudiante ni el Distrito Escolar de Grandview en virtud de este entorno en línea. Mi firma a continuación confirma mi consentimiento para que los expedientes educativos de mi estudiante se almacenen en Google / Microsoft. Entiendo que al participar en Google Apps / Microsoft Office 365, se recopilará y almacenará electrónicamente información sobre mi hijo(a). He leído las políticas de privacidad de Google (<http://privacy.google.com>) y Microsoft (<http://www.microsoft.com/privacy>). Entiendo que puedo solicitar que la cuenta de mi hijo(a) sea eliminada en cualquier momento.

Firma del Usuario

Firma del Padre/Madre/Tutor (*obligatoria si el usuario es menor de 18 años)

Nombre en letra del usuario

Nombre en letra de Padre/Madre/Tutor

Fecha de Firma

Fecha de Firma /

Escuela

Grado

Telefono

Fecha de Nacimiento del Estudiante

☐ Marque aquí si tiene 18 años o más (*los estudiantes mayores de 18 no requieren firma de los padres*).

La escuela conserva el original por 6 años.

