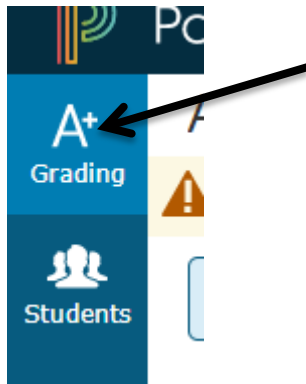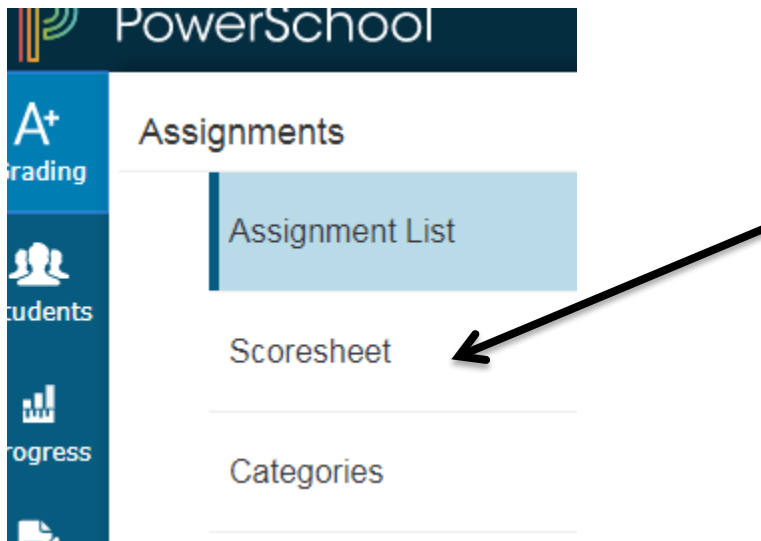# How to recalculate Grades
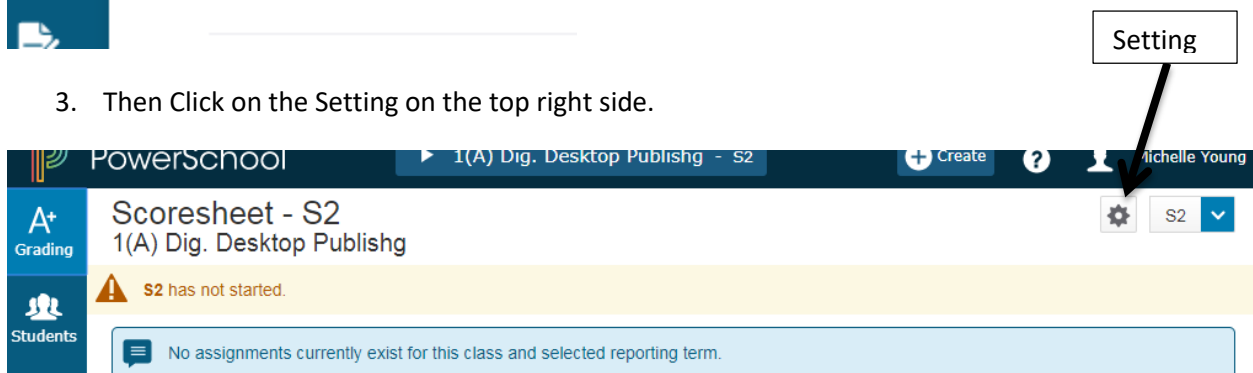
1. Click on Grading
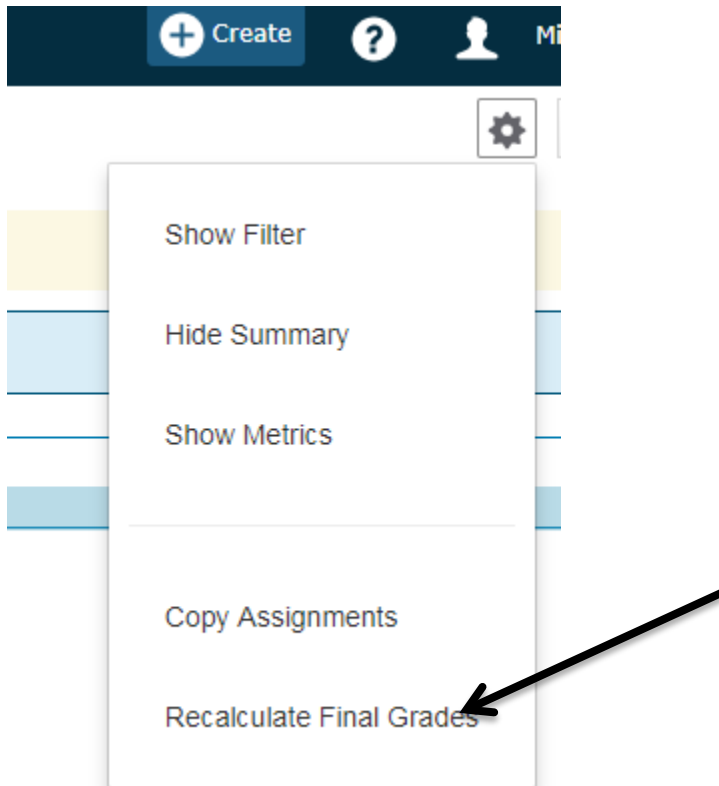

2. Choose Scoresheet under Assignments

3. Then Click on the Setting on the top right side.

4. Choose recalculate final grades

Create ❓ 👤 Mi

⚙

Show Filter

Hide Summary

Show Metrics

Copy Assignments

Recalculate Final Grades

5. Choose Traditional Grades

Recalculate Final Grades

Classes*
1 Class: 1(A) Dig. Desktop Publishg

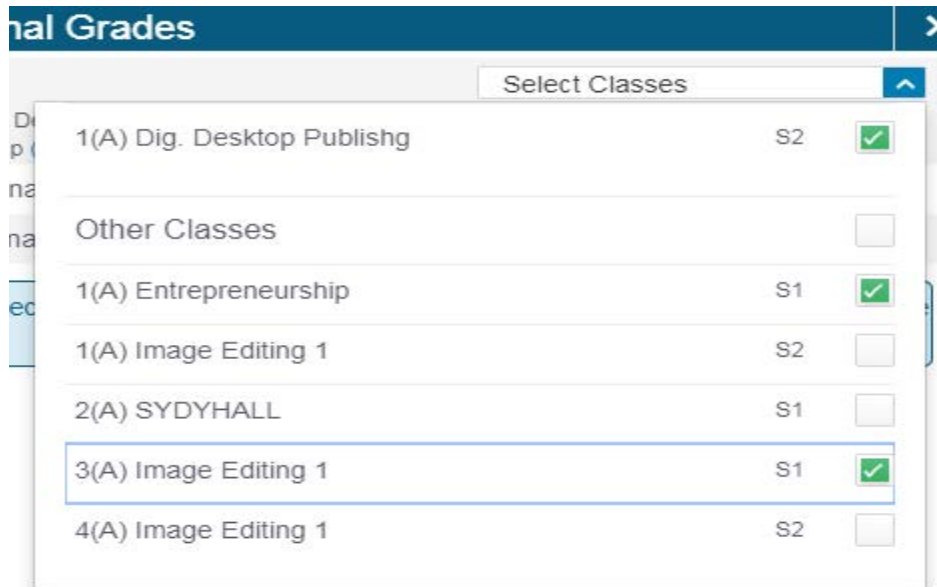☑ Traditional Final Grades

☐ Standards Final Grades

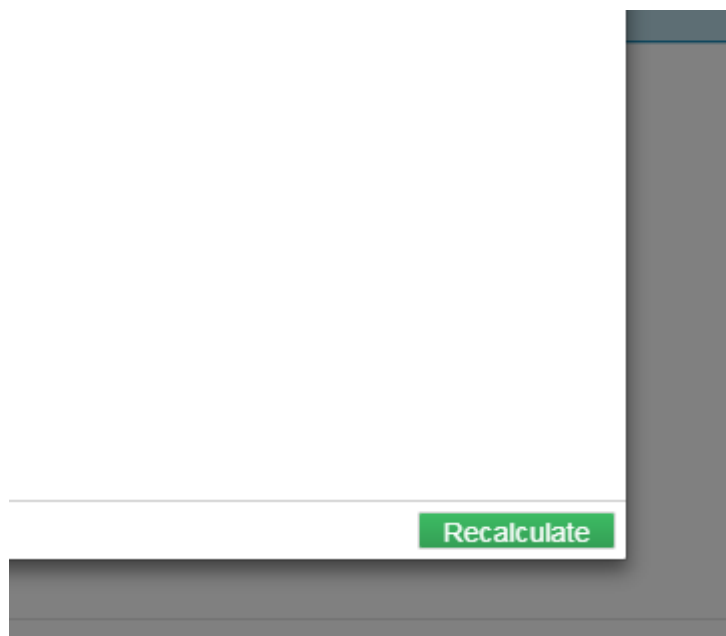6. Choose the arrow down for Select Classes

Select Classes ⌄

7. Choose your S1 Classes

8. Then click on the arrow again
9. Then click on recalculate button at the bottom

10. Your Grades should have recalculated