



STUDENT HANDBOOK 2025-26 SCHOOL YEAR

Warren Harding High School



VISION OF A GRADUATE

PROBLEM SOLVER

- Solve problems through research, analysis, application, evaluation & creativity.

RESPONSIBLE CITIZEN

- Demonstrate an understanding of civic & environmental responsibility.
- Employ skills needed to be an active & productive citizen.

INTUITIVE

- Use various methods to communicate facts & ideas effectively with a big picture focus.

DEDICATED

- Demonstrate the ability to be self-directed learners, who take initiative with or without the help of others.
- Diagnose your learning needs and formulate goals.

ETHICAL USER

- Solve problems through research, analysis, application, evaluation, and creativity.



Attendance

Being in school every day is critical to your success. If you must be absent, you need to **bring a note to the main office** when you return in order for your absence to be excused. The following are reasons for excused absences:

- Court appearance
- Family hardship (A family vacation is not a hardship)
- Death in the student's family or other emergency beyond the control of the student's family
- Hospitalization
- Student illness (Note: verified by an appropriately licensed medical professional)
- Quarantine
- Religious holiday
- Juvenile detention

- **Classes begin promptly at 7:53 AM. You are expected to be in the class and ready to work at 7:53.**
- **If you want breakfast you must make it to the cafeteria by 7:30 to allow for time to eat.**
- **The cafeteria will be cleared when the first bell rings .**
- **Food items will not be allowed in class.**
- **If you are getting food on the way to school then it must be eaten in the cafeteria prior to 7:40 AM or on the way to school.**
- **You will NOT be allowed to enter the classroom with food. You will be marked Tardy. You will be issued lunch detention and escalated to additional consequences if the behavior continues.**

Tardy to School & Class

If you arrive to school during Seminar but are late, you will receive a late pass from a staff member at main entrance. The following applies:

- Tardy to School and/or 1, 2, or 3 Days: Warning.
- Tardy to School and/or class 4, 5, or 6 Days: Lunch detention or other applicable consequences as determined by the administration. **Failure to attend lunch detention or consequence will escalate the disciplinary process.**
- 5 unexcused tardy's result in an absence.
- Tardy to School and/or class for 7 or More Days: Parent meeting with possibility of further consequences.

We are required by law to follow steps to ensure you are unharmed and well. If we do not see you in school we are required to report this.

YOU WILL NOT BE ALLOWED INTO THE CLASS WITHOUT A PASS.

IT IS YOUR RESPONSIBILITY TO MAKE SURE YOU HAVE A PASS.

You will not be allowed in class with food

Why Does it Matter?

Most classes are 80 minutes

1. Missing one class is the equivalent of missing two periods.
2. Missing the beginning and end of class means you will miss **work you cannot make up** such as the do now or exit ticket.
3. Students that do not earn their credits in 9th grade are less likely to graduate on time.
4. **You have the opportunity for a fresh start at Harding High School. Your success matters!**



Dress Code Policy: Not Allowed

The following attire CANNOT be worn to school:

1. Attire that contains offensive messages, promote drugs/alcohol, incite violence, or is gang affiliated.
2. Ski masks, excessively ripped jeans/pants
3. See through clothing, tube tops, and undergarments used as outerwear.

Students who wear any of this will be escorted out of class and addressed accordingly.



Cafeteria Expectations

- All students are expected to remain seated in the cafeteria or approved location.
- All students are expected to pick up after themselves.
- Students restrooms allow for 4 students at a time and will be closed 10 minutes after the lunch wave begins.
- Food may not be taken out of the cafeteria unless approved by an administrator.
- Food is not allowed in the classrooms or hallways.
- Food may not be ordered to the building.
- Family members may not bring food to students unless approved in advance by an administrator.

Lunch Passes

Teachers may issue a lunch pass to students who will leave during lunch to go to their classroom. Students will not be allowed to leave the cafeteria area without the proper lunch pass. Students must remain in that teacher's room until the lunch period is over. The teacher **MUST** provide supervision for the time the student is in the room.

YOU MAY NOT SPEND YOUR LUNCH WAVE IN THE HALLWAY OR AN UNSUPERVISED ROOM.

Hallway & out of bounds

Students:

- **may not be in the hallway** without a signed pass during school hours, including during lunch.
- **need a pass signed by the teacher** or staff member when out of the room during a class period.
- entering a class without a pass are considered tardy. After 3 Tardy's a consequence may be issued including but not exclusive to a restorative practice, lunch detention, a parent meeting and/or ISS.
- It is your responsibility to get a pass from the teacher, social worker, counselor or administrator.

Passes will not be issued to students 10 minutes before or after the bell. Hallway sweeps will be conducted with regularity. Do not get caught in a sweep without a pass.

PLEASE NOTE YOU WILL BE ADDRESSED FOR THE FOLLOWING:

- Walking laps in the hallway after the bell rings.
- Not being in class after the late bell.
- Being on the wrong floor or section of the building.
- Taking too long at the lockers. May result in loss of locker.
- Making videos or recording.

Bathrooms

Students:

- are expected to use their designated bathrooms based on the location of the classroom.
- must have a **school-issued pass** signed by their classroom teacher or staff which indicates the designated bathroom for that particular class.
- found “**hanging out**” in the bathroom will face disciplinary action per school behavior policy.
- Bathrooms are locked during the first 10 minutes of class, and the last 10 minutes of class.

PLEASE NOTE YOU WILL BE ADDRESSED FOR THE FOLLOWING:

- Linger in the bathroom to do you hair or makeup.
- Having multiple students in 1 stall.
- Using the bathroom on another floor (unless previously approved).
- Making videos or recording.

TECHNOLOGY & DEVICE USE

- Most school work is online. Know how to log on
- It is your responsibility to bring your charged device to school everyday
- It is your responsibility to keep track of your device
- If your device is lost or broken you will not be issued another until payment has been made for the device or charger
- Unless EXPLICITLY stated by the teacher, cell phones, IPADS and other devices must be put away during instruction
- Bathrooms and hallways are NOT spaces for making videos
- All students must adhere to the code of conduct for device usage in and out of the classroom

Failure to comply with the above may result in monetary charges or disciplinary consequences

Athletics

Harding H.S encourages all students to participate in a physical activity which promotes good health. A varsity sport is considered an enrichment activity but practice may extend beyond the dismissal time.

- It is the **responsibility** of the **student/parent** to provide **transportation home** from practice or a sports event.
- Interscholastic athletic activities are governed by the CIAC.
- Students **MUST** have earned at least 4 credits the prior year.
- **After the fall, marking period grades will determine eligibility and be passing at least 2 classes.**

Participation on an athletic team or in extracurricular activities is a privilege.

This privilege may be revoked if the student fails to meet this reasonable requirement or breaches the required Athletic Contract.

Extra-curriculars & Athletics

