

**MANSFIELD SCHOOL  
BOARD OF DIRECTORS REGULAR BOARD MEETING  
MANSFIELD SCHOOL DISTRICT #207  
July 22, 2025**

**The Board of Directors met in the Mansfield School District conference room. Board members present were Cory Moore, Dusty Wittig and Tara Tupling. Superintendent Bruce Todd and Business Manager Kim Pease were present. Guest present was Adam Foged.**

Board Chair Cory Moore called the meeting to order at 8:00 PM.

**Adoption of Agenda**

Tara Tupling motioned to approve the agenda, with addition to New Business Resolution 2025-07-03 Cancelled Warrant, Dusty Wittig seconded. Motion carried.

**Consent Agenda**

**Board Meeting Minutes:**

1. Regular Board Meeting Minutes June 24, 2025.

**July Expenditures:**

- A. **Payroll Total - \$191,338.30**
- B. **Accounts Payable –**
  - General Fund - \$38,888.32
  - Capital Projects - \$1,128,705.73
  - ASB Fund - \$11,812.24
  - TVF - None

Tara Tupling motioned to approve the consent agenda, Dusty Wittig seconded. Motion carried.

**Personnel**

**Resignations**

Derekk Buffum-Head JH FB Coach

Tara Tupling motioned to approve the resignation of Derekk Buffum as Head JH FB Coach, Dusty Wittig seconded. Motion carried.

**Recommended Hires-**

Marina Darlington – K-12 Art Teacher (full-time)

Superintendent Todd shared that the district did not receive any applicants for the part-time band/music teacher opening and he recommends extending the K-12 Art Teacher contract from part-time to a full-time position. Tara Tupling motioned to approve extending Marina Darlington's K-12 Art Teacher to a full-time position, Dusty Wittig seconded. Motion carried.

**Reports**

**Budget Report**

June 2025 fund balances:

- Gen Fund-\$468,574.46
- Cap Projects Fund-\$148,645.40
- ASB Fund-\$72,640.89
- TV Fund-\$205,856.51

The July 2025 financials were reviewed with the board.  
Projected enrollment for K-12 is 98

**Superintendent's Report:**

Superintendent Todd shared his report for July 2025, which included information on the irrigation/sprinkler system project, grant updates, and lower field appraisal. Discussion took place. See included report for further details.

**Principal's Report**

None

**Athletic Report**

none

**Old Business**

**Bond Planning Work Session**

Tabled until next month's meeting.

**Athletic Field Improvement Work Day**

Tabled until next month's meeting

**New Business**

**Resolution 2025-07-01 2024-2025 TVF Budget Extension Resolution**

Tara Tupling motioned to approve Resolution 2025-07-01 2024-2025 TVF Budget Extension Resolution, Dusty Wittig seconded. Motion carried.

**Resolution 2025-07-02 Fixing and Adopting 2025-26 Budget**

Board members were provided copies of Resolution 2025-07-02 showing the following funds and appropriation amounts:

General Fund	\$3,799,336
Gen Fund Transfer Out	\$57,193
Capital Projects Fund	\$6,381,908
Debt Service Fund	\$57,193
Associated Student Body Fund	\$93,500
Transportation Vehicle Fund	\$200,000

Dusty Wittig made a motion to approve Resolution 2025-07-02 Fixing and Adopting the 2025-2026 Fiscal Budget, the four-year budget plan summary and the four-year enrollment projection with the correction to student enrollment, subtotal 76 FTE plus 4 ALE to total K-12 student enrollment of 80, Tara Tupling seconded. Motion carried.

**Resolution 2025-07-03 Cancelled Warrant**

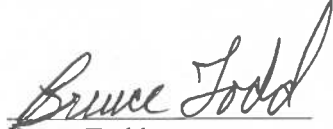
General Fund warrant #8022683 was voided and reissued to correct warrant date of issue. Tara Tupling motioned to approve Resolution 2025-07-03 Cancelled Warrant, Dusty Wittig seconded. Motion carried.

**Good of Order**

The next regular board meeting is scheduled for August 26<sup>th</sup> at 8PM.

**Executive Session**  
None

Board meeting adjourned at 8:25PM.



Bruce Todd  
Board Secretary

These July 22, 2025 minutes are subject to Board approval at the next regularly scheduled meeting.



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cc draft minutes:  
Mansfield Board Members  
Superintendent

## **Superintendent's Report for July 2025**

**Budget:** General Fund (May) - \$468,574.46, Capital Projects - \$148,654.40, ASB - \$72,640.89, TVF - \$205,856.51

\*\*\*Approximately \$100,000 in grant reimbursement expected.

**Enrollment:** Project 2025-26 for K-12 = 98, PK - Unknown

**Irrigation/Sprinkler system:** Joe's Landscaping began installation on the FB field and NE corner of the school grounds last week.

**Fencing School Property:** Quality Custom Fencing (Omak) and Cascade Fence (Leavenworth) gave us a quote for the installation of a fence along the Road and for the elementary playground/parking lot.

**Douglas County PUD Grant:** Applied for the 2026 PUD grant for \$464,000 to replace windows throughout the school.

– Football Field/Track lighting. 4 poles @ 60' poles @ 48' high = \$14,500-\$22,200. 4 poles @ 65' poles @ 52' high = \$16,100-\$24,500. 4 poles @ 70' poles @ 56' high = \$19,200-\$29,700. Schmitt Electric, Inc. is working on a quote for LED lighting and scheduling a lighting specialist to design the lighting needs, including the height of poles and the number of lights on each pole.

**SDMG (Small District Modernization Grant), Urgent Repair Grant, and PUD Grant:** Exterior renovations/repairs for the removal of HVAC units and the installation of new HVAC units. Upgrade plumbing throughout the school. Upgrade classroom doors. Renovate the office/front entry.

Met with Contractors and Bryan Visscher regarding timelines for completion and repair of damage on the gym floor from the scissor-lift. Sharing the cost of refinishing the floor after repair is completed.

**Lower Field:** The school's rezoning has been sent to Douglas County and will be approved after they conduct a hearing over the annexation. There is no news regarding the rezoning of the lower field for private single-family dwellings.

\*\*\*Matt Stephens, the appraiser, came and appraised the lower field on Thursday, 7/17/25.

**AD Report:** Resignation of Derrick Bufum as JH Head FB Coach. Position has been posted.