

**Northwestern Lehigh School District
6493 RT 309, New Tripoli PA 18066
Workshop Meeting
District Boardroom
Wednesday, April 2, 2025, 7:00 p.m.**

1. Opening Procedures

1.01 Call to Order

The April 2, 2025, Board Meeting of the Northwestern Lehigh School District Board of Directors was called to order at 7:00 p.m. by President Todd Hernandez.

1.02 Opening exercises included the Pledge of Allegiance and a moment of silence

1.03 Roll Call

PR/AB

PR	John Casciano	PR	Todd Hernandez	PR	Todd Leiser
PR	Willard Dellicker	PR	Becky Hite	PR	Rachael Scheffler
PR	Joseph Fatzinger	AB	Lauren Hunsicker	PR	Jennifer Senavaitis

Also Present: Drew Snowberger, Laura Zemel, Andrea Coaxum, Linda Salm, Erin McGinley, Kathy Yost, Dave Combs, Duran Porrino, Aileen Yadush, Matthew Givler, Bill Dovico, Andrea Edmonds, LeAnn Stitzel, Christie Steigerwalt, Sean McKenna, Jennifer Holman, Troy Sosnovik, Stacy Eisenhard

1.04 Approval of Agenda

Moved: W. Dellicker

Seconded: R. Scheffler

Vote: 8 Aye, 0 Nay

1.05 President welcomed guests

1.06 Courtesy of the Floor

L. Zemel, Lynn Township, inquired about how the district addresses issues within the buildings.

2. Curriculum/Building Issues

2.01 Grading Committee Findings Presentation

A. Yadush shared a presentation on the grading system at the high school.

2.02 Curriculum Textbooks

L. Stitzel stated that the series and textbooks listed are intended for the 2025–2026 school year and will be available for public viewing in the district boardroom for thirty days. She noted that approval will be sought at the Board Meeting on May 14, 2025.

Series/Text Title	Subject/ Grade	Publisher
Smithsonian Science for the Classroom	Science - Grades K - 5	Carolina Biological / Smithsonian Science Education Center
Lab-Aids Issues and Science	Science - Grades 6-8	SEPUP/Lab-Aids
Living by Chemistry - 3rd Edition	Chemistry	Bedord, Freeman & Worth

2.03 Special Education Plan

A. Edmonds reviewed the Special Education Plan for 7/1/2025 to 6/30/2028. She noted that the plan was posted on March 14, 2025, for the twenty-eight-day public review and will be on the April 16, 2025, Board Meeting for final approval.

2.04 Truancy Officers

T. Sosnovik said this is to update and authorize the following administrators as truancy officers to sign summary offense notices.

- Kevin Birocik – Chief of Police
- Aileen Yadush – High School Principal
- Matthew Givler – High School Assistant Principal

- William Dovico – Middle School Principal
- Amy Wahl – Middle School Assistant Principal
- Krista Keys – Northwestern Elementary Principal
- Jill Berlet – Weisenberg Elementary Principal

3. Policy

3.01 First Reading of the Following Policies

T. Sosnovik said there are three policies on the agenda for first reading and reviewed the changes.

[621-Local Taxpayer Bill of Rights](#)

[622-Governmental Accounting Standards Board \(GASB\) Statements](#)

[623-Indebtedness](#)

3.02 Second Reading and Final Approval of the Following Policies:

T. Sosnovik said he has received no additional questions or comments regarding these policies.

[202-Eligibility of Nonresident Students](#)

[616-Payment of Bills](#)

[617-Petty Cash](#)

[618-Student Activity Funds](#)

[619-District Audit](#)

3.03 Recommendation to rescind the following policies:

None at the time.

4. Operations

4.01 Facilities Master Plan (FMP) - Roof Agreements

S. McKenna said this is for approval of the attached agreements with Condition One Commercial, LLC for the high school and middle school roofing projects.

5. District Finances

5.01 Trash Removal Services

C. Steigerwalt reviewed the trash removal quotes for the 2025-2026 school year.

Trash Removal Quotes
2025-2026 School Year

<u>Vendor Name</u>	<u>Trash Removal</u>
	7/1/25 - 8/31/25 9/1/25 - 6/30/26 Additional Pick-up Charge Tipping Fee
Berger Sanitation, Inc. 7895 Township Line Rd Nazareth, PA 18064	\$85(8 yd); \$70(6 yd); \$55(4 yd) per pickup \$26,350 Total Contract \$85(8 yd); \$70(6 yd); \$55(4 yd) per pickup
Republic Services of NJ, LLC 1200 N. Irving Street Allentown, PA 18109	\$77.25 per pickup \$24,696.68 Total Contract \$77.25 per pickup \$25 per extra yard above limit of container
Solid Waste Services, Inc. dba JP Mascaro & Sons 2650 Audubon Road Audubon, PA 19403	\$77 per pickup \$35,495 Total Contract \$100 per pickup \$130 per ton
Waste Management of Pennsylvania, Inc. 2710 Golden Key Road Kutztown, PA 19530	\$90 per pickup \$26,736 Total Contract \$90 per pickup

5.02 King, Spry, Herman, Freund & Faul Agreement

C. Steigerwalt said this is for a three-year agreement with King, Spry, Herman, Freund, and Faul to provide solicitor and legal services.

5.03 General Healthcare Resources Agreement

A. Edmonds said this is an agreement with General Healthcare Resources for therapy and substitute nurse services as needed.

5.04 BAYADA Home Health Care Agreement

A. Edmonds said this is an agreement with Bayada Home Health Care for substitute nursing services as needed.

5.05 CLIU Facilities Plan

A. Edmonds said this is a routine item that shows location changes for the Carbon Lehigh Intermediate Unit's programming across Lehigh and Carbon counties.

FACILITIES PLAN RECOMMENDATION 2025-26 SCHOOL YEAR

APPROVED BY DISTRICT CONTACTS ON
2/11/2025

APPROVED BY THE CLIU BOARD OF DIRECTORS
3/17/25

CARBON COUNTY

- No recommended changes

LEHIGH COUNTY

- Open 2 Multiple Disabilities Behavioral Support classrooms grades K-2- Location to be determined
- Open a K-2 Life Skills Classroom – Location to be determined
- Move Allentown Learning and Achievement School and Lehigh County Enhanced Autism to Center Valley Location.
- DHOH classroom Moving from Northern Lehigh MS to Orefield MS

5.06 Reports

C. Steigerwalt recommended the Board receive the following Reports for February:

GENERAL FUND (10)				
Balance-February 1, 2025	\$	37,877,985.76		
Receipts	\$	2,357,073.28		
Disbursements	\$	(4,614,086.15)		
Balance-February 28, 2025	\$	35,620,972.89		
CAPITAL RESERVE (32)				
Balance-February 1, 2025	\$	4,093,264.58		
Receipts	\$	5,605.65		
Disbursements	\$	-		
Balance-February 28, 2025	\$	4,098,870.23		
2022 Projects (38)				
Balance-February 1, 2025	\$	306,656.02		
Receipts	\$	201.04		
Disbursements	\$	(92,070.00)		
Balance-February 28, 2025	\$	214,787.06		
FOOD SERVICE (51)				
Balance-February 1, 2025	\$	491.95		
Receipts	\$	77,622.17		
Disbursements	\$	(77,622.17)		
Balance-February 28, 2025	\$	491.95		
	FUND	AMOUNT	RATE	MATURITY
New Tripoli Bank				
Certificate Deposit (CD)	General (10)	\$ 7,000,000	4.65%	05/07/25
Certificate Deposit (CD)	General (10)	\$ 6,000,000	4.65%	06/11/25
Certificate Deposit (CD)	General (10)	\$ 5,000,000	4.76%	05/29/25
Certificate Deposit (CD)	General (10)	\$ 5,000,000	4.14%	04/25/25

6. Old Business

None at the time.

7. New Business

7.01 Election of CLIU Board Members- Ballots

**CARBON LEHIGH INTERMEDIATE UNIT #21
2025 BALLOT FOR INTERMEDIATE UNIT BOARD OF DIRECTORS**

Name (please print): _____

District: _____

Please check ✓ your preference(s) in the blank space to the left of the candidate's name and sign the ballot. **Vote for six candidates.**

<u>CANDIDATE</u>	<u>DISTRICT</u>	<u>TERM EXPIRES</u>
____ Andrene Brown-Nowell	Allentown	2028
____ Jason Bashaw	Catasauqua Area	2028
____ Gale Husack	Northern Lehigh	2028
____ Sherry Haas	Palmerton Area	2028
____ Annette Wilcox	Parkland	2026
____ Emily Gehman	Southern Lehigh	2028

8. Communications

10.01 Courtesy of the Floor

A. Coaxum, Weisenberg Township, expressed her concern with the grading scale.

11. Adjournment

Upon motion by J. Senavaitis, seconded by T. Leiser, the meeting was adjourned at 8:48 p.m.

Respectfully submitted,

John Casciano, Secretary
By S. Eisenhard, Assistant Secretary