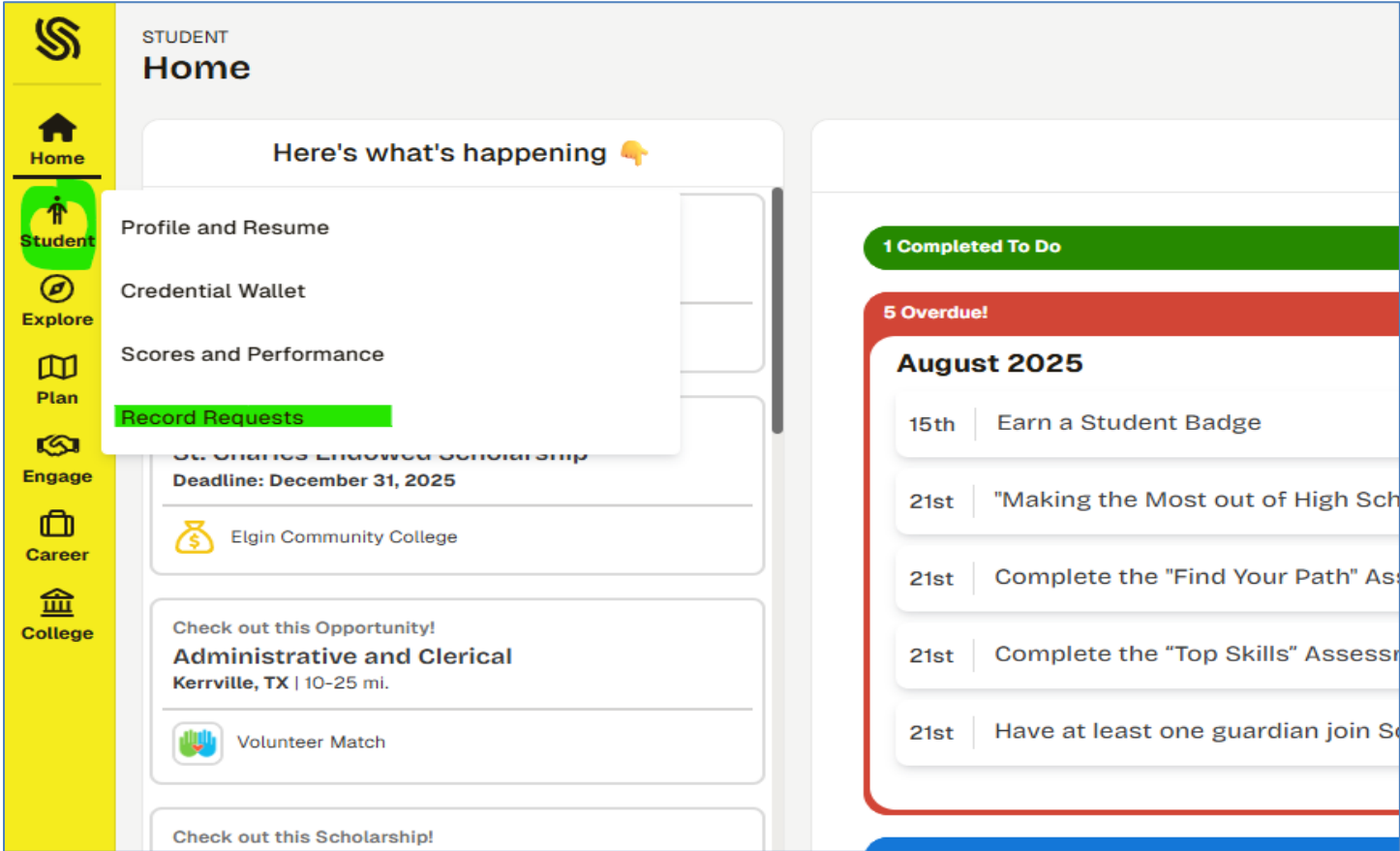


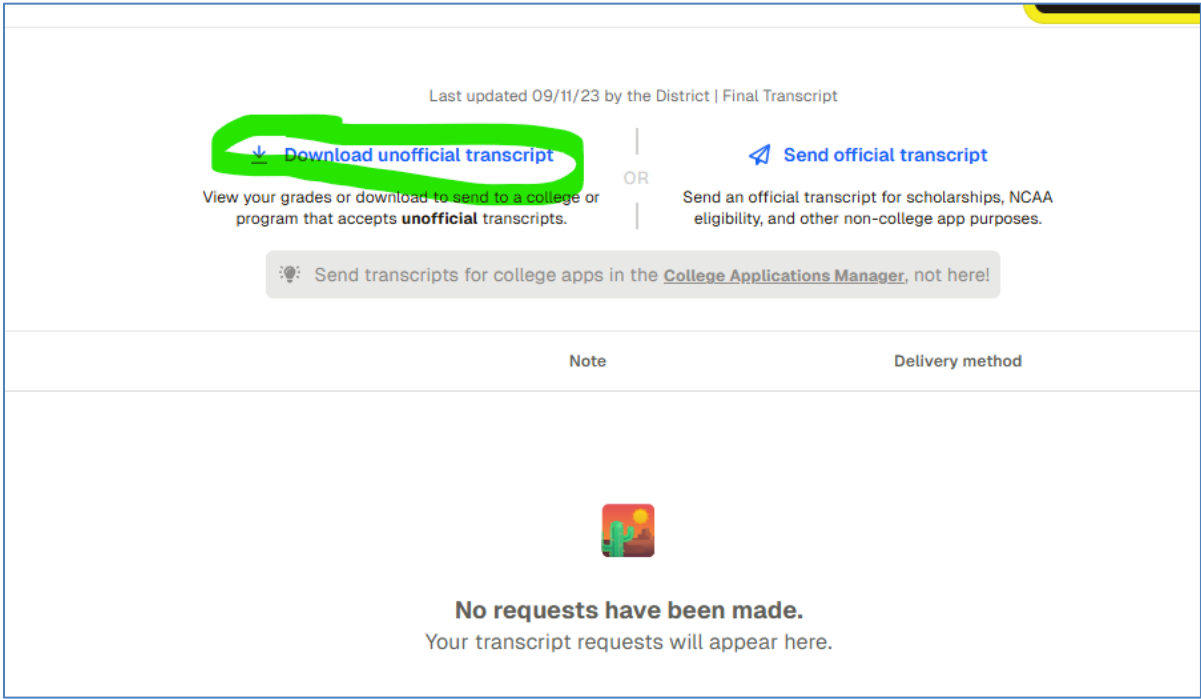
How to Access Your **UNOFFICIAL** Transcript

You can access and make copies of your unofficial transcript at ANY TIME! See instructions below:

- 1. Log into your **Schoollinks** account via Clever.
- 2. From your **Dashboard**, click on the **Student tab**, and select **“Record Requests”** from the dropdown menu:



- 3. Click on the blue **“Download Unofficial Transcript”** button:



- 4. Click on the blue **“Download”** button to download a copy of your **UNOFFICIAL** transcript: