WEST BOCA COMMUNITY HIGH SCHOOL
COMMUNITY SERVICE FORM

STUDENT NAME: _____ STUDENT #: _____

STUDENT GRADE: _____

VOLUNTEER INFORMATION:

LOCATION OF VOLUNTEER WORK: _____

TYPE OF VOLUNTEER WORK: _____

VOLUNTEER SUPERVISOR & PHONE #: _____

Date, Time and Number of hours worked each day must be listed. (example: 9/23/25 8-11 3hrs.)

	DATE	TIME	# of HOURS
1.			
2.			
3.			
4.			
5.			
6.			
7.			
		TOTAL:	

SUPERVISOR'S SIGNATURE _____ DATE _____

STUDENT SIGNATURE _____ DATE _____

WEST BOCA COMMUNITY HIGH SCHOOL
COMMUNITY SERVICE GUIDELINES

****This form must be turned in 30 days after completion of the event!!****

Students of the School District of Palm Beach County are required to obtain a minimum of 20 community service hours to graduate from high school. Community service is also a requirement for many scholarships (example, Bright Futures) and college entrance programs. The purpose of community service is for students to engage in activities that help them develop an appreciation for the concept of service to the school or community.

The following guidelines must be followed to participate in activities that are considered acceptable for community service:

- Community service is defined as non-paid volunteer work with a non-profit agency.
- Student may begin accumulating service hours as early as the summer prior to entry of the 9th grade year.
- Service should benefit the community at large. Working solely for an individual will NOT be acceptable.
- Hours must be documented in writing, either on a common community service log (generated by the school) or on letterhead from the organization being served.
- Parent notification of the community service requirement is necessary. A school generated notice will include the necessity of parental knowledge/supervision while students are engaged in community service activities.
- Students who do not have access to community service opportunities must be provided opportunities on the school campus. It is the student's responsibility to alert the School Counseling Department that he/she needs school access to community service.
- Time spent organizing and collecting canned goods, clothing, or book drives for a community in need does qualify as a community service.
- Service on behalf of a candidate for public office.

The following are examples that would NOT count as community service:

- Rehearsal time for participation in a fine art or performing arts programs.
- Practice time for sports and band.
- Club meeting to organize community service activities.
- Donating canned goods or items to gain community service hours.