Mustang High School
COLLEGE VISIT VERIFICATION FORM

This form must be turned in BEFORE you attend your college visit to the College and Career Office (M204)

Student's Name/ID Number _____

College Scheduled _____

Date(s) of Visit _____

For Students and Parents

Mustang High School students are allowed four college visitations per academic year. College visitations will not count as an absence provided the following criteria are met:

1. Limited to (4) four school days per year.
2. Documentation confirming the visit is provided by the college and turned in to the College and Career office upon return to school.
3. Students are responsible for communicating with their teachers and making up any academic obligations missed.

_____ _____

Student Signature **Date**

_____ _____

Parent Signature **Date**

Important Notice Regarding College Visit Absences

Submitting this form does **not** automatically clear your absence.
College visits are considered **verified absences** and will **remain verified** until proper documentation is provided.

✅ **To have your absence excused**, you must submit **proof of attendance**—a confirmation email or letter from the university **verifying that you attended** (not just registered). Email attendance confirmations to holsingerl@mustangps.org

🕐 You have **5 school days after your visit** to submit this documentation to the **College and Career Office in Room M204**.

❌ Registration emails or RSVP confirmations will **not** be accepted.

Please meet the deadline to avoid the absence affecting your attendance record.