

MINUTES

PLUMSTED TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING
July 9, 2025
6:00 p.m. Executive Session
7:00 p.m. Anticipated Public Session
NEW EGYPT HIGH SCHOOL

Vision Statement

“Unleashing Unlimited Opportunities . . . Empowering One Warrior At A Time!”

Mission Statement

The Plumsted Township School District shall inspire all students to realize their personal potential. A rich and challenging learning environment, in partnership with the community, will develop critical thinkers, lifelong learners and productive citizens in an emerging global society.

I. CALL TO ORDER

Dr. Giardina, BOE President, presided and voiced the call to order at 6:09 p.m.

II. OPEN PUBLIC MEETING ACT

In compliance with the Open Public Meeting Act, this is to announce that adequate notice of this meeting has been given in the form of an Annual Notice contained in Resolution No. 2024-1, which Resolution was immediately thereafter posted upon the bulletin board in the main office of all four schools and the Board Secretary's office and disseminated within seven (7) days of passage to the Asbury Park Press and The Trenton Times, and a copy of such resolution was filed with the Plumsted Township Clerk. No advance written notice of this meeting was requested and paid for by any person according to the record of the Secretary of the Board. I direct the Secretary of the Board to enter into the minutes of this meeting this public announcement.

III. ROLL CALL

Dr. Giardina	Present
Mrs. Kovacs	Present
Mr. Meroney	Present
Mrs. Morgan	Present
Mrs. Raywood	Present
Mr. Stepnowski	Present

ALSO PRESENT

Mr. Ytreboe, Superintendent
Mr. Gately, Business Administrator/Board Secretary
Mr. Tedeschi, Board Attorney

IV. EXECUTIVE SESSION

Mr. Meroney made a motion to go into executive session at 6:12 p.m. for the purpose of discussing personnel, HIB appeals, pending litigation, and student matters.
Seconded by Mrs. Morgan, passed unanimously

WHEREAS, the Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.) permits bodies to discuss certain matters in closed sessions, and

WHEREAS, PURSUANT TO THE Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.), such a meeting may be held in private;

NOW, THEREFORE, BE IT RESOLVED, that:

- 1. The Board shall meet in closed session on these matters; and
- 2. The matters to be discussed in private may be shared with the public at such other time as the Board may determine that there is no longer any requirement for confidentiality.

Mrs. Morgan made a motion to go out of executive session at 7:04 p.m.
Seconded by Mr. Meroney, passed unanimously.

V. ROLL CALL

Dr. Giardina	Present
Mrs. Kovacs	Present
Mr. Meroney	Present
Mrs. Morgan	Present
Mrs. Raywood	Present
Mr. Stepnowski	Present

VI. FLAG SALUTE

VII. ROLL CALL

Dr. Giardina	Present
Mrs. Kovacs	Present
Mr. Meroney	Present
Mrs. Morgan	Present
Mrs. Raywood	Present
Mr. Stepnowski	Present

ALSO PRESENT

Mr. Ytreboe, Superintendent
Mr. Gately, Business Administrator/Board Secretary
Mr. Tedeschi, Board Attorney

A. Election of the Vice-President

Mr. Gately called for the nomination of Vice President of the Board of Education.

A motion was made by Dr. Giardina to nominate Mrs. Morgan as the Board Vice President.
Seconded by Mr. Meroney.

B. Close nominations for the Office of the Vice President of the Board

A motion was made by Dr. Giardina to close the nominations for the election of the Board Vice President. Seconded by Mrs. Raywood.

Roll Call

Yes

Dr. Giardina, Mrs. Raywood,
Mrs. Kovacs, Mr. Meroney,
Mrs. Morgan, Mr. Stepnowski

No

None

The following roll call vote was taken for the motion to nominate Mrs. Morgan as Board Vice President.

Roll Call

Yes

Dr. Giardina, Mrs. Raywood,
Mrs. Kovacs, Mr. Meroney,
Mrs. Morgan, Mr. Stepnowski

No

None

VIII. APPROVAL OF AGENDA

Mrs. Kovacs made a motion, with a second by Mrs. Raywood, that VII.A. be approved:

- A. Recommend that the Board approve the regular meeting agenda for July 9, 2025.

Roll Call

Yes

Mrs. Kovacs, Mrs. Raywood,
Mr. Meroney, Mrs. Morgan,
Mr. Stepnowski, Dr. Giardina

No

None

IX. APPROVAL OF MINUTES

Mr. Meroney made a motion, with a second by Mrs. Morgan, that VIII.A. and VIII.B. be approved:

- A. The minutes are presented for necessary correction and approval for the regular meeting on June 11, 2025.

Roll Call

Yes

Mr. Meroney, Mrs. Morgan,
Mrs. Kovacs, Mrs. Raywood,
Mr. Stepnowski, Dr. Giardina

No

None

X. BOARD OF EDUCATION COMMITTEE REPORTS

XI. STUDENT REPRESENTATIVE COMMENTS

XII. SUPERINTENDENT'S COMMENTS

Mr. Ytreboe, Superintendent, commented on the following:

Hoped everyone is enjoying their summer and had an enjoyable Fourth of July.

Congratulated all students who were promoted or graduated. Thanked Mrs. White for holding a lovely

stepping-up ceremony for our kindergartners. Thanked Mrs. Nesbihal and Mr. Cilmi for hosting a wonderful promotion ceremony for our 6th-grade students. Thanked Mrs. Drucker, Mrs. Kociuba, and Dr. Caldes for a wonderful 8th-grade promotion ceremony. High School Graduation was a great event, and thanked the High School administration and staff for hosting a beautiful ceremony.

Spoke about the restructuring of our administration team to ensure continuity with leadership.

Spoke about the excellent teaching candidates who are being approved to fill vacant positions.

Update on ropes course: reconstruction is beginning next week and is funded through grant money.

Preschool classroom floors are being replaced with tile and are funded through our preschool grant.

ESY and Basic Skill programs began this week.

The district is now offering full-year ELA and Math for 8th-grade students. Working on expanding this schedule to other content areas.

Orientation Dates are being finalized - formal information will be available on our Website next week.

XIII. PRESENTATIONS/AWARDS

XIV. PUBLIC COMMENT ON AGENDA ITEMS - Opened at 7:18 p.m. - Closed at 7:18 p.m. None

XV. SUPERINTENDENT'S AGENDA

Mrs. Raywood made a motion, with a second by Mr. Meroney, that A.1. - A.34. be approved:

The following items are presented for approval as recommendations by the Superintendent of Schools:

A. Finance Motions

1. Recommend approval of all bills and claims for July 9, 2025, which have been examined by members of the Finance Committee and are presented for approval.
2. Recommend approval of all bills and claims for July 9, 2025, which required handwritten checks after the June 11, 2025, Board of Education meeting. Bills and claims list were approved, and were examined by the members of the Finance Committee and are presented for approval.
3. Recommend ratification of the transferring of funds, for the period ending May 31, 2025.
4. Recommend approval of the Board Secretary's Report, and the Cash Reconciliation Report, for the period ending May 31, 2025.
5. Recommend approval that Pursuant to N.J.A.C. 6A:23A-16.10(c)3, the Business Administrator/Board Secretary, certifies that as of May 31, 2025, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.A.C. 6A:23A-16.10(a), that the District financial accounts have been reconciled and are in balance.
6. Recommend approval that the Plumsted Township Board of Education, pursuant to N.J.A.C. 6A:23A-16.10(c)4, certifies that as of May 31, 2025, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator/Board Secretary and other appropriate district officials, that to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.
7. Recommend approval of a contract with The Newgrange School of Princeton, Inc., for tuition for the

2025-2026 school year, for student number 203475, at a total cost of \$64,412.88.

8. Recommend ratification of approval of an agreement with The Bridge Academy, for student number 203606, to attend the 2025 Summer STREAM & Math program, from June 16, 2025 through July 17, 2025, at a total cost of \$4,500.00.
9. Recommend approval of a contract with The Bridge Academy, for tuition for the 2025-2026 school year, for student number 203606, at a total cost of \$54,527.40.
10. Recommend approval of a contract with The Alpha School, LLC., for tuition for the 2025-2026 school year, billable at 210 days, for student number 203449, at a total cost of \$88,321.80.
11. Recommend the approval of an agreement with the Barnegat School District to act as the Fiscal Agent for the 2025-2026 Title III accounts for the Plumsted Township School District.
12. Recommend approval of a contract with Cambridge School for tuition from July 1, 2025 through June 30, 2026, for student number 203369, in the amount of \$57,200.00.
13. Recommend approval of an agreement between Educational Travel Tours, Inc. and the New Egypt High School for the Senior trip to Disney World, Orlando, Florida on March 13, 2026 through March 16, 2026, paid by the Class of 2026 students, and at no cost to the Board of Education.
14. Recommend approval of an agreement with EdVenture Builders LLC; to build the Low Ropes Course at the New Egypt High School, at a cost of \$34,444.00, and funded by the Department of Community Affairs Grant, and no cost to the Board.
15. Recommend approval of resolution 2024-2025 No.3, Audit.
 - ACFR
 - AMR
 - Synopsis
16. Recommend approval of the collaboration of Plumsted Township School District and MOESC with the 2025-2026 McKinney-Vento Education of Homeless Children and Youth project.
17. Recommend approval of a proposal with Houghton Mifflin Harcourt to purchase Read 180 student materials at a cost of \$3,135.00, to be paid with Title III funds.
18. Recommend approval of a proposal with Houghton Mifflin Harcourt to purchase English 3D student materials at a cost of \$1,369.00, to be paid with Title III funds.
19. Recommend approval of a proposal with Lexia Learning Systems LLC to purchase student materials at a cost of \$617.00, to be paid with Title III funds.
20. Recommend approval for Teaching Strategies to provide Preschool Coach Membership materials during the 2025-2026 school year, at a cost of \$1,730.00.
21. Recommend approval for Teaching Strategies to provide Preschool GOLD New Jersey Bundle materials during the 2025-2026 school year, at a cost of \$1,992.50.
22. Recommend approval for Teaching Strategies to provide Preschool Creative Curriculum materials during

the 2025-2026 school year, at a cost of \$1,440.00.

23. Recommend approval for Teaching Strategies to provide Preschool Kickstart Literacy bundle during the 2025-2026 school year, at a cost of \$8,120.00.
24. Recommend approval of a subscription with BrainPOP, for the Dr. Gerald H. Woehr Elementary School during the 2025-2026 school year, at a cost of \$4,050.00.
25. Recommend approval of a proposal with Curriculum Associates LLC, to provide i-Ready Assessment Math and Reading student license for grades 2-6 (i-Ready Classroom and Toolbox) at the Dr. Gerald H. Woehr Elementary School from July 1, 2025, through June 30, 2026, at a total cost of \$29,229.90, to be paid with Title I funds.
26. Recommend approval of a proposal with Curriculum Associates LLC, to provide i-Ready Assessment Math and Reading student license for grades 7-8 (i-Ready Classroom, Toolbox and Professional Services) at the New Egypt High School from July 1, 2025, through June 30, 2026, at a total cost of \$15,139.34 to be paid with Title I funds.
27. Recommend the approval of a proposal with Carolina Biological Supply Co. for the OpenSciEd program kits for grades 1-5 at the Dr. Gerald H. Woehr Elementary School, at a cost of \$31,985.28.
28. Recommend acceptance of bids received on June 17, 2025, bid number 2026-01 student transportation services to and from nonpublic and choice schools, for the 2025-2026 school year, as follows:

Company	Tier/Route or Route Only	Per Diem Route Cost	Adjustment for Mileage Increase/Decrease
Saint Mary Transportation LLC	100	\$284.00	\$0.70
Saint Mary Transportation LLC	101	\$397.00	\$0.99
Saint Mary Transportation LLC	102	\$439.00	\$0.99
Saint Mary Transportation LLC	103	\$393.00	\$0.99
Saint Mary Transportation LLC	104	\$319.00	\$0.99
Saint Mary Transportation LLC	105	\$313.00	\$0.00
Saint Mary Transportation LLC	CH1	No Bid	
Saint Mary Transportation LLC	CH2	\$429.00	\$0.99
Saint Mary Transportation LLC	CH3	\$287.00	\$0.99

29. Recommend rejection of bids received on June 17, 2025, bid number 2026-01 student transportation services to and from nonpublic and choice schools, for the 2025-2026 school year, as follows:

Company	Tier/Route or Route Only	Per Diem Route Cost	Adjustment for Mileage Increase/Decrease
Saint Mary Transportation LLC	100	\$284.00	\$0.70
Saint Mary Transportation LLC	101	\$397.00	\$0.99
Saint Mary Transportation LLC	102	\$439.00	\$0.99
Saint Mary Transportation LLC	103	\$393.00	\$0.99
Saint Mary Transportation LLC	104	\$319.00	\$0.99
Saint Mary Transportation LLC	105	\$313.00	\$0.00

Saint Mary Transportation LLC	CH1	No Bid	
Saint Mary Transportation LLC	CH2	\$429.00	\$0.99
Saint Mary Transportation LLC	CH3	\$287.00	\$0.99

30. Recommend acceptance of bids received on June 17, 2025, bid number 2026-02 student transportation services to in and out of district schools, for the 2025-2026 school year, as follows:

Company	Tier/Route or Route Only	Per Diem Route Cost	Per Diem Aide Cost #1/ Aide Cost #2	Adjustment for Mileage Increase/Decrease
ARK Transit	BCSS	\$322.00	\$62.00	\$2.50
DAG	BCSS	\$418.00		\$0.01
Durham	BCSS	\$586.24		\$0.01
Fabio Peter	BCSS	\$313.00		\$1.99
GST Transport	BCSS	\$394.00	\$110.00	\$1.00
Hartnett Transit	BCSS	\$387.90		\$2.00
Jonah	BCSS	\$408.00		\$1.00
Sheppard Bus	BCSS	\$393.00		\$1.30

31. Recommend award of bids to Fabio Peter to provide student transportation services to in and out of district schools, per bid number 2026-02, effective September 1, 2025, through June 30, 2026, as follows:

Company	Tier/Route or Route Only	Per Diem Route Cost	Per Diem Aide Cost #1/ Aide Cost #2	Adjustment for Mileage Increase/Decrease
Fabio Peter	BCSS	\$313.00		\$1.99

32. Recommend ratification of approval of a Joint Transportation agreement between Lawrence Township School District and Plumsted Township School District from July 7, 2025, through June 17, 2026.
33. Recommend approval of the bus routes for the 2025-2026 school year, [as per the attached](#):
34. Recommend approval of a contract with Apple, Inc. for the purchase of computers pursuant to the Educational Services Commission of Morris County; Educational Data Services, Inc. Bid # 12158 in the amount of \$327,482.52, to be made in four (4) annual payments of \$81,870.63.

Roll Call

Yes

Mrs. Raywood, Mr. Meroney,
Mrs. Kovacs, Mrs. Morgan,
Mr. Stepnowski, Dr. Giardina

No

None

B. Personnel Motions

Mrs. Morgan made a motion, with a second by Mrs. Raywood, that B.1. - B.23. be approved:

1. Recommend acceptance of the resignation of Shyann Frappier, Paraprofessional at the Dr. Gerald H. Woehr Elementary School, effective July 3, 2025, with regrets.

2. Recommend approval to rescind the approval of Cole Stephens, as an LOA Social Studies Teacher, at the New Egypt High School, effective September 1, 2025 through February 1, 2026 at a salary of \$60,843.00, equal to BA Step 1, of the PTEA/PTBOE Collective Bargaining Agreement.
3. Recommend approval of David Loder, as a 12 month District Supervisor of Special Services, at the Dr. Gerald H. Woehr Elementary School, effective September 1, 2025 at a prorated salary of \$120,332.00, equal to Supervisor Step 5, of the PTAA/PTBOE Collective Bargaining Agreement, pending the successful completion of the application process by the Superintendent of Schools, and that the criminal history clearance is obtained through the State of New Jersey in accordance with the law.
4. Recommend approval of Abigail Morris, as an LOA Social Studies Teacher, at the New Egypt High School, effective September 1, 2025 through February 1, 2026 at a salary of \$62,943.00, equal to MA Step 1, of the PTEA/PTBOE Collective Bargaining Agreement, pending the successful completion of the application process by the Superintendent of Schools, and that the criminal history clearance is obtained through the State of New Jersey in accordance with the law.
5. Recommend approval of Sydnie Sico, as a 5th grade Teacher, at the Dr. Gerald H. Woehr Elementary School, effective September 1, 2025, at a salary of \$60,843.00, equal to BA Step 1, of the PTEA/PTBOE Collective Bargaining Agreement, pending the successful completion of the application process by the Superintendent of Schools, and that the criminal history clearance is obtained through the State of New Jersey in accordance with the law.
6. Recommend approval of Ashley Tatures, as an MD Kindergarten - Grade 1 Teacher, at the New Egypt Primary School, effective September 1, 2025, at a salary of \$60,843.00, equal to BA Step 1, of the PTEA/PTBOE Collective Bargaining Agreement, pending the successful completion of the application process by the Superintendent of Schools, and that the criminal history clearance is obtained through the State of New Jersey in accordance with the law.
7. Recommend approval of Samantha DeForne, as a Resource Room/In-Class Resource Teacher, at the Dr. Gerald H. Woehr Elementary School, effective September 1, 2025, at a salary of \$60,843.00, equal to BA Step 1, of the PTEA/PTBOE Collective Bargaining Agreement, pending the successful completion of the application process by the Superintendent of Schools, and that the criminal history clearance is obtained through the State of New Jersey in accordance with the law.
8. Recommend approval of Monica Sabatino, as a Resource Room/In-Class Resource Teacher, at the Dr. Gerald H. Woehr Elementary School, effective September 1, 2025, at a salary of \$74,018.00, equal to MA+30 Step 10, of the PTEA/PTBOE Collective Bargaining Agreement, pending the successful completion of the application process by the Superintendent of Schools, and that the criminal history clearance is obtained through the State of New Jersey in accordance with the law.
9. Recommend approval of Jennifer Riley, as a Chemistry Teacher, at the New Egypt High School, effective September 1, 2025, at a salary of \$67,023.00, equal to BA Step 8, of the PTEA/PTBOE Collective Bargaining Agreement, pending the successful completion of the application process by the Superintendent of Schools, and that the criminal history clearance is obtained through the State of New Jersey in accordance with the law.
10. Recommend approval of Jenna Buonomo, as an American Sign Language Teacher, at the Dr. Gerald H. Woehr Elementary School, effective on or about September 1, 2025, at a salary of \$73,218.00, equal to MA 30 Step 10, of the PTEA/PTBOE Collective Bargaining Agreement, pending the successful completion of the application process by the Superintendent of Schools, and that the criminal history clearance is obtained through the State of New Jersey in accordance with the law. Pending certification and

approval of the County Superintendent.

11. Recommend approval of Robert Cilmi, as the 12 month Principal of the Dr. Gerald H. Woehr Elementary School, effective August 1, 2025, at a prorated salary of \$136,235.00, equal to Principal Step 3, per the PTAA/PTBOE Collective Bargaining Agreement.
12. Recommend ratification of approval of Jessica Drucker, as the District Director of Pupil Services and Early Childhood Education at the New Egypt Primary School, effective July 1, 2025, at a salary of \$147,526.00 equal to Director Step 7, as per the PTAA/PTBOE Collective Bargaining Agreement.
13. Recommend approval of Steven Fence, as the Assistant Principal of the New Egypt High School, effective August 1, 2025, at a salary of \$101,711.00, Step 1, as per the PTAA/PTBOE Collective Bargaining Agreement.
14. Recommend approval of Jennifer Hart, as a Substitute School Nurse, for the District Schools, effective September 4, 2025, at the rate of \$225.00 per day, pending the successful completion of the application process by the Superintendent of Schools, and that the criminal history clearance is obtained through the State of New Jersey in accordance with the law.
15. Recommend ratification of approval of the employment contract for Sean Gately, Business Administrator, from July 1, 2025, through June 30, 2026, at a salary of \$176,594.00, approved by the Executive County Superintendent of Schools.
16. Recommend approval of certified staff position/change of assignment and/or building transfers for the 2025-2026 school year, [as per the attached](#):
17. Recommend ratification of approval of the extended school year (ESY) staff and their rates of pay for the 2025 summer, [as per the attached](#):
18. Recommend ratification of approval of SPED staff for ESY summer 2025, [as per the attached](#):
19. Recommend approval of the fall sports stipends for the 2025-2026 school year, [as per the attached](#):
20. Recommend ratification of approval of the paraprofessionals to receive the personal hygiene/behavior stipend for the 2024-2025 school year, [as per the attached](#):
21. Recommend approval of staff stipend positions for the 2025-2026 school year, [as per the attached](#):
22. Recommend approval of non-affiliated staff for the 2025-2026 school year, [as per the attached](#):
23. Recommend approval of staff professional development/travel reimbursements, [as per the attached](#):

Roll Call

Yes

Mrs. Morgan, Mrs. Raywood,
Mrs. Kovacs, Mr. Meroney,
Mr. Stepnowski, Dr. Giardina
None

No

C. Policy - None

D. Other Motions

Mr. Meroney made a motion, with a second by Mrs. Kovacs, that D.1. - D.8. be approved:

1. Recommend receipt of the HIB (Harassment, Intimidation and Bullying) Report on July 9, 2025, by the Board of Education.
2. Recommend approval of the [Fire Drill/Security Drill](#) report for the month of June 2025.
3. Recommend approval of field trips - None
4. Recommend approval of an Admissions Agreement for non-resident student(s) from Jennifer Conk teacher at the Dr. Gerald H. Woehr Elementary School to permit her children Grades 9 and 10, to attend the New Egypt High School, effective September 4, 2025, enrollment permitting, for the 2025-2026 school year, according to the stipulations contained in the 2024-2027 PTEA/PTBOE Collective Bargaining Agreement.
5. Recommend approval of the NJDOE waiver application pertaining to annual toilet room facilities for Early Intervention, Pre-Kindergarten, and Kindergarten classrooms, for the 2025-2026 school year.
6. Recommend approval of the district's [2025 - 2026 Emergency Remote Learning Plan](#).
7. Recommend approval of job descriptions, [as per the attached](#):
8. Recommend approval to establish Special Education Programs at the New Egypt High School, the Dr. Gerald H. Woehr Elementary School and the New Egypt Primary School: Multiple Disabilities.

Roll Call

Yes

Mr. Meroney, Mrs. Kovacs,
Mrs. Morgan (D.2 - D.8),
Mrs. Raywood, Mr. Stepnowski,
Dr. Giardina

No

None

Abstain

Mrs. Morgan (D.1)

E. Facilities

XVI. PUBLIC COMMENT ON ANY SCHOOL-RELATED TOPIC - Opened at 7:20 p.m. - Closed at 7:35 p.m.
Tom Semko, 7 Woods Road, New Egypt, NJ 08533 - Transition to math and ELA, concerns of class size, spending on MAC devices and cost-effectiveness, focus on professional development.

XVII. NEW BUSINESS

XVIII. OLD BUSINESS

XIX. EXECUTIVE SESSION

Request resolution for Executive Session at this point in the meeting of the Plumsted Township Board of Education on _____ for the purpose of discussing _____.

WHEREAS, the Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.) permits bodies to discuss certain matters in closed sessions, and

WHEREAS, pursuant to the Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.), such a meeting may be held in private;

NOW, THEREFORE, BE IT RESOLVED, that:

1. The Board shall meet in closed session on these matters; and
2. The matters to be discussed in private may be shared with the public at such other time as the Board may determine that there is no longer any requirement for confidentiality.

XX. ADJOURNMENT

Mrs. Morgan made a motion to adjourn at 7:36 p.m.
Seconded by Mrs. Raywood, passed unanimously.

Sean Gately
Business Administrator/Board Secretary