

**MINUTES OF THE SPECIAL MEETING  
OF THE  
BOARD OF EDUCATION**

**Pascack Valley Regional High School District**

**Wednesday, July 23, 2025 at 6:00 p.m.  
In the Pascack Hills High School Media Center**

**Meeting Regulations**

The Pascack Valley Regional High School District Board of Education members, district administration, and staff will treat parents/guardians and other members of the public with respect and expect the same consideration in return. The district is committed to maintaining orderly processes for keeping school and district events free from disruption. The Board reserves the right to establish rules for the conduct of its meetings, including such matters as the time at which the public will be heard, if at all, who may speak, and for how long. All such rules shall be monitored by the President unless the majority of the Board present and voting, rule otherwise.

During this regular meeting, two opportunities are provided for citizens to make comments. In order for a citizen to make a comment, they must be physically present at the meeting. During the first opportunity, early on the agenda, comments regarding agenda items are invited. The second opportunity will occur just prior to adjournment, when residents may address general comments to the Board.

Persons wishing to speak must, upon being recognized, rise and state their name and town of residence. Comments shall be limited to issues. If personal remarks or discourteous statements are made, the presiding officer shall require the speaker to sit down.

**All regular meetings will be live-streamed for viewing purposes only to the Pascack Valley Regional High School District [YouTube](#) channel.**

To inspect or obtain a copy of any public record required to be made available under N.J.S.A. 47:1A-1, Examination and Copies of Public Records, please contact Ms. Cynthia Kirk, 28 West Grand Avenue, Suite 2, Montvale, NJ 07645.

Notice: With advance notice, we can provide personal assistance for those with disabilities. Please contact 201-358-7005 x21005.

*Copies of all public meeting agendas are online on the district website:*

<http://www.pascack.org>

The Vision of the Pascack Valley Regional High School District:

To create a culture of innovation, inquiry, and individuality that promotes achievement and choice by cultivating the skills needed to compete and collaborate as ethical and responsible global citizens

**I. CALL TO ORDER AND ROLL CALL**

The meeting was called to order at 6:02 p.m. by Mrs. Gini Varghese, President

Present: Mrs. Gini Varghese, President  
Ms. Gia Guzman  
Mrs. Stephanie Huang arrived at 6:05 p.m.  
Ms. Katie Keller  
Mrs. Kristin Martin  
Mr. James Stankus  
Mr Dirk Phillips, Interim Superintendent  
Ms. Cynthia Kirk, Business Administrator/Board Secretary  
Absent: Ms. Debra Stephans, Vice President  
Ms. Elizabeth Calderone  
Mr. Michael Weaver

**II. FLAG SALUTE AND PLEDGE OF ALLEGIANCE**

Mrs. Gini Varghese led all those present in a salute to the flag.

**III. PUBLIC ANNOUNCEMENT BY PRESIDING OFFICER**

Adequate notice of this meeting has been provided by mailing copies of said notice to The Record, filing copies of said notice with the municipal clerks of Hillsdale, Montvale, River Vale, and Woodcliff Lake, and publishing said notice in The Record on July 21, 2025.

**IV. MOTION TO ENTER INTO EXECUTIVE SESSION ON July 23, 2025**

The Pascack Valley Regional High School District Board of Education will meet at 6:00 p.m. in room 122 at Pascack Hills High School, 225 W. Grand Avenue, Montvale, NJ, for the purpose of recessing to a closed Executive Session.  
Executive session began at 6:03 p.m.

**WHEREAS**, the Pascack Valley Regional High School District Board of Education has been formed pursuant to applicable New Jersey Statutes; and

**WHEREAS**, the Board is charged with the responsibility of performing all acts and doing all things, consistent with law and the rules of the State Board of Education, necessary for the lawful and proper conduct, equipment and maintenance of the public schools and public school property of the Pascack Valley Regional High School District; and

**WHEREAS**, Section 7 of the Opening Public Meetings Act (N.J.S.A. 10-4-12) permits the exclusion of the public ("Executive Session") from a meeting of the Board in certain circumstances; and

**WHEREAS**, the Board has determined that circumstances exist for such an Executive Session; and

**WHEREAS**, the Board has found the action described below to be necessary and proper; **NOW, THEREFORE, BE IT RESOLVED** by the Board on the date indicated above that:

1. The public shall be excluded from discussion of and action on the Executive Session herein set forth.
2. The subject matter to be discussed is as follows:
  1. HIB Appeal (attached)
3. The Board will return to the Regular Board Meeting at 6:15 p.m.

4. Official action may or may not be taken when the Board reconvenes to Public Session.

A motion was made by Mrs. Martin to enter into an executive session at 6:03 pm. Ms. Guzman seconded the motion, which was unanimously carried.

Moved  
by:

Martin ▾

Seconded  
by:

Guzman ▾

#### VOTE

Bd. Mbr.	Aye	Nay	Abs.	N/P	Bd. Mbr.	Aye	Nay	Abs.	N/P
Calderone	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	x	Stankus	x	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Guzman	x	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Stephans	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	x
Huang	x	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Weaver	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	x
Keller	x	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Varghese	x	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Martin	x	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					

A motion was made by Ms. Keller to adjourn the executive session at 8:09 p.m. and return to the public session. Mrs. Martin seconded the motion.

#### V. COMMENTS FROM THE PUBLIC

Citizens are invited to make comments regarding agenda items and are limited to three minutes, according to the Pascack Valley Regional High School District Board of Education policy number 0167. Persons wishing to speak must, upon being recognized, rise, sign in and state their name, town of residence, and which agenda item(s) they are referencing.  
None.

#### VI. POLICY

Consent Agenda for Items 1-3

##### 1. Harassment, Intimidation, and Bullying Appeal

**RESOLVED** that the Pascack Valley Regional High School District Board of Education, after careful deliberation and in compliance with applicable laws and policies, hereby [upholds/modifies/rejects] the outcome of the HIB # 293530 investigation as presented.

##### 2. Harassment, Intimidation, and Bullying Executive Report

**RESOLVED** that the Pascack Valley Regional High School District Board of Education approve action taken pursuant to HIB Report:

- a. HIB incident #294736 (attached)

##### 3. PVREA Sidebar Agreement

**RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the interim superintendent, approve the sidebar agreement between the Pascack Valley Regional High School District Board of Education and the Pascack Valley Regional Education Association (attached).

Moved by: Keller ▾

Seconded by: Martin ▾

## VOTE

Bd. Mbr.	Aye	Nay	Abs.	N/P	Bd. Mbr.	Aye	Nay	Abs.	N/P
Calderone	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	x	Stankus	x	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Guzman	x	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Stephans	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	x
Huang	x	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Weaver	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	x
Keller	x	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Varghese	x	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Martin	x	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					

## VII. HUMAN RESOURCES

**WHEREAS**, the interim superintendent, after considering the recommendation of his administrative staff, which included consideration of experience, credentials, and references for the following candidates for employment in the school district, has determined that the appointment of these individuals is appropriate and in the best interest of the school district,

**BE IT HEREBY RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the interim superintendent, appoint the following individuals to the positions indicated, as provided by the budget, in accordance with the terms of the employment specified:

Note: Appointment of new personnel to the district is provisional subject to:

1. Authorization from the State Department regarding a criminal background check and/or authorization from the Bergen County Superintendent's Office for emergent hiring; and
2. A medical examination including satisfactory results of the Mantoux tuberculin skin test; and
3. Valid certification appropriate for his/her employment or assignment in New Jersey; and
4. Disclosure and review of applicants' employment history within the statutory time period.

Consent Agenda for Item 1

1. **Additional Hours**

**RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the interim superintendent, approve Scott Jones as the A/V Technician for Board of Education meetings for the 2025-2026 school year, beginning July 23, 2025. Mr. Jones will be compensated at \$51.00 per hour.

Moved by: Keller ▾

Seconded by: Guzman ▾

## VOTE

Bd. Mbr.	Aye	Nay	Abs.	N/P	Bd. Mbr.	Aye	Nay	Abs.	N/P
Calderone	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	x	Stankus	x	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Guzman	x	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Stephans	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	x
Huang	x	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Weaver	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	x
Keller	x	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Varghese	x	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Martin	x	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					

VIII. **FINANCE**

Consent Agenda for Item 1

1. **Courier Service – Aerostar Express LLC**

**RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the interim superintendent, accept the proposal from Aerostar Express LLC to provide courier services from July 1, 2025 – July 31, 2025 at the rate of \$2,500.

Moved by: Stankus ▾

Seconded by: Guzman ▾

## VOTE

Bd. Mbr.	Aye	Nay	Abs.	N/P	Bd. Mbr.	Aye	Nay	Abs.	N/P
Calderone	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	x	Stankus	x	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Guzman	x	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Stephans	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	x
Huang	x	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Weaver	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	x
Keller	x	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Varghese	x	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Martin	x	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					

IX. **OLD BUSINESS**

None.

X. **NEW BUSINESS**

None.

XI. **COMMENTS FROM THE PUBLIC**

Citizens are invited to make comments and are limited to three minutes, according to the Pascack Valley Regional High School District Board of Education policy number 0167. Persons wishing to speak must, upon being recognized, rise, sign in, and state their name and town of residence.

None.

XII. **ADJOURNMENT**

A motion was made by Mr. Stankus to adjourn the public meeting at 8:13 p.m. Ms. Guzman seconded the motion, which was unanimously carried.

Moved by:

Choose an item ▾

Seconded by:

Choose an item ▾

## VOTE

Bd. Mbr.	Aye	Nay	Abs.	N/P	Bd. Mbr.	Aye	Nay	Abs.	N/P
Calderone	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	x	Stankus	x	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Guzman	x	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Stephans	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	x
Huang	x	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Weaver	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	x
Keller	x	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Varghese	x	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Martin	x	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					

Respectfully,



Cynthia Kirk

Business Administrator/Board Secretary

Notice: With advance notice, we can provide personal assistance for the disabled. Please contact 201-358-7005.