

**Walnut Elementary Education Center  
2025-2026 Student Handbook**

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**Nathan Baroni, Principal**  
**Joshua Winters, Assistant Principal**  
4219 N. Walnut Road  
Turlock, CA 95382  
209-226-6161



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July 1, 2025

## **NOTICE OF NONDISCRIMINATION**

The Turlock Unified School District is committed to equal opportunity for all individuals. The District prohibits discrimination, harassment, intimidation and bullying based on actual or perceived race, creed, religious beliefs, religious creed, marital status, pregnancy, veteran or military status, medical condition, genetic information, ancestry, age, disability, gender, gender identity, gender expression, nationality, color, race or ethnicity, religion, sexual orientation, the presence of any sensory, mental or physical disability or association with a person or a group with one or more of these perceived or actual characteristics. TUSD shall promote programs which ensure that discriminatory practices are eliminated in all acts related to school activity, programs, employment, or school attendance within a school under the jurisdiction of the superintendent of the school district.

The District requires that school personnel take immediate steps to intervene when it is safe to do so and when he or she witnesses an act of discrimination, harassment, intimidation, or bullying. Questions or complaints of alleged discrimination should be directed to the Director of Student Services at (209) 667-0887 or 1574 East Canal Drive, Turlock, CA 95380.

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# CHARACTER TRAITS

## TURLOCK UNIFIED SCHOOL DISTRICT



### **INCLUDER**

*Accept others and show an awareness of those who feel left out and make an effort to include them.*



### **RESPONSIBILITY**

*Take ownership of what you say you will do. Committed to stable values such as honesty and loyalty.*



### **POSITIVITY**

Demonstrate contagious enthusiasm and can get others excited about what they are going to do.



### **EMPATHY**

Sense other people's feelings by imagining themselves in others' lives or situations.



### **FOCUS**

Take a direction, follow through and make the corrections necessary to stay on track. Prioritize, then act.



### **ACHIEVER**

Work hard and possess a great deal of stamina. Take immense satisfaction in being busy and productive.



### **RESILIENCY**

Recover from or adjust easily to adversity or change.



### **SELF-ASSURANCE**

Confident in ability to take risks and manage own lives. Have an inner compass that gives certainty in decisions.



### **FUTURISTIC**

Inspired by the future and what could be. Energize others with visions of the future.



### **KINDNESS**

Display a friendly, generous, or considerate nature.

## WHY?

### VISION

All students will become self-motivated, responsible citizens who graduate college and career ready.

### BELIEFS

1. Every person is unique and has inherent value.
2. Every person can be a successful learner.
3. People are accountable for their actions.
4. Family engagement is essential to the academic and social-emotional success of students.
5. Honesty, integrity, and respect build trust in all relationships.
6. Motivation, grit, and mindfulness are necessary to achieve full potential.
7. High expectations yield greater levels of performance.
8. A quality education enriches all lives by creating and expanding opportunities.
9. Positive role models inspire excellence.
10. A service mindset is vital to a thriving community.

## HOW?

### LCAP GOALS

1. Curriculum & Instruction: Provide guaranteed & viable learning from highly qualified teachers who use adopted materials and effective instructional practices to implement standards.
2. Safety & Security: Uphold policies and procedures, & maintain facilities that reflect a safe, secure environment & inclusive culture.
3. Academic Achievement: Utilize a multi-tiered system of supports to increase academic achievement and promote college & career readiness among all students.
4. Parent Engagement: Expand opportunities to increase parent & family involvement to support District initiatives.
5. Social/Emotional Supports: Provide social and emotional learning to enhance student success.

## WHAT?

### MISSION

Turlock Unified School District will deliver effective instruction in a safe, equitable supportive environment in partnership with our families and diverse community.

### OBJECTIVES

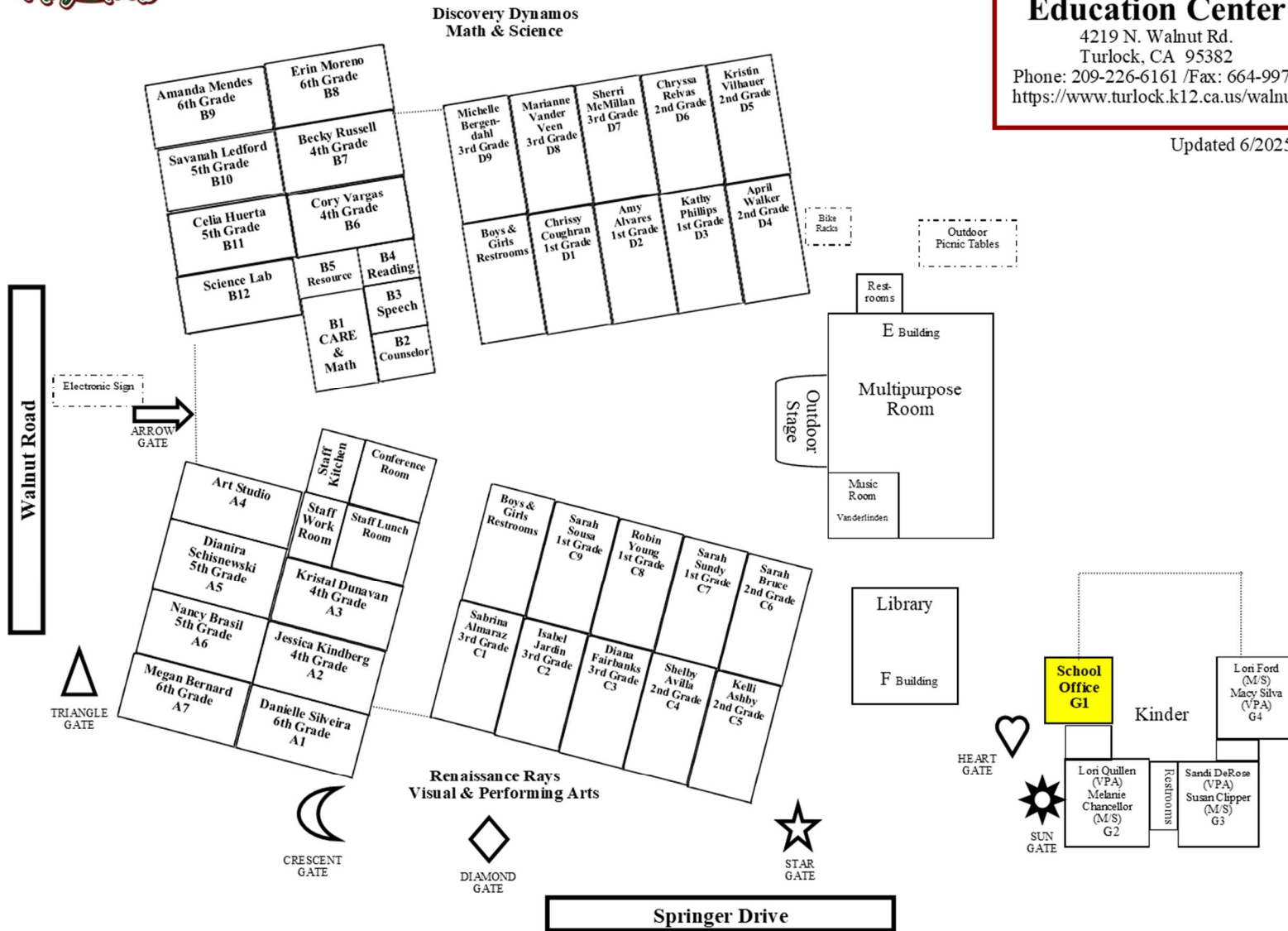
1. Students will demonstrate proficiency in all subjects.
2. Students will achieve personal goals tailored to their aspirations for college and career.
3. Students will develop and demonstrate positive character traits.
4. Students will earn a diploma or successfully complete their Individualized Education Program (IEP).





**Walnut Elementary  
Education Center**  
4219 N. Walnut Rd.  
Turlock, CA 95382  
Phone: 209-226-6161 /Fax: 664-9970  
<https://www.turlock.k12.ca.us/walnut>

Updated 6/2025





**Walnut Elementary Education Center**

**2025-2026 Daily Schedules**

Campus Opens Daily at: 8:00 AM

**Mondays / Tuesdays / Thursdays / Fridays**

<b>START</b>	<b>AM RECESS</b>	<b>END</b>	<b>LUNCH</b>	<b>PM RECESS</b>
AM TK/K: 8:25	11:10-11:25	11:49	11:50 - 12:10 (Optional)	N/A
PM TK/K: 11:50	N/A	3:14	11:25 - 11:45 (Optional)	2:30-2:45
Grade 1: 8:35	11:00-11:10	3:14	12:00-12:20	12:20-12:40
Grade 2: 8:35	11:00-11:10	3:14	12:00-12:20	12:20-12:40
Grade 3: 8:35	11:10-11:20	3:14	12:20-12:40	12:40-1:00
Grade 4: 8:35	11:10-11:20	3:14	12:20-12:40	12:40-1:00
Grade 5: 8:35	11:20-11:30	3:14	12:40-1:00	1:00-1:20
Grade 6: 8:35	11:20-11:30	3:14	12:40-1:00	1:00-1:20

**Wednesdays / Minimum Days**

<b>START</b>	<b>AM RECESS</b>	<b>END</b>	<b>LUNCH</b>	<b>PM RECESS</b>
AM TK/K: 8:25	9:45-10:00	11:49	11:50 - 12:10 (Optional)	N/A
PM TK/K: 8:25	9:45-10:00	11:49	11:50 - 12:10 (Optional)	N/A
Grade 1: 8:35		12:24	11:00-11:20	11:20-11:40
Grade 2: 8:35		12:24	11:00-11:20	11:20-11:40
Grade 3: 8:35		12:24	11:20-11:40	11:40-12:00
Grade 4: 8:35		12:24	11:20-11:40	11:40-12:00
Grade 5: 8:35		12:24	11:40-12:00	12:00-12:20
Grade 6: 8:35		12:24	11:40-12:00	12:00-12:20

Note, no AM recess on Wednesdays/Minimum Days for grades 1-6.



August 2025

Dear Walnut Parents & Students,

Welcome to the 2025-26 school year! I look forward to another successful year of learning for every child at Walnut Elementary Education Center. Through our combined efforts, we will work to address the unique needs of our students in a safe and positive learning environment.

As parents, the role you play in your child's education is fundamental to their success. Walnut is a special place because of the continued support and partnership of our parents. Be sure to take advantage of the numerous community engagement opportunities that Walnut Elementary has to offer.

This information handbook is designed to help parents and students understand the policies and regulations at Walnut Elementary. Please review this handbook with your child, and feel free to contact us with any questions or concerns you have.

Welcome to another amazing year at Walnut!

Sincerely,

Nate Baroni  
Principal

## **ATTENDANCE**

Attending school every day and being on time is very important! **If your child is absent from school, please call the school office at (209) 226-6161 by 10:00 a.m.** An automated call will be made to the phone number of file if we do not hear from you. If the absence is not verified within (3) three school days, it will be unexcused.

A student is tardy if they are not standing with their class at Morning Opening when the final bell rings. Morning Opening is a part of the school day. Families are encouraged to plan for heavy traffic around campus in order to avoid tardies. Excessive tardies or absences will result in truancy letters and may result in a referral to the Office of Student Services and/or a SARB referral. Students not picked up from school by the time the office closes may result in contact with the Turlock Police Department.

Student illness and/or medical appointments are considered an excused absence. Students attending a religious retreat from four hours to a full day, or attending the funeral of an immediate family member, are also considered excused. All other absences are considered unexcused.

## **INDEPENDENT STUDY CONTRACTS**

When planning a trip that will require your child to be absent from school between one (1) and fifteen (15) days, please contact the school in advance to make arrangements for Independent Study.

- Classwork and homework equivalent to the number of days absent will be provided to the student to complete. The provided work will allow him/her to continue with studies while away from the classroom.
- State of California guidelines requires students complete all assigned work to receive full credit and have their absences cleared. Incomplete work will result in unexcused absences. Completed work must be turned in within 3 days of returning from Independent Study.
- Contact the office at least ten (10) school days before the start of Independent Study so that arrangements can be made with the teacher. Requests made for Independent Study with less than ten (10) days notice may be denied.

Approval of an Independent Study request is made by the school administration. Requests may be denied for any reason. Students absent from school for more than 20 days will be dropped from Walnut Elementary. For more information, please call the school office at (209) 226-6161.

## **PARENT COMMUNICATION**

Report cards are sent home three (3) times a year. The first report card is given at a parent-teacher conference, and the other two will be sent at the end of the second and third trimesters. Parents with questions or concerns about their child's progress are encouraged to contact their child's teacher during the year.

Walnut staff communicates with parents using a variety of platforms. Most teachers send home information in Gold Folders every Tuesday, and most also maintain a communication application for sending regular updates. Additionally, the office will communicate with parents via ParentSquare, Peachjar, and social media platforms. Parents are asked to ensure their phone number and email on file is the most up to date.

### **FAMILY LINK**

TUSD Family Link parent portal provides parents with access to their student's academic information. This information includes grades and assignments, as well as simple steps to update student data and approve of annual authorizations.

### **PTO (PARENT-TEACHER ORGANIZATION)**

The Walnut PTO is an important part of the school community. We know children learn more and have better lives when parents, school staff, students, and the community work together to share thoughts and ideas about programs and activities that benefit children. Our PTO is a very active group that supports the school by planning, organizing, and implementing special activities. Meeting dates and information on upcoming events is available through the PTO.

### **SCHOOL SITE COUNCIL/ENGLISH LEARNER ADVISORY COMMITTEE**

The School Site Council (SSC) is composed of the principal, teachers, parents, and other school staff with voting members equally divided between staff and parents. The SSC plans, monitors, and evaluates the activities and expenditures for specific programs operated at the school to improve student achievement. The English Language Advisory Committee (ELAC) also serves in conjunction with the SSC. A call for nominations to serve on the SSC and ELAC is sent at the start of each school year. Each member serves a two (2) year term. Meeting notices can be found in the Walnut office or on the Walnut website. Any parent or community member may attend a meeting.

### **FOOD POLICY**

On the recommendation of the Stanislaus County Health Department, any food that you send to school for classroom parties and celebrations must be purchased at a store or bakery. No home baked or homemade foods will be allowed. The Turlock Unified School District (TUSD) is committed to providing school environments that promote and protect children's health, well-being, and ability to learn by supporting healthy eating. TUSD adopted a "Wellness Policy" that supports healthy choices for all students. Foods served to students apart from their lunch must be made and labeled by a certified retailer. Sharing of foods is prohibited during lunchtimes. All fundraisers during school hours must meet the Child Nutrition Guidelines in the Wellness Policy. TUSD must follow these regulations, which restrict food choices for celebrations and class parties.

### **LUNCH PRICES & PAYMENT**

Meals will be offered to all students at no cost for SY 2025-2026. Lunch applications are no longer required to participate in the meal program. However, TUSD will request that parents complete TUSD Household Family Survey which provides important information to our district in planning student services and programs. Students who wish to purchase extra items such as a milk or bottled water (where applicable) will need to create an online payment account with MySchoolBucks. Parents can make payments to their child's meal account 24/7, 365 days a year, view cafeteria purchases, track meal account balances, set up low-balance email reminders, and schedule recurring payments all online! Visit [www.myschoolbucks.com](http://www.myschoolbucks.com) to create an account today. All students who wish to purchase milk are encouraged to take a reimbursable meal, which includes milk, entree, and/or fruit/vegetable, at no cost. To qualify for SUNBUCKS benefits, parents are encouraged to complete the Universal Benefits Application, which helps determine eligibility for additional support programs; in California, SUNBUCKS provides eligible families with additional funds to support student meals.

### **TRAFFIC**

Students are required to use crosswalks when walking to and from school. Students will obey all rules for pedestrians, as well as specific directions given by crossing guards or any school official. Adhering to traffic laws, posted signs, instructions given by crossing guards, and taking great caution while driving will

ensure pedestrian safety. Parents should drop off and pick up in front of the flagpole. There should be no parking in a red zone, or in areas not designed for student pick up or drop off.

## **ELECTRONICS**

Mobile Communication Devices (Board Policy 5131.8)

To support a focused learning environment, students in grades TK-6 may not use smartphones or other mobile devices at school or during school-supervised activities. Devices must be kept off and stored securely.

Exceptions are allowed in emergencies, for medical needs (with a doctor's note), if required by an Individualized Education Program (IEP), or with specific permission from a teacher or administrator.

Unauthorized use may result in device confiscation and/or disciplinary action. The school is not responsible for lost, stolen, or damaged devices. Let's keep our focus on learning and growing together! For the full policy, see BP 5131.8 (revised 5/6/2025).

All students TK-12th grade may use such devices in the classroom with prior authorization from the classroom teacher when being used for a valid instructional or other school-related purpose. All such devices must be turned off prior to the first bell and stored away from view of the student and others during the instructional school day while on campus until the final bell, except when deemed medically necessary.

Usage of such devices in identified inappropriate locations shall result in a suspension of privileges for a duration determined by site administration. (Other mobile communication devices include, but are not limited to, digital media players, personal digital assistants (PDAs), compact disc players, portable game consoles, cameras, digital scanners, and laptop computers.)

If a student uses a cellular phone, smart watch or any other mobile communication device without authorization from the classroom teacher for instructional or other school-related purposes, a school employee may direct the student to turn off the device and/or may confiscate it. If the school employee finds it necessary to confiscate the device, he/she may return it at the end of the class period or school day, or per established school rules published in the student handbook.

No student shall use a cellular phone, smart watch, or any other mobile communication device with a video, electronic listening, and voice recording function or camera in any classroom without the prior consent of the teacher and the principal of the school and/or which infringes on the privacy rights of other students or individuals.

Students are responsible for their personal electronic devices. The District shall not be responsible for the loss, theft, or destruction of any device brought on to school property.

When a student uses any prohibited device or uses a permitted device in any unethical or illegal activity, a district employee may confiscate the device. The employee shall store the item in a secure manner.

No student shall be prohibited from possessing or using a cellular phone, smart watch, or any other mobile communication device that is determined by a licensed physician or surgeon to be essential for the student's health and the use of which is limited to purposes related to the student's health. (Education Code 48901.5)

## **SCHOOLWIDE POSITIVE BEHAVIORAL INTERVENTIONS AND SUPPORTS (PBIS)**

Students at Walnut Elementary Education Center implement Positive Behavioral Interventions and Supports to promote a positive school climate.

### **What Are PBIS and Restorative Practices?**

PBIS is like a roadmap for good behavior. It teaches students how to act in school— whether in class, the cafeteria, or on the playground, using clear rules and positive rewards. We focus on praising

students for doing the right thing, like being kind or responsible, to create a happy, safe school.

Restorative Practices are about fixing problems and building strong relationships. Instead of just punishing mistakes, we talk about what happened, how it affected others, and how to make things right. This helps students learn from their actions and stay connected to our school community.

Together, PBIS and Restorative Practices help us prevent problems, support every student, and keep our schools welcoming for all.

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### **Our School-Wide Expectations**

Students at Walnut Elementary Education Center deserve a positive and safe learning environment. Our students will be taught the rules fairly and consistently. Our school rules are summarized into three (3) basic expectations:

**Be Safe: Keep hands to yourself and follow safety rules**

**Be Responsible: Do your work and own your actions**

**Be Respectful: Use kind words and listen to others**

These rules are posted around school, taught in class, and practiced all year. Teachers give specific praise, like “Great job being respectful by waiting your turn!” to encourage students. In classrooms, teachers and students create rules together that match these school-wide expectations, so everyone knows how to succeed.

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### **How We Support Students: Three Levels of Help**

We use a three-level system to make sure every student gets the support they need. Think of it like a ladder—most students do well with basic support, but some need extra help to shine.

#### **Level 1: For Everyone**

- We teach and practice school rules, like how to line up quietly or share ideas in class.
- Teachers use fun activities, like role-playing, to show what “being respectful” looks like.
- Students earn praise, high-fives, or small rewards for following expectations.
- We track behavior using a tool called SWIS to spot patterns and keep things running smoothly.

#### **Level 2: For Some Students**

- If a student needs more help, they might join a program like Check-In/Check-Out, where they meet with a mentor daily to set goals and get feedback.
- Small groups teach skills like solving conflicts or staying calm.
- Families work with teachers to support students at home and school.

#### **Level 3: For a Few Students**

- Students with bigger challenges get a personalized Restorative Action Plan (RAP) to help them succeed.
- We may involve counselors or community support to meet their needs.
- Restorative meetings help fix serious problems and rebuild trust.

This system ensures every student gets the right support to grow and thrive.

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## Handling Behavior: Our Step-by-Step Approach

When a student makes a mistake, we follow these steps to help them learn and make things right:

- **Spot the Behavior:**
    - Minor issues, like talking out of turn, are handled by teachers in class.
    - Major issues, like fighting, go to the office for extra support.
  - **Respond in Class (Minor Issues):**
    - Teachers gently redirect students, saying things like, “Let’s try raising our hand.”
    - A quick chat helps students understand their actions and how to improve.
    - Teachers note these moments in SWIS to track progress and may call home if needed.
  - **Get Extra Help (Major Issues):**
    - For bigger problems, teachers send a report to the office.
    - An administrator may hold a Restorative Circle or Conference, where students, staff, and sometimes families talk about what happened and how to fix it.
    - Students might write an apology, help with a school task, or create a Restorative Action Plan (RAP) to show they’re ready to make better choices.
      - Parents are invited to join these talks to support their child.
  - **Check In and Support:**
    - Teachers and staff keep an eye on progress, praising students for positive changes.
      - We use SWIS to see if our plans are working and adjust them if needed.
      - Families get updates to stay in the loop.
  - **Keep Improving:**
    - Schools review behavior data every few months to make our rules and support even better.
    - Families can attend meetings to learn about our progress and share ideas.
- 

## Restorative Practices: Fixing Problems Together

When mistakes happen, we focus on learning and rebuilding relationships, not just punishment. Here’s how we do it:

- Restorative Chats: A teacher or principal talks one-on-one with a student, asking, “What happened? Who was affected? How can we make it right?”
- Restorative Circles: Students and staff sit in a circle to share feelings and solve problems together, like after a class argument.
- Restorative Conferences: For bigger issues, we bring together everyone involved to talk, plan repairs (like an apology or school service), and help the student feel welcome again.
- Restorative Action Plan (RAP): A student works with staff (and sometimes parents) to create a plan for taking responsibility and making positive changes.

These steps teach students to own their actions, respect others, and stay part of our school family.

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## How Families Can Help

You play a big role in our success! Here’s how you can support your child:

- Talk About Expectations: Review school and classroom rules with your child.
  - Celebrate Good Choices: Praise your child for being safe, respectful, or responsible.
  - Join In: If invited, participate in restorative meetings or circles to help your child grow.
  - Stay Connected: Share concerns with teachers and attend PBIS parent nights to learn more.
-

## Why This Matters

At TUSD, we believe every student deserves a chance to succeed. PBIS and Restorative Practices help us create schools where students feel valued, learn from mistakes, and build strong relationships.

Together, we're making our schools a place where everyone can thrive!

Questions? Contact our PBIS/Restorative Practices team at our school or Director of Student Services, Gil Ogden, at [gogden@turlock.k12.ca.us](mailto:gogden@turlock.k12.ca.us).

## PBIS TIER 1 ACKNOWLEDGMENT SYSTEM

Rewarding students' positive choices is the most important element of the Walnut PBIS program.

Walnut has 3 rules: **Be Safe, Be Respectful, & Be Responsible**. When a student meets expectations, they may earn in the following ways:

- Acknowledgment at Morning Opening or in the classroom
- Given a "Do Good" ticket for demonstrating one of the 3 school rules
- Recognition by a staff member in some form for making positive choices

Some general expectation of all students can be found below:

- Be at school on time. Students should not arrive at school before 8:00 a.m. to ensure there is proper supervision
- Once a student arrives, he/she may not leave unless checked out by a parent/guardian
- Students arriving late to school must report to the office to sign in and get a tardy pass before going to class
- Students will respect school and individual property
- Students will respect the rights of others
- Students will use appropriate language and gestures
- Students will keep hands, feet, and objects to themselves
- Students will respect school officials and follow their instructions
- Students will complete all assigned classwork and homework
- Drugs, alcohol, tobacco, weapons or dangerous objects are not allowed
- Students will dress appropriately for school (see *Dress and Grooming*)

## CLASSROOM RULES

Each teacher will have rules and expectations for student behavior specific to their classroom. These rules and expectations will be shared with students and parents at the start of the school year. Students are expected to obey these rules and expectations. Individual teachers may assign consequences, including, but not limited to, detentions for not following their classroom rules and expectations.

## DISCIPLINE AND INTERVENTIONS

Discipline and interventions will be administered to any student who does not follow the school-wide rules per guidance in the TUSD code of conduct. Students who engage in unacceptable behavior will be engaged in the following reflection:

1. Understand why the behavior is unacceptable and the harm it has caused
2. Understand what they could have done differently in the same situation
3. Take responsibility for their action
4. Be given the opportunity to learn pro-social strategies and skills to use in the future
5. Understand the progression of more stringent consequences if the behavior reoccurs

Any student who engages in a severe infraction which disrupts or endangers the safety of others will be sent to administration for immediate action deemed appropriate, including, but not limited to, suspension and/or expulsion from school.

## **TUSD BULLYING/HARRASSMENT POLICY**

### ***Our School's Social Vision is Be Kind, it Matters.***

Bullying and harassment stand in the way of our social vision and our scholastic habits of respect, empathy and integrity. Therefore, our school has adopted restorative practices through our PBIS system for preventing and responding to harassment and bullying during in-school and after-school programs, on school study trips, school sponsored events, and when students are traveling to and from school. This school-wide system applies to all students, teachers, staff, specialists, and anyone who works on our campus, whether employed by the school or district, working as contractors, or volunteers pursuant to Turlock Unified anti-bullying policy.

### **What is bullying?**

Bullying occurs when a student, or group of students, repeatedly try to hurt, humiliate or get power over another student in any of the following ways.

- **Physical bullying** is when a person uses physical force to hurt another (e.g., by hitting, pushing, shoving, kicking, taking a student's belongings or stealing their money).
- **Verbal bullying** is when a person uses words, images or gestures to intimidate or humiliate someone (e.g., by taunting, name-calling, teasing, put-downs, insults, threats and blackmail).
- **Relational bullying** is when a person excludes or isolates another person (e.g., through leaving them out, manipulating others against them, or spreading gossip or rumors).
- **Cyberbullying** is when a person or people use their cellphones, text messages, e-mails, instant messaging, the Internet and social media to bully someone in any of the ways described above.

**Bullying is different from conflict.** Conflict is an inevitable part of life and can occur at school when a student perceives another student as being an obstacle to what they want or value. If students are in conflict but are not using bullying to get power over the other student, our school is committed to helping the students talk it through.

**Bullying may at times amount to harassment.** It is harassment to target a person on-line or face-to-face because of her or his actual or perceived disability, gender, gender identity, gender expression, nationality, race or ethnicity, religion, sexual orientation, or because she or he is associated with a student or group of students with one or more of these actual or perceived characteristics.

It is **sexual harassment** to target a student with unwanted sexual comments, gestures, attention, stalking and physical contact that cause a student to feel uncomfortable or unsafe at school, or interferes with the student's schoolwork. This is dealt with under Turlock Unified sexual harassment policy.

Our school does not tolerate bullying or harassment for any reason. You are breaking the law if you harass anyone at our school. It is a serious breach of school rules if a student takes revenge or asks someone to threaten or hurt a student that has reported bullying or harassment.

### **How students can end bullying**

Bullying and harassment cause pain and stress to students and are never justified or excusable as "just teasing" or "just playing." When a student stands by doing nothing or laughs or posts comments online when others bully, they are participating in bullying. The students at Walnut have agreed to join together to treat others with respect, both online and face-to-face so that we keep our campus bully-free.

All students agree to:

- Value differences and treat others with respect both online and face-to-face.
- Tell the bullying student to stop or walk away with target when I or others around me are the target of bullying.
- Talk to any trusted adult on campus, in my home or community if I cannot safely stop the bullying. I will ask the trusted adult for help.
- Never take revenge or ask someone to hurt a student who has reported bullying

**Turlock Unified School District**

*Restorative Practices*

*Bullying-Harassment*

**Tier I**

If incident of VERBAL Bullying or Harassment occurs, then:

1. Student target of bullying or harassment shall?  
Ask student(s) to STOP provided it is safe to do so or walk away. (Utilize STOP, WALK, TALK)
2. Student bystanders shall?  
Ask student(s) to STOP provided it is safe to do so or walk away.
3. If any staff member observes or hears about a student being bullied or harassed?  
Intervene immediately to stop the behavior provided it is safe to do so.  
(Staff Say: "At TUSD we respect ALL students, and ALL means All.")
4. If student continues to VERBAL bully or harass after target walks away, then:  
Inform a staff member immediately or report it on the STOPit App (STOPit on Chromebook)
5. Parent or guardian of student being bullied or harassed shall?  
Intervene immediately (If Possible), Notify school Administrator and/or Report on STOPit (Utilize Cell Phone APP)

**Tier I**

Repeated VERBAL Bullying or Harassment or PHYSICAL Bullying or Harassment

1. Target of bullying or harassment, shall inform staff or administrator immediately
2. Student bystanders, shall inform staff or administrator immediately
3. Parent/guardian of targeted student, contact site administrator (phone, text, in person, STOPit)
4. Site administrator receives the referral and will complete the following:
  - >Hold a Restorative Conference with the student and provide Other Means of Correction:
  - >Develop a Restorative Action Plan (May include: no contact, apology letter, conflict resolution, etc.)
  - >Hold a Student/Parent Restorative Conference
  - >Document on Student Management System if EC 48900 violation and Consider Discipline Options

**Tier III**

If Tier I and Tier II have been implemented with fidelity and exhausted, then:

1. Site administrator meets with the student and schedules a solution team, conflict mediation, or restorative circle.
2. Site administrator has all parties sign and agree to a stay away agreement, until issue is resolved.
3. Other means of correction are implemented, EC 48900 violations are documented, and discipline options considered.
  - >If sexual assault or serious physical assault (EC 48915), then immediately provide supportive measures to target (victim). Investigate to substantiate initial allegations, then based on results of investigation: (1) Resolve Informally or (2) Contact Student Services (Title IX Coordinator).
4. Site administrator: Schedule a follow-up meeting with student and parents/guardians to monitor progress.

**Restorative Appeal Process**

1. If student or parent/guardian disagrees with how the school has responded, then a RESTORATIVE CONFERENCE shall be scheduled with school site Principal to resolve the complaint.
2. If after meeting with the school site Principal the complaint remains unresolved, then parent/guardian may request RESTORATIVE APPEAL conference with The Director of Student Services.

## **DRESS AND GROOMING**

In partnership with students and parents, the Turlock Unified School District administration and staff requests review of students' attire to ensure it meets the following dress code guidelines before arriving to school:

### **Students MUST Wear:**

- Top with straps
- Bottom: pants, skirts, shorts, etc. covering buttocks (no micro minis or short shorts with entire thigh exposed)
- Shoes (no backless footwear for elementary students)
- **Secured** clothing that protects and covers personal body parts

### **Students MAY Choose to Wear:**

- Hats, including religious headwear
- Hooded shirts/jackets (over the head is allowed)
- Teachers/staff may direct students to remove/adjust the position of hats/hoods over the head on campus in situations that include, but are not limited to, classroom activities, headphone/earbud use issues, or visual identification of a student's face. This does NOT apply to any headwear worn for religious reasons.

### **Students CANNOT Wear:**

- Clothing that depicts violent language or images
- Clothing that includes, but is not limited to hats, shoes, headgear, belts, shirts, pants, piercings, key chain holders that are deemed a potential threat to student and/or staff safety
- Clothing that illustrates images or language depicting drugs or alcohol (or any illegal item or activity) or the use of same
- Clothing that displays hate speech, profanity, pornography
- Clothing that includes images or language that create a hostile or intimidating environment based on any protected class
- Clothing that is sheer or see-through, (clothing must be opaque)
- Visible underwear, bralettes, bandeau tops, sports bras, or backless shirts
- Unsecured clothing that allows personal body parts to be visible with movement or contact
- Helmets, hoods, or other headgear that obscures a student's identity (except as a religious observance)
- For identification purposes, a student's face must be clearly visible, including when taking school photos; this may require removal of a hood and/or hat

## **SEXUAL HARASSMENT**

BP 5145.7(a)

The Board of Trustees is committed to maintaining a safe school environment that is free from harassment and discrimination. The Board prohibits, at school or at school-sponsored or school-related activities, sexual harassment targeted at any student by anyone. The Board also prohibits retaliatory behavior or action against any person who reports, files a complaint or testifies about, or otherwise supports a complainant in alleging sexual harassment.

The district strongly encourages students who feel that they are being or have been sexually harassed on school grounds or at a school-sponsored or school-related activity by another student or an adult, or who have experienced off-campus sexual harassment that has a continuing effect on campus, to immediately contact their teacher, the principal, the district's Title IX Coordinator, or any other available school employee. Any employee who receives a report or observes an incident of sexual harassment shall notify the Title IX Coordinator.

### **Disciplinary Actions**

Upon completion of an investigation of a sexual harassment complaint, any student found to have engaged in sexual harassment or sexual violence in violation of this policy shall be subject to disciplinary action. For students in grades 4-12, disciplinary action may include suspension and/or expulsion, provided that, in imposing such discipline, the entire circumstances of the incident(s) shall be taken into account.

### **Title IX Coordinator/Compliance Officer**

The district designates the following individual(s) as the responsible employee(s) to coordinate its efforts to comply with Title IX of the Education Amendments of 1972 in accordance with AR 5145.71 - Title IX Sexual Harassment Complaint Procedures, as well as to oversee investigate, and/or resolve sexual harassment complaints processed under AR 1312.3 - Uniform Complaint Procedures. The Title IX Coordinator(s) may be contacted at:

Title IX Coordinator  
Director of Student Services  
1574 E. Canal Drive, Turlock, CA 95380  
(209) 667-0632 (ext 3)



Walnut Elementary Education Center  
4219 N. Walnut Road  
Turlock, CA 95382  
209-226-6161



@WalnutElementaryEducationCenter



@WalnutElementary