

BRAYMER C-4 SCHOOL DISTRICT  
BRAYMER, MISSOURI

BASIC FINANCIAL STATEMENTS  
YEAR ENDED JUNE 30, 2019

**Clevenger & Associates, CPA, PC**  
2881 Grand Drive  
Chillicothe, MO 64601

# Clevenger & Associates, CPA, PC

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November 12, 2019

To the Board of Education  
Braymer C-4 School District

We have audited the financial statements of Braymer C-4 School District for the year ended June 30, 2019, and have issued our report thereon dated November 12, 2019. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated June 20, 2019. Professional standards also require that we communicate to you the following information related to our audit.

## Significant Audit Findings

### *Qualitative Aspects of Accounting Practices*

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by Braymer C-4 School District are described in Note A to the financial statements. There were not any new accounting policies adopted and the application of existing policies was not changed during the year. We noted no transactions entered into by the District during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper accounting period.

### *Difficulties Encountered in Performing the Audit*

We encountered no significant difficulties in dealing with management in performing and completing our audit.

### *Corrected and Uncorrected Misstatements*

Professional standards require us to accumulate all misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements.

### *Disagreements with Management*

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

### *Management Representations*

We have requested certain representations from management that are included in the management representation letter dated November 12, 2019.

### *Management Consultations with Other Independent Accountants*

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the District's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

*Other Audit Findings or Issues*

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the District's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

With respect to the supplementary information accompanying the financial statements, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with the modified cash-basis of accounting, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

This information is intended solely for the use of the administration and the Board of Education of Braymer C-4 School District and is not intended to be, and should not be, used by anyone other than these specified parties.

*Clevenger & Associates, CPA, PC*

Chillicothe, Missouri

**BRAYMER C-4 SCHOOL DISTRICT  
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# Braymer C-4 School District

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## MANAGEMENT'S DISCUSSION AND ANALYSIS

The discussion and analysis of the Braymer C-4 School District's financial performance provides an overview of the District's financial activities for the fiscal year ended June 30, 2019. The intent of this discussion and analysis is to look at the District's financial performance as a whole; readers should review the basic financial statements, notes to the financial statements and other supplemental information to enhance their understanding of the District's financial performance.

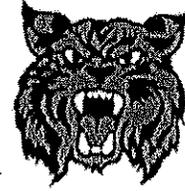
### Financial Highlights

- The total fund balances for the District (General and Capital Projects Funds) were \$2,384,179 on June 30, 2019. This is a decrease of \$ 36,215 in comparison to the prior fiscal year.
- The total revenues of the governmental funds for the fiscal year were \$ 3,625,789. This is an increase of 4.30% compared to prior year.
- Expenditures for the year were \$ 3,662,003. This is an increase of \$ 39,056 over the prior year.
- Expenditures for the lease purchase were \$83,366 for the year, \$81,571 was paid on principal and \$1,795 for interest.
- Outlays for new capital assets were \$ 124,650 during the year, including repairs to the facility.

### Overview of the Financial Statements

This annual report consists of two distinct series of financial statements: the government-wide financial statements and the fund financial statements, notes to the financial statements, supplementary information, other financial information, other reporting requirements, and supplementary state information.

- **Government-Wide Financial Reports:** Provide both short-term and long-term information about the District's overall financial status. Government-wide statements include the Statement of Net Position and the Statement of Activities.



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- Fund Financial Statements: Focus on individual funds of the District, reporting activities in more detail. These statements show how services were financed in the short-term as well as what remains for future spending.
- Supplementary Information: Reports information where limited procedures are applied to budgetary and historical comparisons which are presented to provide perspective for the user of the financial statements.

## Reporting on the District as a Whole

### *The Statement of Net Position and the Statement of Activities*

The District's financial transactions as a whole for the year are summarized on the Statement of Net Position and the Statement of Activities. The statements include all assets and liabilities using the modified cash basis of accounting.

Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. The financial statements are presented on the modified cash basis of accounting, under which revenues are recorded when received rather than when susceptible to accrual, and expenditures are recorded when paid rather than when the fund liability is incurred, except for teachers' salaries as explained in Note A to the financial statements.

These two statements report the District's change in net position. The change in net position is important because it tells the reader that, for the District as a whole, the financial position of the District has improved or diminished. The causes of this change may be the result of many factors, some financial, some not. Non-financial factors include the District's property tax base, facility conditions, required educational programs, and other factors.

In the Statement of Net Position and the Statement of Activities, the District reports governmental activities. Governmental Activities are the activities where most of the District's programs and services are reported including, instruction, support services, operation and maintenance of plant, pupil transport, food service, and student activities.

## Reporting the District's Most Significant Funds

Fund financial reports provide detailed information about the District's major funds. District resources are allocated to and accounted for in individual funds based on the purposes for which they are to be spent and the means by which spending activities are controlled. The following types of funds are used by the District:



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General Fund – Accounts for and reports all financial resources not accounted for and reported in another fund.

Special Revenue Fund – Accounts for and reports the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes other than debt service or capital projects.

Capital Projects Fund – Accounts for and reports financial resources that are restricted, committed, or assigned to expenditures for capital outlay, including the acquisition or construction of capital facilities and other capital assets.

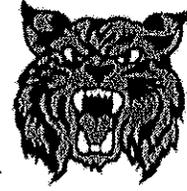
## The District as a Whole

The Statement of Net Position provides the perspective of the District as a whole. Table 1 provides a summary and comparison of the District’s net position for 2019 and 2018:

TABLE 1	Governmental Activities	
	2019	2018
<b>ASSETS</b>		
Cash and cash equivalents	\$ 2,384,179	\$ 1,254,187
Total Assets	<u>2,384,179</u>	<u>1,254,187</u>
<b>NET POSITION</b>		
Restricted for:		
Teachers fund		
Professional development	3,603	
Student scholarships	11,211	
Unrestricted	<u>2,369,365</u>	<u>1,254,187</u>
Total Net Position	<u>\$ 2,384,179</u>	<u>\$ 1,254,187</u>

Total assets at June 30, 2019 were \$ 2,384,179.

Unrestricted net position that can be used to finance day-to-day activities without constraints established by grants or legal requirements was \$ 2,369,365 and restricted net position was \$14,814.



# Braymer C-4 School District

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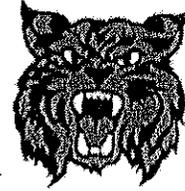
## Governmental Activities

Revenues – General revenues and special items totaled \$ 2,888,020. The three largest sources of general revenue for the District are generated through property taxes \$ 552,300, the Basic Foundation Formula \$1,410,073 and state assessed utilities \$336,066. Program specific revenues in the form of operating grants totaled \$ 549,429. The largest portion of this revenue was from the Small Schools Grant. State and Federal reimbursement for food service and transportation were \$120,101 and \$40,131, respectively.

Expenditures – Expenditures for governmental activities totaled \$ 3,662,003 offset by program specific charges for services of \$ 188,339. General revenues, primarily property taxes, the basic formula, and to a lesser extent state assessed utilities, fines and earnings on investments were adequate to provide for program activities.

The Statement of Activities shows the costs of program services and the charges for services and grants offsetting those services. Table 2 (below) shows the total cost of services and the net cost of services. That is, it identifies the costs of these services supported by tax revenues and unrestricted State entitlements.

	2019		2018	
	Cost of Services	Net Cost of Service	Cost of Services	Net Cost of Service
<b>EXPENDITURES:</b>				
Instruction	\$1,892,361	\$1,378,651	\$1,756,476	\$1,300,295
Student support services	158,873	158,873	173,066	23,249
Instructional staff support	204,290	204,290	240,739	240,739
General administration	198,354	198,354	206,930	206,930
Building level administration	210,266	210,266	206,286	206,286
Operation of plant	435,447	435,447	506,329	506,329
Transportation	178,547	138,416	282,428	256,214
Food service	255,516	82,446	204,837	47,054
Community service	44,983	34,126	43,243	31,648
Lease				
Payments:				
Principal retirements	81,571	81,571	0	0
Interest and fees	1,795	1,795	2,613	2,613
<b>Total</b>	<b>\$3,662,003</b>	<b>\$2,924,235</b>	<b>\$3,622,947</b>	<b>\$2,821,357</b>



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Instruction includes activities directly dealing with the teaching of pupils and the interaction between teacher and pupil.

Student support services includes health, psychology and speech instruction.

Instructional staff support includes the activities involved with assisting staff with the content and process of teaching pupils.

General administration includes the expenses associated with administrative and financial supervision of the district and office support staff. It also includes expenses related to planning, research, development, and evaluation of instructional and support services, as well as reporting this information internally and to the public.

Building level administration includes the cost of salaries and benefits for building level principals and office support staff.

Operation of plant activities involves keeping school grounds, buildings, and equipment in an effective working condition.

Transportation involves the conveyance of students to and from school, as well as to and from school activities, as provided by state law.

Food service includes the preparation, delivery, and servicing of meals to students and school staff in connection with school activities.

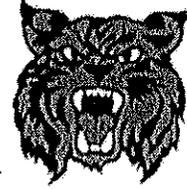
Community service includes expenses related to student activities provided by the District which are designed to provide opportunities for pupils to participate in school events, public events, or a combination of these for the purpose of motivation, enjoyment, and skill development.

Debt service involves the transactions associated with payments of principal, interest and fees for the debt of the District.

## **The District's Funds**

The District's funds are accounted for using the modified cash basis of accounting. All governmental funds had total revenues of \$ 3,625,789 and total expenditures of \$ 3,662,003. The net change in fund balance for the year was <\$36,214.>

The General fund had a balance of \$ 1,7256,648 at the end of the year



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The Special Revenue Fund had a balance of \$502,909 at the end of the year. The District transferred \$528,876 to avoid deficit spending.

The Capital Projects fund balance was \$154,622 at the end of the year. Allowable transfers from the General Fund were \$2,587 to cover upcoming capital expenditures.

## **General Fund Budgetary Highlights**

During the course of the year, the District amended the annual operating budget as the Board approved changes. The primary reason for the amendments were minimal fluctuations in actual expenditures made and due to uncertainty of revenues from the State of Missouri Department of Elementary and Secondary Education.

## **Economic Factors and Next Year's Budget**

The budget for the year ended June 30, 2020 has been prepared and approved by the Board of Education. This budget includes the assumption of several economic conditions that will play a significant role in the financial health of the District:

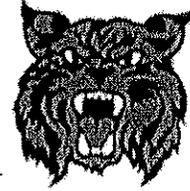
The following major assumptions drive the FY20 budget:

### **\*\*Pre-School**

We have a Title I preschool, which is funded through federal money. The district offers 2 preschools. The first preschool is made up of 10 students that come in the morning. The teacher has half of her salary paid for using the title I federal programs money. The other half of her salary is paid through local funds, where she is the elementary PE teacher in the afternoon. The second preschool is also a morning preschool and is funded by local money and sometimes funded with ECSE money depending on our students. The 2019-2020 school year will be funded through ECSE money.

### **\*\*Elementary School**

The estimated elementary enrollment will be around 170 students, which is very close to where we have been for a few years. The student/staff ratios will remain comparable to last year. The goal each year is to keep Kindergarten and 1st grade split and have two



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teachers at each of those levels. We have one large class of 34 students going to the Middle School so we will have one less Elementary staff member then the previous year.

## **\*\*Summer School**

The district supports the summer school program. We offer a free breakfast/lunch program called Summer Food Service Program through Department of Health and Senior Services. We offer all elementary classes and a high school have a credit recovery option.

## **\*\*Middle School**

We have one large class of 34 students going through and they will be 7th graders this upcoming school year. Their size has required us to keep them split. This has forced us to add a staff member to accommodate this larger group. We are able to meet the needs of our students and fulfill DESE requirements.

## **\*\*High School**

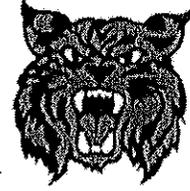
Student enrollment will remain virtually the same. Staff ratios will also remain the same. We are able to meet the needs of our students and fulfill DESE requirements. We monitor our programs as well as outside programs in order to provide as many upper level courses as possible.

## **\*\*Project Lead the Way, PLTW**

The district has made continued progress in implementing courses in the areas of Science, Technology, Engineering, Art, Mathematics or STEAM. The district is meeting the STEAM goals with its participation in Project Lead the Way, PLTW. The district has trained and committed resources for all of the Elementary call "Launch". The district has also trained and committed resources for one PTLW class in the High School. Starting in 2019-2020 the district will be adding a second PTLW course in the High School as well as sections in the Middle School called "Gateway". This budget supports this continued program growth.

## **\*\*Auxiliary Services**

The district provides Transportation, Custodial/grounds, and Food Service. These areas are monitored for effectiveness and economic benefit. State funding for transportation has continued to decrease over the past several years. Many deferred maintenance projects



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have been underway and are planned to continue over the next year. The new busses acquired in 2017-2018 will also have the last big payments in this budget.

## **\*\*Technology**

The district technology department will be adding fiber, connecting the switch rooms across the building. This will complete the major infrastructure update starting in the Summer of 2018. The budget will reflect this as well as the continued need to update district technology devices for student faculty and staff.

## **\*\*Federal Funding**

The district federal funding is down from the past but is estimated to maintain at current levels. The education needs will continue for our special need's student. The cost for this student's education gets classified as "High Needs" which will allow the district to be reimbursed for a large portion of the expense incurred. The district is scheduled to receive the 2018-2019 high needs funds starting in the 2019-2020 school year. The issue is that actions taken to services the "High Needs" student, during the 2019-2020 school year, will not be reimbursed until the 2020-2021 school year. Reimbursement is always the year after the expense is accrued. This budget reflects the anticipated funding needs.

## Contacting the District's Financial Management

This financial report is designed to provide our taxpayers, investors, and creditors with a general overview of the District's finances and to show the District's accountability for the money it receives. If you have questions about this report or need additional information contact the office of the Superintendent at; 400 Bobcat Ave, Braymer, MO 64624.

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## INDEPENDENT AUDITORS' REPORT

To the Board of Education  
Braymer C-4 School District  
Braymer, Missouri

We have audited the basic financial statements of the governmental activities and each major fund of Braymer C-4 School District, as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the modified cash basis of accounting described in Note A, this includes determining that the modified cash basis of accounting is an acceptable basis for preparation of the financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the District's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective modified cash basis financial position of the governmental activities and each major fund of Braymer C-4 School District as of June 30, 2019, and the respective changes in modified cash basis financial position thereof for the year then ended, in conformity with the basis of accounting described in Note A.

## **Basis of Accounting**

We draw attention to Note A of the financial statements, which describes the basis of accounting. The financial statements are prepared on the modified cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to that matter.

## **Disclaimer of Opinion on Supplementary Information**

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the District's basic financial statements. The management's discussion and analysis on pages I - VIII and the budgetary comparison information on pages 19-21, which is the responsibility of management, are presented for purposes of additional analysis' and are not required parts of the basic financial statements. Such information has not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

## **Other Financial Information**

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Braymer C-4 School District's basic financial statements. The data contained under Other Financial Information, is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements.

The Other Financial Information is the responsibility of management and was derived from and relate directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

## **Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated November 12, 2019, on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.

*Clevenger & Associates, CPA, PC*

Chillicothe, Missouri  
November 12, 2019

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GOVERNMENT - WIDE FINANCIAL STATEMENTS

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BRAYMER C-4 SCHOOL DISTRICT  
 STATEMENT OF NET POSITION - MODIFIED CASH BASIS  
 June 30, 2019

	Governmental Activities
<b>ASSETS:</b>	
Cash and cash equivalents	\$ 391,591.28
Investments	1,992,587.22
<b>TOTAL ASSETS</b>	<b>2,384,178.50</b>
 <b>NET POSITION:</b>	
Restricted for:	
Student Scholarships	11,211.50
Professional Development	3,602.65
Unrestricted	2,369,364.35
<b>TOTAL NET POSITION</b>	<b>\$ 2,384,178.50</b>

See accompanying notes to the basic financial statements

BRAYMER C-4 SCHOOL DISTRICT  
STATEMENT OF ACTIVITIES - MODIFIED CASH BASIS  
Year Ended June 30, 2019

	Program Cash Receipts				Net (Disbursements) Receipts and Changes in Net Position
	Cash Disbursements	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	
<b>GOVERNMENTAL ACTIVITIES</b>					
Regular instruction	\$ (1,212,809.96)	\$ -	\$ 192,702.57	\$ -	\$ (1,020,107.39)
Special instruction	(333,787.99)	-	185,638.30	-	(148,149.69)
Vocational instruction	(129,917.68)	-	-	-	(129,917.68)
Student activities	(181,478.95)	135,368.80	-	-	(46,110.15)
Tuition paid to other districts	(34,367.19)	-	-	-	(34,367.19)
Student support services	(158,872.85)	-	-	-	(158,872.85)
Instructional support service:	(204,290.41)	-	-	-	(204,290.41)
Board of Education services	(21,610.37)	-	-	-	(21,610.37)
Executive administration	(176,743.18)	-	-	-	(176,743.18)
Building level administration	(210,265.60)	-	-	-	(210,265.60)
Food Services	(255,516.22)	52,969.87	120,100.80	-	(82,445.55)
Operation of plant	(435,446.75)	-	-	-	(435,446.75)
Transportation	(178,547.01)	-	40,131.00	-	(138,416.01)
Adult education	(44,982.75)	-	10,856.78	-	(34,125.97)
Principal on lease	(81,570.90)	-	-	-	(81,570.90)
Interest on lease purchase	(1,795.30)	-	-	-	(1,795.30)
<b>NET PROGRAM</b>					
(DISBURSEMENTS) RECEIPTS	\$ (3,662,003.11)	\$ 188,338.67	\$ 549,429.45	\$ -	\$ (2,924,234.99)
	3,662,003.11				
			General Receipts:		
					\$ 1,410,072.84
					552,299.68
					336,065.80
					47,911.83
					26,070.10
					515,600.17
					<u>2,888,020.42</u>
					INCREASE / (DECREASE) IN NET POSITION (36,214.57)
					NET POSITION - Beginning of year 2,420,393.07
					<u>\$ 2,384,178.50</u>

See accompanying notes to the basic financial statements

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Fund  
Financial Statements

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BRAYMER C-4 SCHOOL DISTRICT  
STATEMENT OF ASSETS AND FUND BALANCES - GOVERNMENTAL FUNDS  
MODIFIED CASH BASIS  
June 30, 2019

	GENERAL FUNDS	SPECIAL REVENUE FUND	CAPITAL PROJECTS FUND	TOTAL GOVERNMENTAL FUNDS
ASSETS				
Cash and cash equivalents	\$ 391,591.28	\$ -	\$ -	\$ 391,591.28
Investments	1,335,056.66	502,908.77	154,621.79	1,992,587.22
<b>TOTAL ASSETS</b>	<b>1,726,647.94</b>	<b>502,908.77</b>	<b>154,621.79</b>	<b>2,384,178.50</b>
FUND BALANCES				
Restricted for:				
Student scholarships	11,211.50	-	-	11,211.50
Professional development	3,602.65	-	-	3,602.65
Assigned	-	502,908.77	154,621.79	657,530.56
Unassigned	1,711,833.79	-	-	1,711,833.79
<b>TOTAL FUND BALANCES</b>	<b>\$ 1,726,647.94</b>	<b>\$ 502,908.77</b>	<b>\$ 154,621.79</b>	<b>\$ 2,384,178.50</b>

See accompanying notes to the financial statements

BRAYMER C-4 SCHOOL DISTRICT  
 STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN FUND BALANCE -  
 GOVERNMENTAL FUNDS - MODIFIED CASH BASIS  
 Year Ended June 30, 2019

	GENERAL FUNDS	SPECIAL REVENUE FUND	CAPITAL PROJECTS FUND	TOTAL GOVERNMENTAL FUNDS
<b>RECEIPTS</b>				
Local	\$ 823,081.13	\$ 323,486.37	\$ 11,654.26	\$ 1,158,221.76
County	405,588.61	26,070.10	-	431,658.71
State	538,689.66	986,885.28	109,267.00	1,634,841.94
Federal	287,125.39	38,470.00	-	325,595.39
Other	75,070.74	-	-	75,070.74
<b>TOTAL RECEIPTS</b>	<b>2,129,555.53</b>	<b>1,374,911.75</b>	<b>120,921.26</b>	<b>3,625,388.54</b>
<b>DISBURSEMENTS</b>				
Instruction	416,083.09	1,475,470.94	807.74	1,892,361.77
Student support services	93,099.23	65,773.62	-	158,872.85
Instructional staff support	147,396.82	28,881.69	28,011.90	204,290.41
General administration	113,520.57	84,832.98	-	198,353.55
Building level administration	35,403.41	174,862.19	-	210,265.60
Operation of plant	392,931.00	1,401.78	41,113.97	435,446.75
Transportation	141,792.49	36,754.52	-	178,547.01
Food service	200,799.59	-	54,716.63	255,516.22
Community service	9,172.46	35,810.29	-	44,982.75
Debt service and capital leases:				
Lease payments	-	-	81,570.90	81,570.90
Interest and fees	-	-	1,795.30	1,795.30
<b>TOTAL DISBURSEMENTS</b>	<b>1,550,198.66</b>	<b>1,903,788.01</b>	<b>208,016.44</b>	<b>3,662,003.11</b>
<b>RECEIPTS OVER (DEFICIT) DISBURSEMENTS</b>	<b>579,356.87</b>	<b>(528,876.26)</b>	<b>(87,095.18)</b>	<b>(36,614.57)</b>
<b>OTHER FINANCING SOURCES (USES):</b>				
Transfers in (out)	(1,033,457.52)	1,031,785.03	1,672.49	-
Sale of capital property	400.00	-	-	400.00
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<b>(1,033,057.52)</b>	<b>1,031,785.03</b>	<b>1,672.49</b>	<b>400.00</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>(453,700.65)</b>	<b>502,908.77</b>	<b>(85,422.69)</b>	<b>(36,214.57)</b>
<b>FUND BALANCE, BEGINNING</b>	<b>2,180,348.59</b>	<b>-</b>	<b>240,044.48</b>	<b>2,420,393.07</b>
<b>FUND BALANCE, ENDING</b>	<b>\$ 1,726,647.94</b>	<b>\$ 502,908.77</b>	<b>\$ 154,621.79</b>	<b>\$ 2,384,178.50</b>

See accompanying notes to the financial statements

BRAYMER C-4 SCHOOL DISTRICT  
NOTES TO THE FINANCIAL STATEMENTS  
JUNE 30, 2019

NOTE A -SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The District's accounting policies conform to the modified cash basis of accounting which is a characteristic of local governmental units of this type.

Financial Reporting Entity

The District is organized under the laws of the State of Missouri and is a primary government, which is governed by an elected seven-member board. The District is not financially accountable for any other organization, nor is it a component unit of any other primary governmental unit.

Basis of Presentation

*Government-Wide Financial Statements*

The Statement of Net Position and the Statement of Activities display information about the reporting government as a whole. They include all funds of the reporting entity. The statements present governmental activities generally financed through taxes, intergovernmental receipts, and other non-exchange transactions.

*Fund Financial Statements*

Fund financial statements of the reporting entity are organized into funds, each of which is considered to be a separate accounting entity. Each fund is accounted for by providing a separate set of self-balancing accounts that constitute its assets, fund balance, receipts and disbursements. The District has only governmental funds. The governmental funds of the District are all considered major funds by the Department of Elementary and Secondary Education.

The funds presented in the accompanying basic financial statements include all funds established under Missouri Revised Statutes and controlled by the Board of Education. The purpose of each fund is:

General Fund: Accounts for disbursements for non-certified employees, school transportation costs, operation of plant, fringe benefits, student body activities, community services, the food service program, and any disbursements not accounted for in other funds.

Special Revenue Fund: Accounts for disbursements for certified employees involved in administration and instruction, and includes receipts restricted by the State for the payment of teacher salaries and taxes allocated to this fund based on the District's tax levy.

Capital Projects Fund: Accounts for taxes and other receipts restricted, committed, or assigned for acquisition or construction of major capital assets and other capital outlay as defined by State of Missouri statutes.

BRAYMER C-4 SCHOOL DISTRICT  
NOTES TO THE FINANCIAL STATEMENTS  
JUNE 30, 2019

NOTE A -SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Basis of Accounting

The government-wide Statement of Net Position and Statement of Activities and the fund financial statements are presented using the modified cash basis of accounting. This basis recognizes assets, liabilities, net position/fund balance, receipts, and disbursements when they result from cash transactions. Also, salaries for teachers are recorded as expenditures paid in the fiscal year in which the obligation under the salary contracts are fulfilled by the teachers, even though a portion of such salaries are not paid until July and August of the following fiscal year. This basis is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America.

As a result of the use of the modified cash basis of accounting, certain assets and their related revenues (such as accounts receivable and revenue for billed or provided services not yet collected) and certain liabilities and their related expenditures (such as accounts payable and expenses for goods or services received but not yet paid, and accrued expenses and liabilities) are not recorded in these financial statements.

If the District utilized the basis of accounting recognized as generally accepted, the fund financial statements for governmental funds would use the modified accrual basis of accounting. All government-wide financials would be presented on the accrual basis of accounting.

Capital Outlay

General fixed assets are recorded as disbursements in the Capital Projects Fund at the time the invoice for the capital item is paid.

Compensated Absences

Vacation time, personal days, and sick leave are considered as disbursements in the year paid. Sick leave amounts unused and which are vested in the employee are payable upon termination.

Long-Term Debt

Long-term debt arising from cash transactions of the governmental funds is not reported in the government-wide financial statements or the fund financial statements, which is consistent with the modified cash basis of accounting. The debt proceeds are reported as other financing sources and payment of principal and interest are reported as disbursements.

Teachers' Salaries

The salary payment schedule of the District for the 2018-2019 school year requires the payment of salaries for a twelve-month period. Consequently, the July and August 2019, payroll checks are included in the financial statements as disbursements in the month of June. This practice has been consistently followed in previous years.

Pooled Cash and Investments

The District maintains a cash and temporary investment pool that is available for use by all funds except the Debt Service Fund (state law requires that all deposits of the Debt Service Fund be kept separate and apart from all other funds of the District). Investments of the pooled accounts may consist primarily of certificates of deposit and U.S. Government securities, carried at cost. Interest income received is allocated to contributing funds based on cash and temporary investment balances.

BRAYMER C-4 SCHOOL DISTRICT  
NOTES TO THE FINANCIAL STATEMENTS  
JUNE 30, 2019

Equity Classification

In the government-wide financial statements, net position is classified in two components as follows:

*Restricted net position* -- Consists of net position with constraints placed on the use either by (1) external groups such as creditors, grantors, contributors, or laws and regulations of other governments; or (2) law through constitutional provisional or enabling legislation.

*Unrestricted net position* -- All other net position that does not meet the definition of "restricted."

It is the District's policy to first use restricted net position prior to the use of unrestricted net position when disbursements are made for purposes for which both restricted and unrestricted net position are available.

In the fund financial statements, governmental funds report aggregate amounts for five classifications of fund balances based on constraints imposed on the use of these resources as follows:

*Nonspendable fund balance* -- This classification includes amounts that cannot be spent because they are either a) not in spendable form or b) legally or contractually required to be maintained intact.

*Restricted fund balance* -- This classification reflects the constraints imposed on resources either a) externally by creditors, grantors, contributors, or laws and regulations of other governments; or b) imposed by law through constitutional provisions or enabling legislations.

*Committed fund balance* -- These amounts can only be used for specific purposes pursuant to constraints imposed by formal resolutions of the Board of Education -- the government's highest level of decision making authority. Those committed amounts cannot be used for any other purpose unless the Board of Education removes the specified use by taking the same type of action imposing the commitment.

*Assigned fund balance* -- This classification reflects the amounts constrained by the District's "intent" to be used for specific purposes, but are neither restricted or committed. Assigned fund balances include all remaining amounts (except negative balances) that are reported in the governmental funds, other than the General Fund, that are not classified as nonspendable and are neither restricted nor committed.

*Unassigned fund balance* -- This fund balance is the residual classification for the General Fund. It is used to report negative fund balances in other governmental funds.

In circumstances when a disbursement is made for a purpose for which amounts are available in multiple fund balance classifications, fund balance is depleted in the order of restricted, committed, assigned, and unassigned.

Program Receipts

Amounts reported as program receipts include 1) charges to students or others for goods, services, or privileges provided, 2) operating grants and contributions, and 3) capital grants and contributions. All other governmental receipts are reported as general receipts. All taxes are classified as general receipts even if restricted for a specific purpose.

**NOTE B - TERMINATION BENEFITS**

The District does not offer formal early retirement benefits. The Board of Directors from time to time will grant termination benefits to exiting employees of the District on a case by case basis. No such benefits were paid during the year.

BRAYMER C-4 SCHOOL DISTRICT  
NOTES TO THE FINANCIAL STATEMENTS  
JUNE 30, 2019

NOTE C - CASH AND CASH EQUIVALENTS

State statutes require that the District's deposits be insured or collateralized in the name of the District by the trust department of a bank that does not hold the collateralized deposits. As of June 30, 2019, all bank balances on deposit are entirely insured or collateralized with securities.

Interest Rate Risk

Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. The District has a formal investment policy that minimizes the risk that the market value of securities in the portfolio will fall due to changes in general interest rates by structuring the investment portfolio so that securities mature to meet cash requirements for ongoing operation, thereby avoiding the need to sell securities on the open market prior to maturity and investing operating funds primarily in shorter term securities.

NOTE D - INVESTMENTS

Investments of the District as of June 30, 2019, are as follows:

Investment Type	Maturity	Amount
Certificates of deposit	Varies	\$ 250,071
Missouri Securities Investment Program (MOSIP) - Cash Management Funds	N/A	1,742,516
		<u>\$ 1,992,587</u>

Missouri Securities Investment Program (MOSIP)

District funds in the Missouri Securities Investment Program are invested in cash management funds in which the District has a pro-rata share. The funds are invested in accordance with Section 165.051 of the Missouri Revised Statutes. The cash management fund has a current rating of AAAm from Standard and Poor's. Fair market value approximates cost.

Certificate of Deposit

Certificates of deposit are classified as investments but are considered deposits for custodial risk determination. State statutes require that the District's deposits be collateralized in the name of the District by the trust department of a bank that does not hold the collateralized deposits. As of June 30, 2019, all certificates of deposit are entirely insured or collateralized with securities.

NOTE E - RISK MANAGEMENT

The District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; injuries to employees; and natural disasters. The District maintains commercial insurance to protect itself from such risks.

BRAYMER C-4 SCHOOL DISTRICT  
 NOTES TO THE FINANCIAL STATEMENTS  
 JUNE 30, 2019

NOTE F - TAXES

Property taxes attach as an enforceable lien on property on January 1. Taxes are levied on November 1 and payable by December 31. The county collects the property tax and remits it to the District.

The assessed valuation of the tangible taxable property for the calendar year 2018 for the purposes of local taxation was:

Real Estate:			
Residential	\$		7,942,240
Agricultural			4,871,970
Commercial			1,399,509
Personal Property			6,341,380
Total	\$		20,555,099

The levy per \$100 of the assessed valuation of tangible taxable property of the calendar year of 2018 for the purposes of local taxation was:

	<u>Unadjusted</u>	<u>Adjusted</u>
General Fund	2.7500	2.7500
Special Revenue Fund	0.0000	0.0000
Capital Projects Fund	0.0000	0.0000
Debt Service Fund	0.0000	0.0000
	2.7500	2.7500

The receipts of current and delinquent property taxes during the fiscal year ended June 30, 2019, aggregated approximately 97 percent of the current assessment computed on the basis of the levy as shown above.

NOTE G - RETIREMENT PLAN

The District participates in the Public School Retirement System and Public Education Employee Retirement System (PSRS and PEERS). The financial statements of the District were prepared using the modified cash basis of accounting. Therefore, member and employer contributions are recognized when paid and the District's net pension liability, deferred outflows and inflows of resources related to pensions are not recorded in these financial statements.

BRAYMER C-4 SCHOOL DISTRICT  
NOTES TO THE FINANCIAL STATEMENTS  
JUNE 30, 2019

NOTE G - RETIREMENT PLAN (Continued)

General Information about the Pension Plan - The Public School Retirement System of Missouri (PSRS)

*Plan Description* - PSRS is a mandatory cost-sharing multiple employer retirement system for all full-time certificated employees and certain part-time certificated employees of all public school districts in Missouri (except the school districts of St. Louis and Kansas City) and all public community colleges. PSRS also includes certificated employees of PSRS, Missouri State Teachers' Association, Missouri State High School Activities Association, and certain employees of the state of Missouri who elected to remain covered by PSRS under legislation enacted in 1986, 1987, and 1989. The majority of PSRS members are exempt from Social Security contributions. In some instances, positions may be determined not to be exempt from Social Security contributions. Any PSRS member required to contribute to Social Security comes under the requirement of Section 169.070(9) RSMo, known as the "2/3's statute." PSRS members required to contribute to Social Security are required to contribute two-thirds of the approved PSRS contribution rate and their employer is required to match the contribution. The members' benefits are further calculated at two-thirds the normal benefit amount. A Comprehensive Annual Financial Report ("CAFR") can be obtained at [www.psr-peers.org](http://www.psr-peers.org).

*Benefits Provided* - PSRS is a defined benefit plan providing retirement, disability, and death/survivor benefits. Members are vested for service retirement benefits after accruing five years of service. Individuals who (a) are at least age 60 and have a minimum of 5 years of service, (b) have 30 years of service, or (c) qualify for benefits under the "Rule of 80" (service and age total at least 80) are entitled to a monthly benefit for life, which is calculated using a 2.5% benefit factor. Beginning July 1, 2001 and ending July 1, 2014 a 2.55% benefit factor is used to calculate benefits for member who have 31 or more years of service. Actuarially age-reduced benefits are available for members with five to 24.9 years of service at age 55. Members who are younger than age 55 and who do not qualify under the "Rule of 80" but have between 25 and 29.9 years of service may retire with a lesser benefit factor. Members that are three years beyond normal retirement can elect to have their lifetime monthly benefits actuarially reduced in exchange for the right to also receive a one-time partial lump sum (PLSO) payment at retirement equal to 12, 24, or 36 times the Single Life Benefit Amount. A Summary Plan Description detailing the provisions of the plan can be found on PSRS' website at [www.psr-peers.org](http://www.psr-peers.org). Since the prior valuation date, the benefit provisions were amended to make permanent an early retirement benefit allowing members to retire at any age after 25 years of service.

*PSRS Contributions* - PSRS members were required to contribute 14.5% of their annual covered salary during the year. Employers were required to match the contributions made by employees. The contribution rate is set each year by the PSRS board of Trustees upon the recommendation of the independent actuary within the contribution restrictions set in Section 169.030 RSMo. The annual statutory increase in the total contribution rate may not exceed 1% of pay. Contributions for employees of the State of Missouri were made by the state in accordance with the actuarially determined contribution rate needed to fund current costs and prior service costs of state employees as authorized in Section 104.342.8 RSMo.

General Information about the Pension Plan - The Public Education Employment Retirement System of Missouri (PEERS)

BRAYMER C-4 SCHOOL DISTRICT  
NOTES TO THE FINANCIAL STATEMENTS  
JUNE 30, 2019

NOTE G - RETIREMENT PLAN (Continued)

*Plan Description* - PEERS is a mandatory cost-sharing multiple employer retirement system for all public school district employees (except the school districts of St. Louis and Kansas City), employees of the Missouri Association of School Administrators, and community college employees (except the Community College of St. Louis). Employees of covered districts who work 20 or more hours per week on a regular basis and who are not contributing members of the Public School Retirement System of Missouri (PSRS) must contribute to PEERS. Employees of PSRS who do not hold Missouri educator certificates also contribute to PEERS. PEERS was established as a trust fund by an Act of the Missouri General Assembly effective October 13, 1965. Statutes governing the System are found in Sections 169.600-169.715 and Sections 169.560-169.595 RSMo. The statutes place responsibility for the operation of PEERS on the Board of Trustees of the Public School Retirement System of Missouri. A Comprehensive Annual Financial Report ("CAFR") can be obtained at [www.psr-peers.org](http://www.psr-peers.org).

*Benefits Provided* - PEERS is a defined benefit plan providing retirement and disability benefits to its members. Members are vested for service retirement benefits after accruing five years of service. Individuals who (a) are at least age 60 and have a minimum of 5 years of service, (b) have 30 years of service, or (c) qualify for benefits under the "Rule of 80" (service and age total at least 80) are entitled to a monthly benefit for life, which is calculated using a 1.61% benefit factor. Members qualifying for "Rule of 80" or "30-and-out" are entitled to an additional temporary .8% benefit multiplier until reaching minimum Social Security age (currently age 62). Actuarially age-reduced benefits are available for members with five years of service at age 55. Members who are younger than age 55 and who do not qualify under the "Rule of 80" but have between 25 and 29.9 years of service may retire with a lesser benefit factor. Members that are three years beyond normal retirement can elect to have their lifetime monthly benefits actuarially reduced in exchange for the right to also receive a one-time partial lump sum (PLSO) payment at retirement equal to 12, 24, or 36 times the Single Life Benefit Amount. A Summary Plan Description detailing the provisions of the plan can be found on PSRS' website at [www.psr-peers.org](http://www.psr-peers.org).

*PEERS Contributions* - PEERS members were required to contribute 6.86% of their annual covered salary during the year. Employers were required to match the contributions made by employees. The contribution rate is set each year by the PSRS Board of Trustees upon the recommendation of the independent actuary within the contribution restrictions set in Section 169.030 RSMo. The annual statutory increase in the total contribution rate may not exceed 0.5% of pay.

The District's contributions to PSRS and PEERS were \$ 227,218 and \$33,465, respectively, for the year ended June 30, 2019.

NOTE H - INTERFUND TRANSFERS

During the year the District made transfers in the amount of \$2,587 from the General Fund to the Capital Projects fund for necessary capital outlay expenditures and \$915 from Capital Projects Fund to General Fund. This revenue transfer is capped by an amount calculated annually by the Missouri Department of Elementary and Secondary Education (DESE).

Also, as allowed by DESE, the District transferred \$528,876 from the General Fund to the Special Revenue Fund to avoid deficit spending, and \$502,909 to assign fund balance to the Special Revenue Fund.

BRAYMER C-4 SCHOOL DISTRICT  
 NOTES TO THE FINANCIAL STATEMENTS  
 JUNE 30, 2019

NOTE I - LITIGATION

As of June 30, 2019 the District was not aware of any unsettled claims that would be material to the financial statements. As such, no provisions for legal claims have been included in the financial statements.

NOTE J - SUBSEQUENT EVENTS

Subsequent events have been evaluated as of November 12, 2019 and no reportable events are known to have occurred.

NOTE K - CLAIMS AND ADJUSTMENTS

The District participates in several state and federal grant programs, which are governed by various rules and regulations of the grantor agencies. Costs charged to the respective grant programs are subject to audit and adjustment by the grantor agencies. The District is not aware of any significant contingent liabilities related to its compliance with rules and regulations relating to the respective grants, therefore, no provision have been recorded in the accompanying financial statements for potential refunds of grant funds.

NOTE L - LONG-TERM DEBT

Article VI, Section 26(b) Constitution of Missouri, limits the outstanding amount of authorized general obligation bonds of a District to 15% of the assessed valuation of the District. The legal margin on debt for the District on June 30 was:

Constitutional Debt Limit	\$ 3,083,265
General Obligation Bonds Payable	-
Amount Available	\$ 3,083,265

NOTE M - CAPITAL LEASE OBLIGATIONS

On November 14, 2017, the District entered into a lease purchase agreement for two buses. The lease requires semi-annual payments of \$41,683, including interest of 1.75% through November 2019.

The following is a summary of lease transactions for the year ended June 30, 2019:

Lease payable, July 1, 2018	\$ 122,678
Net lease additions	-
Net lease retirements	(81,571)
Lease payable, June 30, 2019	\$ 41,107

Future minimum lease payments on the above lease are as follows:

Year Ending June 30,	Rate	Principal	Interest	Total
2020	1.750%	\$ 41,107	\$ 362	\$ 41,469
Total		\$ 41,107	\$ 362	\$ 41,469

BRAYMER C-4 SCHOOL DISTRICT  
NOTES TO THE FINANCIAL STATEMENTS  
JUNE 30, 2019

NOTE N - OPERATING LEASE

The District leases copy machines from a third party under an operating lease. The lease is non-cancellable with a term of 60 months, which will expire in December 2020.

Future minimum lease payments on the above lease are as follows:

Year Ending June 30,	Rate	Principal	Interest	Total
2020	0.000%	\$ 10,136	\$ -	\$ 10,136
2021	0.000%	10,136	-	10,136
Total		\$ 20,272	\$ -	\$ 20,272

NOTE O - FUND BALANCES - GOVERNMENTAL FUNDS

The Board of Education has the authority to set aside funds for a specific purpose. Commitments are authorized by formal Board resolution. The passage of a resolution must take place prior to June 30 of the applicable fiscal year. If the actual amount of the commitment is not available by June 30, the resolution must state the process or format necessary to calculate the actual amount as soon as information is available. Assignments are authorized by fund placement in the Special Revenue, Capital Projects, and Debt Service Funds in the original, adopted, and later revised budget. It is the policy of the board to first apply restricted resources when an expense is incurred for a purpose for which both restricted and unrestricted net assets are

As of June 30, 2019, fund balances are composed of the following:

	General Fund	Special Revenue	Debt Service	Capital Projects
Nonspendable	\$ -	\$ -	\$ -	\$ -
Restricted	14,814	-	-	-
Committed	-	-	-	-
Assigned	-	502,909	-	154,622
Unassigned	1,711,834	-	-	-
Total	\$ 1,726,648	\$ 502,909	\$ -	\$ 154,622

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Supplementary  
Information

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BRAYMER C-4 SCHOOL DISTRICT  
 BUDGETARY COMPARISON SCHEDULE - GENERAL FUND  
 June 30, 2019

	BUDGETED AMOUNTS		ACTUAL	VARIANCE
	ORIGINAL	FINAL		
<b>RECEIPTS</b>				
Local	618,224.46	\$ 823,081.13	\$ 823,081.13	\$ -
County	395,998.83	405,588.61	405,588.61	-
State	533,194.10	538,689.66	538,689.66	-
Federal	173,414.67	287,125.39	287,125.39	-
Other	52,155.19	75,070.74	75,070.74	-
<b>TOTAL RECEIPTS</b>	<b>1,772,987.25</b>	<b>2,129,555.53</b>	<b>2,129,555.53</b>	<b>-</b>
<b>DISBURSEMENTS</b>				
Instruction	159,192.50	416,083.09	416,083.09	-
Student support services	18,665.49	93,099.23	93,099.23	-
Instructional staff support	161,700.00	147,396.82	147,396.82	-
General administration	105,818.70	113,520.57	113,520.57	-
Building level administration	50,032.26	35,403.41	35,403.41	-
Operation of plant	447,672.54	392,931.00	392,931.00	-
Transportation	147,624.06	141,792.49	141,792.49	-
Food service	203,792.90	200,799.59	200,799.59	-
Community service	2,500.00	9,172.46	9,172.46	-
Debt service and capital leases:				
Principal retirements	-	-	-	-
Interest and fees	-	-	-	-
<b>TOTAL DISBURSEMENTS</b>	<b>1,296,998.45</b>	<b>1,550,198.66</b>	<b>1,550,198.66</b>	<b>-</b>
<b>RECEIPTS OVER (DEFICIT) DISBURSEMENTS</b>	<b>475,988.80</b>	<b>579,356.87</b>	<b>579,356.87</b>	<b>-</b>
<b>OTHER FINANCING SOURCES (USES):</b>				
Transfers in (out)	(505,948.76)	(1,033,457.52)	(1,033,457.52)	-
Sale of capital property	-	400.00	400.00	-
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<b>(505,948.76)</b>	<b>(1,033,057.52)</b>	<b>(1,033,057.52)</b>	<b>-</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>(29,959.96)</b>	<b>(453,700.65)</b>	<b>(453,700.65)</b>	<b>-</b>
<b>FUND BALANCE, BEGINNING</b>	<b>2,180,348.59</b>	<b>2,180,348.59</b>	<b>2,180,348.59</b>	<b>-</b>
<b>FUND BALANCE, ENDING</b>	<b>\$ 2,150,388.63</b>	<b>\$ 1,726,647.94</b>	<b>\$ 1,726,647.94</b>	<b>\$ -</b>

BRAYMER C-4 SCHOOL DISTRICT  
 BUDGETARY COMPARISON SCHEDULE - MODIFIED CASH BASIS  
 SPECIAL REVENUE FUND  
 June 30, 2019

	BUDGET			ACTUAL	VARIANCE
	ORIGINAL	FINAL			
RECIPTS					
Local	\$ 298,546.27	\$ 323,486.37	\$ 323,486.37	\$ -	
County	22,302.66	26,070.10	26,070.10	-	
State	947,427.00	986,885.28	986,885.28	-	
Federal	64,000.00	38,470.00	38,470.00	-	
Other	-	-	-	-	
<b>TOTAL RECEIPTS</b>	<b>1,332,275.93</b>	<b>1,374,911.75</b>	<b>1,374,911.75</b>	<b>-</b>	
DISBURSEMENTS					
Instruction	1,416,296.71	1,475,470.94	1,475,470.94	-	
Student support services	66,197.94	65,773.62	65,773.62	-	
Instructional staff support	13,875.40	28,881.69	28,881.69	-	
General administration	85,098.10	84,832.98	84,832.98	-	
Building level administration	176,147.49	174,862.19	174,862.19	-	
Operation of plant	-	1,401.78	1,401.78	-	
Transportation	36,414.18	36,754.52	36,754.52	-	
Food service	-	-	-	-	
Community service	42,522.38	35,810.29	35,810.29	-	
Debt service and capital leases:					
Principal retirements	-	-	-	-	
Interest and fees	-	-	-	-	
<b>TOTAL DISBURSEMENTS</b>	<b>1,836,552.20</b>	<b>1,903,788.01</b>	<b>1,903,788.01</b>	<b>-</b>	
<b>RECEIPTS OVER (DEFICIT) DISBURSEMENTS</b>	<b>(504,276.27)</b>	<b>(528,876.26)</b>	<b>(528,876.26)</b>	<b>-</b>	
OTHER FINANCING SOURCES (USES):					
Transfers in (out)	504,276.27	1,031,785.03	1,031,785.03	-	
Sale of school buses	-	-	-	-	
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<b>504,276.27</b>	<b>1,031,785.03</b>	<b>1,031,785.03</b>	<b>-</b>	
<b>NET CHANGE IN FUND BALANCE</b>	<b>-</b>	<b>502,908.77</b>	<b>502,908.77</b>	<b>-</b>	
<b>FUND BALANCE, BEGINNING</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>FUND BALANCE, ENDING</b>	<b>\$ -</b>	<b>\$ 502,908.77</b>	<b>\$ 502,908.77</b>	<b>\$ -</b>	

BRAYMER C-4 SCHOOL DISTRICT  
 BUDGETARY COMPARISON SCHEDULE - MODIFIED CASH BASIS  
 CAPITAL PROJECTS FUND  
 June 30, 2019

	BUDGET			ACTUAL	VARIANCE
	ORIGINAL	FINAL			
RECEIPTS					
Local	\$ -	\$ 11,654.26	\$ 11,654.26	\$ -	
County	-	-	-	-	
State	107,788.33	109,267.00	109,267.00	-	
Federal	-	-	-	-	
Other	-	-	-	-	
<b>TOTAL RECEIPTS</b>	<b>107,788.33</b>	<b>120,921.26</b>	<b>120,921.26</b>		
DISBURSEMENTS					
Instruction	2,000.00	807.74	807.74	-	
Student support services	-	-	-	-	
Instructional staff support	-	28,011.90	28,011.90	-	
General administration	-	-	-	-	
Building level administration	-	-	-	-	
Operation of plant	80,000.00	41,113.97	41,113.97	-	
Transportation	99,000.00	-	-	-	
Food service	-	54,716.63	54,716.63	-	
Community service	-	-	-	-	
Debt service and capital leases:					
Principal retirements	-	81,570.90	81,570.90	-	
Interest and fees	-	1,795.30	1,795.30	-	
<b>TOTAL DISBURSEMENTS</b>	<b>181,000.00</b>	<b>208,016.44</b>	<b>208,016.44</b>		
<b>RECEIPTS OVER (DEFICIT) DISBURSEMENTS</b>	<b>(73,211.67)</b>	<b>(87,095.18)</b>	<b>(87,095.18)</b>		
OTHER FINANCING SOURCES (USES):					
Transfers in (out)	1,672.49	1,672.49	1,672.49	-	
Sale of school buses	-	-	-	-	
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<b>1,672.49</b>	<b>1,672.49</b>	<b>1,672.49</b>		
<b>NET CHANGE IN FUND BALANCE</b>	<b>(71,539.18)</b>	<b>(85,422.69)</b>	<b>(85,422.69)</b>		
<b>FUND BALANCE, BEGINNING</b>	<b>240,044.48</b>	<b>240,044.48</b>	<b>240,044.48</b>		
<b>FUND BALANCE, ENDING</b>	<b>\$ 168,505.30</b>	<b>\$ 154,621.79</b>	<b>\$ 154,621.79</b>	<b>\$</b>	<b>\$</b>

BRAYMER C-4 SCHOOL DISTRICT  
NOTES TO THE BUDGETARY COMPARISON SCHEDULE  
JUNE 30, 2019

Budgets and Budgetary Accounting

The District follows these procedures in establishing the budgetary data reflected in the financial statements:

- 1 In accordance with Chapter 67, RSMo, the District adopts a budget for each fund.

- 2 Prior to July, the Superintendent submits to the Board of Education a proposed budget for the fiscal year beginning on the following July 1. The proposed budget includes estimated receipts and proposed disbursements for all funds. Budgeted disbursements cannot exceed beginning available monies plus estimated receipts for the year.

- 3 A public hearing is conducted to obtain taxpayer comments. Prior to its approval by the Board of Education, the budget document is available for public inspection.

- 4 Prior to July 1, the budget is legally enacted by a vote of the Board of Education.

- 5 Subsequent to its formal approval of the budget, the Board of Education has the authority to make necessary adjustments to the budget by formal vote of the Board. Adjustments made during the year are reflected in the final budget information included in the financial statements. Budgeted amounts are as originally adopted, or as amended by the Board of Education. Individual amendments were not material to the original appropriations, which were amended.

- 6 Budgets for District funds are prepared and adopted on the modified cash basis (budget basis).

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OTHER FINANCIAL  
INFORMATION

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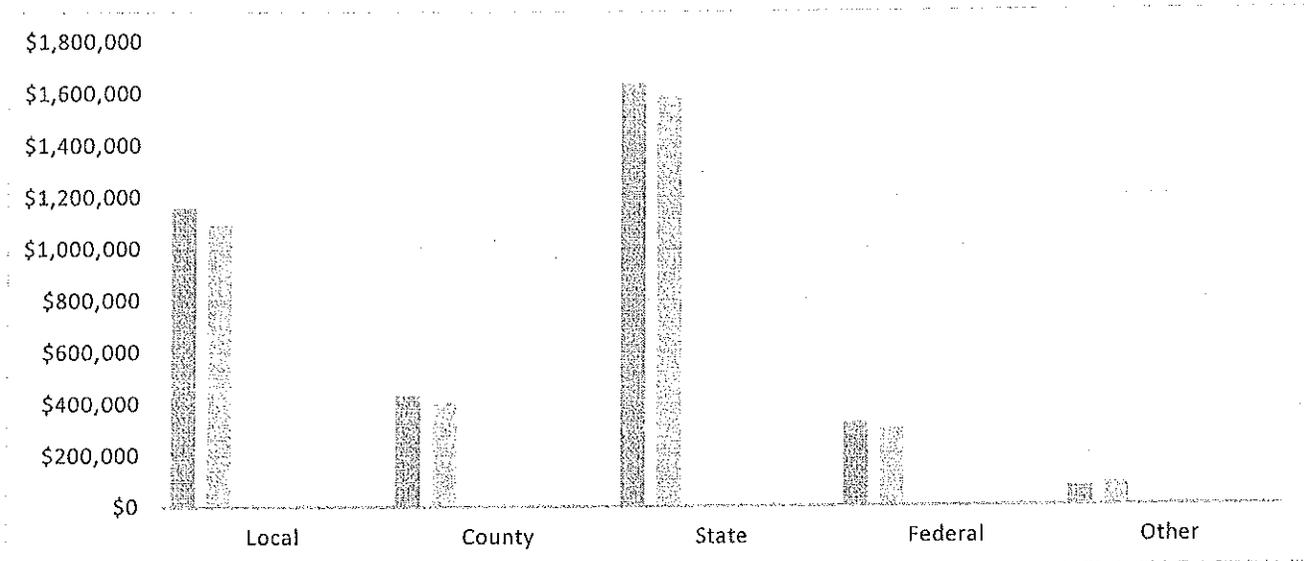
BRAYMER C-4 SCHOOL DISTRICT  
SCHEDULE OF RECEIPTS BY SOURCE  
YEAR ENDED JUNE 30, 2019

	GENERAL FUNDS	SPECIAL REVENUE FUND	CAPITAL PROJECTS FUND	TOTAL
<b>LOCAL</b>				
Property tax	\$ 552,299.68	\$ -	\$ -	\$ 552,299.68
Sales tax	-	323,486.37	-	323,486.37
Financial institution tax	-	-	-	-
M&M surtax	-	-	10,739.43	10,739.43
In lieu of tax	1,840.00	-	-	1,840.00
Tuition	-	-	-	-
Earnings on investments	46,997.00	-	914.83	47,911.83
Food service	52,969.87	-	-	52,969.87
Student activities	135,368.80	-	-	135,368.80
Community services	-	-	-	-
Other local revenue	33,605.78	-	-	33,605.78
Prior period adjustment	-	-	-	-
TOTAL LOCAL	823,081.13	323,486.37	11,654.26	1,158,221.76
<b>COUNTY</b>				
Fines and escheats	-	26,070.10	-	26,070.10
State assessed utilities	405,588.61	-	-	405,588.61
TOTAL COUNTY	405,588.61	26,070.10	-	431,658.71
<b>STATE</b>				
Basic formula	320,160.56	966,502.31	-	1,286,662.87
Transportation	40,131.00	-	-	40,131.00
Early childhood special ed	87,487.30	-	-	87,487.30
Educational screening	1,445.30	-	-	1,445.30
Basic formula - Classroom trust fund	-	14,142.97	109,267.00	123,409.97
Small schools grant	82,483.00	-	-	82,483.00
Food service	1,430.68	-	-	1,430.68
Educational screening	-	-	-	-
Career education	4,616.78	6,240.00	-	10,856.78
Other state	935.04	-	-	935.04
TOTAL STATE	538,689.66	986,885.28	109,267.00	1,634,841.94
<b>FEDERAL</b>				
Medicaid	8,407.60	-	-	8,407.60
IDEA grants	-	-	-	-
IDEA grants part B	6,585.00	38,470.00	-	45,055.00
Early childhood special education	-	-	-	-
Child nutrition	118,670.12	-	-	118,670.12
Title I	82,661.11	-	-	82,661.11
Title IV student support	9,408.45	-	-	9,408.45
Title II, A	8,297.11	-	-	8,297.11
Title V.B REAP	53,096.00	-	-	53,096.00
TOTAL FEDERAL	287,125.39	38,470.00	-	325,595.39
<b>OTHER SOURCES</b>				
Contracted educational services	75,070.74	-	-	75,070.74
Proceeds from sale of property	400.00	-	-	400.00
TOTAL OTHER SOURCES	75,470.74	-	-	75,470.74
TOTAL RECEIPTS	<u>\$ 2,129,955.53</u>	<u>\$ 1,374,911.75</u>	<u>\$ 120,921.26</u>	<u>\$ 3,625,788.54</u>

The above presentation is in accordance with the Annual Secretary of the Board Report.

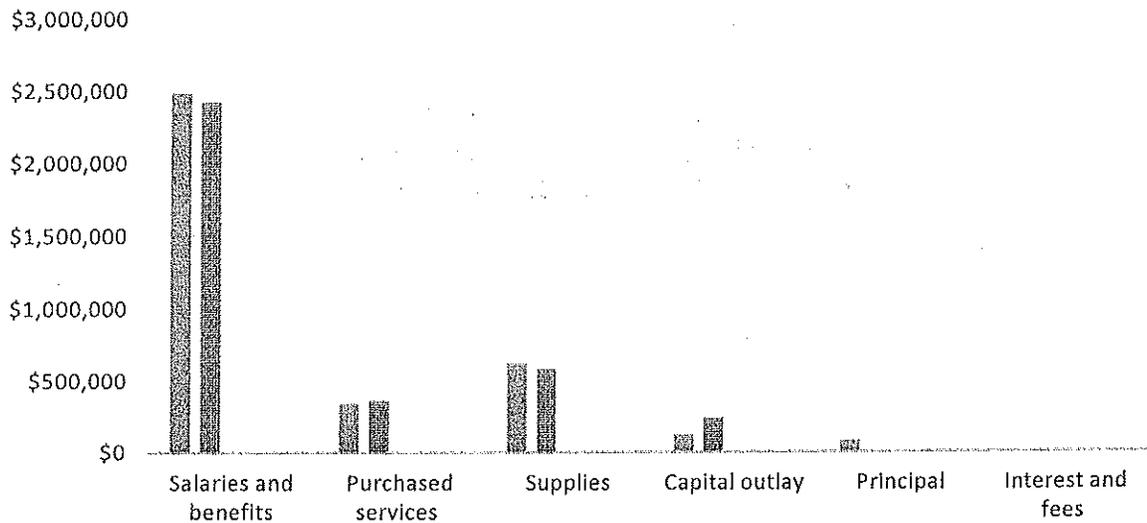
BRAYMER C-4 SCHOOL DISTRICT  
 COMPARISON OF RECEIPTS BY SOURCE  
 FOR THE YEARS ENDED JUNE 30, 2019 THROUGH 2018

	2019	2018
Local	\$ 1,158,222	\$ 1,092,850
County	431,659	407,488
State	1,634,842	1,587,377
Federal	325,595	300,785
Other	75,471	87,831
	<u>\$ 3,625,789</u>	<u>\$ 3,476,331</u>



BRAYMER C-4 SCHOOL DISTRICT  
 SCHEDULE OF DISBURSEMENTS BY OBJECT  
 FOR THE YEARS ENDED JUNE 30, 2019 THROUGH 2018

	General Fund	Special Revenue Fund	Capital Projects Fund	2019 Totals	2018 Totals
Salaries and benefits	\$ 617,118	\$ 1,869,421	\$ -	\$ 2,486,539	\$ 2,427,302
Purchased services	310,467	34,367	-	344,835	365,963
Supplies	622,613	-	-	622,613	585,751
Capital outlay	-	-	124,650	124,650	241,318
Principal	-	-	81,571	81,571	-
Interest and fees	-	-	1,795	1,795	2,613
	<u>\$ 1,550,199</u>	<u>\$ 1,903,788</u>	<u>\$ 208,016</u>	<u>\$ 3,662,003</u>	<u>\$ 3,622,947</u>



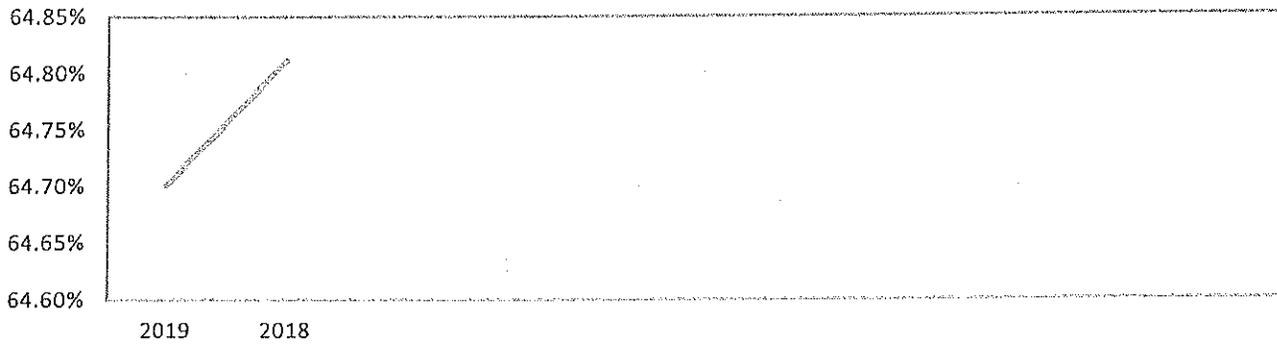
BRAYMER C-4 SCHOOL DISTRICT  
 SCHEDULE OF TRANSPORTATION COSTS ELIGIBLE FOR STATE AID  
 YEAR ENDED JUNE 30, 2019

	District Operated	Contracted	Total
Administrative salaries	\$ 29,621.04	\$ -	\$ 29,621.04
Non-certified salaries	82,532		82,532
Employee benefits	32,754		32,754
Purchases services	5,229	-	5,229
Supplies	28,411	-	28,411
	<u>\$ 178,547</u>	<u>\$ -</u>	<u>\$ 178,547</u>

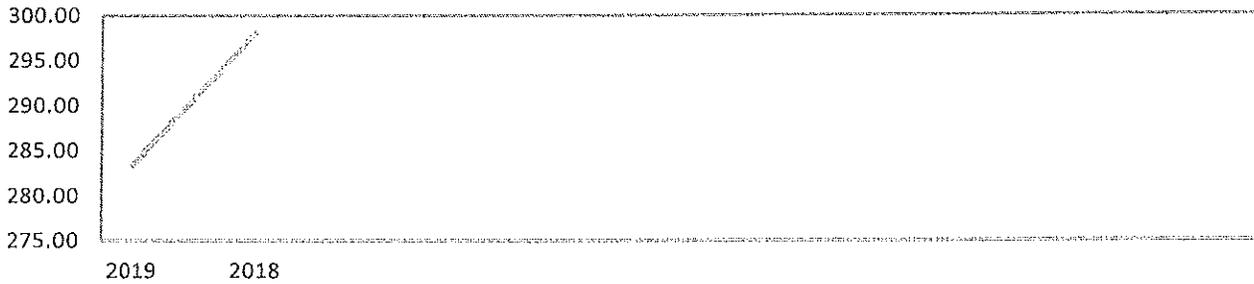
BRAYMER C-4 SCHOOL DISTRICT  
 SELECTED TRENDS  
 FOR THE YEARS ENDED JUNE 30, 2019 THROUGH 2018

	2019	2018
Unrestricted Fund Bal.	\$ 2,369,364	\$ 2,348,097
Revenues	3,625,389	3,476,331
Expenditures	3,662,003	3,622,947
Reserve Ratio	64.70%	64.81%
Average Daily Attendance	283.35	298.20

Reserve Ratio



Average Daily Attendance



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OTHER REPORTING  
REQUIREMENTS

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# Clevenger & Associates, CPA, PC

2881 Grand Drive  
Chillicothe, MO 64601  
(660) 646-4872

## INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENTAL AUDITING STANDARDS*

To the Board of Education  
Braymer C-4 School District  
Braymer, Missouri

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Governmental Auditing Standards issued by the Comptroller General of the United States, the accompanying financial statements of the governmental activities and each major fund of Braymer C-4 School District as of and for the year then ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the District's basic financial statements, and have issued a report thereon dated November 12, 2019.

### **Internal Control over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances, for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and, therefore, material weaknesses or significant deficiencies may exist that were not identified. We did identify a certain deficiency in internal control, described in the accompanying Schedule of Findings that we consider to be a significant deficiency. It is identified as finding 2019-001.

## Compliance and Other Matters

As part of obtaining reasonable assurance about whether the District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Governmental Auditing Standards*.

## Response to Finding

The District's response to the finding identified in our audit is described in the accompanying Schedule of Findings. The District's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

## Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Clevenger & Associates, CPA, PC*

Chillicothe, Missouri  
November 12, 2019

BRAYMER C-4 SCHOOL DISTRICT  
SUMMARY SCHEDULE OF FINDINGS  
FOR THE YEAR ENDED JUNE 30, 2019

Section I -- Financial Statement Findings

SIGNIFICANT DEFICIENCY

2019-01 Segregation of Duties

*Condition:* Because of a limited number of available personnel, it is not always possible to adequately segregate certain incompatible duties so that no one employee of the District has access to both physical assets and the related accounting records, or to all phases of a transaction. The District currently has one full time bookkeeper to handle the accounting needs of the District. There are some mitigating controls in place but it is not possible to have segregation in all areas.

*Criteria:* Duties should be segregated so that no one employee has access to physical assets and the related accounting records, or to all phases of a transaction.

*Effect:* Risk is present that errors or irregularities in amounts that would be material to the basic financial statements may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions.

*Recommendation:* We realize because of limited resources and personnel, management may not be able to achieve a proper segregation of duties; however, our professional standards require that we bring this lack of segregation of duties to your attention in this report.

*Response:* The limited number of available personnel prohibits segregation of incompatible duties and the District does not have the resources to hire additional accounting personnel.

BRAYMER C-4 SCHOOL DISTRICT  
SCHEDULE OF PRIOR AUDIT FINDINGS  
FOR THE YEAR ENDED JUNE 30, 2019

Financial Statement Finding

2018-001 Segregation of duties

Auditor's Recommendation:

We realize that because of limited resources and personnel, management may not be able to achieve a proper segregation of duties; however, our professional standards require that we bring the lack of segregation of duties to your attention in this report.

Status:

Uncorrected

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SUPPLEMENTARY STATE  
INFORMATION

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# Clevenger & Associates, CPA, PC

2881 Grand Drive  
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(660) 646-4872

## INDEPENDENT ACCOUNTANTS' REPORT ON MANGEMENT'S ASSERTIONS ABOUT COMPLIANCE WITH SPECIFIED REQUIREMENTS OF MISSOURI LAWS AND REGULATIONS

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To the Board of Education  
Braymer C-4 School District  
Braymer, Missouri

We have examined management's assertions that Braymer C-4 School District complied with the requirements of Missouri Laws and Regulations regarding budgetary and disbursement procedures; accurate disclosure of the District's attendance records of the average daily attendance, standard day length, resident membership on the last Wednesday of September, pupil transportation records of the average daily transportation of pupils eligible and ineligible for state aid, the number of miles eligible and ineligible for state aid and other statutory requirements as listed in the schedule of selected statistics during the year ended June 30, 2019. Braymer C-4 School District's management is responsible for its assertions. Our responsibility is to express an opinion on management's assertions based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. Those standards require that we plan and perform the examination to obtain reasonable assurance about whether management's assertions are fairly stated, in all material respects. An examination involves performing procedures to obtain evidence about management's assertions. The nature, timing, and extent of the procedures selected depend on our judgment, including an assessment of the risks of material misstatement of management's assertions, whether due to fraud or error. We believe that the evidence we obtained is sufficient and appropriate to provide a reasonable basis for our opinion.

In our opinion, management's assertions referred to above are fairly stated, in all material respects.

This report is intended solely for the information and use of the Board of Education, District management, and the Missouri Department of Elementary and Secondary Education and is not intended to be, and should not be, used by anyone other than these specified parties.

*Clevenger & Associates, CPA, PC*

Chillicothe, Missouri

November 12, 2019

BRAYMER C-4 SCHOOL DISTRICT  
 SCHEDULE OF SELECTED STATISTICS  
 YEAR ENDED JUNE 30, 2019

1 CALENDAR (Sections 160.041 and 171.031, RSMo)

A. Standard Day Length (SDL)-The total number of hours between the starting time of the first class and the dismissal time of the last class less time allowed for lunch and one passing time and minus Channel One time.

Kindergarten - full day	6.6670
Grades 1-12	6.6670

B. The number of hours classes were in session and pupils were under the direction of teachers during this school year were as follows:

Grades K	1,092.7782
Grades 1-6	1,092.7782
Grades 7-12	1,092.7782

C. The number of days classes were in session and pupils were under the direction of teachers during the school year was:

168

2 AVERAGE DAILY ATTENDANCE (ADA)

Grades K-12	274.8214
Summer school	8.5334
Total ADA	283.3548

3 SEPTEMBER MEMBERSHIP

September Membership FTE Count	287
--------------------------------	-----

4 FREE AND REDUCED PRICED LUNCH FTE COUNT (Section 163.011 (6), RSMo)

State FTE Total	Free	117
	Reduced	29
	Total	146

5 FINANCE

A. A bond, as required by Section 162.401, RSMo., has been purchased for the District's Treasurer in the amount of: \$50,000.00

B. The District's deposits were adequately secured during the year as required by Sections 110.010 and 110.020, RSMo. TRUE

C. The District maintained a separate bank account for its Debt Service Fund in accordance with Section 165.011, RSMo. N/A

D. Salaries reported for educators in the October Core Data cycle are supported by payroll/contract records. TRUE

There were no findings noted above.

BRAYMER C-4 SCHOOL DISTRICT  
 SCHEDULE OF SELECTED STATISTICS  
 YEAR ENDED JUNE 30, 2019

5 FINANCE (Continued)

- |  |             |
|--|-------------|
| E. If a \$162,326 or 7% x SAT x WADA transfer was made in excess of adjusted expenditures, did the Board approve a resolution to make the transfer, which identified the specific projects to be funded by the transfer and an expected expenditure date for the project to be undertaken? | N/A         |
| F. The District published a summary of the prior year's audit report within thirty days of the receipt of the audit pursuant to Section 165.121, RSMo.   | TRUE        |
| G. The District has a professional development committee plan adopted by the Board with the professional development committee plan identifying the expenditure of seventy-five percent (75%) of one percent (1%) of the current year basic formula apportionment.                         | TRUE        |
| H. The amount spent for approved professional development committee plan activities was:   | \$13,443.60 |

6 TRANSPORTATION (Section 163.161, RSMo.)

- |   |        |
|---|--------|
| A. The school transportation allowable cost substantially conform to 5 CSR 30-261.040, Allowable Costs for State Transportation Aid.  | TRUE   |
| B. The District's school transportation ridership records are so maintained as to accurately disclose in all material respects the average number of regular riders transported       | TRUE   |
| C. Based on the ridership records, the average number of students (non-disabled K-12, K-12 students with disabilities and career education) transported on a regular basis (ADT) was: |        |
| Eligible ADT:   | 165.5  |
| Ineligible ADT:   | 48.5   |
| D. The District's transportation odometer mileage records are so maintained as to accurately disclose in all material respects the eligible and ineligible miles for the year.        | TRUE   |
| E. Actual odometer records, the total district-operated and contracted mileage for the year was:  | 92,897 |
| Of this total, the eligible non-disabled and students with disabilities route miles and the ineligible non-route and disapproved miles (combined) was:                                |        |
| Eligible miles  | 74,400 |
| Ineligible miles  | 18,497 |
| F. The number of days the District operated the school transportation system during this school year:   | 168    |

There were no findings noted above.