



**BEACON CITY SCHOOL DISTRICT  
ADMINISTRATIVE OFFICES**

10 Education Drive  
Beacon, New York 12508  
845-838-6900  
www.beaconk12.org

**Ms. Ann Marie Quartironi**  
*Deputy Superintendent*

**Dr. Heather Chadwell-Dennis**  
*Assistant Superintendent of Pupil  
Personnel Services*

**Dr. Sagrario Rudecindo-O'Neill**  
*Assistant Superintendent of  
Curriculum and Student Services*

**Dr. Matthew Landahl**  
*Superintendent of Schools*

## BCSD Hiring Packet Checklist

**Candidate Name:**

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**School Placement:**

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**Position:**

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- Candidate Pool Feedback Form
- Board Action Form Recommendation
- Letter to Dr. Landahl
- Cover Letter
- Resume
- 2 - Telephone Reference Checks
- Interview Committee Feedback Notes
- Content Area Certification
- Signed Confidentiality Forms (Committee)

**Administrator Signature:**

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