

Board of Education
Lancaster Central School District
Lancaster, New York

Minutes

Meeting Date

August 4, 2025

Kind

Regular Session

Place

Lancaster High School, One Forton Drive, Lancaster

Members Present

John Talarico, President
Timothy Talbot, Vice President
David Lyman, Trustee
Michael Sage, Trustee
Anita Schiavone, Trustee
Melissa Payne Smith, Trustee
Jonathan VanNortwick, Trustee

District Administrators Present

Andrew P. Kufel, PhD, Superintendent of Schools
Daniel D'Amico, Asst. Superintendent for Human Resources
Andrew Krazmien, Asst. Superintendent for Curriculum, Instruction & Pupil Services
Jamie Phillips, Asst. Superintendent for Business & Support Services
Karen Marchioli, Ed.D., Director of Elementary Education
Cheryl Randall, Director of Instructional Technology & Accountability

Others Present

District administrators and faculty members

- 1.0 Call to Order
- 2.0 Pledge to Flag
- 3.0 Moment of Silence

The regular meeting of the board of education was called to order at 7:00pm by President Talarico. The Pledge of Allegiance was recited and Mr. Talarico asked for a moment of silent reflection for John Toolen, Director of Secondary Education and Assistant Superintendent for Instruction from 1970 through 1988, who passed away on July 15, 2025; and for Gloria Chaves, an elementary teacher from 1991 through 2004, who passed away on July 27, 2025.

- 4.0 Presentation
- 4.1 Zero Emission Vehicle Transition Plan

Ms. Jamie Phillips with Mr. John Havrilla, Ms. Katherine Eckam, and Mr. Dante Bucci of Wendel presented the district's zero emission vehicle transition plan.

- 4.2 Public Hearing
District-Wide Safety Plan

- Mr. Talarico presented information regarding the District’s Safety Plan and announced a public hearing. No one addressed the board at this time.
- 4.3 Public Hearing
Code of Conduct and
Athletic Code of Conduct
- Mr. Krazmien presented information regarding the District’s Code of Conduct and the Athletic Code of Conduct and announced a public hearing. No one addressed the board at this time.
- 5.0 Correspondence
- No correspondence was received.
- 6.0 Approval of Minutes
6.1 Regular Session
July 14, 2025
- Moved by Talbot seconded by Lyman to accept the minutes from the regular session held on July 14, 2025, as submitted.
Vote on the motion: 7 Ayes 0 Nays
Motion approved.
- 7.0 Staff Organizations
- Lancaster Administrative and Supervisory Association:
No one present to report.
Lancaster Central Teachers Association:
Mrs. Beth Farrar had no items to report.
Lancaster Association of Service Personnel:
No one present to report.
Lancaster Association of Substitute Teachers:
No one present to report.
- 8.0 Board Reports
- There were no board reports.
- 9.0 Superintendent’s
Administrative Report
- Dr. Kufel presented his administrative report.
- 10.0 Old Business
- No old business was discussed.
- 11.0 New Business
11.1 Personnel Items
11.1.1 Personnel Changes
- Moved by Talbot seconded by Schiavone to approve the personnel changes for the period ending August 4, 2025, as submitted.
Vote on the motion: 7 Ayes 0 Nays
Motion approved.
- 11.2 Education Items
11.2.1 Committee on Special Education
- Moved by Sage seconded by VanNortwick to approve the recommendations of the committee on special education, as submitted.
Vote on the motion: 7 Ayes 0 Nays
Motion approved.
- 11.2.2 Committee on Preschool
Special Education
- Moved by Talbot seconded by VanNortwick to approve the recommendations of the committee on preschool special education, as submitted.

Vote on the motion: 7 Ayes 0 Nays
Motion approved.

- 12.0 Business & Financial Items
- 12.1 Financial Reports

Moved by Talbot seconded by Sage to approve the financial reports from August 4, 2025, as submitted.

Vote on the motion: 7 Ayes 0 Nays
Motion approved.

- 12.2 Policy 2nd Reading #7317
District Technology Device
Student Agreement Policy

Policy #7317 District Technology Device Student Agreement Policy was presented to the board for a second reading. This policy will be placed on the board's next agenda for adoption.

- 12.3 Contract – Aspire of WNY

Moved by Talbot seconded by VanNortwick to approve the agreement between the Lancaster Central School District and Aspire of WNY to provide educational services, as submitted.

Vote on the motion: 7 Ayes 0 Nays
Motion approved.

- 12.4 Contract – WNY Dyslexia
Specialists, LLC

Moved by Talbot seconded by VanNortwick to approve the agreement between the Lancaster Central School District and WNY Dyslexia Specialists, LLC to provide reading instruction services for the 2025-2026 school year for a specific student, as submitted.

Vote on the motion: 7 Ayes 0 Nays
Motion approved.

- 12.5 Contract – Town of Lancaster
Program Coordinator for the
Family Support Center

Moved by Talbot seconded by VanNortwick to approve the agreement for joint funding between the Lancaster Central School District and the Town of Lancaster, which grants permission for the district to provide a program coordinator for the Family Support Center for the 2025-2026 school year, as submitted.

Vote on the motion: 7 Ayes 0 Nays
Motion approved.

- 12.6 Contract – Town of Lancaster
School and Community
Support Program

Moved by Talbot seconded by VanNortwick to approve the agreement for joint funding between the Lancaster Central School District and the Town of Lancaster, which grants permission to operate a School and Community Support Program for the 2025-2026 school year, as submitted.

Vote on the motion: 7 Ayes 0 Nays
Motion approved.

- 12.7 Contract – Carousel Nursery School

Moved by Talbot seconded by VanNortwick to approve the agreement between the Lancaster Central School District and Carousel Nursery School, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

12.8 Declare Surplus Equipment

Moved by Schiavone seconded by Sage to declare the attached listing of equipment as surplus and prepare for disposal in accordance with board policy #5250, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

12.9 Declare Surplus Books

Moved by Talbot seconded Lyman to declare the attached listing of books as surplus and authorize their disposal in accordance with board policy #5250, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

12.10 Food Service Department
Operating System Reports

Moved by Schiavone seconded by VanNortwick to approve the food service department operating system reports for June 2025, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

12.11 Bid Award: Transportation Parts
and Supplies

Moved by VanNortwick seconded by Sage to approve the attached vendors for transportation parts and supplies, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

12.12 Bid Award: Athletic Equipment,
Uniforms, and Supplies

Moved by VanNortwick seconded by Sage to approve the recommended bid award for athletic equipment, uniforms, and supplies to multiple vendors, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

12.13 Construction Change Orders

Moved by Lyman seconded by Talbot to approve change orders 77P6 CO-632-001 and CO-632-002, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

12.14 Contract – Stark Tech
Operating Co., LLC

Moved by Talbot seconded by Schiavone to approve the agreement between the Lancaster Central School District and Stark Tech Operating Co., LLC for HVAC management, maintenance, and service, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

12.15 Contract – All State Fire &
Security

Moved by Talbot seconded by Schiavone to approve the agreement between the Lancaster Central School District and All State Fire & Security, as submitted.

Vote on the motion: 7 Ayes 0 Nays
Motion approved.

12.16 Updated 403(b) Retirement Plan Document and Adoption Agreement

Moved by Talbot seconded by Schiavone to approve the 403(b) retirement plan document and adoption agreement with US Omni & TSACG Compliance Services, as submitted.

Vote on the motion: 7 Ayes 0 Nays
Motion approved.

12.17 Contract – Bison Elevator Service, Inc.

Moved by Talbot seconded by Schiavone to approve the contract between the Lancaster Central School District and Bison Elevator Service, Inc., as submitted.

Vote on the motion: 7 Ayes 0 Nays
Motion approved.

12.18 Universal Pre-Kindergarten Program Plan

Moved by Sage seconded by VanNortwick to accept the approval of the attached pre-kindergarten program plan, as required in an amendment to Ed Law 3602-c(8), as submitted.

Vote on the motion: 7 Ayes 0 Nays
Motion approved.

12.19 AIA Contract – Weatherproofing Technologies, Inc.

Moved by Talbot seconded by Sage to approve the AIA contract between the Lancaster Central School District and Weatherproofing Technologies, Inc. for roof scans for Phase 2 of the 2024 capital project, as submitted.

Vote on the motion: 7 Ayes 0 Nays
Motion approved.

12.20 Limited License Agreement Shea's Performing Arts Center

Moved by Schiavone seconded by VanNortwick to approve the limited license agreement between the Lancaster Central School District and Shea's O'Connell Preservation Guild, Ltd., (d/b/a Shea's Performing Arts Center and Shea's Buffalo Theatre), as submitted.

Vote on the motion: 7 Ayes 0 Nays
Motion approved.

12.21 Contract – Parent Transportation

Moved by Talbot seconded by Sage to approve the contract with Lenka Smistek to transport her child for the remainder of the summer 2025 at \$.70 per mile, as submitted.

Vote on the motion: 7 Ayes 0 Nays
Motion approved.

12.22 2025-2026 Tax Levy

Moved by Schiavone seconded by VanNortwick to approve the 2025-2026 tax rate, based on a total tax levy of \$62,367,847, for Lancaster at \$14.640908, Cheektowaga at \$12.506304 and Elma at \$364.217888, as submitted.

Vote on the Motion: 7 Ayes 0 Nays

Motion approved.

13.0 Public Hearing

No one addressed the board at this time.

14.0 Executive Session

At 8:21pm moved by VanNortwick seconded by Schiavone to move to executive session to discuss the employment of a particular person.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

15.0 Adjournment

At 9:31pm moved by Smith seconded by VanNortwick to reconvene regular session.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

At 9:32pm moved by Smith seconded by Talbot to adjourn the regular session.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

Sandra A. Janik, District Clerk