

WCPS USE ONLY:

THIS SPACE RESERVED FOR PRINCIPAL'S REMARKS AND SIGNATURE

The area(s) requested is not approved is approved by the school on the dates and times indicated. The Washington County Department of Recreation may schedule per their guidelines. This activity, if scheduled, will require:

Temperature Adjustment Audio Visual Technician Food Service Personnel Custodial Personnel

Comments: _____

Insurance received? _____
 _____ Principal's Signature _____ Date _____

THIS SPACE RESERVED FOR THE DEPARTMENT OF RECREATION

It is my recommendation that this recreation request be: _____ Approved, and is scheduled _____ Denied, for the following reason(s) _____

Comments: _____

_____ Dept. of Recreation Signature _____ Date _____

Facility	Category 2	Category 3		Category 4		Category 5	
	Fee per hr/use	Min. Fee up to 2 hrs/use	Each hr beyond	Min. Fee up to 4 hrs/use	Each hr beyond	Min. Fee up to 4 hrs/use	Each hr beyond
Classrooms	NA	\$15.00	\$7.00	\$24.00	\$6.00	\$57.00	\$14.00
Gymnasiums	NA						
Elementary Schools		\$10.00	\$5.00	\$32.00	\$8.00	\$200.00	\$50.00
Middle/High Schools		\$15.00	\$7.00	\$56.00	\$14.00	\$500.00	\$125.00
Auditoriums	NA						
Elementary Schools		\$30.00	\$15.00	\$44.00	\$11.00	\$344.00	\$86.00
Middle/High Schools		\$40.00	\$20.00	\$80.00	\$20.00	\$520.00	\$130.00
Cafeteria/Multipurpose	NA	\$30.00	\$15.00	\$44.00	\$11.00	\$288.00	\$72.00
Kitchen Use		\$40.00	\$20.00	\$80.00	\$20.00	\$80.00	\$20.00
High School Stadiums	\$125.00	\$250.00	\$125.00	\$500.00	\$125.00	\$500.00	\$125.00
Custodial Fee	\$25.00	\$50.00	\$25.00	\$100.00	\$25.00	\$100.00	\$25.00
Building Utility Fee	\$30.00	\$60.00	\$30.00	\$120.00	\$30.00	\$120.00	\$30.00
Stadium Light Utility Fee	\$50.00	\$100.00	\$50.00	\$200.00	\$50.00	\$200.00	\$50.00
Stadium Deposit Fee	\$200.00/Event	\$500.00	/Event	\$500.00	/Event	\$750.00	/Event

High school gymnasiums, computer classrooms, and industrial arts areas will not be rented under Category 3 or 4.
 Cancellation fees will be equal to the building use minimum fee.
 Before and After School Daycare programs are under negotiated contracts. Effective May 1, 2007

THIS SPACE RESERVED FOR FACILITIES MANAGEMENT AND PLANNING

Subject to all rules, regulations policies and fees as established by Washington County Public Schools

This request is: _____ Approved _____ Denied

Comments: _____

Building Use Fee:

Category No. _____
 Classrooms \$ _____
 Gymnasium \$ _____
 Auditorium \$ _____
 Stadium \$ _____
 Cafeteria/Multipurpose \$ _____
 Kitchen \$ _____ \$ _____

Additional Fees: Stadium Lighting Fee \$ _____
 Stadium Deposit Fee \$ _____
 Custodial Personnel \$ _____
 Temperature Adjustment \$ _____ \$ _____

All Fees Waived _____ Total Anticipated Fees: \$ _____
 (Actual billing will be sent after event has taken place)

_____ Office of Facilities Management and Planning _____ Date _____