Ballston Spa CENTRAL SCHOOL DISTRICT



Download the new My Ride K-12 App for up-to-date real time transportation communications

2025-2026 SCHOOL YEAR



- Download My Ride K-12 from the Google Play Store or the Apple App Store.
- 2. After the app installation is complete, open My Ride K-12



| Sign in with your email and password | |
|--------------------------------------|--|
| Email | |
| name@host.com | |
| Password | |

- 3. When prompted to find your school district, search for **Ballston Spa CSD**.
- 4. Once you have selected our district, you will proceed to the login page. If you do not already have a registered email, click **register**.
- 5. To register, enter your email address, a password, and name.



- After registering, you will receive a confirmation email. Click on the link in your email to confirm your registration.
- 7. Log in to the My Ride K-12 app, then find "add student".
- At the add student screen type in your child's unique **Student ID #. (See Below)
- Click next, and Add student. If you have more students to add click "add another" and repeat the process.
- Once you have linked to a student, click on that student's profile to see all relevant transportation information.
- 11. Press the **Share** button to share a student link with someone else. Enter the email of the person you would like to share with. That person will receive a confirmation email that will automatically link them to the shared student(s). (Recipients must register with My Ride K-12, if they have not already done so, to access the student information).
- 12. Regularly check for updates to ensure that your device is running the latest version of the app.
- 13. Remain logged in to the app to receive district notifications, even when the app is not actively running!

** To find your child's unique Student ID # log into <u>SchoolTool</u> (Click) Parent Portal. Need an account? Access the "<u>Parents</u>" page on the district website for details and the form to request a <u>Parent Portal</u> (Click) account.