



Steve Luther Elementary School

## SCHOOL SITE COUNCIL

May 7, 2024  
2:45 – 3:45 PM

### MINUTES

- I. **Meeting called to order at 2:45 p.m.**
- II. **Attending**  
Diana Cebreiro, Lisa Davila, Elizabeth Elmgreen, Doreen O’Leary, Jennifer Pease, Brooke Syer
- III. **Review and Approve April 2, 2023 Minutes**
  - O’Leary called for a vote: Moved by Cebreiro, seconded by Pease, approved unanimously
- IV. **2024/25 Luther Comprehensive School Safety Plan**
  - O’Leary reviewed the following revisions that were made to the draft CSSP after it was review by district office administrators:
    - Page 3: Added SSC representatives names, additional members, and meeting dates
    - Page 4: Listed SSC Representative names and will obtain signatures after the document is reviewed and approved
    - Pages 5-8: Added principal to list of person(s) responsible
    - Page 15: Added Section - *Assistance for Those with Disabilities During an Evacuation*, including a statement that concerns about accessibility can be brought to the principal for clarification or assistance
    - Page 19: Added Section - *Cyber Security*
  - O’Leary called for a vote: Moved by Elmgreen, seconded by Davila, approved unanimously
  - Council members representing school administration, ACT, CSEA, and parents signed the document
- V. **Questions and Comments**
  - A council member suggested that future CSSP’s might include evacuation assistance options for those with cognitive or behavioral disabilities. Specifically, she suggested that some classrooms be equipped with lightweight wheelchairs to transport students who refuse to evacuate during an emergency.
  - O’Leary said that she’d share this input with district office administrators. She also noted that each school has a staff representative on the district’s Safety Committee, and this committee might be an appropriate body to share input on the CSSP.
- VI. **Next Meeting:** Fall 2024
- VII. **Meeting adjourned at 2:53 p.m.**