



Steve Luther Elementary School

## SCHOOL SITE COUNCIL

October 10, 2023

2:45 – 3:45 PM

### MINUTES

- I. **Meeting called to order at 2:47 p.m.**
- II. **Attending**  
Diana Cebreiro, Doreen O’Leary, Jennifer Pease, Brooke Syer
- III. **Review and Approve May 9, 2023 Minutes**
  - Pease moved, Cebreiro seconded, passed unanimously
- IV. **Election of Officers**
  - **Chairperson:** O’Leary moved to nominate Beth Elmgreen, Syer seconded, passed unanimously
  - **Secretary:** Pease moved to nominate Diana Cebreiro, Syer seconded, passed unanimously
- V. **Purpose of the School Site Council**
  - O’Leary explained that the SSC is a committee of school admin, teachers, classified staff, and parents who work together to support the needs of Luther students
  - O’Leary said that the district’s Local Accountability Plan (LCAP) addresses the needs of foster youth, English learners, and low-income students, and she highlighted the LCAP’s three goals:
    1. Provide comprehensive, well-rounded, and rigorous educational experiences to all students, aligned to CA State Standards.
    2. Provide a wide variety of parent/guardian and community involvement opportunities with open and transparent communication to assure accurate, timely information
    3. Provide an engaging, safe, and secure learning environment for all students
  - Finally, O’Leary reminded Council members that Luther staff and families are surveyed each year to identify the district’s strengths and growth areas for each of these goals, and she explained that the most recent survey data indicated that stakeholders were especially concerned about providing an engaging, safe, and secure learning environment.
- VI. **2022/23 Luther Comprehensive School Safety Plan**
  - O’Leary explained the connection between the district’s LCAP goals and the school’s Safety Plan, and she reviewed the Safety Plan’s three goals:
    1. Maintain a school environment where all students receive appropriate social emotional and behavioral support
    2. Maintain a school environment where students, staff, and community partners work together to support a positive school climate
    3. Maintain a school environment where all students, staff, and visitors are physically safe

- O’Leary shared some of the ways that the school and the district are responding to the most recent LCAP survey results:
  - The school’s October Luther Ledger newsletter focused on Luther’s PBIS initiative and its Levels of Behavior Protocols
  - The district’s focus on social emotional learning and behavior strategies during its beginning of year staff development
  - The district’s creation of an SEL Curriculum Committee to assist in the selection of a new social emotional learning curriculum for grades TK-6
  - The district’s participation in the U.S. Department of Education’s Stop School Violence grant by providing school leaders with training in the Comprehensive School Threat Assessment Guidelines.

#### **VII. Questions and Comments**

- Pease asked for an update on the school evacuation protocol, and O’Leary explained that the district would be focusing on site safety plans – including those related to the school evacuation protocol – during the current school year.
- Pease also asked if the school needed PTA assistance funding tangible rewards for its PBIS initiative, and O’Leary explained that the PBIS online store focused on experiences (an art class during lunch, a picnic on the field with friends) rather than tangible items. However, she said the school would welcome parent volunteers to lead some of these experiences. O’Leary also explained that the school continued to offer a PBIS ‘Golden Ticket Store’ where students could redeem their golden tickets for small tangible items such as pencils and bookmarks. She said that these items were currently purchased through the school budget, and she expressed appreciation for possible PTA support with these purchases. Pease and O’Leary agreed to bring this topic to the next PTA Executive Board meeting.

**VIII. Next Meeting:** December 5, 2023

**IX. Meeting adjourned at 3:25 p.m.**