LEWISVILLE INDEPENDENT SCHOOL DISTRICT FACILITY RENTALS

INSURANCE REQUIREMENTS

Any individual or organization using Lewisville Independent School District (hereinafter referred to as "Lewisville ISD", "LISD" and/or the "District") facilities for meetings, training, conferences, sports events, or any other special function is required to provide proof of insurance. Examples include Church Groups, Boy Scouts, PTA's, and organizations using Lewisville ISD facilities. Please review this document closely to determine your minimum requirements. **A certificate of insurance must be provided prior to the use of the facility**.

Commercial General Liability		**$1,000,000 Each Occurrence/ $2,000,000 Aggregate**
Workers' Compensation		**Statutory Limits**
Employer's Liability		**$100,000 / $500,000 / $100,000**
Lewisville ISD as Additional Insured		**Required Where Applicable**
Waiver of Subrogation		**Required on All Policies**
Primary & Non-Contributory		**Required on All Policies**
Endorsements		**Required on All Policies**
Deductibles		**Required on All Policies**

The Renter shall agree to waive all right of subrogation against Lewisville Independent School District ("LISD" or the "District"), its officials, employees, and volunteers for losses arising from facility rental and use by the Renter.

TO THE EXTENT PERMITTED BY THE CONSITUTION AND LAWS OF THE STATE OF TEXAS THE RENTER SHALL HOLD THE DISTRICT HARMLESS FROM AND INDEMNIFY IT AGAINST LIABILITY, INCLUDING ATTORNEY'S FEES, WHICH MAY ARISE FROM AND ACCRUE FROM FACILITY RENTAL, USE, ANY OBLIGATION OF RENTER, OR FAILURE OF RENTER TO PERFORM ANY WORK OR OBLIGATION PROVIDED FOR IN LEWISVILLE ISD'S FACILITY USE TERMS AND CONDITIONS AND LISD FACILITY USE AGREEMENT AND ADDENDUM TO LISD FACILITY USE AGREEMENT.

A schedule of minimum requirements is provided below. The coverages and limits are to be considered minimum requirements and in no way limit the liability of the entity using the facility.

1. GENERAL REQUIREMENTS APPLICABLE TO ALL POLICIES
    a. Insurance shall be written by a carrier with an A-: VII or better rating in accordance with current A.M. Best Key Rating Guide.
    b. Each insurance policy shall be endorsed to state that coverage shall not be suspended, voided, canceled, non- renewed or reduced in coverage or in limits except after thirty (30) days prior written notice by certified mail, return receipt requested has been given to LISD.
    c. Policies must be primary over any other valid and collectible insurance carried by LISD.
    d. Lewisville ISD must be named as an Additional Insured.
    e. A Waiver of Subrogation in favor of LISD must be endorsed to the policies.
    f. Upon request, certified copies of all insurance policies shall be furnished to LISD.

2. COMMERCIAL GENERAL LIABILITY INSURANCE
    a. Minimum Limits of $1,000,000 per Occurrence with an annual Aggregate of $2,000,000 for Bodily Injury, Personal Injury and Property Damage (Damage to Rented Premises).
    b. Coverage shall be provided for premises/operations and product/completed operations hazards.
    c. The ISO Commercial General Liability Policy form ("Occurrence" form CG 0001, Ed. 2007) or broader with no deletions of coverage. Any exclusions, changes or limitations of c overage must be submitted to LISD 20 days in advance of use of LISD facilities and must be approved by LISD.
    d. LISD shall be added as an "Additional Insured." The coverage shall contain no special limitations on the scope of protection afforded to LISD its Board, employees, and volunteers.
    e. A Waiver of Subrogation in favor of LISD must be endorsed to the policy.

3. WORKERS' COMPENSATION INSURANCE
    a. Statutory Limits
    b. Minimum Employer's Liability limits of:
    - By Accident -- $500,000 each accident.
    - By Disease -- $100,000 each Employee and Policy limit.
    c. “Texas," must appear in Item 3A of the declarations page or Item 3C must contain the Following: "All states except those listed in Item 3A and the state of NV, ND, OH, WA, WV, and WY."
    d. A Waiver of Subrogation in favor of LISD must be endorsed to the policy.
    e. Renters that are sole-proprietors or that have no employees may request a waiver on the Lewisville ISD Insurance Acknowledgment Form.

4. CERTIFICATES OF INSURANCE AND VERIFICATION OF COVERAGE
    a. Certificates and endorsements for each policy shall be prepared and executed by the insurance company or its authorized agent authorized by that insurer to bind coverage on its behalf and written on forms that have been approved by the Texas Department of Insurance or Insurance Services Office.
    b. Certificates must set forth all coverage, deductibles, endorsements, as well as the notice of cancellation, termination or change in coverage provisions to LISD according to requirements and instructions contained herein.
    c. Endorsements affecting coverage required shall be furnished with the certificates of insurance.
    d. Certificates (or certified copies of policies) and any required endorsements shall be furnished to and approved by LISD before facility use.
    e. LISD reserves the right to require complete, certified copies of all required insurance policies at any time. Neither the approval by LISD of any insurance certificate supplied nor the failure to disapprove that insurance, shall relieve the renter from full responsibility.

5. NOTICES
    a. All notices pertaining to facility rental insurance shall be given to LISD at the following address:

Lewisville Independent School District
Attn: Facility Services
1597 S. Edmonds Lane
Lewisville, TX 75067