Juliet Morris Elementary School

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Principal: Helen Lu

Minutes for SSC/ELAC Meeting of October 4, 2023

Legal Requirements (Check topics to be covered at ***this*** meeting):

X	1. Other: By-Law
	2. Parent Involvement Policy
	3. Uniform Complaint Procedures
	4. Parent Education Opportunities
	5. Consolidated Programs Overview
	6. Home-School Compact
X	7. Assessment/Curriculum/ Program Effectiveness

	8. Safety Plan
X	9. Attendance
	10A. SPSA Development
	10B. SPSA Budget
	10C. SPSA Review/Approval
X	11. EL Program
	12. R30
	13. Needs Assessment

I. Welcome and Introductions

- Pledge of Allegiance
- Welcome from Ms. Lu
- Introductions of the new Parent/Guardian Representatives and Staff Representatives.
- Power Point presentation about SSC.

II. Call to Order

Meeting began at 3:08 PM.

Participants: Helen Lu, Sandy Contreras, Audrey Jeans, Evelyn Klaus, Jill Maggio, Diana Baik, Julia Moore, Ida Gutierrez, Veronica Traurig

A. Approval of Minutes of April 28, 2023. School Safety plan was approved- Social/Physical goals and PBIS.

C. Approval of Proposed Agenda- Ms. Lu goes over agenda.

III. Committee Reports

- DELAC Report –
  - Looking for representative. We need one parent at every site. Is anyone interested? None were interested at this time.
  - Question from Ms. Klaus about reaching out to English Learner parents for this position. Ms. Lu will check with other SSC member.

IV. Legal Requirements

- **Roles and Responsibility- By Law**
  - Positions filled: Chairperson- Diana Baik, Vice Chairperson- Julia Moore, Secretary- Veronica Traurig
  - Power Point presentation:
    - SSC composition- parents, teachers, other school personnel

- SSC officers: Chairperson, Vice Chairperson, Secretary, Parliamentarian
- SSC selection process- via ballot; chosen by peers
- Overall SSC responsibilities- Serves as the school community representative body determining focus of academic instructional program and categorical resources.
- SSC members should receive training on Roles and Responsibilities and looking at assessment data.

- **Propose to combine SSC/ELAC meetings**
  - Voted to combine SSC and ELAC; proposed and approved.

V. New Business Mrs. Lu will work with Chairperson to make agenda for the next meeting.

VI. Adjournment- Meeting was adjourned at 3:44 PM.

Next Meeting is on December 12, 2023 at 3:00 PM.