Juliet Morris Elementary School

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Principal: Helen Lu

Minutes for SSC Meeting of February 27, 2024

Legal Requirements (Check topics to be covered at ***this*** meeting):

	1. Other: By-Law
	2. Parent Involvement Policy
	3. Uniform Complaint Procedures
	4. Parent Education Opportunities
	5. Consolidated Programs Overview
	6. Home-School Compact
X	7. Assessment/Curriculum/ Program Effectiveness

X	8. Safety Plan
	9. Attendance
	10A. SPSA Development
	10B. SPSA Budget
	10C. SPSA Review/Approval
	11. EL Program
	12. R30
	13. Needs Assessment

I. Welcome and Introductions

Pledge of Allegiance
Agenda review/ Welcome

II. Call to Order

Meeting began at 3:00 PM.
Participants: Helen Lu, Audrey Jeans, Jill Maggio, Julia Moore, Diana Baik, Ida Gutierrez, Evelyn Klaus, Veronica Traurig. Quorum is met.

A. Approval of Minutes of December 12, 2024; there was no meeting held in January. Motion to approve minutes and seconded. Motion carries (3:04 pm).

B. Approval of Proposed Agenda- Motion to approve agenda and seconded. Motion carries (3:08 pm).

III. Committee Reports

- DELAC Report (Jill Maggio)- No meeting as of yet; meeting will be held in a couple of weeks.

IV. Legal Requirements

- School Safety Plan- <u>Social environment goals</u>:
  - *Goal 1: Foster a culture of inclusivity and respect.*
    - <u>Objective 1</u>: Support groups aimed at creating a supportive network. Educate students; provide staff training.

      What do some teachers at Morris do?

      - Check-in with students (use thumbs up/down); meetings to check-in (topic cards).
      - Activities for students/teachers; use of library books.

        - Teach students to be considerate, kind and to share. Use of "feelings" slide on smart board. Use "I'm feeling sad because…" to help express themselves.
        - Small groups for primary and upper grades. Use of "buddy" system for new or transitioning students.
    - Objective 2: Implement diversity and inclusion lessons for students and staff to promote understanding, empathy, and respect for all individuals.

- *Goal 2: Enhance communication channels for safety reporting and support.*
    - Objective 1: Develop procedures to promote reporting safety concerns (have students feel comfortable/safe when reporting- use Google Classroom).
    - Parents can email teachers or principal.
    - Drop box in discreet location.
    - For teachers, training on protocol/ use CPS resources.
    - Objective 2: Provide staff training on effective communication strategies and protocols for responding promptly and effectively to safety concerns.

Physical environment goals:

- *Goal 1: Enhance safety infrastructure and emergency preparedness.*
    - Objective 1: Conduct a comprehensive assessment of the school's safety infrastructure (evacuation procedures, emergency exits).
    - Command Center (Earthquake drill, search & rescue team). Communication w/families in a timely manner.
    - Lockdown drills, establish safety teams, collaborate with local agencies.
    - Objective 2: Develop and implement protocols for regular maintenance checks and updates to ensure safety equipment.
    - Safety report check done by Principal and head Custodian; work orders completed when needed.
- *Goal 2: Ensure a secure and conducive learning environment for optimal student well-being and academic performance.*
    - Objective 1: Identify potential hazards.
    - Checklists, risk assessment tools.
    - Objective 2: Collaborate with the community and PTA to secure funding for safety equipment.

- SEL- State testing on 4/30, 5/1 ELA for 3-6 grades; 5/7-5/8 math for 3-6 grades; 5/14-5/15 science 5th grade; 4/23-4/24 Special Ed.
- School Events and Activities Upcoming:

    - Parent Conferences, report cards, reward assembly
    - EL testing already in progress this week.

- TK/Kinder orientation in March.

V. Unfinished Business- None.

VI. New Business-

- Question raised by Ms. Klaus as to how is the SARC information used to inform others. Ms. Lu explained that the information shows how the State provides funding (ex: free or reduced lunch, budget disbursement, needed resources and/or support, etc.).
- Ms. Klaus asks if we can see tangible numbers tied with objectives (baseline, qualitative assessment). Mrs. Lu said that we currently don't have initial data since the program is new. We will look at the data next year. There is baseline data on PBIS; student surveys were sent at the beginning of the year.
- Ms. Baik shared that there is a social emotional meeting on 3/6 at the district from 8:30am-3pm; asks if there is a weekend class. Ms. Lu said she will contact Tandy Taylor.
- Ms. Klaus asks who receives reports; is there a crisis team? Are they anonymous reports? Resources? Is there follow-up for support/intervention? Ms. Lu said that everyone works together as a team (school psychologist, school district, Principal, specialist, etc.) when a crisis arises.
- Ms. Traurig asks who do volunteers report concerns to? Ms. Lu said report to teacher or Principal, depending on the situation.
- Ms. Maggio asks should students stay in classrooms during a fire, instead of exiting classrooms? Question raised because in other districts, students stay in classrooms, unless smoke is evident, due to shooters. Ms. Lu will ask this at the safety community meeting.
- Ms. Lu states that if anyone has any additional suggestions or questions, to email her.

VII. Adjournment- Motion to adjourn meeting at 3:49 pm; seconded and approved.

Next meeting to be determined.