Juliet Morris Elementary School

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Principal: Helen Lu

Minutes for SSC/ELAC Meeting of May 21, 2024

Legal Requirements (Check topics to be covered at ***this*** meeting):

	1. Other: By-Law
	2. Parent Involvement Policy
	3. Uniform Complaint Procedures
	4. Parent Education Opportunities
	5. Consolidated Programs Overview
	6. Home-School Compact
X	7. Assessment/Curriculum/ Program Effectiveness

X	8. Safety Plan
	9. Attendance
	10A. SPSA Development
	10B. SPSA Budget
	10C. SPSA Review/Approval
	11. EL Program
	12. R30
	13. Needs Assessment

I. Welcome and Introductions

Pledge of Allegiance
Welcome/ Agenda review

II. Call to Order

Meeting began at 3:00 PM.
Participants: Helen Lu, Audrey Jeans, Jill Maggio, Diana Baik, Ida Gutierrez, Evelyn Klaus, Julia Moore, Veronica Traurig. Quorum is met.

A. Approval of Minutes of February 27, 2024. Motion to approve minutes by Audrey Jeans and seconded by Ida Gutierrez; motion carries (3:05pm).

B. Approval of Proposed Agenda- Motion to approve agenda by Jill Maggio and seconded by Audrey Jeans. Motion carries (3:08pm).

III. Committee Reports

- DELAC Report by Jill Maggio who attended meeting.
  - Reported that discussion was had about a dual immersion program at one of our schools. No information on which languages will be used, but Mrs. Lu said that they are considering Spanish, Korean and Chinese.
  - *Bright Spots* (attendance program) whereby Kindergarten was evaluated and it was determined that attendance was very good. Some districts had a 40% absentee rate after Covid, while our district had a 22% absentee rate after Covid. Morris is one out of 1,000 elementary schools to meet the criteria.
  - Expanded learning opportunities during the summer for English Learners. During the winter break, there will be one week of learning opportunity as well.
- Mrs. Lu thanks all SSC members for attending meetings. As a token of appreciation, she will be gifting a key chain with a nice sentiment on it. Email her your child's teacher's name so that she can give them the key chains to give to you.

IV. Legal Requirements

- School Safety Plan 2024-2025- Mrs. Lu revised the plan utilizing our input from last meeting, and developed a draft. The plan is posted in the school website for your review. If the plan is approved at this meeting, all members included on the signature page need to sign the document. Please see Mrs. Lu if your name is listed: Helen Lu, Sandy Contreras, Audrey Jeans, Diana Baik.
    i. **Social Environment Goals:** ***Goal 1***-Foster a culture of inclusivity and respect. **Objective 1**- Establish support groups and mentorship programs aimed at creating a supportive network. Success is measured through participation in feedback surveys. **Objective 2**- Implement diversity and inclusion lessons to promote understanding, empathy and respect. Success measured by conducting pre- and post-assessments. ***Goal 2***- Enhance communication channels for safety reporting and support. **Objective 1**- Promote reporting safety concerns, including anonymous reporting options. Success measured through decrease in reported safety concerns. **Objective 2**- Provide training for staff on effective communication strategies. Success measured through pre- and post-training assessments to gauge staff knowledge.
    ii. **Physical Environment Goals:** ***Goal 1***- Collaborate with district and local police and fire departments to enhance safety infrastructure and emergency preparedness (ex.: monthly safety drills, etc.). **Objective 1**- Conduct comprehensive assessment of school's safety infrastructure at beginning and end of the year. **Objective 2**- Develop and implement protocols for regular safety checks on equipment. ***Goal 2***- Ensure a secure learning environment. **Objective 1**- Conduct safety assessment of school premises and operations. **Objective 2**- Enhance safety awareness by developing safety signage.
    iii. Motion to approve the updated School Safety Comprehension plan by Audrey Jeans, seconded by Ida Gutierrez. Motion carries (3:27pm).
- Injury, Illness, & Violence Prevention Plan (IIVPP):
    i. Staff training
    ii. Different types of violence were discussed
    iii. Staff training techniques on de-escalation and how to handle an emergency
    iv. Flip chart in every classroom; evacuation plan in place; lock-down training.
    v. Family communication via School Messenger.
- State Testing: For 3rd thru 6th grades.
    i. Staff follow criteria
    ii. Audrey Jeans is the assessment leader this year; Mrs. Lu thanks her for her service.
    iii. Students motivated with PBIS points/rewards.
- End of the year school events and activities:
    i. PBIS Carnival on 5/31/24
    ii. Music Performance on 5/22/24
    iii. Sixth grade picnic and party
    iv. Kickball tournament for 6th graders and teachers.
    v. Egg Drop

V. **Unfinished Business-** None

VI. **New Business-** Next year, all members return for their 2nd term in School Site Council.

VII. **Adjournment-** Motion to adjourn this meeting by Audrey Jeans and seconded by Ida Gutierrez; motion carries (3:37pm).