

# Sheffield-Sheffield Lake City Schools Regular Board of Education Meeting

1824 Harris Road  
Sheffield, OH 44054

August 28, 2025

5:30 P.M. Regular Meeting

Administration Center

Mrs. Pat Czech  
Mrs. Amy DeLuca  
Mrs. Sandra Jensen, Vice President  
Mrs. Sheila Lopez, President  
Mrs. Lisa Miller  
Mr. Michael F. Cook, Superintendent  
Mr. Adam Hines, Treasurer



**INSPIRE ~ EXCITE ~ EDUCATE**



**NOTICE TO THE PUBLIC**

We wish to welcome you to the Sheffield-Sheffield Lake Board of Education Meeting. Please be advised that tonight's meeting may be videotaped for a presentation on cable. This agenda copy is provided for your convenience.

Each Board member receives his agenda and an abundance of informational material well in advance of each meeting. He, individually, has had the opportunity to study each item and to ask questions of school personnel.

The Board meeting is for the purpose of conducting public business and is not designed to be a public forum. Your questions and suggestions, however, are most welcome.

In general, all comments and questions should be brought to the attention of the school's administration. In most instances problems can be settled in this manner.

Please fill out the forms available should you wish to address a comment to the Board of Education. A place on the agenda has been provided for this purpose. In addressing the Board, state your name and address. Please keep your comments short and to the point.

The Board will gladly accept your suggestions and requests and will try to answer your questions when possible. Most often, however, action will be deferred to a subsequent meeting to allow time to thoroughly study your input.

**DISTRICT GOALS**

1. To improve the number of standards (indicators) met on the Ohio School District Report Card.
2. To maintain financial stability.
3. To improve the image and reputation of the district by conducting an annual community satisfaction survey and to increase public support and involvement demonstrated by at least fifty percent of the student's homes participating in some two-way communication forum with the district during the school year.

Thank you for attending.

Your interest is appreciated.



Regular Meeting

I. OPENING ITEMS

- A. Call to Order
- B. Roll Call

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

- C. Pledge of Allegiance

II. AGENDA

- a. Motion to approve the agenda.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

III. INFORMATIONAL ITEMS

IV. TREASURER’S BUSINESS

- A. Reports
- B. Approval of Minutes

It is recommended that the Sheffield-Sheffield Lake Board of Education approve Minutes from the following agenda(s):

**Regular Meeting – August 14, 2025**

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**C. Transportation Payment in Lieu**

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following payment in lieu.

**WHEREAS** this Board does determine that the students listed below are legally entitled to transportation; and

**WHEREAS** the State Board of Education approved alternatives to Board owned buses are not reasonable available; now, therefore.

**BE IT RESOLVED** that this Board of Education does approve “payment in lieu” contracts for the following students, payable to the parent or guardian.

Cromwell, Rebekah	St. Joseph Academy
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Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_



**D. Activities Purpose/Budget Statements**

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached Activities Purpose/Budget Statements for the 2025-2026 school year.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**E. AMVETS 55 Donation to Forestlawn for Chromebooks**

It is recommended that the Sheffield-Sheffield Lake Board of Education accept and acknowledge the \$3,000 to the Forestlawn Early Learning Center for Chromebooks.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**F. Transfer from General Fund to Athletics**

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the transfer of \$29,475.81 from the General Fund (001-0000) to the Athletic Fund (300-0000).

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**V. SUPERINTENDENT’S BUSINESS/HUMAN RESOURCES**

**A. Classified Salary Adjustment**

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the salary increase for advance training for the following classified personnel as per the Negotiated Agreement retroactive to the first workday of the 2025-26 school year.

- |    |                |                 |
|----|----------------|-----------------|
| a. | Brandy Bauers  | Base Salary+6%  |
| b. | Brenda Crnko   | Base Salary+10% |
| c. | Denise Edwards | Base Salary+10% |
| d. | Brittani Houpt | Base Salary +6% |
| e. | Denise Signor  | Base Salary +8% |
| f. | Jennifer Smith | Base Salary +8% |
| g. | Jeremy Smith   | Base Salary +6% |
| h. | Jane Vogel     | Base Salary+2%  |
| i. | Leah Wright    | Base Salary+4%  |

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_



**B. Classified**

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following classified personnel at the appropriate salary schedule rate as per the Negotiated Agreement and contingent upon the successful completion of all payroll requirements.

- a. **Savannah Forcier**, Knollwood SSP Breakfast Monitor, Step 1, .50 hrs./day, 175 days/year plus contracted holidays (pro-rated), effective August 21, 2025.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**C. Tutors**

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following certified personnel at the appropriate salary schedule rate as per the Master Agreement with modified hours to reflect the posting, and contingent upon successful completion of all certification and payroll requirements.

- b. **Sarah Besida**, Title I Tutor, **6 ½ hrs./day**, 170 days/yr., effective for the 2025-26 school year.
- c. **Christina Oravets**, Substitute Title I Tutor, as needed, effective for the 2025-26 school year.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**D. Supplemental**

It is recommended that the Sheffield-Sheffield Lake Board of Education award a Supplemental Contract at the appropriate salary schedule rate as per the Master Agreement to the following personnel contingent upon successful completion of all payroll requirements and current certifications.

- a. **Kaleigh Atkins**, BHS Assistant Girls Soccer Coach, Class IV, Step 0, effective August 1, 2025.
- b. **Eric Saddler**, BHS Assistant Wrestling Coach, Class II, Step 0, effective August 29, 2025.
- c. **Andrew Smith**, BHS *Volunteer* Assistant Wrestling Coach, at no cost to the district, effective August 29, 2025

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_



**VI. BUSINESS OPERATIONS**

**A. Amendment to Alternative Education Services Agreement**

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the amendment to **Alternative Education Service Agreement** with Ombudsman Educational Services, Ltd.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**B. Cybersecurity CoPilot Program**

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the contract with DataServ for **Cybersecurity CoPilot Program** software. The purpose of these controls is to minimize risk and reduce the impact of cyberattacks on the organization.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**C. Nexus Therapy Contract**

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the contract with **Nexus Therapy** to provide Paraprofessional services for the 2025-2026 school year.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**D. PSI Associates, LLC Contract**

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the contract with **PSI Associates, LLC** for Remedial/Title I Teacher Services for the 2025-26 school year.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**E. Sheffield-Sheffield Lake Board Policy Update**

It is recommended that the Sheffield-Sheffield Lake Board of Education adopt and replace the following board policies with our board policy manual in accordance with the law.

6.05	6.08
6.18	6.19
6.52	7.04
7.05	7.17
7.29	7.37
8.0	8.07
8.19	9.22



Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**F. Shared Services Alliance Transportation Agreement**

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the contract with **Shared Services Alliance** for Transportation for the 2025-2026 school year.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**VII. COMMENTS FROM THE PUBLIC**

*In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting.*

*Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak has had the opportunity to do so. People desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of most of the Board, present and voting."*

**VIII. STANDING COMMITTEE REPORT**

- A. Joint Vocational School
- B. Athletic Counsel
- C. Legislative Liaison
- D. Endowment Fund
- E. S.A.L.T. – Student Achievement Leadership Team
- F. Finance

**IX. ADJOURNMENT**

Time: \_\_\_\_\_

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

The next regular meeting will be on September 11, 2025, at 5:30 PM at the Administrative Center.