Warren County Board of Education Special Meeting July 28, 2025

Minutes of a special meeting of the Warren County Board of Education held at Warren County Public Schools Central Office, Board Room, 303 Lovers Lane, Bowling Green, KY on Monday, July 28, 2025 at 5:30 p.m.

A. CALL TO ORDER: The Chairman called the meeting to order at 5:30 p.m.

B. PLEDGE TO THE FLAG

C. ROLL CALL

Present: Mr. Chaffin, Mrs. Duvall, Mr. Manco, Mr. Jackson, Mrs. Kash

D. MISSION AND VISION STATEMENT

E. APPROVE PERSONNEL ITEMS

Order # 9– Primary Motion Passed: Motion to Approve Personnel Items passed with a motion by Mr. Thomas Manco and a second by Mrs. Amy Duvall.

Garry Chaffin	Yes
Amy Duvall	Yes
Thomas Manco	Yes
Adam Jackson	Yes
Jennifer Kash	Yes

Approve the following personnel requests of Mr. Rob Clayton:
Approve revised job description for Security Systems Technician
Approve update of Infinite Campus Coordinator job description to Student Information System District Coordinator
Approve update of Voice/Data Communications Specialist job description to Multimedia & Communications Specialist
Approve job description for Event Manager
Approve additional Kindergarten Teacher position at Oakland Elementary (Title I)
Approve two part-time Intervention Teacher positions at Plano Elementary (Title I)
Approve $6,000 supplement for teaching a class in critical need areas in lieu of planning (per semester)
Approve job description for Second Assistant Coach position

Approve job description for Band Technician
Approve part-time Teaching and Learning Coach (districtwide) position for 120 days
Approve up to 5 contract days for certified staff to provide summer instruction at Day Treatment
Approve rate of $50 per hour as extra service pay for the role of Interpreter
Approve revision of extra service pay for certified staff to ride bus route from $30 to $50 per afternoon
Approve addition of contracted days to 220 for one Staff Support/Guidance Secretary position at Greenwood High School (SBDM Funds)

F. APPROVE OPERATIONS ACTIONS

Order # 10 – Primary Motion Passed: Motion to Approve Operations Actions passed with a motion by Mrs. Jennifer Kash and a second by Mr. Adam Jackson.

Garry Chaffin	Yes
Amy Duvall	Yes
Thomas Manco	Yes
Adam Jackson	Yes
Jennifer Kash	Yes

1. Consider 2025-2026 Coaches Handbook
2. Consider Field Trip for Warren Central High School Band Students to Kings Island on August 2, 2025
3. Consider First Reading of Revision to Policy 03.1233 (Parental Leave Options Certified Personnel)
4. Consider First Reading of Revision to Policy 03.2233 (Parental Leave Options Classified Personnel)
5. Consider Contract with Enterprise
6. Consider School Supplements & Extended Days

G. ENTER EXECUTIVE SESSION:

Order # 11 - Primary Motion Passed: Motion to Enter Executive Session passed with a motion by Mrs. Amy Duvall and a second by Mr. Adam Jackson.

Garry Chaffin	Yes
Amy Duvall	Yes
Thomas Manco	Yes
Adam Jackson	Yes
Jennifer Kash	Yes

H. RETURN TO OPEN SESSION:

Order # 12 – Primary Motion Passed: Motion to Return to Open Session passed with a motion by Mr. Adam Jackson and a second by Mrs. Jennifer Kash.

Garry Chaffin	Yes
Amy Duvall	Yes
Thomas Manco	Absent
Adam Jackson	Yes
Jennifer Kash	Yes

I. ADJOURN

Order # 13 – Primary Motion Passed: Motion to Adjourn passed with a motion by Mrs. Amy Duvall and a second by Mr. Adam Jackson.

Garry Chaffin	Yes
Amy Duvall	Yes
Thomas Manco	Absent
Adam Jackson	Yes
Jennifer Kash	Yes

Chairperson

Superintendent