
MINUTES OF THE MILLVILLE SCHOOL DISTRICT SPECIAL BOARD MEETING
THURSDAY, AUGUST 14, 2025

The Millville Area School Board held a special business meeting on Thursday, August 14, 2025 via ZOOM beginning 6:00 pm.

1. ROLL CALL

The following Board members answered roll call: William Berger, Gena Maize, Heather Mausteller, Susan Myers, and Jessica Whitmoyer.

Also present were Joseph Rasmus, Superintendent; Whitney Holloway, Business Manager/Board Secretary; Brandon Gordner, Elementary Principal; Alexa Longacre, Director of Interventional Support; and Chelsea Rosenberger, Board Recording Secretary.

2. GUEST RECOGNITION AND COMMENTS

Guests Angela Miguelez, Wendy Faatz, Katie Sick, Danielle Fritz, Kim Coleman, Lisa Leighton, and Jayleen Miller were present on the call but no one requested to speak.

3. ADMINISTRATIVE ITEMS

3.1 Copier Contract

A motion by William Berger and seconded by Gena Maize that the Millville Area School Board consider and approve the bid from Bodnar Sales and Service for a five (5) year term copier contract with a lease costing \$897 per month.

- Mr. Rasmus shared the savings to the district by changing to this copier contract.
- Mrs. Myers asked if the number of copiers was the same under this new contract.
- Mr. Rasmus answered that the number of copiers and overall services were remaining the same; just the vendor was changing.

The motion carried by roll call vote. 5 Yes; 0 No; 4 Absent

3.2 - 2025-2026 Elementary Faculty Handbook

A motion by Gena Maize and seconded by Jessica Whitmoyer that the Millville Area School Board consider and approve the 2025-2026 Elementary Faculty Handbook.

- Ms. Maize shared a concern that the faculty handbooks as presented were not polished documents with many grammatical and clarity issues.
- Mr. Rasmus answered that these were reiterations of the handbooks from last school year that were edited for content. He explained that the Board did have the option to either postpone the vote to make corrections and retroactively approve the updated handbooks at the second August board meeting or the Board could approve them now with language stating that the handbooks would be edited. He shared his concern that the administration needed to have these documents to review with staff in the opening in-service days.

- Mr. Berger stated that he was fine with approving it then but with the expectation to make the minor changes, as long as none were substantive changes.
- Ms. Maize clarified her concern with the type of errors in the document and stated her opinion that the Board should see a corrected version before approving the handbook.
- Mrs. Myers suggested that the Board approve the handbook and ask the administration to make the necessary changes before sharing with the faculty.
- Ms. Maize asked that the handbook would come before the Board for reconsideration once corrected.
- Mrs. Mausteller asked that in the future these handbooks come before the Board earlier on in the year.

Amended Motion: A motion by Gena Maize and seconded by Jessica Whitmoyer that the Millville Area School Board consider and approve the 2025-2026 Elementary Faculty Handbook, with all necessary grammatical and verbiage corrections completed as needed.

- The amended motion carried by roll call vote. 5 Yes; 0 No; 4 Absent

3.3 – 2025-2026 Secondary Faculty Handbook

A motion by Jessica Whitmoyer and seconded by Gena Maize that the Millville Area School Board approve the 2025-2026 Elementary Faculty Handbook.

- Mrs. Myers asked if the same changes needed to be made to this handbook.
- The Board all agreed that the same corrections needed to be made.

Amended Motion: A motion by Jessica Whitmoyer and seconded by Gena Maize that the Millville Area School Board consider and approve the 2025-2026 Secondary Faculty Handbook, with all necessary grammatical and verbiage corrections completed as needed.

- The amended motion carried by roll call vote. 5 Yes; 0 No; 4 Absent

4. PERSONNEL

4.1 Appoint Health/Physical Education Teacher

A motion is needed to consider and approve appointing KATHERINE SICK, as a Health and Physical Education Teacher, at a salary commensurate with Masters +15, Step 11 to start in the 2025-2026 school year.

The motion carried by roll call vote. 5 Yes; 0 No; 4 Absent

4.2 – Appoint Paraprofessional

A motion by Gena Maize and seconded by Heather Mausteller that the Millville Area School Board consider and approve employing TANIA DROBNY, as a paraprofessional at a rate of \$12 per hour. Clearances on file.

The motion carried by roll call vote. 5 Yes; 0 No; 4 Absent

4.3 Mentor Teachers 25/26

A motion by Gena Maize and seconded by Susan Myers that the Millville Area School Board consider and approve CHRISTOPHER RHINARD as Mentor Teacher for the 2025-2026 school year to Engineering teacher, MATTHEW MARTONE; KEN MARSHMAN as Mentor Teacher for the 2025-2026 school year to Secondary Social Studies Teacher, JASON YANTORN; WYATT SMITH as Mentor Teacher to the Secondary Math Teacher, VERONICA ISENBERG, and KELLY MYERS as Mentor Teacher to the Elementary Autistic Support Teacher, DANIELLE WINTERSTEEN.

The motion carried by roll call vote. 5 Yes; 0 No; 4 Absent

12. ADJOURNMENT

A motion by Heather Mausteller and seconded by Gena Maize to adjourn the meeting. The meeting adjourned at 6:19 pm.

Whitney Holloway, Board Secretary

Chelsea Rosenberger, Board Recording Secretary