
MINUTES OF THE MILLVILLE SCHOOL DISTRICT BOARD MEETING

MONDAY, AUGUST 11, 2025

The Millville Area School Board held their regular business meeting on Monday, August 11, 2025 in the Millville Jr./Sr. High School Library beginning 7:00 pm. Prior to the meeting, the Millville Area School Board held an Executive Session meeting for personnel matters.

1. ROLL CALL

The following Board members answered roll call: William Berger, Matthew Deihl, Michael Farrell, Heather Mausteller, Susan Myers, and Jessica Whitmoyer.

Also present were Joseph Rasmus, Superintendent; Whitney Holloway, Business Manager/Board Secretary; Brandon Gordner, Elementary Principal; Matthew Mills, Secondary Principal; Alexa Longacre, Director of Interventional Support; Matthew McWilliams, Supervisor of Buildings and Grounds; Dyson Savage, Director of Technology; and Chelsea Rosenberger, Board Recording Secretary.

2. GUEST RECOGNITION AND COMMENTS

Guests Aaliah Dube, Gwen Utt, Emily Bloom, Klohe Faatz, Kayleen Jenkins, Wendy Faatz, Danielle Fritz, Bob McWilliams, Alex Cavallini, Sherry Kakaley, Heidi Brandt, Corey Whitmoyer, Tiffany Anderson, and Chandra Johnson all signed the register but no one requested to speak.

3. SUPERINTENDENT'S REPORT

Kindergarten Open House

- Mr. Rasmus shared that the Elementary School held a Kindergarten Transition event earlier that evening, praising the teachers and staff involved. He said that the parents and students were enthusiastic and that it was an awesome event for families.

New Teacher Induction

- Mr. Rasmus explained that the district would be holding teacher induction for the new professional staff on August 19, 2025, adding that the district would be hosting both first year teachers and second year teachers, per the Pennsylvania Department of Education.

Opening Day

- Mr. Rasmus shared that all staff would return on August 20th to review district initiatives, professional development, and receive mandated training for the school year.

First Student Day - August 27, 2025

- Mr. Rasmus updated the public that the first student day would be August 27, 2025, and thanked the professional staff for their hard work preparing for our students.

Building Projects

- Mr. Rasmus explained that Mr. McWilliams has been busy this summer with numerous building projects. He shared that the Elementary School playground pathways project was complete as well as the High School sidewalk restoration project and High School

Stage restoration project. Additionally, he shared that the Schneider Electric project was nearing completion. Mr. Rasmus stated that the Elementary School roof top unit was delivered and installed earlier that day. Finally, he shared an update on the district office location project. He explained that the project would not be finished in time to start the school year as the doors and access points would not be in place until mid-September. Additionally, the access points portion of the project must be bid out due to the fact that the vendor is not a part of PEPPM.

Potential Special Board Meeting

- Mr. Rasmus shared that there are a few teacher vacancies still needing to be filled and that the Board may need to hold a special meeting later that week on Thursday, August 14, 2025 to appoint some staff.

PSBA Presentation – Ms. Cytha Guynes

- Ms. Cytha Guynes, representative of PSBA, gave a presentation honoring two school board members for their years of service to the district. She shared a token of congratulations with Mr. William Berger for twenty years of service and Mr. Michael Farrell for five years of service.

4. BUSINESS MANAGER'S REPORT

- Mrs. Holloway had previously submitted her report for the consideration of the Board and shared that the Pennsylvania budget had still not passed, which does greatly affect the district's funding for the year.

5. APPROVAL OF BOARD MINUTES

5.1 July 21, 2025 Board Meeting Minutes

A motion by William Berger and seconded by Heather Mausteller that the Millville Area School Board approve the minutes of the July 21, 2025 Millville Area School District Board meeting. The motion carried by voice vote. 6 Yea; 0 Nay; 3 Absent

6. BUDGET AND FINANCE

6.1 Expenditures

A motion by Jessica Whitmoyer and seconded by Michael Farrell that the Millville Area School Board consider and approve the expenditures since the July 21, 2025 meeting to present, general fund expenditures in the amount of \$277,919.11 and capital expenditures in the amount of \$1,536,055.08.

The motion carried by roll call vote. 6 Yes; 0 No; 3 Absent

6.2 Cafeteria Meal Prices

A motion by Heather Mausteller and seconded by William Berger that the Millville Area School Board approve the 2025-2026 cafeteria meal prices as presented to meet the guidelines for CEP.

- Mrs. Mausteller asked if these prices were only for adults.
- Mrs. Holloway answered that the pricing for meals was for adults and is set by the state, following guidelines for CEP schools. However, there was also a la carte numbers for adults and students included in this pricing.

The motion carried by roll call vote. 6 Yes; 0 No; 3 Absent

6.3 Proximity Access Points Services Bid

A motion by Heather Mausteller and seconded by Jessica Whitmoyer that the Millville Area School Board put to bid a services contract for proximity access points installation for the Millville Area School District.

The motion carried by roll call vote. 6 Yes; 0 No; 3 Absent

7. POLICY & GOVERNANCE

7.1 Second Reading MASD Board Policy 815.2 Use of Generative AI in Education

A motion by Heather Mausteller and seconded by Michael Farrell that the Millville Area School Board consider and approve the second and final reading of the new proposed MASD Board Policy 815.2 - Use of Generative Artificial Intelligence in Education.

The motion carried by roll call vote. 6 Yes; 0 No; 3 Absent

8. ADMINISTRATIVE ITEMS

8.1 CSIU Pre-K Counts Sponsor-to-Sponsor Agreement 2025-2026

A motion by Jessica Whitmoyer and seconded by Heather Mausteller that the Millville Area School Board consider and approve the agreement between Millville Area School District and CSIU 16, whereby Millville Area School District will provide meals for the CSIU 16 Pre-K counts program for the 2025-2026 school year.

The motion carried by roll call vote. 6 Yes; 0 No; 3 Absent

8.2 Columbia County Family Center Agreement 2025-2026

A motion by William Berger and seconded by Jessica Whitmoyer that the Millville Area School Board consider and approve the 2025-2026 Family Center Support Services Agreement to provide family support services within the Millville Area School District.

The motion carried by roll call vote. 6 Yes; 0 No; 3 Absent

8.3 New Story Schools Agreement 2025-2026

A motion by Jessica Whitmoyer and seconded by Heather Mausteller that the Millville Area School Board consider and approve the agreement between Millville Area School District and New Story Schools for 2025-2026 to provide educational and related services for pupils of Millville Area School District, as outlined in the agreement.

The motion carried by roll call vote. 6 Yes; 0 No; 3 Absent

9. CURRICULUM / EDUCATIONAL

9.1 CTE Students 2025-2026

A motion by Michael Farrell and seconded by Heather Mausteller that the Millville Area School Board consider and approve the enrollment of Millville Area School District students attending Career and Technical Education programs at the designated tuition rate(s) for the 2025-2026 school year as presented. In the event that a MASD student disenrolls from the CTE program of study or deviates from the prescribed scope and sequence of the approved program of study, their enrollment status will be reconsidered.

- Mr. Berger asked what the designated rate is as mentioned.
- Mrs. Holloway answered that she did not have the amount yet for the year.
- Mr. Rasmus commented that no matter what the rate, the district is required by the state to pay the tuition for these students according the PA State Code.

The motion carried by roll call vote. 6 Yes; 0 No; 3 Absent

9.2 CSIU Letter of Agreement - NEST Clinic

A motion by Heather Mausteller and seconded by Michael Farrell that the Millville Area School Board consider and approve a Letter of Agreement with the Central Susquehanna Intermediate Unit 16 (CSIU 16) for services related to the NEST Clinic, as outlined in the agreement.

The motion carried by roll call vote. 6 Yes; 0 No; 3 Absent

Postponed Recommended Action (9.3 – 9.4)

A motion by Heather Mausteller and seconded by William Berger that the Millville Area School Board postpone the recommended action as presented until the next regular board meeting.

- 9.3 Updated 2025-2026 Millville Jr/Sr High School Course Booklet
 - A motion to consider and approve the updated 2025-2026 Millville Jr/Sr High School Course Booklet.
- 9.4 Updated 2025-2026 Millville Middle School Course Booklet
 - A motion to consider and approve the updated 2025-2026 Millville Middle School Course Booklet.

The motion to postpone carried by voice vote. 6 Yea; 0 Nay; 3 Absent

9.5 Game Workers Fee Schedule

A motion by Michael Farrell and seconded by William Berger that the Millville Area School Board consider and approve the attached fee structure for the Millville Area School District Game Staff for 2025-2026 fall, winter and spring athletic seasons.

The motion carried by roll call vote. 6 Yes; 0 No; 3 Absent

9.6 Athletic Ticket/Admission Prices

A motion by William Berger and seconded by Michael Farrell that the Millville Area School Board consider and approve the Athletic Ticket prices for the 2025-2026 school year as recommended (no change from prior year).

The motion carried by roll call vote. 6 Yes; 0 No; 3 Absent

10. BUILDINGS AND GROUNDS

10.1 Schneider Electric Change Order

A motion by Heather Mausteller and seconded by Michael Farrell that the Millville Area School Board approve the change order with Schneider Electric to remove the scope item of fourteen (14) VAV Box Hot Water Reheat Coils from the Guaranteed Energy Savings Project and replace it with a pump, freezer temperature monitoring system, a remote water metering system, and service hours, at no additional cost to the district.

The motion carried by roll call vote. 6 Yes; 0 No; 3 Absent

10.2 Journey Bank Facility Use 10.13.25

A motion by William Berger and seconded by Heather Mausteller that the Millville Area School Board consider and approve allowing Journey Bank to use the High School Auditorium and Cafeteria for a State of Bank/Employee Training Day on Monday, October 13, 2025 from 7:30 am to 4:30 pm, with a usage fee of \$200 (\$100 per space) and refundable deposit, consistent with Administrative Regulation 707 AR-3 District Facilities Fee Schedule.

The motion carried by roll call vote. 6 Yes; 0 No; 3 Absent

11. PERSONNEL AND ACTIVITIES

1.1 Appoint Director of Student Services

A motion by Heather Mausteller and seconded by Susan Myers that the Millville Area School Board consider and approve Danielle Fritz, as Director of Student Services with a salary of \$85,000, pending agreement on terms of employment.

The motion carried by roll call vote. 6 Yes; 0 No; 3 Absent

11.2 Professional Personnel

A motion by William Berger and seconded by Heather Mausteller that the Millville Area School Board consider and approve the professional personnel recommendations as presented.

- **Professional Staff**
 - 11.2 A - Appoint MEGAN MESSIMER as Secondary Learning Support Teacher/Transition Coordinator at Masters, Step 16 with a commensurate salary to start in the 2025-2026 school year. Pending receipt of all necessary documentation.
 - 11.2 B - Appoint DANIELLE WINTERSTEEN as Elementary Autistic Support Teacher at Masters, Step 17 with a commensurate salary to start in the 2025-2026 school year. Pending receipt of all necessary documentation.
 - 11.2 C - Re-appoint KATIE PEACHEY as Secondary English Teacher at Masters +45, Step 6 with a commensurate salary to start in the 2025-2026 school year.
- **Mentors**
 - 11.2 D - Appoint MEGAN HIPPENSTIEL as Mentor to new school social worker MAKAYLA HARTZEL for the 2025-2026 school year.
- **Resignations**
 - 11.2 E - Accept the resignation notice from VAL ANDERSON as Elementary Autistic Support Teacher, effective July 24, 2025.
 - 11.2 F - Accept the resignation notice from MIRANDA PELL as Physical Education Teacher, effective August 1, 2025.
 - 11.2 G - Accept the resignation notice from SUSHMA VAVILALA as Secondary Chemistry Teacher, effective August 4, 2025.

The motion carried by roll call vote. 6 Yes; 0 No; 3 Absent

11.3 Support Personnel

A motion by Heather Mausteller and seconded by Michael Farrell that the Millville Area School Board consider and approve the support personnel recommendations as presented.

- 11.3 A - Appoint KAITLYN GOLDHORN as a Paraprofessional at the rate of \$12.00 per hour, pending receipt of all necessary documentation.
- 11.3 B - Appoint AMINA BRGJULA as a Paraprofessional at the rate of \$12.00 per hour, pending receipt of all necessary documentation.
- 11.3 C - Appoint SKYLAR MUSSELMAN as a Full Time Second Shift Custodian at the rate of \$11.40 per hour, pending receipt of all necessary documentation.

The motion carried by roll call vote. 6 Yes; 0 No; 3 Absent

11.4 Co-Curricular Personnel 2025-2026

A motion by Susan Myers and seconded by Matthew Deihl that the Millville Area School Board consider and approve the Co-Curricular Personnel recommendations for the 2025-2026 school year as presented.

- 11.4 A - Game/Event Staff
 - Leslie Berger
 - Kathy Bower
 - Rick Davis
 - Lisa Evans
 - Wendy Faatz
 - Klohe Faatz
 - Ruth Ann Henrie
 - Carey Klinger
 - Terri Lawton
 - David Outt
 - Regina Savage
 - Gale Watts
 - Mike Whitenight
 - Don Keefer
 - Rachel Allbeck
- 11.4 B - Security Staff
 - Leslie Berger
 - Wendy Faatz
 - Don Keefer
 - George Laubach
 - Terri Lawton
 - Gale Watts
 - Corey Whitmoyer
- 11.4 C - Coaching Staff
 - Appoint SHANNA HESS and DAVE KOLK as Girls Varsity Soccer Volunteer Assistant Coaches for the Fall 2025 athletic season, pending receipt of all necessary documentation.
 - Appoint JEN ROGERS and DANA SARNOSKI as Junior High Softball Co-Coaches for the fall 2025 athletic season, pending receipt of all necessary documentation.

The motion carried by roll call vote. 4 Yes; 0 No; 2 Abstain (W. Berger, J. Whitmoyer); 3 Absent

11.5 Substitute Personnel 2025-2026

A motion by Matthew Deihl and seconded by Michael Farrell that the Millville Area School Board consider and approve the slate of substitute personnel for the 2025-2026 school year as presented.

- Teacher Substitutes
 - David Outt
 - Rhett Mowery
 - Samantha Starr
- Paraprofessional Substitutes
 - Tania Drobny
 - Wendy Faatz
 - Jodie Whitmoyer
- Cafeteria Substitute
 - Suzanne Mizzer

- Secretary Substitute
 - Wendy Faatz
- District Vehicle Driver Substitute
 - Wendy Faatz
- CSIU Guest Teacher Substitutes
 - Sharon Beck

The motion carried by roll call vote. 6 Yes; 0 No; 3 Absent

11.6 Commonwealth University - Bloomsburg Student Practicum Placements

A motion by Susan Myers and seconded by Michael Farrell that the Millville Area School Board consider and approve the Commonwealth University - Bloomsburg Student Practicum Placement of MADELINE MILLER with cooperative teacher TIFFANY ANDERSON and the placement of CASSANDRA SPOCK with cooperative teacher CHANDRA JOHNSON for the fall 2025 semester.

The motion carried by roll call vote. 6 Yes; 0 No; 3 Absent

11.7 Transportation Personnel 2025-2026

A motion by Matthew Deihl and seconded by Heather Mausteller that the Millville Area School Board is needed to consider and approve the Transportation Personnel recommendations for the 2025-2025 school year as presented. Pending receipt of all necessary documentation.

- Rachel Allbeck
- Trudy Beitz
- Kali Berleth
- Kyle Bogart
- Emily Bower
- Scott Bowman
- Alissa Brown
- Cathleen Cabral
- Linda DeMott
- Courtney Devine
- Kimberly Evans
- Marlene Eveland
- Mollie Faus
- Renae Faus
- George Follmer
- Britni Hess
- Helen Johnson
- Martie Johnson
- Don Keefer
- Teresa Kytte
- Kim Lipko
- Wilson Lynn
- Sherry Ortman
- Judy Palmatier
- Pamela Pearson
- Karen Reed
- Audrey Reifendifer

- Karen Reifendifer
- Faith Schlichter
- Melissa Stiner
- Nelly Swisher
- Betsy Swank
- Corey Whitmoyer
- Jessica Whitmoyer
- Amy Wommer

The motion carried by roll call vote. 5 Yes; 0 No; 1 Abstain (J. Whitmoyer); 3 Absent

12. ADJOURNMENT

A motion by Heather Mausteller and seconded by Jessica Whitmoyer to adjourn the meeting.
The meeting adjourned at 7:28 pm.

Whitney Holloway, Board Secretary

Chelsea Rosenberger, Board Recording Secretary