

PATCHOGUE-MEDFORD UNION FREE SCHOOL DISTRICT
ONE HUNDRED AND FIFTY-THIRD REORGANIZATION MEETING

MINUTES

July 7, 2025
Saxton Middle School Auditorium

MEMBERS OF THE BOARD PRESENT AND VOTING: Kelli Anne Jennings, Diane Andrade, Marc A. Negrin, Bernadette Smith, Jennifer Krieger, Francis Salazar, Lauren Kuban

OFFICIALS OF THE BOARD PRESENT: Theresa DeLeva, District Clerk; Lisa Hutchinson, General/Labor Counsel

ADMINISTRATIVE STAFF PRESENT AND REPORTING: Lori Cannetti, Interim Superintendent of Schools, Michelle Marrone, Assistant Superintendent of Instruction, Joey Cohen, Assistant Superintendent of Human Resources

1. Call to Order, Temporary Chairperson

District Clerk Theresa DeLeva served as temporary Chairperson of the Re-Organization Meeting until the election of a new Board of Education President.

Temporary Chairperson Theresa DeLeva called the meeting to order at 5:00 pm in Room 124 of Saxton Middle School.

2. Executive Session

Motion offered by Bernadette Smith, seconded by Francis Salazar to wit:

Resolved, that the Board of Education hereby enters Executive Session to conduct confidential legal, personnel and collective bargaining matters at 5:05 pm.

Motion carried: 7 – YES, 0 – NO, 0 – Abstentions

Resume Public Session

Mrs. DeLeva called the meeting to order in Public Session at 7:30 pm in the Saxton Middle School Auditorium.

3. **Attendance**

District Clerk Theresa DeLeva noted that the following Board of Education members were present:

Diana Andrade
Kelli Anne Jennings
Jennifer Krieger
Lauren Kuban
Marc Negrin
Francis Salazar
Bernadette Smith

4. **Administration of Oath of Office to Newly Elected Board Members**

District Clerk Theresa DeLeva administered the Oath of Office to school board members Lauren Kuban and Francis Salazar who were elected to office at the district vote held on May 20, 2025 serving a three-year term commencing July 1, 2025, concluding June 30, 2028.

5. **Election of President**

Mrs. DeLeva called for nominations for the office of President of the Board of Education. School Board Member Jennifer Krieger nominated Kelli Anne Jennings to serve as President of the Board of Education. The nomination was seconded by Marc Negrin.

A vote was taken on the nomination of Kelli Anne Jennings:

7 – Yes, 0 – No

Kelli Anne Jennings was declared Board of Education President for the 2025-2026 school year.

6. **Administration of Oath of Office to the Newly Elected President**

District Clerk Theresa DeLeva administered the Oath of Office to newly-elected President Kelli Anne Jennings.

7. **President Assumes Office**

District Clerk Theresa DeLeva turns control of meeting over to the newly elected Board of Education President, Kelli Anne Jennings.

8. Election of Vice President

Ms. Jennings called for nominations for the office of Vice-President of the Board of Education. School Board member Francis Salazar nominated School Board Member Diana Andrade to serve as Vice-President of the Board of Education. The nomination was seconded by Bernadette Smith.

A vote was taken on the nomination of Diana Andrade.

7 – Yes, 0 – No

Diana Andrade was declared Vice President of the Board of Education for the 2025-2026 school year.

9. Administration of Oath of Office to the Newly Elected Vice-President

The District Clerk administered the Oath of Office to the newly elected vice-president, Diana Andrade.

10. Administration of Oath of Office to the Interim Superintendent of Schools

District Clerk Theresa DeLeva administered the Oath of Office to Lori Cannetti, Interim Superintendent of Schools.

11. Appointments

a. District Clerk

Motion offered by Diana Andrade, seconded by Bernadette Smith to wit:

BE IT RESOLVED, that the Board of Education approves the appointment of Theresa DeLeva as full time District Clerk at an annual salary of \$87,975 with benefits package, and authorizes the President of the Board of Education to execute a Memorandum of Agreement with Ms. DeLeva on behalf of the District.

Motion carried: 7 – Yes, 0 - No

b. Administration of Oath of Office to the District Clerk

The School Attorney, Lisa Hutchinson, administered the Oath of Office to the newly-appointed District Clerk, Theresa DeLeva.

c. **District Treasurer**

Motion offered by Bernadette Smith, seconded by Diana Andrade to wit:

BE IT RESOLVED that the Board of Education hereby appoints Virginia Newell as District Treasurer, at an annual stipend of \$5,768.

d. **Administration of Oath of Office to the District Treasurer**

Ms. Newell was not present at the meeting and will be administered the Oath of Office at a later date.

e. **Ex-Officio Student Member**

Motion offered by Diana Andrade, seconded by Jennifer Krieger to wit:

BE IT RESOLVED that the Board of Education hereby appoints General Organization President Charlotte Lake to serve as the Ex-Officio Student Member of the Board of Education for the 2025-2026 school year.

f. **Administration of Oath of Office to Ex Officio Student Member**

The District Clerk administered the Oath of Office to the newly-appointed ex officio student member of the Board of Education, Charlotte Lake.

g. **District Audit Committee**

Motion offered by Francis Salazar, seconded by Bernadette Smith to wit:

BE IT RESOLVED that the Board of Education hereby appoints the following as members of the District Audit Committee for the terms specified:

1. Board of Education Member, Marc A. Negrin – July 1, 2025 through June 30, 2026
2. Board of Education Member, Lauren Kuban – July 1, 2025 through June 30, 2026

h. **Administration of Oath of Office to District Audit Committee Members**

The District Clerk administered the Oath of Office to the two newly-appointed District Audit Committee members, Marc Negrin and Lauren Kuban.

12. **Consent Agenda**

Motion offered by Francis Salazar, seconded by Diana Andrade to approve the Consent Agenda (Items A-RRRR) as follows:

a. **Purchase of Insurance Policy**

BE IT RESOLVED, that the Board of Education approves the purchase of an insurance policy with Travelers Casualty and Surety Company of America

(106299969) to cover:

- \$2,000,000 blanket employee dishonesty limit – blanket limit covers all employees
- \$100,000 forgery limit
- \$50,000 money and securities limit

b. Appointment of Medical Inspector

BE IT RESOLVED that the Board of Education hereby appoints the following physician to serve as school medical inspector for fiscal 2025-2026 at a cost of \$47,754.36; and be it further

RESOLVED that this physician shall serve to recertify student-athletes for athletic participation at pricing according to the service:

Anthony Donatelli, M.D. (One on One Medical Service P.C.)

c. Appointment of Athletic Trainer

BE IT RESOLVED that the Board of Education hereby approves the following contracts for athletic trainer services for the period July 1, 2025 through June 30, 2026, and authorizes the President of the Board of Education to execute the contracts on behalf of the District:

- St. Charles Hospital and Rehabilitation Center to serve as athletic trainer for the High School at a cost of \$53,370.00
- Roving Athletic Training Service, LLC to serve as athletic trainer for the Middle Schools at a cost of \$36,000.00

d. Contracting of Ambulance Service

BE IT RESOLVED that the Board of Education hereby approves that the Interim Superintendent of Schools is authorized, in the event that a physician is unable to attend a home football game, to contract for on-site ambulance service which will be on a voluntary basis and at no cost to the district.

e. Approval of Specialized Examinations - The Interim Superintendent of Schools recommends the adoption of the following fee structure. The fees represent reasonable rates for the examinations to be performed.

BE IT RESOLVED that the Board of Education hereby authorizes the Interim Superintendent of Schools to obtain examinations as required by recommendation of the Committees on Special Education at a fee schedule as follows:

Audiology Examinations	\$225
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ADOS Evaluation	\$500
Assistive Tech Evaluation	\$1,400
Bilingual Educational Evaluation	\$300
Bilingual Psychological Evaluations	\$875
Bilingual Speech/Language Evaluation	\$310
Central Auditory Processing Battery	\$800
Educational	\$300
FBA/BIP	\$1,000
Neurological Evaluations	\$700
Neuropsychological	\$4,000
Occupational Therapy Evaluation	\$200
Ophthalmological Examinations	\$200
Physical Therapy Evaluation	\$200
Psychiatric Evaluations	\$1,800
Psycho-educational Evaluations	\$825
Psychological Evaluations	\$625
Speech and Language Evaluations	\$220

f. Appointment of Legal Counsel – General, Labor and Special Education

The Guercio firm, 77 Conklin St., Farmingdale, NY 11735, has indicated that they are interested in serving as general and labor counsel for the district during 2025-2026 at the retainer fee of \$68,500.00 for general counsel and \$70,000.00 for labor counsel. The hourly rate will be \$295.00.

The services covered are:

- General Legal Counsel (including Special Education)
- Labor Counsel

BE IT RESOLVED that the Board of Education authorizes the Board of Education president to execute a letter of engagement with the firm of Guercio & Guercio to provide legal counsel to the Board of Education as follows: General Counsel annual retainer shall be \$68,500.00 and the hourly rate shall be \$295.00; Labor Counsel annual retainer shall be \$70,000.00 and the hourly rate shall be \$295.00 for fiscal school year 2025-2026.

g. Appointment - Financial Advisory Services -The firm of Munistat Services, Inc., 12 Roosevelt Ave., Port Jefferson Station, New York, 11776, will provide financial advisory services and official statement preparation for notes and bonds. It is recommended that Munistat Services, Inc., be appointed for fiscal 2025-2026.

BE IT RESOLVED that the Board of Education hereby appoints Munistat Services, Inc., to provide financial advisory services and official statement preparation for notes and bonds for fiscal 2025-2026.

h. Appointment of Bond Counsel

The law firm of Hawkins, Delafield & Wood, LLP has served as Bond Counsel to the district in the past. It is recommended that Hawkins, Delafield & Wood, LLP be reappointed for fiscal year 2025-2026.

BE IT RESOLVED that the Board of Education hereby appoints Hawkins, Delafield & Wood, LLP, 7 World Trade Center, 250 Greenwich Street, NY, NY to serve as bond counsel for fiscal year 2025-2026.

i. Appointment of District Internal Auditor

Cerini and Associates, LLP has expressed an interest that they are interested in serving as internal auditors for the district for fiscal year 2025-2026 at the retainer fee not to exceed \$25,500. Any additional engagements will be billed at the firm's standard billing hourly rates.

The services covered by the engagement are:

- Update the Risk Assessment;
- Perform Control Testing in specific area(s), in accordance with the audit plan determined by the District's audit committee and documented under separate cover;
- Report the results of each area tested to the Board of Education of the District (hereinafter, "the Board");
- Monitor previous recommendations to improve internal controls and provide status reports to the Board; and
- Provide recommendations to enhance the District's internal controls to the Business Office personnel and the Board, where applicable.

BE IT RESOLVED that the Board of Education hereby appoints Cerini and Associates, LLP as the district's internal auditor for fiscal year 2025-2026 at the retainer fee not to exceed \$25,500 with any additional engagements being billed at the firm's standard billing rates.

j. Appointment of District External Auditor

R. S. Abrams & Company, LLP has indicated that they are interested in serving as external auditors for the district during 2025-2026 at the retainer fee of \$46,700. Any additional engagements will be billed at the firm's standard billing rates.

The services covered by the engagement are:

- (1) Annual Audit of the Districts' Financial Statements;
- (2) Federal Compliance Audit for Categorical Aid;
- (3) Federal Compliance Audit for School Lunch Fund;
- (4) Extra Classroom Activity Audit; and
- (5) Internal Control Audit.

BE IT RESOLVED that the Board of Education hereby authorizes the Board of Education president to execute a letter of engagement with the firm of R. S. Abrams & Company, LLP to provide auditing services to the Board of Education; and be it further RESOLVED, that the annual fee for 2025-2026 shall be \$46,700.

k. Appointment of Claims Auditor

1. Claims Auditor for Monthly Bills and Payroll

BE IT RESOLVED that the Board of Education hereby appoints Adriane Brower as the full time claims auditor for monthly bills and payroll for fiscal 2025-2026, at an annual salary of \$81,627 (plus additional \$4,000 longevity) with benefits package, and authorizes the President of the Board of Education to execute a Memorandum of Agreement with Adriane Brower on behalf of the District.

2. Assistant Claims Auditor for Monthly Bills and Payroll

BE IT RESOLVED that the Board of Education appoints Nancy Hoogsteden as part-time Assistant Claims Auditor for fiscal 2025-2026 at a rate of \$26.03 per hour, for 10 hours a week.

l. Election of Chairpersons, Assistant Clerks, and Inspectors

Board of Registry

1. Permanent Chairpersons

RESOLVED, that the Board of Education hereby appoints the following persons as members of the Board of Registry for the fiscal year 2025-2026 at a fee of \$17.00 per hour; and be it further

RESOLVED, that permanent chairpersons for the fiscal year 2025-2026 each receive an additional \$40.00 fee for each Election Day worked; and that the district clerk is authorized to fill vacancies as they occur.

Juta (Judy) Rohtla
Barbara Ramirez
Margaret Safranek (alternate)
Angela Kaiser
Donna Cochrane
Lorraine Crowley (alternate)
Ursula Closson (alternate)
MaryEllen Patricia Bodkin

2. Assistant Clerks (Employees)

RESOLVED, that the Board of Education hereby appoints the following persons to serve as assistant clerks at the district office on days when school is in session between the hours of 9:30 - 11:30 a.m. and 1:30 - 4:00 p.m.; that this service be part of their regular assignment with no extra pay; and that the district clerk is authorized to fill vacancies as they occur.

Theresa Lake
Lilia Salcedo

3. Assistant Clerks and Election Inspectors – (Each may be Chief)

RESOLVED, that the Board of Education hereby appoints the following persons as election inspectors (or substitute election inspectors) for the fiscal year 2025-2026 at a fee of \$17.00 per hour; and be it further

RESOLVED, that the chief election inspectors for fiscal 2025-2026 will serve at no additional fee; and that the district clerk is authorized to fill vacancies as they occur.

Assistant Clerks

Edna Jonck	Patricia Condos
Mary Ellen Bodkin	Camille Bridson
Carol Lopez	Ursula Closson
Lucy Jackson	Donna Murname
Manuel Felouzis	Judy Sullivan
Lorraine Crowley	Jessica Boehm
Florette Loughlin	Thomas Cheshire
Harry Farides	Sandra Franco
Patricia Bohlert	Theresa DeMartino
MaryEllen Patricia Bodkin	Cathleen Hammil

Election Inspectors

Nilsa Catalano	John Ramirez
Kelly Berwick	Jane Knopp
Yolanda Mears	Susan Comunale
Marie Gebbia	Benjamin Gebbia
Joanne Pironti	Gerard Giaquinto
Dennis Jonck	Wendy Mendelsohn
Melissa Meyer	Debra Pilger
Charles Zullo	Colleen Zullo
Maureen Burch	Laura Reiss
Suella DeLeva	

m. Appointment of Federal Aid Coordinator

BE IT RESOLVED that the Board of Education hereby appoints the Interim Superintendent of Schools as appointed federal aid coordinator for the fiscal year 2025-2026; and be it further RESOLVED that the Interim Superintendent of Schools is authorized to sign applications for federally-funded applications.

n. **District Data Privacy Officer**

BE IT RESOLVED, the Board of Education hereby designates Nicole Ciminiello to serve as the District's data privacy officer to be responsible for the implementation of the policies and procedures required in Education Law §2-d, and to serve as the point of contact for data security and privacy for the District.

o. **Workplace Violence Prevention Coordinator**

BE IT RESOLVED, the Board of Education hereby designates Nicole Ciminiello to serve as the District's workplace violence prevention coordinator to be responsible for the implementation of the policies and procedures in accordance with Labor Law 27-b and Code Rule 800.6, "Public Employer Workplace Violence Prevention Programs" for the District.

p. **Appointment of Grant Administrator for Consolidated Application Grants**

BE IT RESOLVED that the Board of Education hereby appoints the Assistant Superintendent for Instruction as administrator for Consolidated Application Grants (Title I, II, III, and IV) for the fiscal year 2025-2026.

q. **Appointment of Certifying Officer for Federal Aid**

BE IT RESOLVED that the Board of Education hereby appoints the Interim Superintendent as certifying officer for federally-funded projects for the fiscal year 2025-2026.

r. **Appointment of Fire Safety Inspector** - The KLH Fire Safety Consultants, LLP has agreed to conduct the annual fire safety inspection for fiscal 2025-2026, at a fee of \$3,200.00 for all buildings as well as emergency lighting inspections for all buildings, at a fee of \$3,500.00.

BE IT RESOLVED that the Board of Education hereby confirm the KLH Fire Safety Consultants, LLP as the fire safety inspector for all school district-owned facilities for fiscal year 2025-2026 at a cost of \$3,200.00 for all buildings as well as emergency lighting inspections for all buildings, at a fee of \$3,500.00.

s. **Appointment of Asbestos Manager**

BE IT RESOLVED that the Board of Education hereby appoints the Director of Facilities as asbestos manager for the fiscal year 2025-2026.

- t. **Appointment of Equity Compliance Coordinator** - Federal Title IX and civil rights laws governing equal rights require that officers be appointed to make certain that the school district complies with all federal regulations. The Interim Superintendent of Schools recommends that the Assistant Superintendent for Human Resources be appointed to the position of Compliance Coordinator.

BE IT RESOLVED that the Board of Education hereby appoints the Assistant Superintendent for Human Resources as Compliance Coordinator under regulations of the HEW Education Amendments of 1972 and Section 504 of the Rehabilitation Act of 1973; and be it further RESOLVED that members of the Equity Compliance Committee shall be:

- Maria Filosa, Teacher
- Erin Skahill, Administrator
- Patricia Leonard, Parent
- Charlotte Lake 2025-2026 High School General Organization President

- u. **Appointment of Americans with Disabilities Act (ADA) Compliance Coordinator** – The Director of Facilities currently serves as the district’s Americans with Disabilities Act (ADA) compliance coordinator. The Interim Superintendent recommends that the Director of Facilities continue to serve in this capacity for the 2025-2026 fiscal year to ensure that the district is in compliance with ADA regulations.

BE IT RESOLVED that the Board of Education hereby appoints the Director of Facilities as the Americans with Disabilities Act (ADA) compliance coordinator for the 2025-2026 fiscal year.

- v. **Appointment of Hearing Officer - Food Services Program**
The Assistant Superintendent for Business currently serves as a hearing officer. The appointment of a hearing officer is required by the regulations governing participation in the federal school breakfast and lunch programs.

BE IT RESOLVED that the Board of Education hereby appoints the Assistant Superintendent for Business as the official hearing officer for appeals which may be made by parents or by students whose application for free or reduced price meals has been denied; and be it further RESOLVED that this appointment is for the fiscal year 2025-2026.

- w. **Hearing Officer - Residency Appeals Officer**
The district aggressively pursues information regarding illegal residency claims when brought to the attention of the Interim Superintendent. An official hearing

officer for residency appeals is needed. The Interim Superintendent of Schools recommends that the Assistant Superintendent for Special Education and Pupil Services or his/her designee be appointed as the hearing officer for residency appeals.

BE IT RESOLVED that the Board of Education hereby appoints the Assistant Superintendent for Special Education and Pupil Services or his/her designee as the official hearing officer for residency appeals for the fiscal year 2025-2026.

- x. **Appointment of Authorized Representative for Public Law 874** – The Interim Superintendent of Schools recommends that she be appointed as an official representative empowered to sign applications and reports for financial aid to be submitted under Public Law 874 during fiscal 2025-2026.

BE IT RESOLVED that the Board of Education hereby appoints the Interim Superintendent of Schools as the authorized representative empowered to sign applications and reports for financial aid to be received under U.S. Public Law 874, 81st Congress, as amended, for the fiscal year 2025-2026.

- y. **Authorization to Execute Agreements between the District and Colleges and/or Universities to Approve Credit-Bearing Courses**

BE IT RESOLVED, the Board of Education hereby authorizes the Superintendent of Schools to execute agreements between the District and colleges and/or universities for the purpose of allowing students to obtain college credit while in high school through such college and/or university provided that such agreement does not result in the District incurring additional expense.

- z. **Appointment of Rescue Health and Safety Committee/Project S.A.V.E. Committee** - New York State and Federal Occupational Safety and Health Administration (OSHA) mandates require a posting of notices in the schools of the district concerning the chemical substances which exist in work areas. In addition, the law requires that the Board of Education appoint a school district safety director and Employees' Safety Committee to comply with the toxic substances law.

The Interim Superintendent recommends that the Director of Facilities and the Assistant to the Superintendent be appointed as co-chairpersons for the Rescue Health and Safety Committee/Project S.A.V.E. Committee and further recommends the following additional members for the committee.

BE IT RESOLVED that the Board of Education hereby appoints the Director of Facilities and the Assistant to the Superintendent as co-chairpersons of the district's Rescue Health and Safety Committee/Project S.A.V.E. Committee for fiscal 2025-2026; and be it further RESOLVED that the members of the committee shall be:

Tara Baker	P-MRPNA
Paul Noonan	Director of Facilities (Co-Chairperson)
Lori Davies	CSEA Clerical/Aide Unit
Peter Starken	CSEA Operations Unit
Susan Ciervo Boyle	Wright Risk Management
Lori Musumeci	CSEA Part-time Unit
John Toups	Transportation Supervisor
Nicole Ciminiello	Assistant to the Superintendent (Co-Chairperson)
Timothy Ritter	PMCT Member
Matthew Hanley	PMAA
Anthony Cracco	Director of Athletics, Physical Education and Health Education
Michael Greco	Maintenance Supervisor
Bob Klein	Custodial Supervisor
John Ahern	Director of Security
Dereck Ray	Eastern Suffolk BOCES Health and Safety Consultant

and be it further RESOLVED that this action is taken in compliance with the laws of New York State.

aa. Designated Educational Official (S.A.V.E.)

The Interim Superintendent recommends that the Assistant Superintendent for Special Education and Pupil Services be appointed as the Designated Educational Official who will (1) receive notification by the Courts of the conviction and sentencing of youthful offender adjudication, and (2) be the contact person for any agency (Family Court, Youth Detention Facility, etc.) who will be registering students in the district, in accordance with S.A.V.E. Legislation for the 2025-2026 school year.

BE IT RESOLVED that the Board of Education hereby appoints the Assistant Superintendent for Special Education and Pupil Services as Designated Educational Official in accordance with S.A.V.E. Legislation requirements.

bb. Appointment to Committee on Preschool Special Education

BE IT RESOLVED that the Board of Education hereby appoints those listed as follows for fiscal 2025-2026 to membership on the Committee on Preschool Special Education to review and evaluate the status of each pupil within the school district who is designated as having a disability:

- (1) Chairperson

Jessica Lukas, Ed.D.
Lori Goldstein, Ed.D.
Aimee Keller
David Renahan
Lisa Valenti

Alternates:

A representative of the school district - as defined in Federal Code 34 CFR 300.344.

(2) Parent Members (Used as Available)

Connie Calisi
Michele Mears
Victoria Gambuzza

(3) Parents of the Child: The parents of the child (as defined by 34 CFR 300.344)

(4) Generic Appointments Required by Article 89 Education Law

- a. A professional who participated in the evaluation of the child being reviewed.
- b. A representative of the County of Suffolk, if present.
- c. A representative designated by the agency which was responsible for the child from birth to two, if present.

cc. **Committee on Special Education**

BE IT RESOLVED that the Board of Education hereby appoints those listed as follows for fiscal 2025-2026 to membership on the Committee on Elementary Special Education to review and evaluate the status of each pupil within the school district who is designated as having a disability:

(1) Director

Lori Goldstein, Ed.D.
Aimee Keller
David Rehahan

Chairperson

Barbara Lassen
Jessica Lovinsky
Kelly Reustle
Lisa Valenti

Alternate:

A representative of the school district - as defined in Federal Code 34 CFR 300.344.

- (2) Medical Doctor
Anthony Donatelli, M.D.
- (3) School Psychologist
A representative of the school district - as defined in Federal Code 34 CFR 300.344.
- (4) Parent Members (Used as Available)
Connie Calisi
Michele Mears
Victoria Gambuzza
- (5) Child's Teacher: The child's teacher as defined in Federal Code (34 CFR 300.344)
- (6) General Education Teacher: At least one regular education teacher of the child if the child is, or may be, participating in the regular education environment (as defined in Federal Code 34 CFR 300.344)
- (7) Parents of the Child: The parents of the child (as defined by 34 CFR 300.344)

dd. Subcommittee on Special Education

BE IT RESOLVED that the Board of Education hereby recognizes that each school shall have one Subcommittee on Special Education and approves membership for those members listed as follows for fiscal 2025-2026:

- (1) Directors
Lori Goldstein, Ed.D.
Aimee Keller
David Rehahan

Chairperson
Barbara Lassen
Jessica Lovinsky
Kelly Reustle
Lisa Valenti

Alternate:
A representative of the school district - as defined in Federal Code

34 CFR 300.344

- (2) School Psychologist
A representative of the school district - as defined in Federal Code 34 CFR 300.344.
- (3) Child's Teacher: The child's teacher as defined in Federal Code 34 CFR 300.344
(Note: This is a generic appointment with such person being a voting member of the committee.)
- (4) General Education Teacher: At least one regular education teacher of the child if the child is, or may be, participating in the regular education environment 34 CFR 300.344
(Note: This is a generic appointment with such person being a member of the committee.)
- (5) Parents of the Child: The parents of the child as defined by 34 CFR 300.344

ee. Committee on Special Education

The Interim Superintendent recommends appointment of the Board of Education Alternate Committee on Special Education members for the 2025-2026 school year to be used when the Board refers students back for a Committee on Special Education (CSE) review:

BE IT RESOLVED that the Board of Education hereby appoints membership on the Alternate Committee on Special Education for those listed as follows for fiscal 2025-2026:

- (1) Chairperson
Jessica Lukas
Alternate:
Kimberly Hochberg
Shannon Ott
- (2) Medical Doctor
Anthony Donatelli, M.D.
- (3) School Psychologist
A representative of the school district - as defined in Federal Code 34 CFR 300.344
- (4) Child's Teacher: The child's teacher as defined in Federal Code 34 CFR 300.344
(Note: This is a generic appointment with such person being a

member of the committee.)

- (5) General Education Teacher: At least one regular education teacher of the child if the child is, or may be, participating in the regular education environment as defined in Federal Code 34 CFR 300.344 (Note: This is a generic appointment with such person being a member of the committee.)
- (6) Parents of the Child: The parents of the child as defined by 34 CFR 300.344 (Note: The parents are members of the committee.)

ff. Appointment of Hearing Officers for Students with Disabilities

The Interim Superintendent recommends that all persons approved by The State Education Department to act as Impartial Hearing Officers and listed as being available to serve in Suffolk County to serve on a rotational basis as determined by State Education Department Regulations.

BE IT RESOLVED by the Board of Education that for fiscal 2025-2026 the persons listed on the New York State Education Department Rotational Hearing Officer List will constitute a listing of impartial hearing officers in accordance with the Regulations of the Commissioner of Education of the State of New York; and be it further RESOLVED that the President of the Board of Education is authorized to retain the services of any person whose name appears on the listing when the parent of a child with disabilities decides to appeal a decision of the Patchogue-Medford Committee on Special Education upon appointment by the President of the Board of Education.

gg. Appointment of Surrogate Parent

The Interim Superintendent recommends that the following person serve as a surrogate parent for fiscal 2025-2026 for children with disabilities:

BE IT RESOLVED that the Board of Education hereby RESOLVES, in accordance with the Regulations of the New York State Commissioner of Education relating to the education of children with disabilities, to appoint the following person to serve as a surrogate parent when a student needs representation before the Committee on Special Education:

Robyn McGee;

and be it further RESOLVED that the surrogate parent will serve for fiscal 2025-2026; and be it further RESOLVED that the Interim Superintendent of Schools is directed to notify the surrogate parent of this appointment and to call upon the surrogate parent when a request is made by the Committee on Special Education for an appointment of a surrogate parent.

hh. Appointment of Advisory Council for Occupational Education

Education Law and Commissioner's Regulations require school districts in the State of New York to have a Citizens' Advisory Council for Occupational Education. The Eastern Suffolk BOCES regional advisory council adopted a resolution on December 3, 1978, which indicated that it was willing to serve as an advisory council for occupational education for all districts within Eastern Suffolk BOCES. The Interim Superintendent recommends that the Board, by resolution, authorize the Eastern Suffolk BOCES Advisory Council to serve as the council for the school district.

BE IT RESOLVED that WHEREAS it is required by Education Law §4601 and Commissioner's Regulation §141.1 that the Patchogue-Medford School District create a Citizens' Advisory Council for Occupational Education; and WHEREAS it is allowed under statute to name the Eastern Suffolk BOCES Citizens' Advisory Council for Occupational Education to act on behalf of Patchogue-Medford School District; and WHEREAS it has been recommended by the Interim Superintendent of Schools that the Board of Education seeks the alternative of a BOCES Advisory Council; now, therefore, be it RESOLVED that the Advisory Council for Occupational Education of the Eastern Suffolk Board of Cooperative Educational Services, Suffolk County, New York, serve in the capacity as the Advisory Council for Occupational Education for the Patchogue-Medford School District; and be it further RESOLVED that the Interim Superintendent of Schools is directed to give notification of this appointment to the executive officer of the Eastern Suffolk Board of Cooperative Educational Services, Suffolk County, NY.

ii. Designation of Attendance Officers

BE IT RESOLVED that the Board of Education hereby appoints the following as official attendance officers for the school district for fiscal 2025-2026:

- Interim Superintendent of Schools;
- Assistant Superintendent for Special Education and Pupil Services (Designated Attendance Supervisor); and
- The principal of each school (or attendance officer).

jj. McKinney-Vento/Homeless Coordinator

BE IT RESOLVED that the Board of Education hereby appoints the Assistant Superintendent for Special Education and Pupil Services or his/her designee as the McKinney-Vento/Homeless Coordinator for the fiscal year 2025-2026.

kk. Designation of Census Taker

BE IT RESOLVED that the Board of Education hereby appoints the Assistant Superintendent for Special Education and Pupil Services as official census taker for fiscal 2025-2026.

ll. Chief Information Officer

BE IT RESOLVED that the Board of Education hereby appoints Theresa Westergard as the chief information officer for the fiscal 2025-2026.

mm. Appointment of Purchasing Agent

BE IT RESOLVED that the Board of Education hereby appoints Nicole Ciminiello as purchasing agent for the district for fiscal year 2025-2026.

nn. Appointment of Acting Purchasing Agent

BE IT RESOLVED that the Board of Education hereby appoints the Assistant Superintendent for Business as acting purchasing agent for the district for fiscal year 2025-2026.

oo. Appointment of Certifying Officers for Payroll

BE IT RESOLVED that the Board of Education hereby appoints the Assistant Superintendent for Business and the Interim Superintendent of Schools as certifying officers for payroll for the fiscal year 2025-2026.

pp. Appointment of Approving Agent for Personal Expenses

BE IT RESOLVED that the Board of Education hereby appoints the Interim Superintendent of Schools as approving agent for personal expenses incurred by staff members and board members and district officials for the fiscal year 2025-2026.

qq. Central Treasurer for Classroom Activity Fund and Treasurer for the Patchogue-Medford Scholarship Fund

BE IT RESOLVED that the Board of Education hereby appoints Florence Lathbury as central treasurer for the Patchogue-Medford Classroom Activity Fund and treasurer for the Patchogue-Medford Scholarship Fund for the fiscal year 2025-2026; that this service be part of her regular assignment with no extra pay; and be it further RESOLVED that each building principal serve as auditor for student activity funds and that both the auditor and treasurer be authorized to sign all checks for the student activity fund; and be it further RESOLVED that the high school principal and the central treasurer be authorized to sign checks for the scholarship fund.

rr. Appointment of Faculty Auditor for the District's Extra-Classroom Activity Fund

BE IT RESOLVED, that upon the recommendation of the Interim Superintendent of Schools, the Board of Education hereby appoints Adriane Brower as the Faculty Auditor for the District's Extra-Classroom Activity Fund.

ss. **Appointment of Chief Faculty Counselors for the District’s Extra-Classroom Activity Fund**

BE IT RESOLVED, that upon the recommendation of the Interim Superintendent of Schools, the Board of Education hereby appoints the following as Chief Faculty Counselors for the District’s Extra-Classroom Activity Fund:

- Randy Rusielewicz Patchogue-Medford High School
- Bryan Lake Oregon Middle School
- JoAnn Luisa Saxton Middle School
- TBD South Ocean Middle School
- Stephen Santacroce Barton Elementary School
- Rui Mendes Bay Elementary School
- Raymond Ruiz Canaan Elementary School
- Erin Skahill Eagle Elementary School
- Sharon Deland Medford Elementary School
- Richard Hoffmann River Elementary School
- Christopher J. Kelly Tremont Elementary School

tt. **Appointment of Records Management Committee**

The Interim Superintendent of Schools recommends that the District Clerk be appointed as the official school district’s records management officer and as chairperson of the records management committee:

BE IT RESOLVED that the Board of Education hereby appoints that the District Clerk as records management officer and chairperson for fiscal 2025-2026; and be it further RESOLVED that the membership of the record’s management committee shall consist of:

- Assistant Superintendent for Special Education and Pupil Services
- Assistant Superintendent for Human Resources

uu. **Authorization to Sign Credit Card Transactions**

BE IT RESOLVED that the Board of Education hereby approves the District Treasurer to be the authorized signer for the processing of credit card fees for the Child Care program.

vv. **Authorization for Continued Use of Commercial Card**

BE IT RESOLVED that the Board of Education authorizes the Interim Superintendent, Lori Cannetti, or her designee, to continue the use of the commercial credit card account (“Card Account”) relationship with Capital One, National Association (“Bank”) which was established at the August 27, 2018, Board of Education Meeting on behalf of the Entity, for legitimate school district expenditures.

ww. Approval of Petty Cash Accounts

BE IT RESOLVED that the Board of Education hereby approves petty cash accounts as listed below, in the amount of \$100 each:

a. General Accounts

Interim Superintendent
Eleven (11) principals
Four (4) Assistant Superintendents
Director of Facilities
Director of Transportation
District Clerk
Food Service Director
CTE Director

b. Cafeteria Start-Up Funds – Director of Food Services - Not to exceed \$1,310.00 for eleven (11) buildings

xx. Cooperative Purchasing Program

a. General Purchases

WHEREAS it is the plan of a number of public school districts in the Islip and Brookhaven Towns in Suffolk County, New York, to bid jointly generally needed services and standardized supply and equipment items; and WHEREAS the Patchogue-Medford School District is desirous of selectively participating with other school districts and municipalities in the Islip and Brookhaven Towns in Suffolk County in the joint bidding in the areas mentioned above as authorized by General Municipal Law 119-0; and WHEREAS the Patchogue-Medford School District wishes to delegate to BOCES the responsibility for drafting of specifications, advertising of bids, accepting and opening bids, tabulating bids, reporting the results to the boards of education and making recommendations thereon; therefore, be it RESOLVED that the Board of Education hereby appoints the Eastern Suffolk BOCES Cooperative Purchasing Program Committee to represent it in all matters related above; and be it further RESOLVED that the Patchogue-Medford School District Board of Education hereby authorizes, for the placement of all legal advertisements, the designation of *Newsday* as the official newspaper for the Eastern Suffolk BOCES Cooperative Purchasing Program; and be it further RESOLVED that the Patchogue-Medford School District Board of Education authorizes the above-mentioned committee to represent it in all matters leading up to the entering into a contract for the purchases as mentioned above; and be it further RESOLVED that the Patchogue-Medford School District Board of Education agrees to assume its equitable share of the costs of the cooperative bidding; and be it further RESOLVED, that the Patchogue-Medford School District Board of Education agrees: (1) to abide by majority decisions of the above-mentioned committee on quality standards, and (2) that unless all bids are rejected,

it will award contracts according to the recommendations of the committee.

yy. Authorization for Interim Superintendent to Expend Funds

BE IT RESOLVED that the Board of Education hereby authorizes the Interim Superintendent of Schools to expend funds for the district within the limits set by the Board of Education; and be it further RESOLVED that the Interim Superintendent of Schools is authorized to make expenditures of up to \$10,000 for non-budgeted items and subsequently notify the Board of Education.

zz. Authorization to Sign Checks

BE IT RESOLVED that the Board of Education hereby authorizes the Board President, Board Vice-President, and District Treasurer to sign checks drawn on the general fund, lunch fund, federal fund, construction funds, library fund, and disbursing fund.

aaa. Authorization to Sign Payroll Checks

BE IT RESOLVED that the Board of Education hereby appoints the Board President and/or other officers designated by the Board to pay all employees, instructional and operational, as listed in the certified payroll supplied by the Assistant Superintendent for Human Resources; and be it further RESOLVED that employees will be paid on a periodic basis as established in policy, in negotiated agreements, or by agreement between the Board and the employee; and be it further RESOLVED that the certified list of all employees shall be included in the official records of the school district; and be it further RESOLVED that the District Treasurer is authorized to sign all payroll checks.

bbb. Authorization for Board President or Vice-President(s) to Sign Payroll Checks

BE IT RESOLVED that the Board of Education hereby authorizes the Board President or Board Vice-President(s) to sign payroll checks in the absence of the District Treasurer.

ccc. Authorization to Transfer Bank Accounts for Investments

BE IT RESOLVED that the Board of Education hereby authorizes the Board President, Board Vice-President(s) and District Treasurer, to transfer funds from one account to another within a bank and/or from one bank to another for the purposes of investments or borrowing and to sign appropriate warrants with an immediate report to the Board.

ddd. Designation of District Treasurer to Receive Tax Money from Town of Brookhaven

WHEREAS the District Treasurer is duly qualified and will be serving as District Treasurer of the district and has duly executed and delivered to the Board of Education a bond with sufficient penalty and surety or sureties as the Board of Education requires of such office and conditional for faithful discharge of the duties

of this office; and WHEREAS it is the duty of the Supervisor of the Town of Brookhaven to pay over all money appropriated by the qualified voters of the Patchogue-Medford Union Free School District to the District Treasurer of this district upon order of this Board of Education; now, therefore, be it RESOLVED that the District Treasurer is designated to receive tax money from the Town of Brookhaven; and be it further RESOLVED that the Board of Education hereby authorizes and orders the Supervisor of the Town of Brookhaven to pay over all the school money appropriated by the qualified voters of this school district to the Patchogue-Medford Union Free School District of the Town of Brookhaven during the year beginning July 1, 2025, and ending June 30, 2026, to said District Treasurer of this district; and be it further RESOLVED that the Clerk of the District shall forward a copy of this resolution to the Supervisor of the Town of Brookhaven.

eee. Authorization for Tax Receiver to Invest School Funds

WHEREAS the Comptroller of the State of New York has issued an opinion that provides for school district tax money paid to a tax receiver to be placed within interest-bearing accounts until such money is paid over to the acting district treasurer or other fiscal officer of the school district; and WHEREAS the Suffolk County Tax Act, General Municipal Law §11, Education Law §1604a and Education Law §1723a currently permit school district tax money to be deposited into interest-bearing accounts when authorized by the local Board of Education; and WHEREAS there is a delay in the payment of such funds from the time of their collection until payment to the local school districts; and WHEREAS the interest on funds collected for school district taxes shall accrue to the local school district; now therefore be it RESOLVED, that the Brookhaven Town Tax Receiver and the Brookhaven Town Supervisor be authorized to place the Patchogue-Medford School District tax money into interest-bearing accounts until such funds are payable to the local school district with the accrued interest on school tax funds thereon being paid to the Patchogue-Medford School District.

fff. Designation of Official Bank Depositories

BE IT RESOLVED that the Board of Education hereby designates the following banks as official depositories for the General Fund, School Lunch Fund, Payroll Clearing Account, Payroll, Disbursing, Special Aid Fund, Scholarship Fund, Student Activity Fund, Bond and Coupon, Collateral Accounts, Investment Accounts, Workers' Compensation Reserve and Capital Funds:

- Capital One
- TD Bank
- US Bank
- J.P. Morgan Chase Bank
- Sterling National Bank/Webster Bank
- Flushing Bank
- Hanover Bank
- Woodbury Financial
- NY CLASS

ggg. Authorization to Deposit Funds into Interest-Bearing Accounts

BE IT RESOLVED that the Board of Education hereby authorizes that funds from any of the official bank depositories are authorized for deposit into interest-bearing accounts or certificates of deposit after the banks listed below have been surveyed to determine the highest rate of interest to be paid at the time of transfer; and be it further RESOLVED that this authorization shall include U.S. Treasury Bills if at the time of transfer the Treasury Bills are paying the highest rate of interest:

- TD Bank
- J. P. Morgan Chase Bank
- Capital One
- Sterling National Bank/Webster Bank
- Flushing Bank
- Hanover Bank
- Woodbury Financial
- NY CLASS

hhh. Designation of Registrar and Paying Agent – Bonds and Coupons

BE IT RESOLVED that the Board of Education hereby designates Depository Trust Company to serve as the paying agent and registrar for capital bonds and coupons; and be it further RESOLVED that Depository Trust Company is authorized to cancel bonds and coupons in accordance with New York State regulations.

iii. Authorization to Join Associations

BE IT RESOLVED that the Board of Education hereby authorizes the district to join the following organizations:

- American Association of School Administrators (AASA)
- Association of School Business Officials International
- AASPA
- Association for Supervision and Curriculum Development (ASCD)
- Association of Suffolk Supervisors of Educational Technology (ASSET)
- Interdistrict Council of School Superintendents
- Long Island Association for School Personnel Administrators
- Long Island Association of Special Education Administrators
- Math Olympiads
- Nassau-Suffolk School Boards Association
- New York Math League
- New York State Art Teachers Association
- New York State Association for Bilingual Education
- New York State Association for World Language Administrators
- New York State Association of Foreign Languages

New York State Association of Municipal Purchasing Officials
New York State Association for School Personnel Administrators
New York State Association of School Business Officials
New York State Athletic Administrators Association
New York State Band Directors Association
New York State Council of Administrators of Music Education (Suffolk)
New York State Council of School Superintendents
New York State Middle School Association
New York State Public High School Athletic Association, Inc.
New York State School Boards Association
New York State Schools Music Association
New York State School Nutrition Association
NYS TESOL
Phi Delta Kappa
Rotary Club of Patchogue
Science Teachers Association of New York State (STANYS)
SCOPE
Section XI, Inc. (Interscholastic Athletics)
Suffolk County Association of School Business Officials
Suffolk County Music Educators
Suffolk County School Superintendents Association
The College Board

jjj. Authorization to Suspend School Personnel

BE IT RESOLVED that the Board of Education hereby authorizes the Interim Superintendent of Schools to temporarily suspend school personnel (instructional or operational) for cause after consultation with district counsel; and be it further RESOLVED that the suspension may be without pay as allowed by law with the advice of the district's counsel.

kkk. Authorization to Assign and Use Student Teachers

BE IT RESOLVED that the Board of Education hereby authorizes the Interim Superintendent of Schools or his/her designee to designate and to assign student teachers who come to the Patchogue-Medford Schools as part of their pre-professional training.

lll. Authorization to Designate and to Assign and Use Interns

BE IT RESOLVED that the Board of Education hereby authorizes the Interim Superintendent of Schools or his/her designee to designate and to assign professional interns for teaching or for administrative positions.

mmm. Authorization to Designate and to Assign and Use Professional Mentors

BE IT RESOLVED that the Board of Education hereby authorizes the Interim Superintendent of Schools or his/her designee to designate and to assign

professional personnel to serve as mentors for teachers or for administrators.

nnn. Authorization to Employ Substitute Teachers, Substitute Teaching Assistants and Substitute Nurses

BE IT RESOLVED that the Board of Education hereby authorizes the Interim Superintendent of Schools or his/her designee to employ substitute teachers, leave replacement teachers, substitute teaching assistants, and substitute nurses at the following rates:

Per Diem Substitute Teachers	\$135 per day
Permanent Substitutes (long term paid leaves) and Leave Replacement Teachers employed for less than 30 consecutive days in the same assignment.	\$150 per day
Leave Replacement Teachers employed for 30 or more consecutive days in the same assignment.	\$250 per day
Per Diem Substitute Teaching Assistants	\$110 per day
Substitute Nurses	\$185 per day

ooo. Authorization to Employ Substitute Bus Aides, Substitute Classroom Aides, Substitute Clerical Aides, Substitute Custodial Workers, Substitute Health Aides, Substitute Library Aides, Substitute Cafeteria Aides, Substitute Food Service Workers, Substitute Greeters, and Substitute Lavatory Aides

BE IT RESOLVED that the Board of Education hereby authorizes the Interim Superintendent of Schools to employ substitute Bus Aides, Substitute Classroom Aides, Substitute Clerical Aides, Substitute Custodial Workers, Substitute Health Aides, and Substitute Library Aides; Substitute Food Service Workers/Cafeteria Aides, Substitute Lavatory Aides and Substitute Greeters (not to exceed 29 hours a week) at the rates indicated in the chart below (the rate change effective January 1, 2026 is due to the minimum wage increase in New York State):

	Hourly Rate Effective 7/1/2025	Hourly Rate Effective 1/1/2026
Substitute Bus Aides	\$16.50	\$17.00
Substitute Classroom Aides	\$16.50	\$17.00
Substitute Clerical Aides	\$16.50	\$17.00
Substitute Custodial Workers	\$16.50	\$17.00
Substitute Health Aides	\$16.50	\$17.00
Substitute Library Aides	\$16.50	\$17.00
Substitute Cafeteria Aides	\$16.50	\$17.00
Substitute Food Service Workers	\$16.50	\$17.00
Substitute Greeters	\$16.50	\$17.00
Substitute Lavatory Aides	\$16.50	\$17.00

ppp. Authorization to Employ Substitute Bus Drivers, and Substitute Guards

BE IT RESOLVED that the Board of Education hereby authorizes the Interim Superintendent of Schools to employ substitute Bus Drivers at a rate of \$22.00 per hour not to exceed 29 hours a week; and employ substitute Guards at a rate of \$21.50 per hour not to exceed 40 hours a week.

qqq. Authorization to Assign Instructors for the Extended Day Program

BE IT RESOLVED that the Board of Education hereby authorizes the Interim Superintendent of Schools or her designee to assign teachers for instruction in the Extended Day Program as may be needed during the school year at the negotiated rate contained in the contract currently in effect with the PMCT.

rrr. Authorization to Assign Instructors for the PASS Program

BE IT RESOLVED that the Board of Education hereby authorizes the Interim Superintendent of Schools or her designee to assign teachers for instruction in the PASS Program as may be needed during the school year at the negotiated rate contained in the contract currently in effect with the PMCT.

sss. Authorization to Assign Instructors for Home Instruction

BE IT RESOLVED that the Board of Education hereby authorizes the Interim Superintendent of Schools or her designee to assign teachers for home instruction as may be needed during the school year at the negotiated rate contained in the contract currently in effect with the PMCT.

ttt. Authorization to Assign Instructors to Classroom Supervision

BE IT RESOLVED that the Board of Education hereby authorizes the Interim Superintendent of Schools or her designee to assign teachers for classroom supervision as may be needed during the school year at the negotiated rate contained in the contract currently in effect with the PMCT.

uuu. Authorization to Assign Staff to Lunchroom Supervision

BE IT RESOLVED that the Board of Education hereby authorizes the Interim Superintendent of Schools or her designee to assign teachers for lunchroom supervision as may be needed during the school year at the negotiated rate contained in the contract currently in effect with the PMCT.

vvv. Authorization to Assign Staff to Chaperoning

BE IT RESOLVED that the Board of Education hereby authorizes the Interim Superintendent of Schools or her designee to assign teachers for chaperoning as may be needed during the school year at the negotiated rate contained in the contract currently in effect with the PMCT.

www. Authorization to Assign Staff to Regents Exam Proctoring, Grading, and Scoring

BE IT RESOLVED that the Board of Education hereby authorizes the Interim Superintendent of Schools or her designee to assign teachers for proctoring, grading, and scoring Regents exams as may be needed during the school year at the “All extracurricular clubs or activities” negotiated rate contained in the contract currently in effect with the PMCT.

xxx. Authorization to Assign Staff to Regents Exam Review

BE IT RESOLVED that the Board of Education hereby authorizes the Interim Superintendent of Schools or her designee to assign teachers for Regents Exam Review as may be needed during the school year at the “Extended Day Program” negotiated rate contained in the contract currently in effect with the PMCT.

yyy. Appointment of School Official to Grant Use of Facilities

BE IT RESOLVED that the Board of Education hereby authorizes the Interim Superintendent of Schools to approve use of facilities within policy guidelines; and be it further RESOLVED that the Interim Superintendent of Schools may delegate this responsibility.

zzz. Establishment of Charges for Use of School Facilities

BE IT RESOLVED that the Board of Education hereby establishes charges for the use of school facilities (policy #1330) for fiscal 2025-2026 as follows:

Level I Users and Level II Users: School- or community-based organizations that provide direct services to students such as PTA, scouting and athletic programs or organizations involved in a partnership program with a school or district club or organization. Fees to be assessed when school is not in session. **Level II Users:** Not-for-profit community-based organizations such as local fire departments, hospitals, service clubs, and government agencies. Fees to be assessed when school is not in session.

Charges for use of buildings and athletic fields shall be assessed according to the criteria outlined below and will be established each year by the Board of Education.

Level I and Level II Users:

1. For an event that requires one (1) custodian and when the event is limited to less than three (3) hours:

	Weekdays	Saturdays	Sundays
Elementary Schools	\$ 0	\$220	\$285
Eagle and Middle Schools	\$ 0	\$220	\$285
High School	\$ 0	\$265	\$350

2. Rate for each hour beyond the minimum of three (3) hours when one (1) custodian is needed:

	Weekdays	Saturdays	Sundays
Elementary Schools	\$ 0	\$71	\$100
Eagle and Middle Schools	\$ 0	\$71	\$100
High School	\$ 0	\$95	\$121

3. Rate for each hour for each additional custodian required for larger events. Additional custodians must be employed for a minimum of three (3) hours each.

	Weekdays	Saturdays	Sundays
All Buildings	\$ 0	\$57	\$72

4. A \$46 hourly rate for each food service worker required for events that utilize the kitchens. A minimum of three (3) hours will be required for each food service worker requested. The minimum cost will be \$138 for three (3) hours.
5. A \$67 hourly rate for an audiovisual technician. A minimum of three (3) hours will be required. The minimum cost will be \$201 for three (3) hours.
6. A \$34 hourly rate for each security guard required. A minimum of three (3) hours will be required. The minimum cost will be \$102 for three (3) hours.
7. A \$46 hourly rate for field use will apply. A minimum of three (3) hours will be required. The minimum cost will be \$138 for three (3) hours.

Level III Users: For-profit organizations.

1. For an event that requires one (1) custodian and when the event is limited to less than three (3) hours:

	Weekdays	Saturdays	Sundays
Elementary Schools	\$ 491	\$ 729	\$ 959
Eagle and Middle Schools	\$1332	\$1987	\$2641
High School	\$1519	\$2266	\$3014

2. Rate for each hour beyond the minimum of three (3) hours when one (1) custodian is needed:

	Weekdays	Saturdays	Sundays
Elementary Schools	\$230	\$337	\$436
Eagle and Middle Schools	\$399	\$586	\$771
High School	\$523	\$771	\$1021

3. Rate for each hour for each additional custodian required for larger events. Additional custodians must be employed for a minimum of three (3) hours each.

	Weekdays	Saturdays	Sundays
All Buildings	\$152	\$214	\$275

4. A \$77 hourly rate for each food service worker required for events that utilize the kitchens. A minimum of three (3) hours will be required for each food service worker requested. The minimum cost will be \$231 for three (3) hours.
5. A \$106 hourly rate for an audiovisual technician. A minimum of three (3) hours will be required. The minimum cost will be \$318 for three (3) hours.
6. A \$67 hourly rate for each security guard required. A minimum of (3) hours will be required. The minimum cost will be \$201 for three (3) hours.
7. A \$46 hourly rate for field use will apply. A minimum of three (3) hours will be required. The minimum cost will be \$138 for three (3) hours.

aaaa. Authorization for Field Trips

BE IT RESOLVED that the Board of Education hereby authorizes the Interim Superintendent of Schools, or a designee the school Interim Superintendent may select to approve field trips and off-campus activities for the 2025-2026 fiscal year. As per District Policy the Board of Education must approve all field trips taken beyond New York City as well as all over-night trips, upon the recommendation of the Interim Superintendent of Schools.

bbbb. Authorization to Execute Agreements between the District and Colleges and/or Universities to Approve Credit-Bearing Courses

BE IT RESOLVED, the Board of Education hereby authorizes the Interim Superintendent of Schools to execute agreements between the District and colleges and/or universities for the purpose of allowing students to obtain college credit while in high school through such college and/or university provided that such agreement does not result in the District incurring additional expense.

cccc. Recommended Designation of Official Newspapers

BE IT RESOLVED that the Board of Education hereby designates the *Long Island Advance*, *Long Island Business News* and *Newsday* as official newspapers for the district.

dddd. Mileage Rate for Authorized Personnel

The Interim Superintendent recommends the approved IRS rate, for the 2025-2026 school year.

BE IT RESOLVED that the Board of Education hereby authorizes that employees be compensated at the approved IRS rate when authorized to use their personal vehicle in connection with school district business.

eeee. Approval for Mileage Claims

BE IT RESOLVED that the Board of Education hereby authorizes the Interim Superintendent of Schools to approve the claim vouchers for persons who use private vehicles for official business of the school district; and be it further RESOLVED that the Interim Superintendent of Schools may delegate this responsibility to the Assistant Superintendent for Business.

ffff. Meal Allocation Rate for Authorized Personnel

BE IT RESOLVED that the Board of Education hereby authorizes that employees be compensated at the meal allocation rate set per New York State guidelines in effect during the school year when authorized to attend conferences in connection with school district business.

gggg. Approval of Free and Reduced-Price Meal Policy – The following actions are routine requirements for participating school districts

BE IT RESOLVED that the Board of Education hereby accepts the federal income guidelines for students to receive free or reduced price meals and authorizes the school board president to sign 2025-2026 contracts which will allow the district to participate in the free and reduced price meal program.

hhhh. Authorization to Rent a Safe Deposit Box

The Interim Superintendent recommends renewing the rental of the safe deposit box at the J. P. Morgan Chase bank with the following officials having access:

BE IT RESOLVED that the Board of Education hereby authorizes that rental of the safe deposit box at the J. P. Morgan Chase bank be renewed for the fiscal year 2025-2026 for the storage of valuable documents; and be it further RESOLVED that the following district officials are authorized to have access to the safe deposit box:

- District Clerk
- Interim Superintendent of Schools

iiii. District Employee Use of District Cell Phone

The Interim Superintendent recommends that the Board of Education approve the assignment of district cell phones to the following employees during the 2025-2026

school year:

BE IT RESOLVED that the Board of Education hereby authorizes members of the staff who require the use of a district cell phone to perform their responsibilities shall be issued a cell phone; and be it further RESOLVED, that the district will provide a cell phone by which will be maintained in the Business Office:

- Two (2) Security Guards assigned to Roving
- Custodial Supervisor
- Maintenance Supervisor
- Two Hot Spots for District Purposes

jjjj. Approval of Tax Levy Payment Schedule for Patchogue-Medford Public Library

BE IT RESOLVED that the Board of Education hereby approves the following schedule for the district to remit tax levy checks to the Patchogue-Medford Public Library, pending a signed agreement between the public library and the district:

July 2025	-0-
August 15, 2025	\$1,609,256.18
September 12, 2025	\$ 804,628.08
October 10, 2025	\$ 804,628.08
November 14, 2025	\$ 804,628.08
December 12, 2025	\$ 804,628.08
January 16, 2026	\$ 804,628.08
February 13, 2026	\$ 804,628.08
March 13, 2026	\$ 804,628.08
April 10, 2026	\$ 804,628.08
May 15, 2026	\$1,609,256.18

kkkk. Appointment of Freedom of Information Officer

BE IT RESOLVED that the Board of Education hereby appoints Theresa DeLeva as the Freedom of Information Request Officer and be it further RESOLVED that the Interim Superintendent of Schools be appointed as the Appeals Officer for Freedom of Information Act Requests.

llll. Appointment of Section 504 Hearing Officer

BE IT RESOLVED that the Board of Education hereby appoints the Assistant Superintendent for Special Education and Pupil Services as the Section 504 Hearing Officer as it pertains to equity compliance.

mmmm. Day, Time and Place of Board of Education Meetings

BE IT RESOLVED that the Board of Education hereby approves the following dates and places of Board of Education meetings for the 2025-2026 school year.

All meetings begin at 6:00 p.m. and take place at the Saxton Middle School unless otherwise stated.

September 15, 2025
October 6, 2025 – Work Session Meeting
October 27, 2025
November 17, 2025
December 8, 2025
January 12, 2026
February 2, 2026 – Work Session Meeting at Patchogue Medford High School
February 23, 2026
March 23, 2026
April 20, 2026
May 18, 2026
May 19, 2026 - Budget Vote I
June 15, 2026 – Work Session (if needed)
June 16, 2026 - Budget Vote II, if necessary
June 22, 2026

nnnn. Appointment of Dignity for all Students Act Coordinators

BE IT RESOLVED that the Board of Education hereby appoints those listed below as fiscal 2025-2026 Dignity for all Students Act coordinators:

Joey Cohen, Ed.D.	Assistant Superintendent for Human Resources
Stephen Santacroce, Principal	Barton Elementary School
Rui Mendes, Principal	Bay Elementary School
Raymond Ruiz, Principal	Canaan Elementary School
Erin Skahill, Principal	Eagle Elementary School
Sharon Deland, Ed.D., Principal	Medford Elementary School
Richard Hoffmann, Principal	River Elementary School
Christopher J. Kelly, Ed.D., Principal	Tremont Elementary School
Bryan Lake, Principal	Oregon Middle School
JoAnn Luisa, Principal	Saxton Middle School
TBD, Principal	South Ocean Middle School
Randy Rusielewicz, Ed.D., Principal	High School

oooo. Approval of Standard Work Day and Reporting Resolution for Appointed Officials

The State of New York is now requiring that governmental entities within the state establish a standard workday for all appointed officials within the state and that the clerk of the unit confirm the adoption of the resolution with the Office of the State Comptroller and also report the average number of days worked per month based on either the unit's time-keeping system or a log kept by the employee. This regulation (315.4) applies to those employees participating in the state's public employee retirement systems. In Patchogue-Medford, this regulation applies to the

District Clerk, District Treasurer, and Assistant Claims Auditor. This resolution will be posted on the District website for 30 days following its approval and submitted to the Office of the State Comptroller.

BE IT RESOLVED, that the Board of Education hereby establishes the following standard work day for elected and appointed officials and will report the following days worked to the New York State and Local Employees Retirement System based on the record of activities maintained and submitted to the District Clerk:

Title	Name	Last 4 Digits of Social Security Number	Standard Work Day	Term of Office	Participates in Time-Keeping System (Y/N)	Days/Month based on record of activities
District Clerk	Theresa DeLeva		7.5	7/1/2025 Through 6/30/2026	Y	20 days during months with 2 payrolls 30 days during months with 3 payrolls
District Treasurer	Virginia Newell		7.5	7/1/2025 Through 6/30/2026	Y	20 days during months with 2 payrolls 30 days during months with 3 payrolls
Claims Auditor	Adriane Brower		7.5	7/1/2025 Through 6/30/2026	Y	20 days during months with 2 payrolls 30 days during months with 3 payrolls
Assistant Claims Auditor	Nancy Hoogsteden		7.5	7/1/2025 Through 6/30/2026	Y	20 days during months with 2 payrolls 30 days during months with 3 payrolls

pppp. Standard Workday for District Employees

BE IT RESOLVED that the Board of Education approves the standard work day for district employees as is listed below:

Employee Title	Standard Work Day (Hours/Day)
Non-Affiliated Administrators: Including Senior Accountant, Assistant to the Interim Superintendent, Transportation Supervisor, Food Services Supervisor, Facilities Director, Secretary to the Interim Superintendent	7.50
High School Food Court Worker	8.00
Senior Food Service Worker	7.25
Bus Driver	6.00
Cook	8.00
Custodial Staff: Custodian, Head Custodian, Chief Custodian, Custodial Supervisor, Groundskeeper, Maintenance Mechanic II, Maintenance Supervisor, Night Supervisor, Truck Driver	8.00
Technology Staff: Audio Visual Technician, Technical Support Representative, Office Applications Specialist, Network and Systems Technician, Network Systems Specialist I, Network Systems Specialist II, Senior Systems Technician, Network and Systems Administrator, Micro Computer Repair Technician	8.00
Full Time Clerical Staff: Clerk, Office Assistant, Senior Office Assistant, Office Assistant-Spanish Speaking, Senior Office Assistant-Spanish Speaking, Principal Office Assistant, Account Clerk, Senior Account Clerk, Principal Account Clerk, Accountant, Photo Machine Operator, School-Age Child-Care Director, Transportation Technician, Word Processing Technician, Photo Machine Operator II, Science Aide, Payroll Supervisor	7.50
Full Time Health Aide, Full Time Library Aide	7.00
Group Leaders	7.00
Part Time Unit Staff	6.00
Sub Teacher Caller	7.00

Security Guard	8.00
Substitute Nurse	7.50
Part Time Substitutes	6.00
Nurse	7.50
Part Time Hourly Nurse	7.50
Full Time Special Education Aide	6.75
Full Time Computer Aide	7.25
*District Clerk, District Treasurer and Claims Auditor done separately	

qqqq. District-Wide School Safety Team

WHEREAS, pursuant to Education Law § 2801-a and Board Policy 1350, the Board of Education is required to appoint a District-wide School Safety Team which shall include, at a minimum, representatives of the Board, teacher, administrator, and parent organizations, school safety personnel, and other personnel, to develop, review, and update the District-wide school safety plan and building-level emergency response plans required by law;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby creates the District-wide School Safety Team to develop, review, and update the District-wide school safety plan and building-level emergency response plans in accordance with applicable law, regulation, and District policy, to make appropriate recommendations to the Board of Education regarding the same, and to carry out any other purposes for such Team mandated by applicable law, regulation, and District policy;

AND BE IT FURTHER RESOLVED, that the Board appoints Lori Cannetti, the Interim Superintendent to serve as Chairperson of the District-wide School Safety Team; and

BE IT FURTHER RESOLVED, that the Board of Education appoints the following additional members of the District-wide School Safety Team:

Name	Area of Representation
Lori Cannetti	Chairperson, Interim Superintendent
Kelli Anne Jennings	Board of Education Representative
John Ahern	Director of Security
Kimberly Hochberg, Ed.D.	Raider Academy Administrative

	Representative
Christopher J. Kelly, Ed.D.	Elementary Administrative Representative
TBD	MS Administrative Representative
TBD	HS Administrative Representative
Tim Ritter	Patchogue-Medford Congress of Teachers
Nicole Ciminiello	Patchogue-Medford Central Office Admin
John Toups	Transportation Supervisor
Felicia Cardella	Bus Driver/Monitor
Jodi Moran	Parent Representative
Suzanne Berenz	Parent Representative
TBD	Law Enforcement Representative

rrrr. Chief Emergency Officer

WHEREAS, recent amendments to Education Law § 2801-a require the Interim Superintendent of Schools or the Interim Superintendent’s designee to serve as the District’s Chief Emergency Officer responsible for coordinating communication between school staff and law enforcement and first responders, for ensuring staff understanding of the District-level safety plan, and for ensuring the completion and yearly updating of building-level emergency response plans;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby approves Lori Cannetti, Interim Superintendent to serve as the District’s Chief Emergency Officer pursuant to Education Law § 2801-a and directs that such designation be included with the District-level safety plan.

A vote was taken on the Consent Agenda (Items A-RRRR above)

7 – YES, 0 – NO

The Consent Agenda was approved.

End of Consent Agenda Items

13. No Items Removed from the Consent Agenda

14. Board Member Comments

The members of the Board of Education provided comments

15. Motion to Adjourn

Motion offered by Francis Salazar, seconded by Bernadette Smith wit:

BE IT RESOLVED that the Board of Education adjourns the Reorganization Meeting at 7:49 pm.

Motion carried: 7 – Yes, 0 – No

Respectfully submitted,

Theresa DeLeva
District Clerk

Board Approved