

**MINUTES
BOARD OF EDUCATION
ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS
July 28, 2025 Regular Meeting**

The Elizabeth City-Pasquotank Board of Education met in closed session on Monday, July 28, 2025, at 5:00 p.m. The meeting was held at the Early Childhood Center and was available via livestream at www.ecpps.k12.nc.us

1 Meeting Call to Order by Chair

The meeting was called to order at 5:04 p.m. by Chair Cobb.

The following Board members were present and constituting a quorum:

Angle Cobb, Chair	Tommy Old
Pam Pureza, Vice Chair	Sharon Warden
Valerie Bogues	Dr. Shelia Williams
Angelique Boylan (not present)	

Other present were:

Johny Hallow, School Board Attorney
Dr. Keith Parker, Superintendent
Rachael Haines, Assistant Superintendent of Human Resources

2 Roll Call

Amy Bundy called the roll and recorded members in attendance for the meeting. (Angelique Boylan not present)

3 Ethics Awareness and Identification of Conflicts of Potential Conflicts of Interest

Sharon Warden read the ethics statement and allowed members the opportunity to identify any conflicts or potential conflicts. The record reflects that no conflicts exist.

4 Closed Session

A motion was made by Dr. Shelia Williams, seconded by Tommy Old, and carried, as confirmed by a show of hands for the board to go into closed session as allowed by N.C. General Statute 143-318.11(a)(6) for the purpose of considering one or more personnel matters that are confidential under N.C. General Statute 115C-320; and as allowed by N.C. Statute 143-318.11(a)(3) to consult with the Board Attorney regarding matters protected by the attorney/client privilege and to preserve that privilege.

Closed session began at 5:07 p.m.

5. Return to Open Session

A welcome was extended to all attendees and the meeting was officially opened at 6:06 p.m. The following Board Members were present: Chair Angela Cobb, Vice Chair Pam Pureza, Valerie Bogues, Tommy Old, Sharon Warden, and Dr. Shelia Williams.

Angelique Boylan was not present. Others present were Johny Hallow, School Board Attorney, Dr. Keith Parker, Superintendent, Rachael Haines, Meredith Collins, Kelly Cowell, Heather Edmisten, Amanda Hill, Wilma Jordan, Renee Tamarelli, and Candy Tilley.

6. Pledge of Allegiance

The pledge of allegiance was led by Chair Cobb and followed by a moment of silence.

7. Approval of the Agenda

A motion was made by Vice Chair Pureza to approve the agenda as amended to include items D-H, seconded by Dr. Shelia Williams, and passed unanimously by those present. Angelique Boylan was not present.

8. Public Comment (Citizen Comments to the Board)

There are no public comments.

9. Superintendent's Report

The superintendent's report was given by Dr. Keith Parker and included the following highlights:

Back to School Preparation with the Early College returning in early August and traditional schools returning August 25, 2025.

District Leadership Retreat will be held August 4-6 and hosted by Mid-Atlantic Christian University.

International Teachers: 12 new international teachers are arriving July 30, 2025 for expansion for the Spanish Dual Language Immersion Program, now at all six elementary schools.

Student Board Members: Dr. Parker and Pam Pureza have met with our incoming student board members who will be join their first meeting on August 25, 2025.

Convocation is scheduled for August 13, 2025 and will be held at Northeastern High School. All staff are invited to attend.

Professional Development sessions will be held August 14-15, 2025 and followed by Open House on August 19-21, 2025.

International Fellowship. Tiffany Bogue will share her experiences from her trip to the Netherlands. Future fellowships will be held in Botswana in 2026. These fellowships are fully funded through a Go Global endowment.

10. Approval of Consent Agenda

A motion to approve the consent agenda as presented was made by Dr. Shelia Williams, seconded by Sharon Warden, and passed unanimously by those present.

11. New Business

Candy Tilley presented information for the Award of Waste Management Service Contract with a recommendation to award the contract to Dixie Rentals at an estimated annual cost of \$91,196.28. This is a savings of approximately \$9,000 annually. A motion was made by Tommy Old to approve Item A. Award of Waste Management Service Contract, a second was given by Sharon Warden, and passed unanimously by those present.

Candy Tilley presented information on quotes for servicing HVAC units at ECMS, NHS, PECC, PCHS, SHES, and NES. The recommendation is that the Board will move to approve the award of the HVAC service contract for ECMS, NHS, PECC, PCHS, SHES and NES to Hoffman Mechanical at an estimated annual cost of \$108,200 noted on the agenda as Item B. Tommy Old made a motion to approve Item B. Award of HVAC Service Contract, a second was given by Vice Chair Pam Pureza, and passed unanimously by those present.

Candy Tilley also presented information for a contract renewal with Nicole J and Company to provide marketing services, photography, and content for webpages with a recommendation to approve the renewal of the contract with Nicole J & Co at an annual rate of \$60,000. Dr. Shelia Williams raised concerns about equal pricing in the second year versus the initial setup in discussion of time C. A motion to accept the renewal of the contract with Nicole J & Co was made by Vice Chair Pam Pureza, seconded by Tommy Old, and passed by a vote of 3 in favor and 2 against.

Heather Edmisten shared information about a quote for Edgenuity. Edgenuity is used for credit recovery and remote learning for suspended students. We will increase the number of seats with teacher interaction to 25 which is an increase from last year. Clarifying questions were asked. A motion to approve Item D. Quote for Edgenuity was made by Vice Chair Pam Pureza, seconded by Tommy Old, and passed unanimously by those present.

Heather Edmisten shared information for a quote for i-Ready. i-Ready is a Math and Reading diagnostic assessment, with midyear and year end growth checks and also includes a teacher toolbox. The total cost for one year of \$55,046.26 of which \$1,968 covers integration with Infinite Campus. This program is used across the state and supported by DPI. A motion to approve Item E. Quote for iReady was made by Tommy Old, a second was given by Dr. Shelia Williams, and was passed unanimously by those present.

Heather Edmisten presented information regarding a quote for IXL, a platform to include all content areas grades K-12 including Spanish. Other supplementary platforms included are: Vocabulary.com, Spark Cloud. Within the next year we will transition away from iReady and move to IXL. A motion to approve Item F. Quote for IXL was made by Tommy Old, seconded by Sharon Warden, and passed unanimously by those present.

Heather Edmisten also presented information on the intercom system at Northside Elementary with a recommendation to award the work to Kloud K-12. The current system is considered to

be at end-of-life and the new system will enhance school safety. The new system will be IP-based and remotely accessible. This vendor was selected based on evaluation and existing relationships. A motion to approve Item G. Quote for Kloud K-12 was made by Sharon Warden, a second was given by Vice Chair Pam Pureza, and passed unanimously by those present.

Rachael Haines shared requested revision information to Item H. Policy 3200 as a first read. Revisions include reference textbook to be renamed Core Instructional Resources; new categories named Core, Supplemental, and Library Collections; and to define selection principles and responsibilities for each. This is a first read only with Final Action to occur at the August 2025 meeting.

12. Reconvene to Closed Session

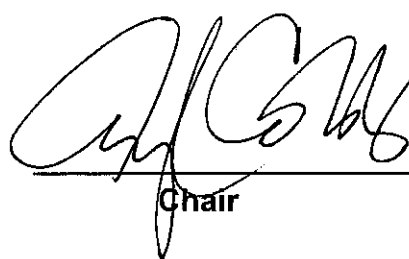
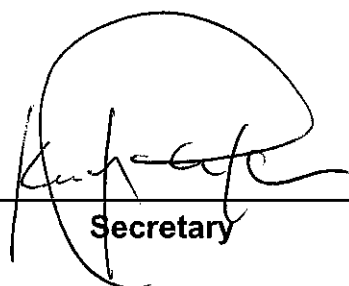
A Motion to reconvene to closed session was made by Valerie Bogues, a second was given by Dr. Shelia Williams, and passed unanimously by those present.

13. Return to Closed Session

Closed Session resumed at 6:39 p.m.

14. Adjournment

The board returned to open session at 7:43 p.m. with a recommendation to extend Dr. Parker's contract for four years through 2029. Dr. Shelia Williams motioned to adjourn the July 28, 2025 meeting of the board, was seconded by Sharon Warden and passed unanimously by those present. The meeting adjourned at 7:43 p.m.


Chair
Secretary