

SAUQUOIT VALLEY CENTRAL SCHOOL  
Sauquoit, NY 13456

Tuesday, August 26, 2025

6:00 p.m. – Regular Meeting in the High School Library

**PUBLIC AGENDA**

ITEM #1 **Call Meeting to Order**

ITEM #2 **Pledge of Allegiance**

ITEM #3 **Presentation(s)**

ITEM #4 **Board of Education Sub-Committee Reports**

- A. Board Operations/Relationships/Development
- B. Facilities and Transportation
- C. Technology
- D. Extra-Curricular Activities
- E. Curriculum and Instruction
- F. School Boards Institute (SBI)
- G. Audit / Finance Committee
- H. Policy Committee

ITEM #5 **Superintendent's Report**

- 5.1 Flu clinic is scheduled for Tuesday, September 23, 2025 from 1:00 p.m. to 3:30 p.m. Please have your insurance card with you.
- 5.2 Cell phone parent forum
- 5.3 Summer school
- 5.4 Back to school events
- 5.5 Chobani distribution

ITEM #6 **Old Business**

ITEM #7 **New Business**

7.1 Appointment of Teacher

**Recommended Motion:** to appoint Emily Steenburg, to the position of 4<sup>th</sup> grade teacher in the elementary tenure area (certified in grades 1-6), for probationary period of four (4) years to commence September 1, 2025, and to expire September 1, 2029.

7.2 Appointment of a Mentor Teacher

**Recommended Motion:** to appoint Laura Hoffman as mentor teacher to Emily Steenburg for the 2025-26 school year.

7.3 Memorandum Of Agreement with Teacher's Association

**Recommended Motion:** to approve the agreement with the Sauquoit Valley Teacher's Association to add the position of a Reading Intervention Coordinator who will be appointed annually.

7.4 Approval of Reading Intervention Coordinator

**Recommended Motion:** to appoint Tiffany Lupia to the position of Reading Intervention Coordinator for the 2025-26 school year.

7.5 Resignation of Teacher Aide

**Recommended Motion:** to accept the resignation of Tammy DelMedico, teacher aide, effective August 13, 2025.

7.6 Approval of Substitute Teacher Aide

**Recommended Motion:** to approve Tammy DelMedico as a per diem substitute teacher aide, effective September 4, 2025.

7.7 Approval of Substitute Teacher

**Recommended Motion:** to appoint Alyssa Denton as a per diem substitute teacher, effective September 2, 2025.

7.8 Approval of Resignation

**Recommended Motion:** to accept the resignation of Tatum Zumpano, nurse effective August 19, 2025.

7.9 Approval of Resignation

**Recommended Motion:** to accept the resignation of Henry Rieben, teacher aide effective September 3, 2025.

7.10 Approval of Substitute Teacher Aide

**Recommended Motion:** to accept Henry Rieben as a per diem substitute teacher aide, effective September 4, 2025.

7.11 Approval of Substitute Teacher

**Recommended Motion:** to appoint Megan Winget as a per diem substitute teacher, effective September 2, 2025.

7.12 Approval of Teacher Aide Appointment

**Recommended Motion:** RESOLVED, that the Board of Education of the Sauquoit Valley Central School District, pursuant to Oneida County Civil Service Rule XI (Eligible Lists) and Rule XVI (Temporary/Provisional Appointments) upon the recommendation of the Superintendent of Schools, does hereby appoint Carolyn Stafford to the position of teacher aide, effective September 4, 2025 until pending satisfactory clearance of civil service exam and fingerprint clearance is approved.

7.13 Approval of Teacher Aide Appointment

**Recommended Motion:** RESOLVED, that the Board of Education of the Sauquoit Valley Central School District, pursuant to Oneida County Civil Service Rule XI (Eligible Lists) and Rule XVI (Temporary/Provisional Appointments) upon the recommendation of the Superintendent of Schools, does hereby appoint Amanda Rogowski to the position of teacher aide, effective September 4, 2025.

7.14 Additional Athletic Appointments for Fall Season 2025-26

**Recommended Motion:** that the following people be appointed to fall athletic coaching positions for the 2025-26 school year contingent upon student athlete participation in each sport and pending completion of adult basic CPR and approval of coaching certifications.

SPORT	LEVEL	BOYS or GIRLS	COACH NAME
Soccer	JV	Girls	Leonard Vaccaro
Soccer	Modified	Boys	Marco Ortiz Co-Coach
Soccer	Modified	Boys	Colin Herbowy Co-Coach

7.15 Approval of Revised/Reviewed Policies

**Recommended Motion:** to approve the revised/reviewed policies listed below:

- a) Policy 1200 Disclosure APPR Information
- b) Policy 1200.1 APPR Parent Request Form Teacher
- c) Policy 1200.2 APPR Parent Request Form Principal
- d) Policy 4302 Investment Policy
- e) Policy 4502.1 Procurement of Goods & Services
- f) Policy 4504 Inventory Accounting of Fixed Assets & Tracking
- g) Policy 4506 Administrative Cell Phone Use
- h) Policy 4508 Meals & Refreshments
- i) Policy 4602 Expense Reimbursements
- j) Policy 4800.1 Purchase of Gifts for Retirees

7.16 Approval of District Safety Plan for 2025-26

**Recommended Motion:** to adopt the District Safety Plan that was presented at the July 1, 2025 Board meeting, whereby no comments from the public were received.

7.17 Approval of Agreement with BOCES (Verona)

**Recommended Motion:** to approve the lease agreement between Oneida Board of Cooperative Educational Services and Sauquoit Valley Central School District to commence on July 1, 2025 and expire on June 30, 2026.

7.18 Approval of Agreement with Ashley McGraw Architects (Capital Project)

**Recommended Motion:** BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education accept the bid from Beebe Construction Services, Inc. in the amount of \$53,200.00 as low bidder for the capital outlay project (SED # 0002-023) to replace interior doors at the elementary school.

7.19 Designation of Depositories for District Funds

**Recommended Motion:** BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education add Metropolitan Commercial Bank to the list of designated depositories for Sauquoit Valley CSD for the 2025-26 school year.

7.20 Approval of Minutes of the August 5, 2025 Meeting

**Recommended Motion:** that the minutes of the August 5, 2025 meeting be approved.

7.21 Resolution Authorizing Payment of Bills Approved by the Claims Auditor

**Recommended Motion:** that authorization be given regarding the payment of bills approved by the claims auditor signed August 5<sup>th</sup> and 19<sup>th</sup>, 2025.

7.22 Committee on Special Education

**Recommended Motion:** that the Board of Education upon completion of its review of the IEP in accordance with Section 200.4(d)(2) of the Regulations of the Commissioner agrees to arrange for appropriate special education programs and services for students numbered 1401999, 1400138, 1400138, 1400545, 1401035, 1402024, 140162, 1400138, 1402020, 1402012, 1402011, 1402021, 1401888, and 1401942 as recommended by the Committee on Special Education.

**Motion to approve 7.1 to 7.22**  
*made by \_\_\_\_\_, seconded by \_\_\_\_\_.*  
**Carried: Ayes \_\_\_\_\_, Nays \_\_\_\_\_.**

ITEM #8 Miscellaneous Topics

ITEM #9 Public To Be Heard

ITEM #10 Executive Session

**Recommended Motion:** that the Board of Education go into executive session at \_\_p.m. to discuss\_\_\_\_\_ .

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_  
 Carried: Ayes \_\_\_\_\_, Nays \_\_\_\_\_

The executive session was declared over by the Board President at \_\_p.m.

ITEM #11 Adjournment

**Recommended Motion:** that the meeting be adjourned. The meeting was adjourned at \_\_\_\_ p.m.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_  
 Carried: Ayes \_\_\_\_\_, Nays \_\_\_\_\_.

<b>UPCOMING EVENTS/MEETINGS</b>			
<b>DAY(S)</b>	<b>DATE(S)</b>	<b>TIME(S)</b>	<b>EVENT</b>
Tues. & Wed.	September 2/3		Superintendent's Day
Thursday	September 4		First day of School
Monday	September 8	7:00 p.m.	SV Foundation, HS Conf.
Tuesday	September 9	6:00 p.m.	Regular Board of Education Meeting, High School Library

Sauquoit Valley Central School District – Personnel Report School year 2025-2026

Board of Education Meeting: 8/26/2025

NAME	TENURE AREA/ CIVIL SRV. TITLE	ASSIGNMENT	SALARY/RATE OF PAY	EFFECTIVE DATE	END OF PROBATIONARY APPT.
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The commencement dates of the appointments are "subject to the employees' obtaining all necessary clearances from the State Education Dept."

I. Appointment

Emily Steenburg		Teacher (Elem)		Sept. 1, 2025	9/1/2029
Laura Hoffman		Mentor	\$850	Sept. 1, 2025	6/30/2025
Tiffany Lupia		Reading Intervention Coordinator	\$4,000	Sept. 1, 2025	6/30/2025
Tammy DelMedico	X	Sub. Teacher Aide	\$16/hr.	Sept. 4, 2025	
Alyssa Denton		Sub. Teacher	\$100/day	Sept. 4, 2025	
Henry Rieben	X	Sub. Teacher Aide	\$16/hr.	Sept. 4, 2025	
Megan Winget	X	Sub. Teacher	\$100/day	Sept. 2, 2025	
Carolyn Stafford	X	Teacher Aide	\$16.06/hr.	Sept. 4, 2025	
Amanda Rogowski	X	Teacher Aide	\$16.43/hr.	Sept. 4, 2025	

II. Leave

Tammy DelMedico	X	Teacher Aide		08/13/2025	Resignation
Tatum Zumpano	X	Nurse		08/19/2025	Resignation
Henry Rieben	X	Teacher Aide		09/03/2025	Resignation

III. Coaches

Leonard Vaccaro	Girls'	JV	Soccer	Per Contract	
Marco Ortiz – Co-coach	Boys'	Modified	Soccer	Per Contract	
Colin Herbowy – Co-coach	Boys'	Modified	Soccer	Per Contract	

**Teacher Key:** "C" Certification Listed or "N" Uncertified

**Teacher Assistant Key:** "C" Certified Teacher Assistant, "CTA I" Certified Teaching Assistant Level I, "CTA II" Certified Teaching Assistant Level II, "CTA III Certified Teaching Assistant Level III, "TAP" Pre-Professional

**Coaches:** "CPE Certified Physical Education Teacher, "C" Certified Teacher, "TCL" Temporary Coaching License, "PCL" Professional Coaching License