



**Canon-McMillan School District
Safety Committee**

Meeting Minutes

Date: July 17, 2025

Location: Tech Building

I. Call to Order

The meeting was called to order by Mr. McCullough at 10:00 a.m.

II. Roll Call

Donna Barca	Debbie Grebeck	Tim McCullough
Scott Chambers	Karl Herald	John Pape
Jared Diesel	Michael Kelley	Justin Heckman

III. Approval of the Minutes from the June 24, 2025 meeting

Mr. McCullough asked if everyone had a chance to review the minutes from the June 24, 2025 committee meeting. Mr. Pape noted a correction with the location. Mr. McCullough requested a motion to approve the minutes as corrected. Motion to approve the minutes was made by Mr. Diesel and seconded by Mr. Pape. All in favor - 9; opposed - 0; minutes approved.

IV. Chairperson's Report

Mr. McCullough noted that staff working outside in the increased temperatures need to be reminded to stay hydrated and pay attention to their surroundings and body temperature. They should make sure to use common sense and replace electrolytes lost through perspiration.

The committee also discussed the new visitor protocols to be implemented in the buildings at the start of the school year.

V. Open Issues

Mr. Herald spoke about the work currently going on at the high school and stadium. There have been issues with the air conditioning in the locker rooms at the stadium. The custodial staff is currently working on the overall maintenance of the stadium grounds including pressure washing. He noted that the painters at the high school are currently working on the stairwells. There is also work going on in relocating the administrative offices and adding a logo to the gym floor.

VI. Old Business

Mr. McCullough noted no old business.

VII. New Business

Mr. McCullough noted no new business.

VIII. Review of Work Related Incidents since the last meeting and corrective actions taken

Ms. Grebeck reported that there were four new incidents since the June 24th meeting. The committee discussed the incidents as well as follow up care and corrective actions.

IX. Round Table

Maintenance: Mr. Diesel noted that the department is working on summer projects.

Transportation: Mr. Pape noted no issues. He also spoke about the State Police inspections of District vehicles.

Technology: Mr. Kelley noted no issues. He did report that the fence around the ac unit (near the steps leading to the tech building) was in need of repair. Mr. McCullough noted that the committee would follow up on this during the building inspection.

2025.07.17 Safety Committee Minutes continued

Central Office: Mr. Chambers and Ms. Barca noted no issues.

X. Suggestion Box

Mr. Chambers reported that there was nothing in the suggestion box.

XI. Adjournment

Mr. McCullough adjourned the meeting at 10:16 a.m. followed by an inspection of the Tech building led by Mr. Heckman and Mr. McCullough..