

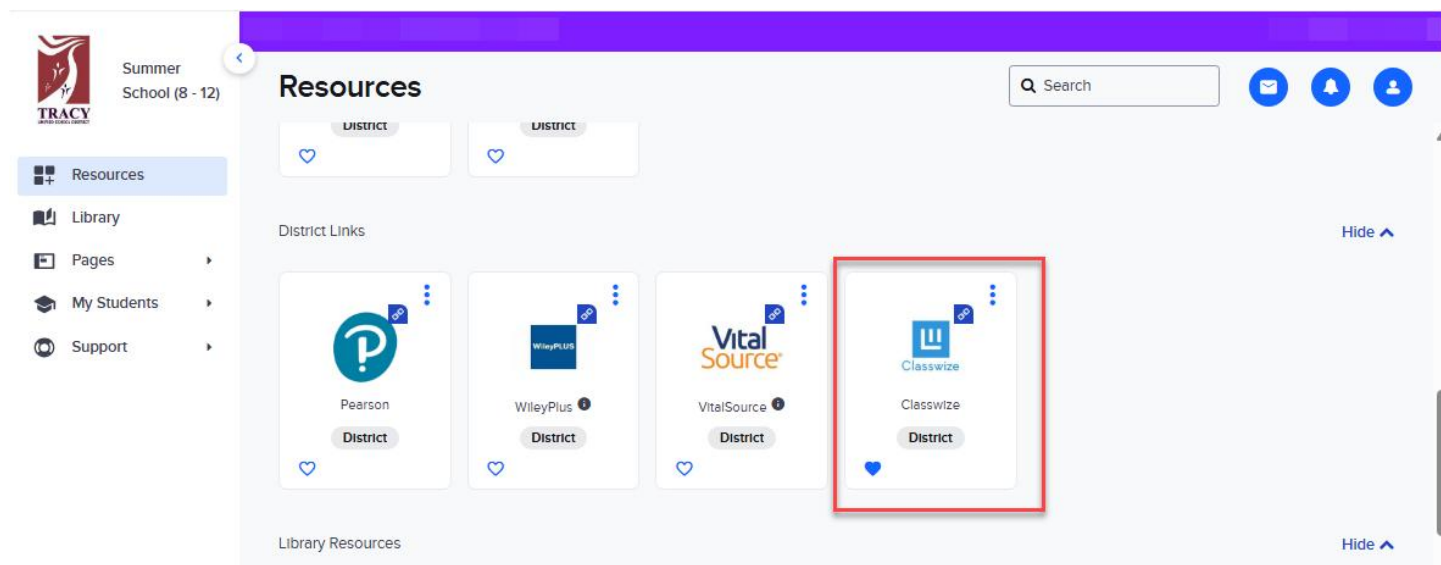
Classwize Classroom Monitoring

Contents

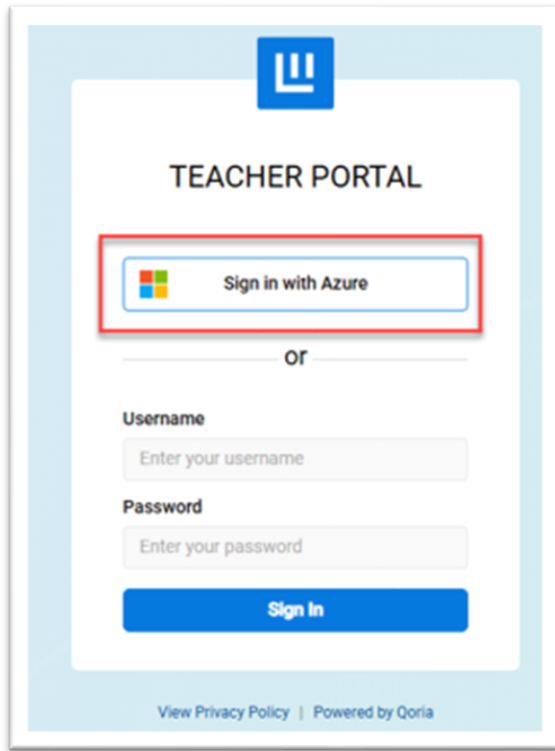
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Logging In

Click **Classwize** in clever portal under District Links

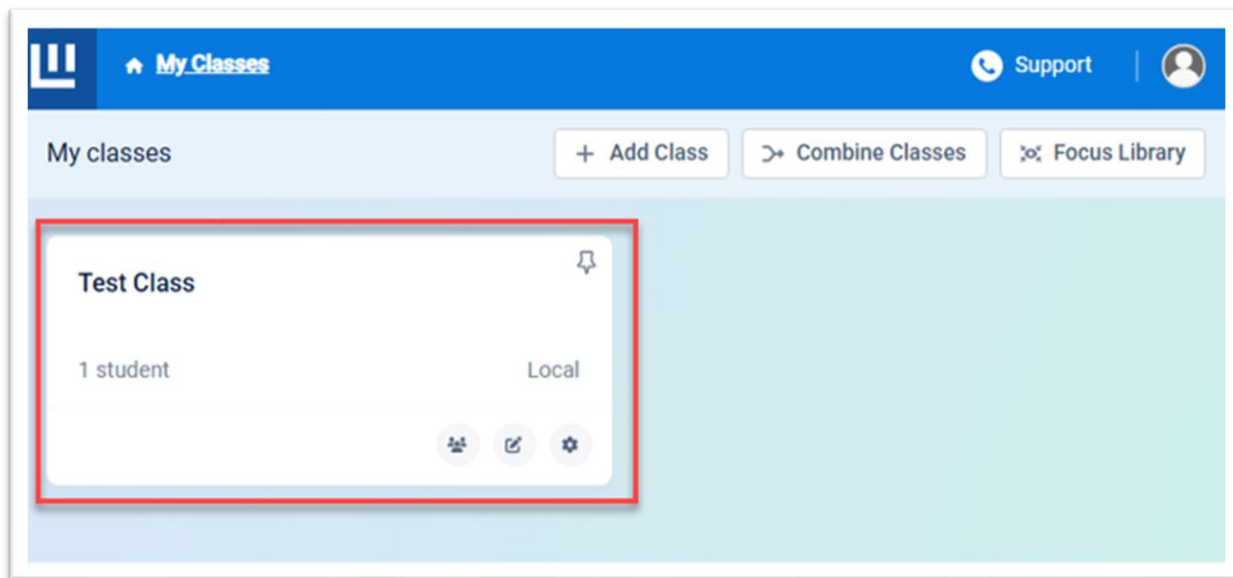


Select **Sign in with Azure** and login with your TUSD credentials

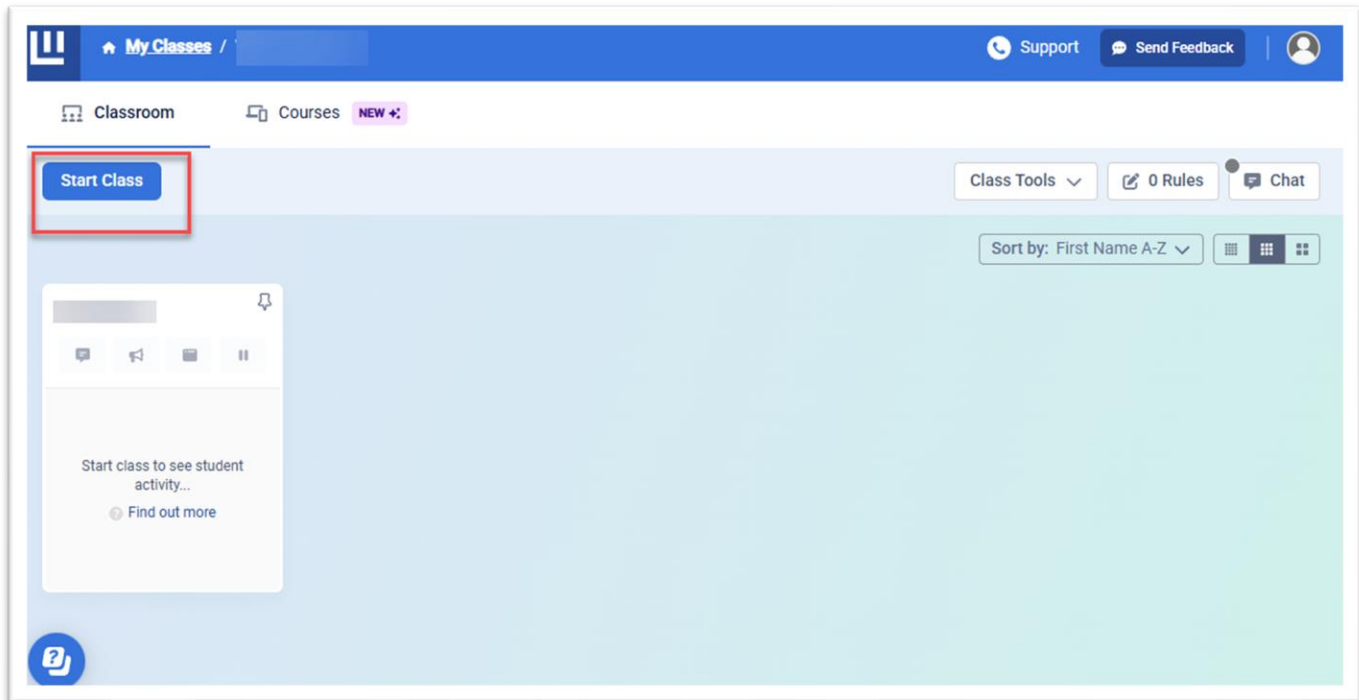


Starting Classwize

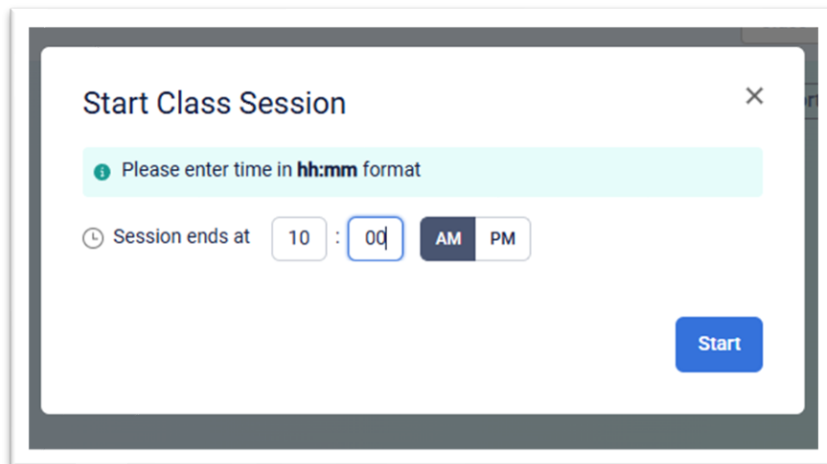
On the Home screen you will find your classrooms. Click into one of these classes to be able to start it



Once you click into the class select **Start Class**



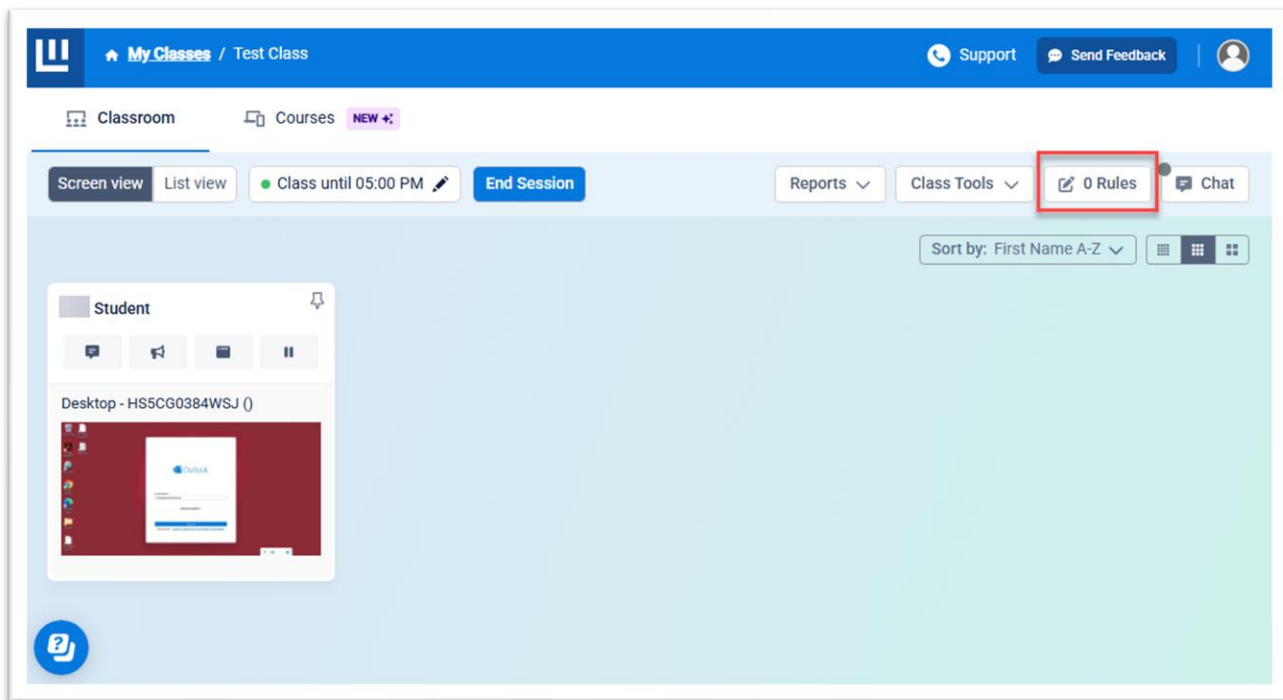
It will ask you to set an end time



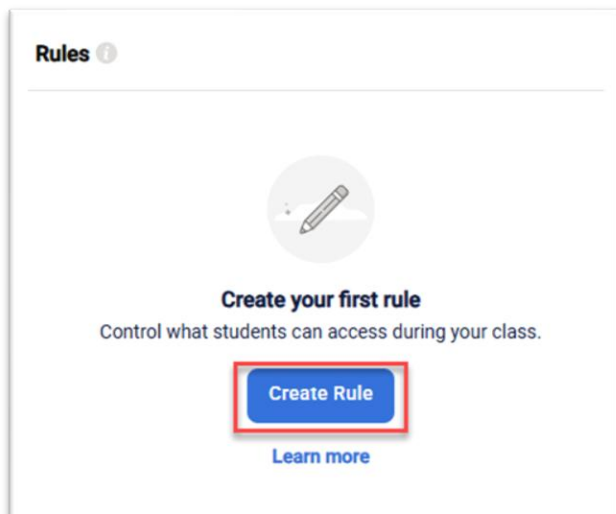
Creating Rules

Rules are like GoGuardian scenes, they allow you to block/allow single or multiple sites, or categories

Go to classroom view and Select **0 Rules**

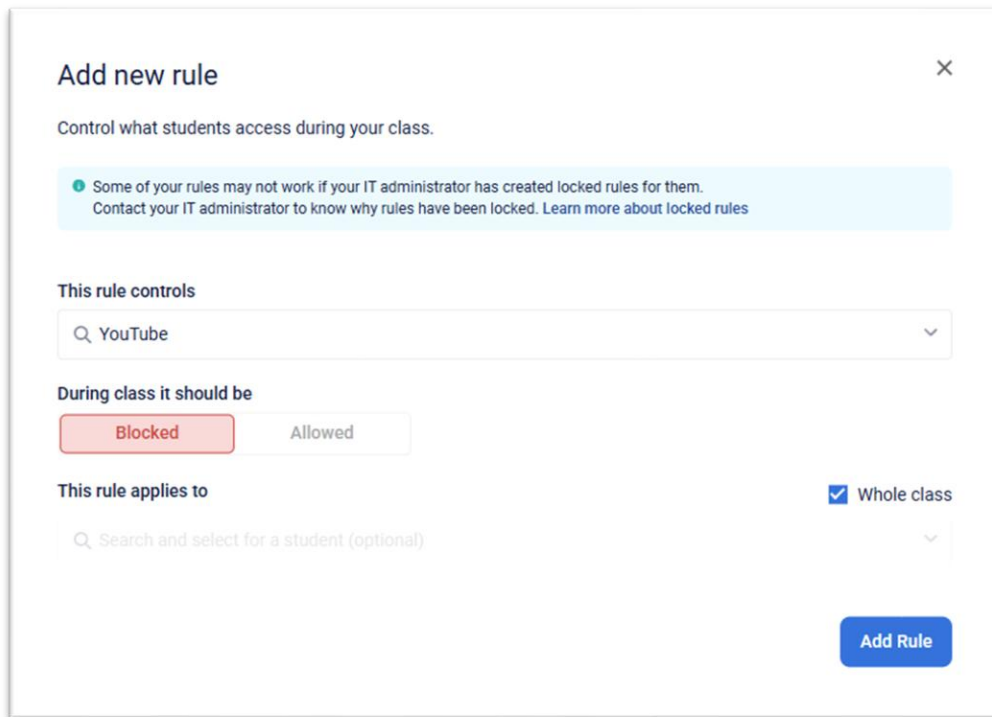


Select **Create Rule**



Add Rules

- Type in a category and select to allow or block them
 - You can block website groups like “YouTube” or you can block a category such as “Video Games”



The screenshot shows a modal window titled "Add new rule" with a close button (X) in the top right corner. Below the title is the instruction "Control what students access during your class." A light blue informational banner contains a green circle icon and the text: "Some of your rules may not work if your IT administrator has created locked rules for them. Contact your IT administrator to know why rules have been locked. [Learn more about locked rules](#)".

The main configuration area is divided into three sections:

- This rule controls**: A search bar containing the text "YouTube" and a dropdown arrow.
- During class it should be**: Two buttons, "Blocked" (highlighted in red) and "Allowed" (white with a grey border).
- This rule applies to**: A checkbox labeled "Whole class" which is checked, and a search bar below it with the placeholder text "Search and select for a student (optional)".

An "Add Rule" button is located at the bottom right of the dialog.

To set a rule for only certain students

- Uncheck **Whole Class** box then search for specific students

Add new rule

Control what students access during your class.
[View the list of applications](#) that you can block on Windows devices.

Some of your rules may not work if your IT administrator has created locked rules for them.
Contact your IT administrator to know why rules have been locked. [Learn more about locked rules](#)

This rule controls

Q YouTube

During class it should be

Blocked

Allowed

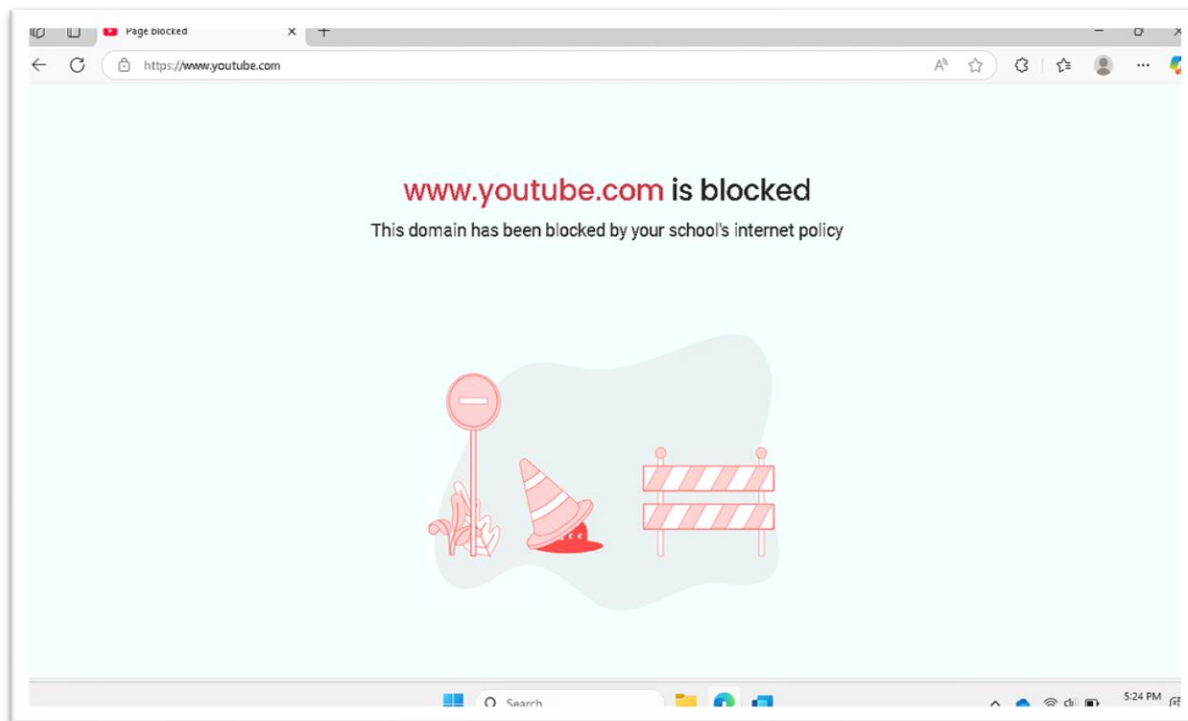
This rule applies to

Q Search and select for a student (optional)

Can uncheck this to add multiple students

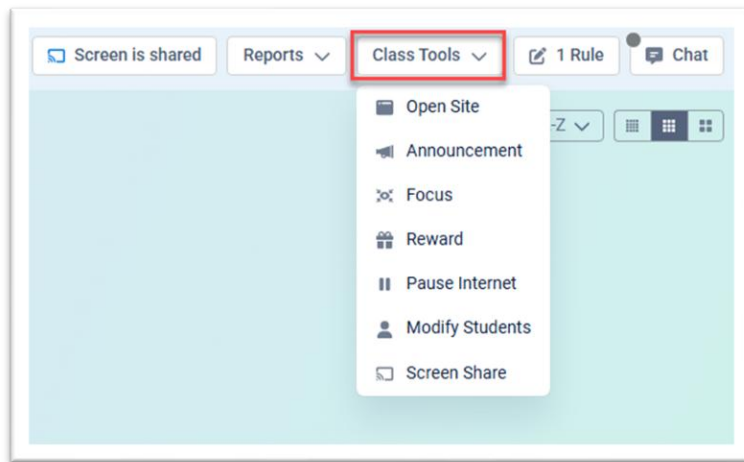
Whole class

Student View of Blocked Site via Rule

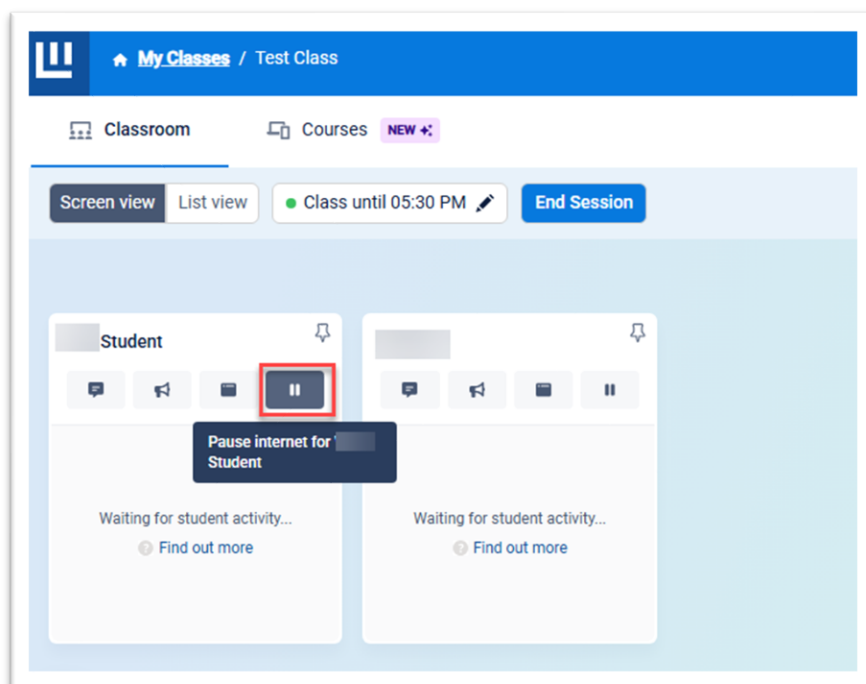


Class Tools

Class Tools give you a tool box outside of allow and deny websites. You can open sites, pause internet, make announcements, focus and share screen. Located on the upper right portion of the screen.



Some of these options can also be done on a per device basis through the “Screen view”

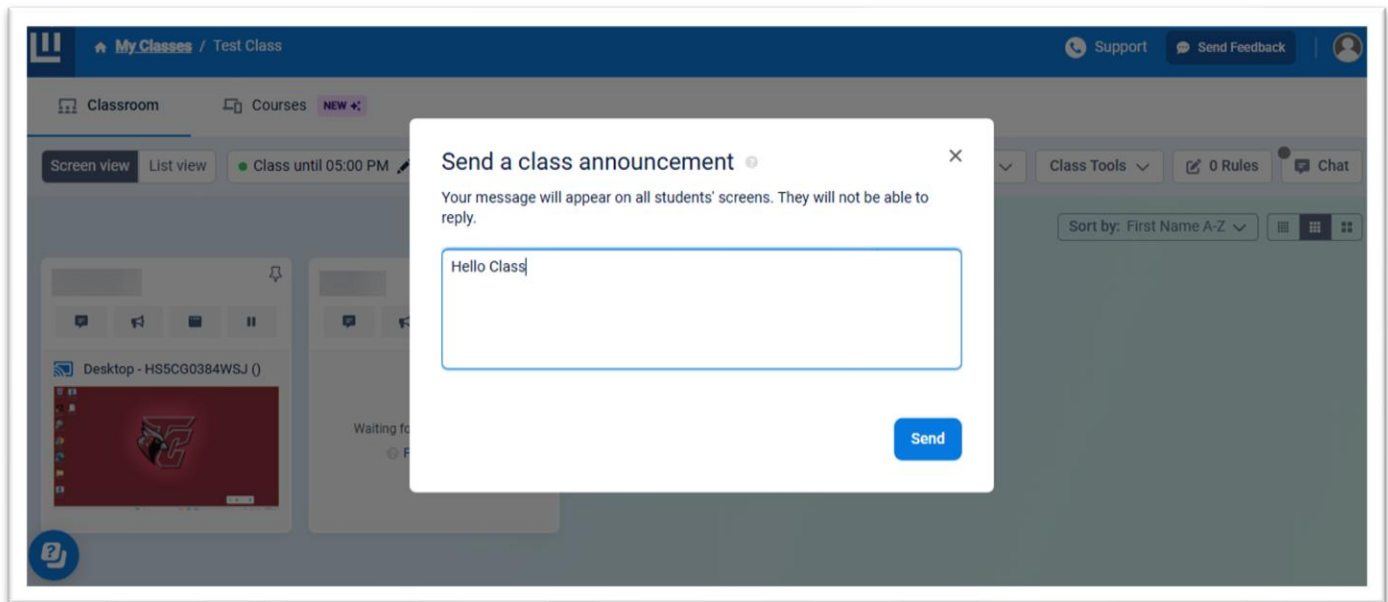


Open Site

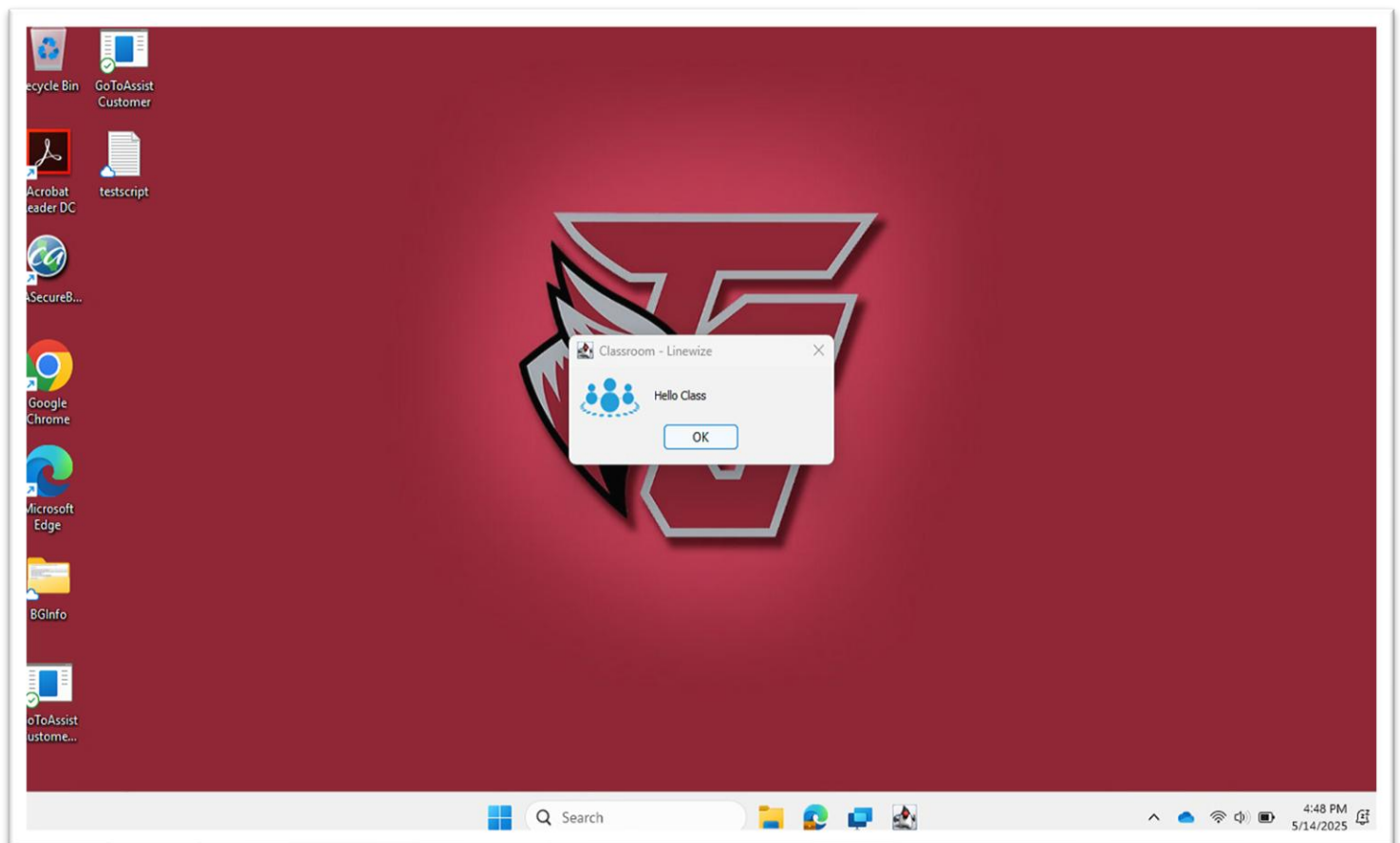
Opens default browser with website for students

Announcement

Can Type in a message to the class and a small window will appear on the student desktops



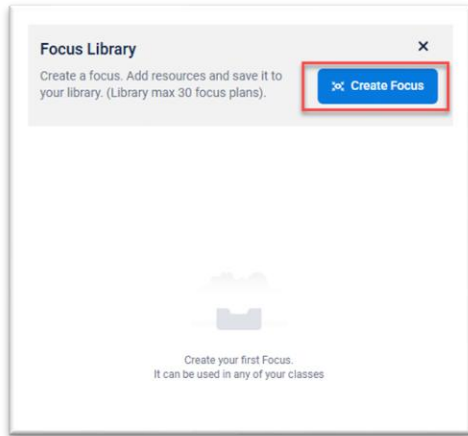
Student View of Announcements



Focus

This will open a browser for students to the pages you dictate in the policy. Students are able to close out of the browser, but when they re-open, they will be met with “blocked site” notifications unless they return to the sites dictated in the Focus Policy.

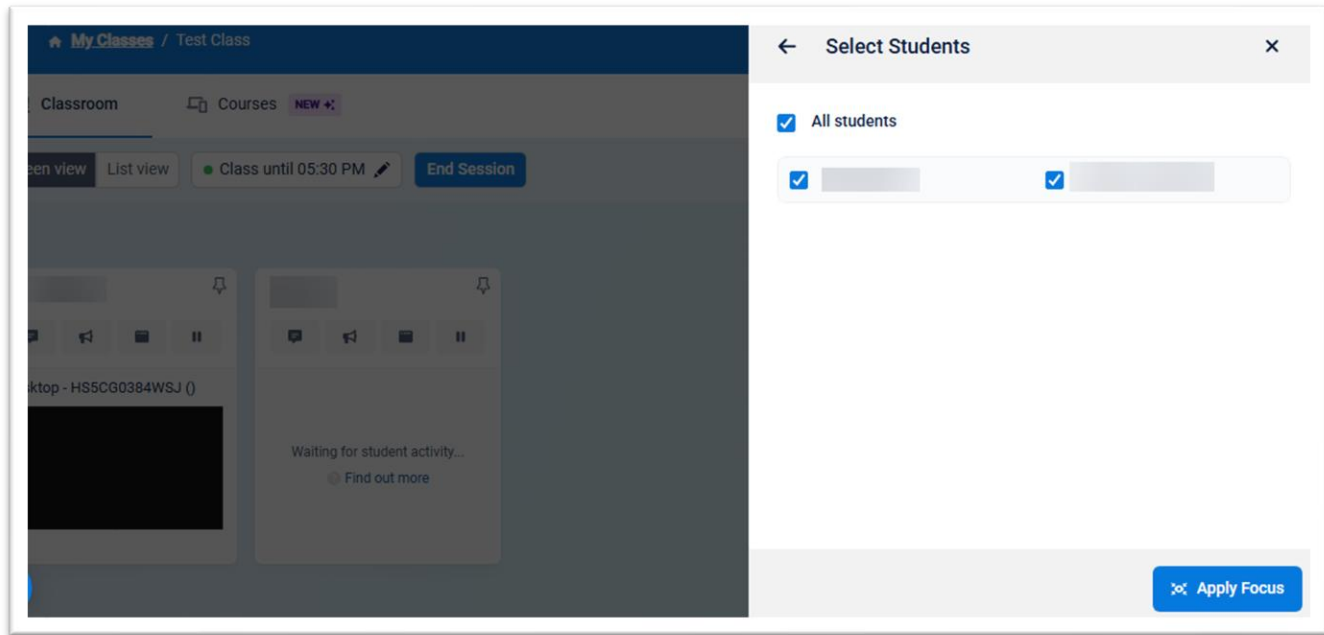
Create a Focus



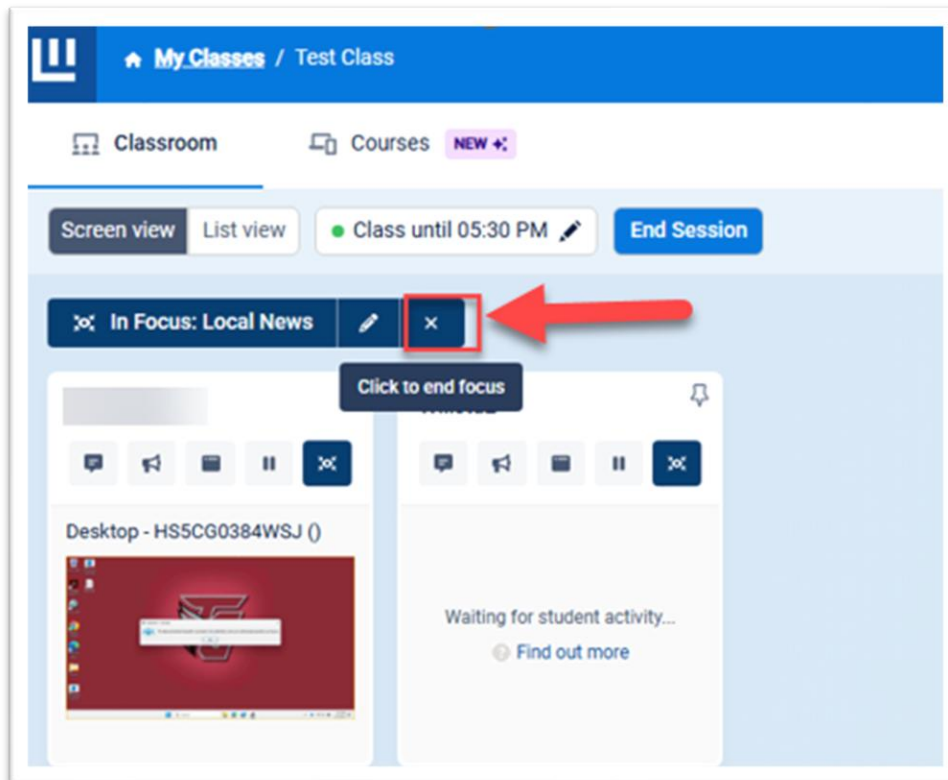
You can add multiple sites to the Focus list and save them for use later

A screenshot of the 'Create Focus' form. At the top, there is a back arrow and the title 'Create Focus' with a close button (X). Below the title, there is a checkbox labeled 'Save this focus to my library' which is checked. Under the heading 'Name *', there is a text input field containing 'Local News' and a note 'Max 20 characters are allowed.' Under the heading 'Resources', there is a text input field with the placeholder 'Paste a website URL or search for applications'. Below this, there is a table with two columns: 'Resource' and 'Open tab'. The table has two rows of data. The first row shows 'kcra.com' with a checked checkbox and a red 'X' button. The second row shows 'https://www.abc10.com/' with a checked checkbox and a red 'X' button. At the bottom right, there is a blue button labeled 'Select Students' with a right arrow.

Select “All Students” or specific students, then click **Apply Focus**

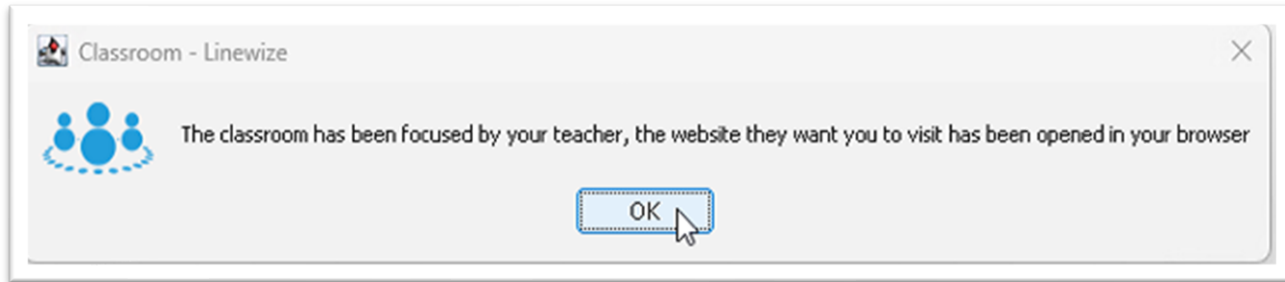


To end the focus: There will be a bar on top of the “Screen view” to end it

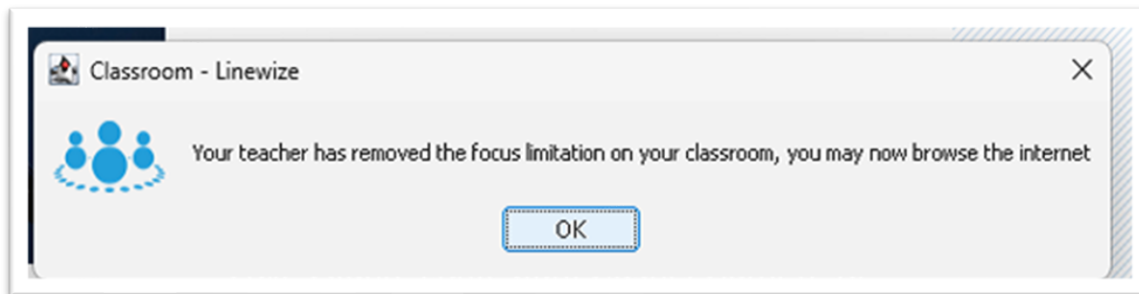


Student View

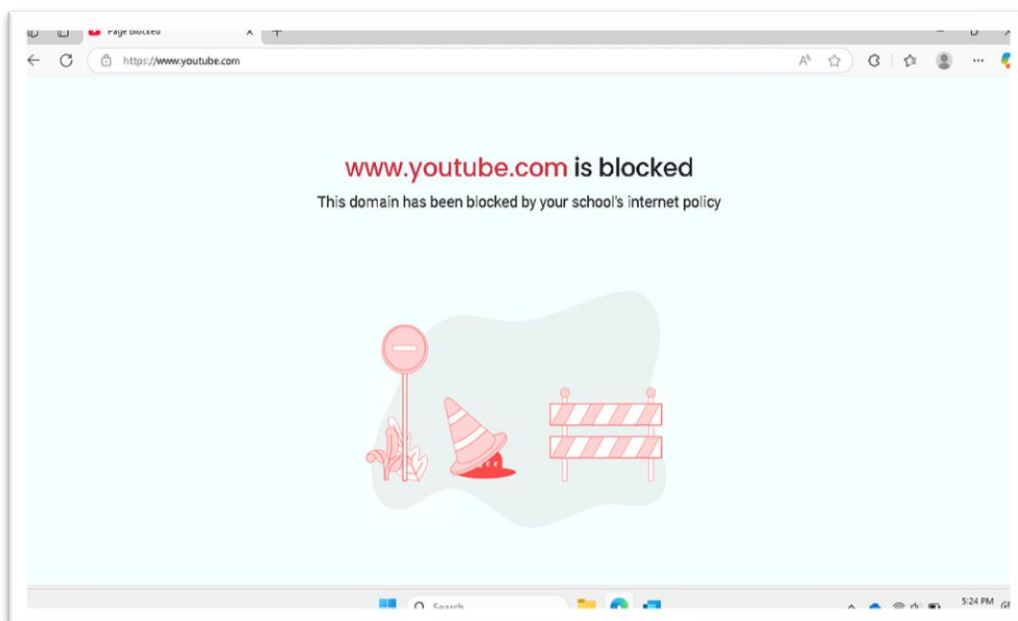
- A message appears on the student's device:
"The classroom has been focused by your teacher, and the website they want you to visit has been opened in your browser."
- The default browser will open, and the Focus resource(s) will open in a new tab(s).



When ending the Focus mode:

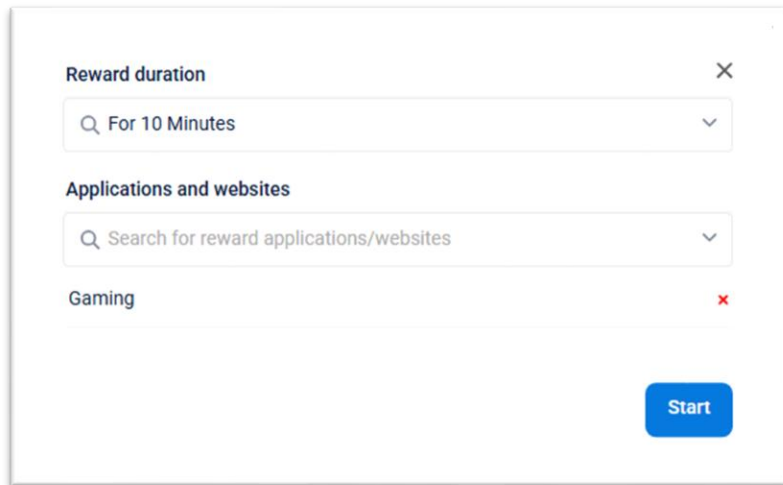


If they visit any site outside of the focus rule, they will see the default block page rule



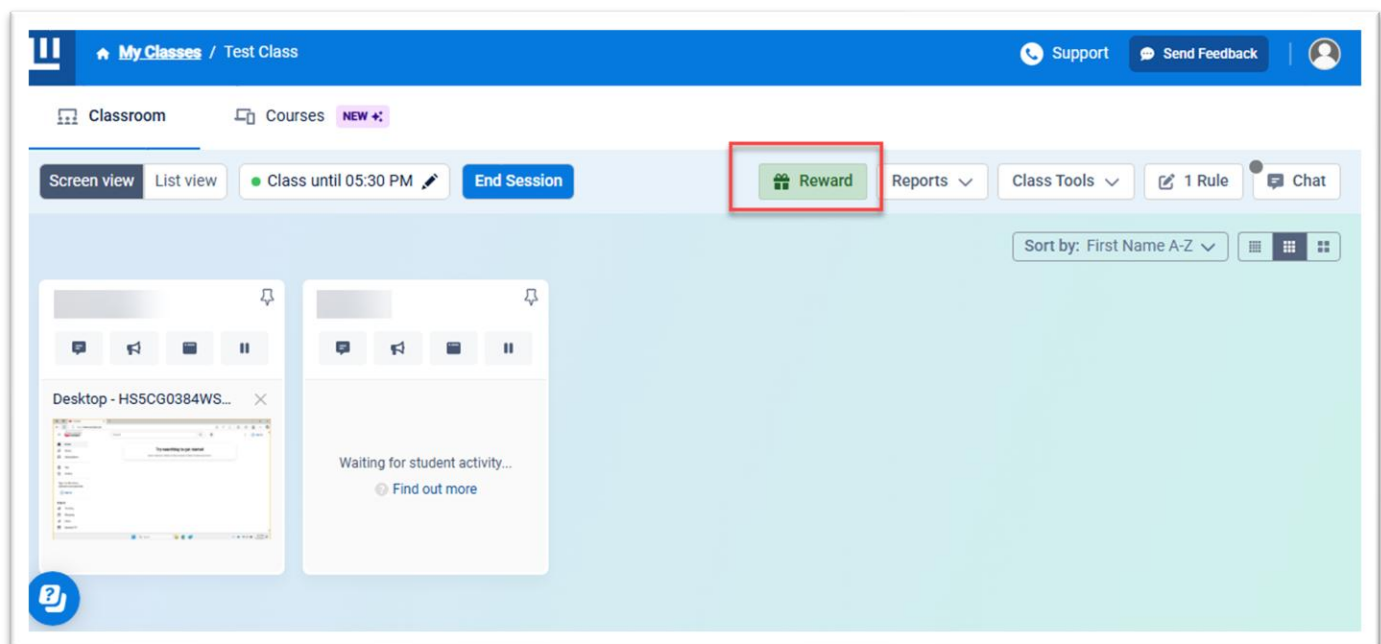
Reward

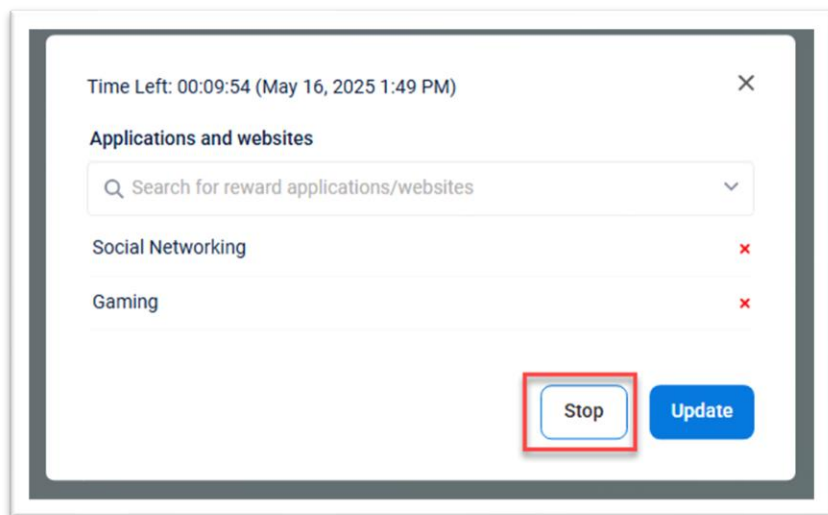
Can specify categories that are blocked by teacher policy under normal class time. For example, you can allow YouTube for select students while there is a “no YouTube” rule being applied to the whole class.



A modal window for configuring a reward. It has a title bar with a close button (X). The first section is "Reward duration" with a search bar containing "For 10 Minutes" and a dropdown arrow. The second section is "Applications and websites" with a search bar containing "Search for reward applications/websites" and a dropdown arrow. The third section is "Gaming" with a red X icon. At the bottom right is a blue "Start" button.

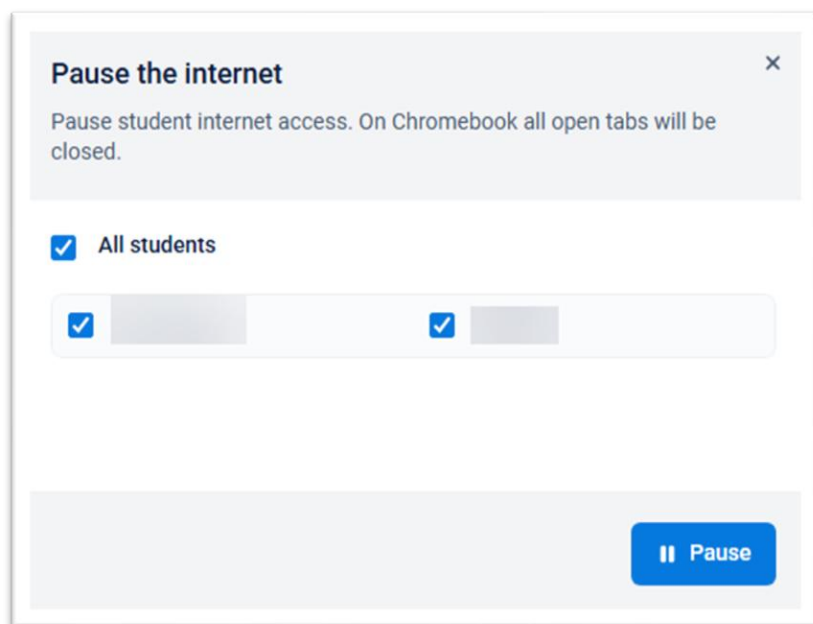
To stop the reward before the time expires, there will be a green **Reward** box that appears next to reports and tools. Click on this then select **Stop**



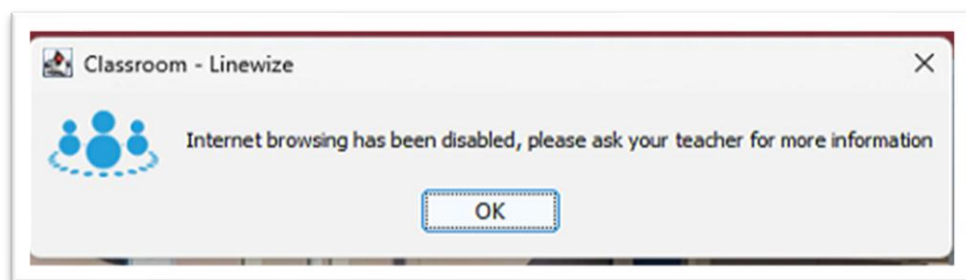


Pause Internet

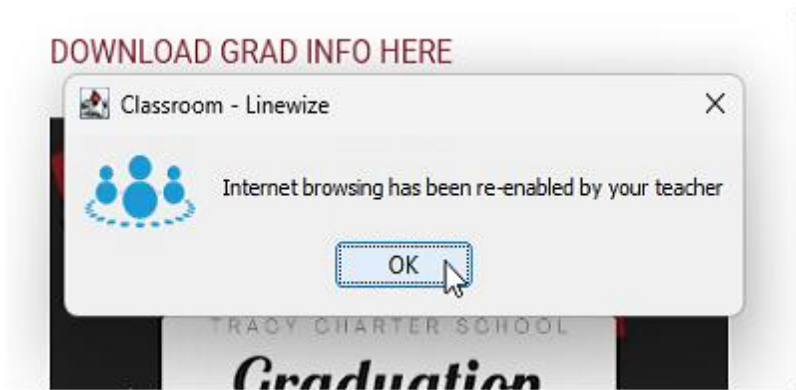
Allows you to pause internet access for a student. Can select the whole class or individual students



Student View

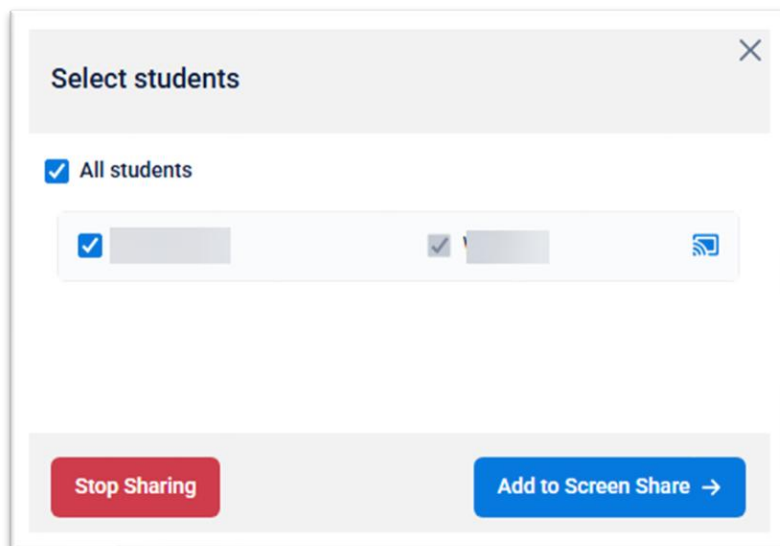


Once re-enabled, student is notified and can browse again

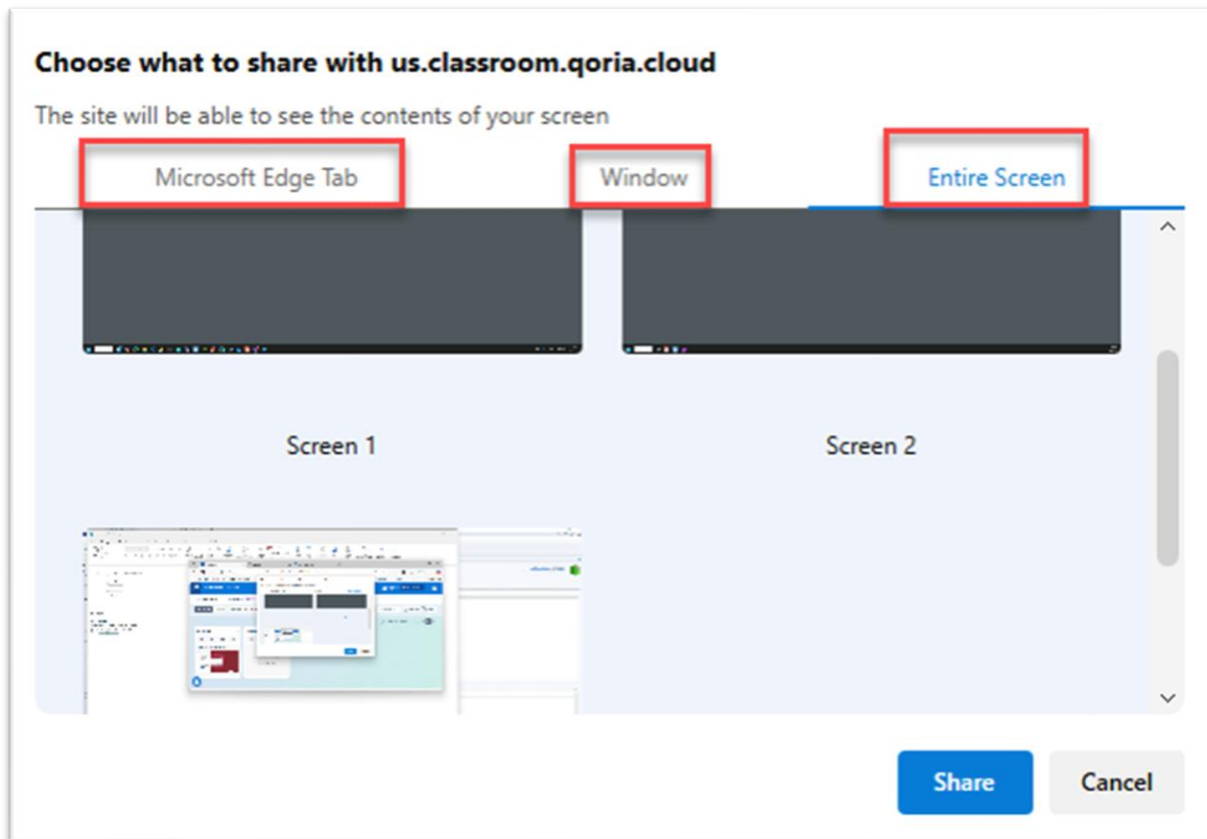


Screenshare

Allows you to screenshare to select students. When this is initiated, a browser will open for the student and open a tab to your shared content. If they don't have a browser open it will open one for them and launch to shared content. Students are able to close the browser and not view screen if they choose to.

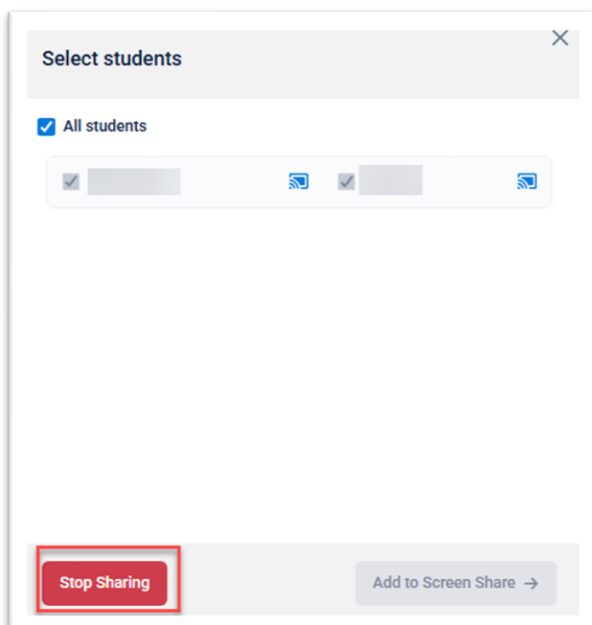


Can choose to share browser tab, window or entire screen



Stop Screenshare

To stop the screenshare: Select Class Tools > Screenshare > Stop Sharing

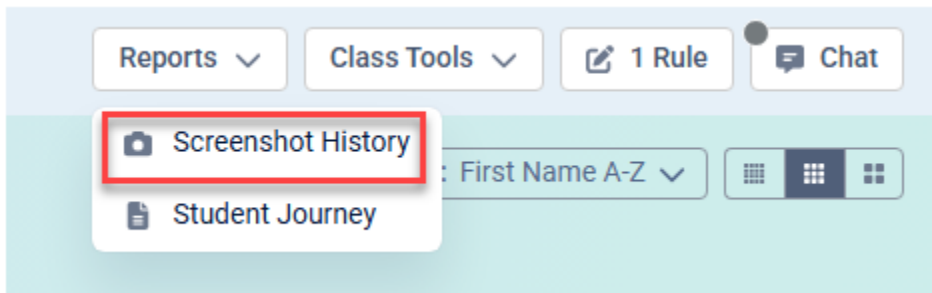


Reports

Screenshot History

Allows you to view what the students were looking at on a given site

Go to Reports > Student History



Search for a student and date range that you would like to view. Screenshots are only saved for 14 days. After 14 days, screenshots will not be retrievable

Screenshot History

Select a student and time period to view their browser history with supporting screenshots. Screenshots can be viewed for up to two weeks.

Today

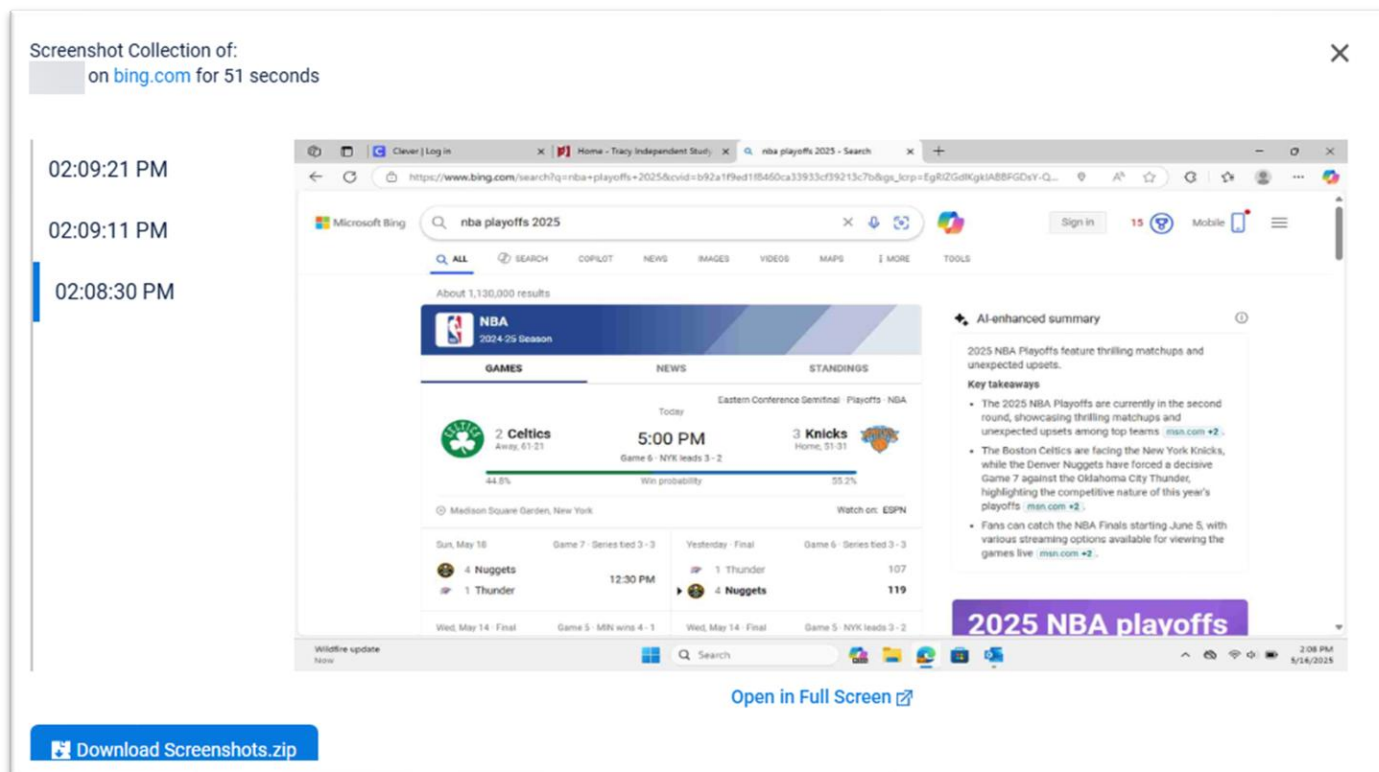
Search

Date	Activity	Duration	
May 16, 2025			
02:08:29 PM	bing.com	51 sec	View
02:08:18 PM	clever.com	1 sec	View
12:55:58 PM	bing.com	72 min	View
12:48:56 PM	Non Browsing Activity	1 sec	View
12:45:36 PM	Teacher's shared screen	51 sec	View
12:43:25 PM	Non Browsing Activity	1 sec	View
12:41:55 PM	Teacher's shared screen	10 sec	View
11:57:16 AM	Non Browsing Activity	7 min	View

Search Student

View Screenshots

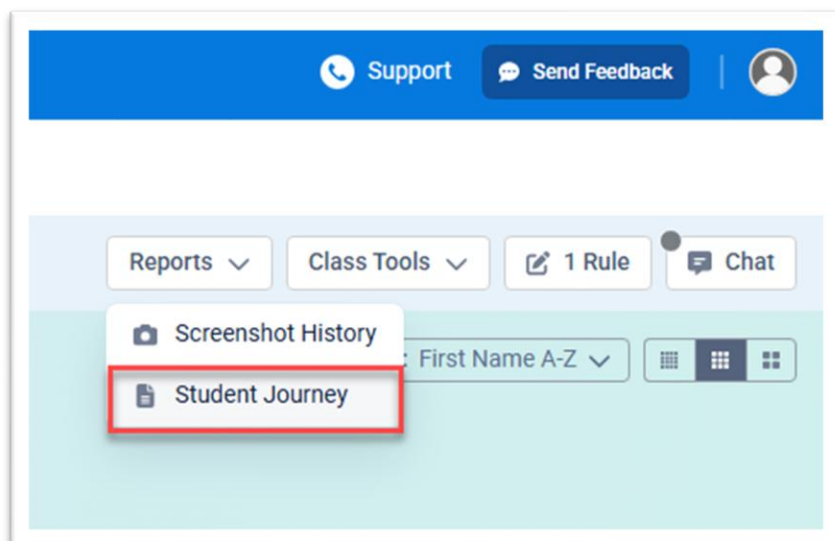
Clicking **View** will open screenshots from this website during the time slot it was open. In this example we are viewing screenshots of activity from bing.com for 51 seconds starting at 2:08PM



Student Journey

This gives you an easy-to-read view of what pages the student was viewing and whether it was blocked or not

Go to Reports > Student Journey



Then enter the student name, date range and a cover page comment if necessary

×

Export Student Journey Report

The report details the students' activities in your classes

Select student

Date Range

Include the last hour of activity

☐ Yes
 ☒ No

Cover Page Comment (optional)

CANCEL

Export

You will receive an email with a pdf report of what the student saw from noreply@familyzone.com

Your Journey Report export is now complete

noreply@familyzone.com
 To

Reply
 Reply All
 Forward

Fri 5/16/2025 10:49 AM

This sender noreply@familyzone.com is from outside your organization.
 If there are problems with how this message is displayed, click here to view it in a web browser.
 [Click here to download pictures.](#) To help protect your privacy, Outlook prevented automatic download of some pictures in this message.

StudentJourney_Student_2025-05-16_104824.pdf
 392 KB

You don't often get email from noreply@familyzone.com. [Learn why this is important](#)

[CAUTION] This email is NOT from TUSD.
Do not click on links or open attachments unless you trust the sender.

Right-click or tap and hold here to download pictures. To help protect your privacy, Outlook prevented...

Dear Linewize Filter user,

Your export **StudentJourney_Student_2025-05-16_10:48:24.pdf** is now complete. Please see the attachment below.

© Family Zone Cyber Safety 2021. All Rights Reserved. Family Zone Inc

Edited 5/16/2025

The PDF sent via email will break down when they visited different sites.

Timeline for

tracy.joint.unified.ca.us



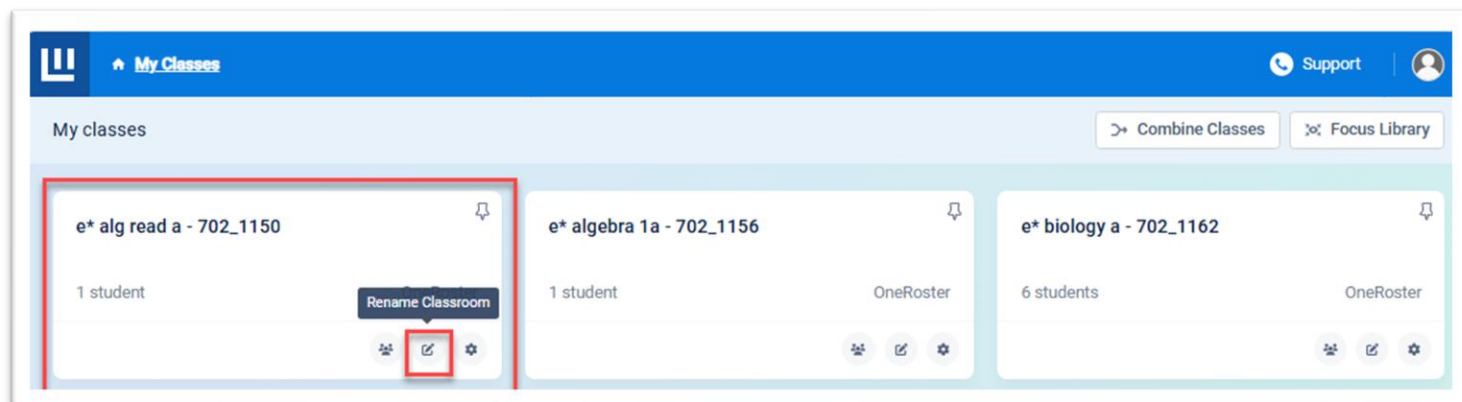
DATE/TIME	RESULT	CATEGORY	ACTIVITY	TYPE
2025/05/15 17:45:00	ALLOWED	Clever	 clever.com	Web
2025/05/15 17:45:00	ALLOWED	Google Search	 google.com	Web
2025/05/15 17:45:00	ALLOWED	Computing and Electronics	 nelreports.net, microsoftapp.net	Web
2025/05/15 17:45:00	ALLOWED	Skype	 skype.com	Web
2025/05/15 17:45:00	ALLOWED	Microsoft	 windows.com, microsoft.com, windows.net, sfx.ms, live.com	Web
2025/05/15 17:45:00	ALLOWED	MSN	 msn.com	Web
2025/05/15 17:45:00	ALLOWED	GoGuardian	 goguardian.com	Web
2025/05/15 17:45:00	ALLOWED	Office 365	 sharepoint.com, office.com, live.com	Web
2025/05/15 17:45:00	ALLOWED	Bing	 bing.com	Web
2025/05/14 20:30:00	ALLOWED	Microsoft	 microsoft.com	Web

Editing Classes

Classwize syncs with Aeries and will name the classes based on the Course Name and Sections. If you would like to change how this is formatted there are two options. You can either rename the class or you can combine classes and give that group a separate name. Combining could be a good option if you have multiple classes within the same period.

Renaming Class

When you are on your class list, you can select the edit button within the class tile.



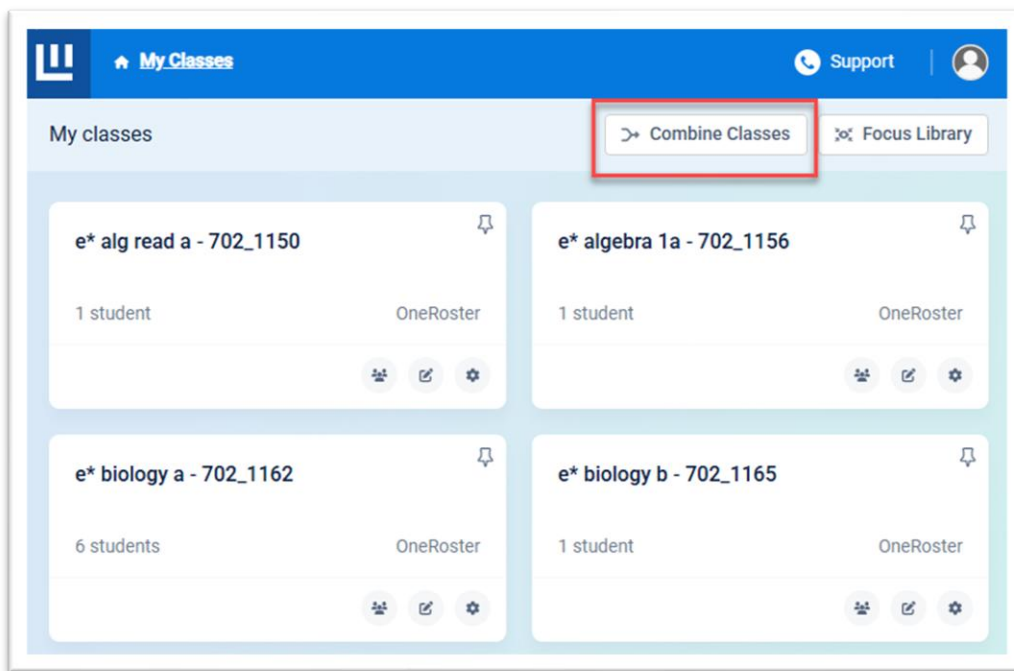
Then enter the new class name and hit **Save**

It will now show the renamed class

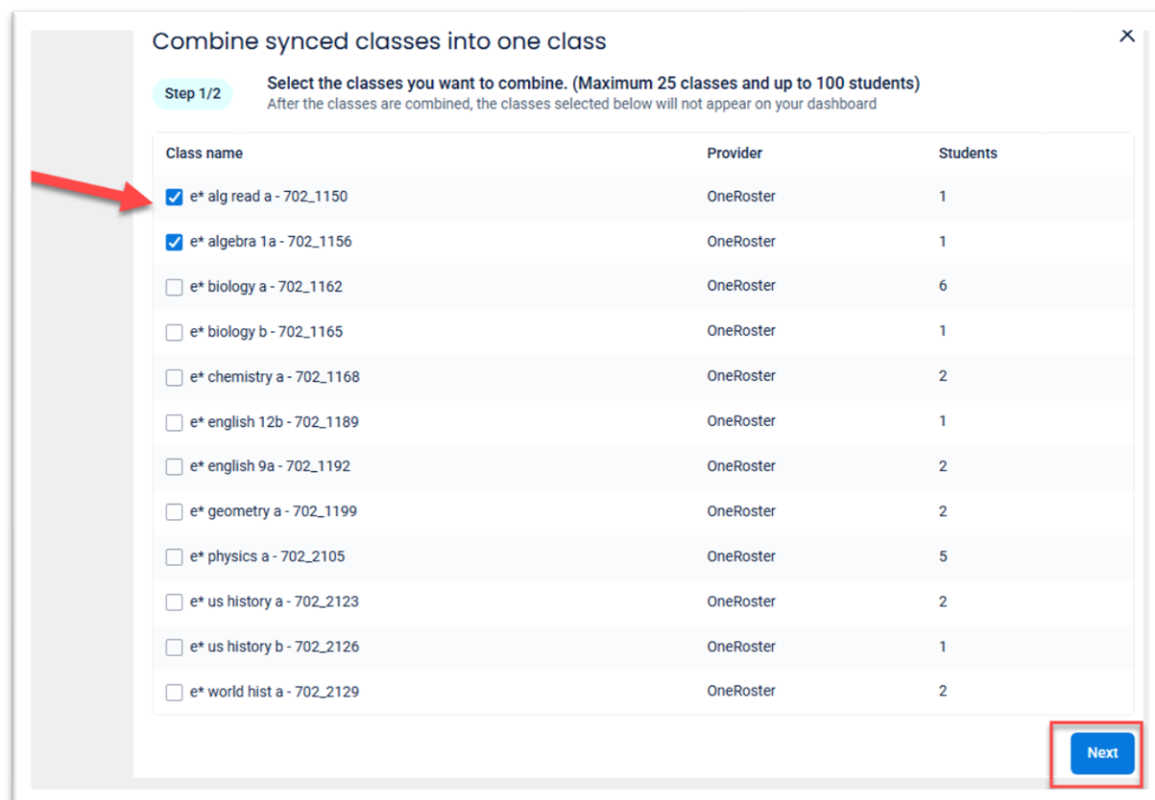


Combining Classes

On the class list, Select **Combine Classes** on the top right portion of the screen



Select the desired classes you want to combine



Name the class and select **Combine Classes**.

Combine synced classes into one class

Step 2/2

Give this class a name

A new combined class will be created and it will be pinned

Class Name

Use a name that you can easily remember and recognise. Max 50 characters are allowed

Period 1 - Algebra

1

2

Combine Classes

The class will be pinned at the top with a notification at the bottom indicating the action.

My Classes

Support

My classes

Combine Classes

Focus Library

PINNED CLASSES

period 1 - algebra

2 students

Combined

OTHER CLASSES

e* biology a - 702_1162

6 students

OneRoster

e* biology b - 702_1165

1 student

OneRoster

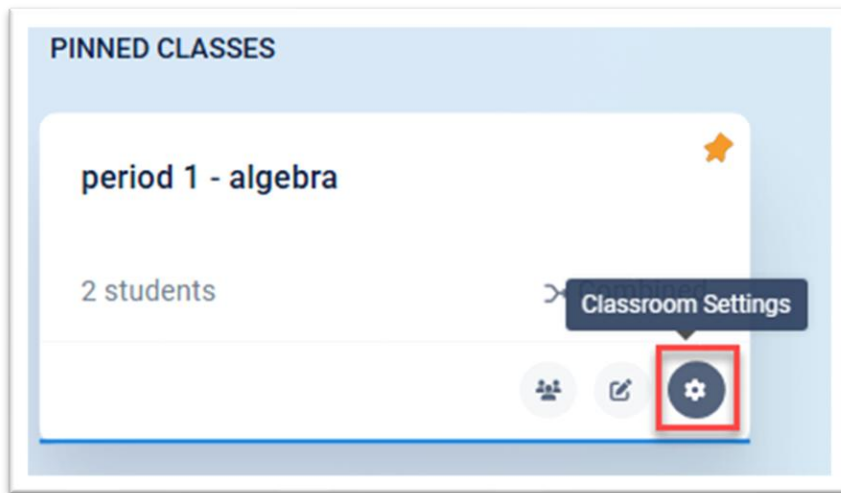
e* chemistry a - 702_1168

Classes successfully combined

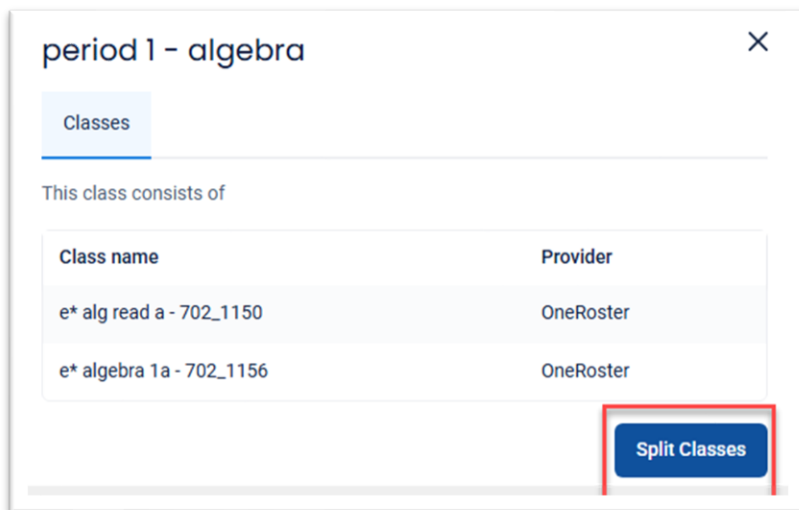
The selected synced classes have been successfully combined into new "period 1 - algebra"

Split Combined Class

To split a combined class, select the cog icon on the combined class tile



Select **Split classes**



A prompt will appear having you verify. After selecting **Split Classes**, the classes will be separate again.

