



**2025-2026**

# **North Rose-Wolcott High School Student Handbook**

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Academics · Commitment · Excellence

Dear NRWHS Families,

Hello! We are so excited to welcome you to the 2025-26 school year. There are some very exciting changes this year at the High School. This handbook is intended to provide you with all of the information you need to ensure this year is a success.

We are committed to fostering connections and developing relationships with every student. We are also committed to building a strong foundation and understanding of our expectations, procedures and routines. Our handbook is aligned to our District Code of Conduct to ensure consistency and that all of our students leave the NRW family with pride and preparedness for their future path.

Thank you for your ongoing support and collaboration. We believe every student can learn. We believe educational equity is fundamental. We believe school should always be a safe space. We believe communication, consistency, and follow through are essential. Most importantly, we believe in the success of all our students. None of this would not be possible without a strong partnership between school and home. We look forward to our work together this year and showing our Cougar Pride.

If you have not already done so, please follow us on our district Facebook page. We post many upcoming events and happenings here and it is a great opportunity for you to stay connected with our district and building throughout the year.

We look forward to our work together this year and showing our Cougar Pride.

Sincerely,

Ms. Nicole Sinclair  
*HS Principal*

Ms. Lisa Visalli  
*HS Assistant Principal*

Mr. Mark Mathews  
*Cougar OPS Principal*



### Our Vision

North Rose-Wolcott is a community where all learners are engaged in experiences that grow their individual potential.

### Our Mission

We will create a community of belonging and a mindset of continuous learning by building collaborative relationships.

### Legend



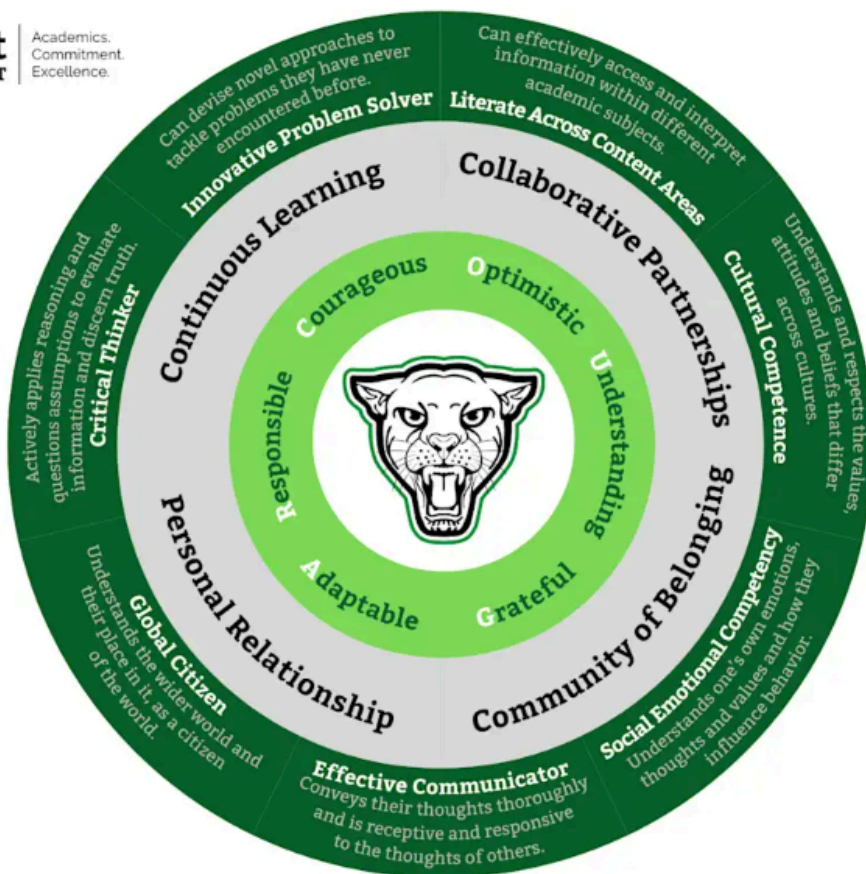
Cougar Values



Community Promises



Portrait of an NRW Graduate



## Portrait of an NRW Graduate

**Critical Thinker:** Actively applies reasoning and questions assumptions to evaluate information and discern truth.

**Innovative Problem Solver:** Can devise novel approaches to tackle problems that they have never encountered before.

**Literate Across Content Areas:** Can effectively access and interpret information within different academic subjects.

**Cultural Competence:** Understands and respects the values, attitudes and beliefs that differ across cultures.

**Global Citizen:** Understands the wider world and their place in it as a citizen of the world.

**Effective Communicator:** Conveys their thoughts thoroughly and is receptive and responsive to the thoughts of others.

**Social Emotional Competency:** Understands one's own emotions, thoughts and values and how they influence behavior.

## Board of Education

Lucinda Collier, *President*  
Tina Reed, *Vice President*  
John Boogaard  
Linda Eygnor  
Lesley Haffner  
Travis Kerr  
Tina St. John, *Board Clerk*

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Fred Prince, *Director of Human Resources*  
Chelsea Eaton, *Director of Special Education*  
Laurie Elliott, *Community Schools Administrator*  
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Lisa Visalli, *High School Assistant Principal*  
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Joseph Canori, *Middle School Assistant Principal*  
Karen Haak, *Elementary School Principal*  
Benjamin Stopka, *Elementary School Assistant Principal*  
Marc Blankenberg, *Director of Health, Physical Education & Athletics*  
Bill Pinkerton, *Director of Transportation*  
Jeremy Sebastiano, *Director of Facilities*  
Rita Lopez, *Director of Food Services*

2025-2026 NRWHS Staff		
<b>Administration</b>	<b>Food Service</b>	<b>Social Studies</b>
Nicole Sinclair, Principal	Sonja Coleman	Michele Bartholomew
Mark Mathews, Principal Cougar OPS	Stacey Crocker	Kristin Gardner
Lisa Visalli, Assistant Principal	Megan Jock	Jake Hill
<b>Art</b>	Rita Lopez, Director of Food Services	Brittany Wright
Kelley Allen	Heather Pollock	<b>Spanish</b>
Shelly Patterson	Debbie Miller	Lisa Olmstead
<b>Athletics</b>	Missy Sells	<b>Special Education</b>
Marc Blankenberg, Athletic Director	<b>Health</b>	Mike Grasso
Mike Lockwood, Athletic Office Staff	Casey Harrigan	Maureen Mahoney
<b>Audiologist</b>	<b>Mathematics</b>	Ann Mathews
Jen Renzi	Sarah Maring	Holly Smith
<b>Business</b>	Bill McDermott	<b>Speech</b>
Jenn Judge	Zachary Norris	Jackie Nelson
<b>Cleaners</b>	Erik Pentycofe	<b>SPOA Coordinator</b>
Dale Carnell	<b>Library Media Specialist</b>	Jennifer Searls
Maurice Ford	Karen Burns	<b>SRO</b>
Todd Janes	<b>Main Office Staff</b>	Felicia Stevens
Brandon Jones, Head Custodian	Amanda Paylor	<b>Teacher Aides</b>
Victoria VanSteen	Jessica Whitcomb	Kayla Byler
<b>Counseling Center</b>	<b>Music</b>	Darcy Guerra
Rebecca Kandt, Psychologist	TBD (Vocal)	Jennifer McKown
Lori Purcell, Counselor	Caroline Strub (Band)	Donna Mills
Miranda Merton, Counselor	<b>Network and Technology Services</b>	Melissa Stevens
Lois Sheffield, Secretary	Lisa Brower, Director	Sunny Wendt
<b>Cougar OPS</b>	Dylan Cornwell	<b>Teaching Assistants</b>
Kaitlyn Bouwens	Ken Hill	Karen Landean
Cary Merritt	<b>Nurse</b>	Sandy Motyka
Amy Plowe	Vickie Randall	Nicole Smith
Sara Casini, Social Worker	<b>Outside Agency</b>	<b>Technology</b>
<b>English</b>	Breana Cline ( WFL )	Brian LaValley
Shane Amidon	Dayna Starks ( WBH )	<b>Instructional Coach</b>
Amy Johnson	<b>Physical Education</b>	Amy Wiktorowicz
Whitney Markwica	Amy Chmieleski	
Lillian Sauer	George Wetherell	

<b>ENL</b>	<b>Reading/Driver's Education</b>	
Erica Ragan	Matt Savino	
	<b>Science</b>	
	Chuck Furletti	
	Steve Johnson	
	Stephen Shephard	
	Nick Wojieck	

## 2025-2026 NRW-HS Bell Schedule

# NRW HIGH SCHOOL

<b>1st Period</b>	<b>7:40 - 8:24</b>
<b>2nd Period</b>	<b>8:27 - 9:11</b>
<b>3rd Period</b>	<b>9:14 - 9:58</b>
<b>4th Period</b>	<b>10:01 - 10:45</b>
<b>5th Period</b> Lunch	<b>10:48 - 11:32</b> <b>10:45 - 11:17</b>
<b>6th Period</b> Lunch	<b>11:20 - 12:04</b> <b>11:32 - 12:04</b>
<b>7th Period</b>	<b>12:07 - 12:51</b>
<b>8th Period</b>	<b>12:54 - 1:38</b>
<b>9th Period</b>	<b>1:41 - 2:25</b>
<b>Activity Period</b>	<b>2:25 - 3:10</b>

*Academics. Commitment. Excellence.*

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## **Academic Support Opportunities.**

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North Rose-Wolcott High School offers its students a variety of opportunities to receive academic support outside of their enrolled courses. These opportunities include:

- Activity Period 2:25 pm-3:10 pm, (Tuesday-Thursday). Students are encouraged to stay with a teacher to receive academic support. Students must confirm the availability of a teacher before staying with them, and must stay with the teacher for the entire activity period. Teachers and/or Administration can assign academic support time to students who are not meeting academic requirements. Students are not permitted to wander the halls.
- AIS Support: Students may be assigned to AIS services for additional support during the school day. This intervention provides students additional time with a content area teacher as a Tier 2 or 3 support. Students may move into and out of this support based on skill development.
- Study Halls (scheduled throughout the day): See the Study Hall section for study hall expectations.

## **Affection Displays.**

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Displays of student affection shall be limited to socially acceptable standards of behavior (quick hugs or hand holding). Any contact, actions, or gestures resulting in lewd behavior, as judged by a staff member, will not be tolerated. Student violators shall be subject to disciplinary actions. Any student who believes that they have been subjected to sexual harassment should contact a building administrator immediately.

## **Announcements/Town Hall Meetings.**

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Announcements will be made daily at the beginning of 1st period and also, when necessary, at the end of the day. Announcements should be related to school activities and relevant information. Building administration reserves the right to reject any proposed announcements. Grade-Level Town Hall Meetings are also a time to share school-wide announcements and will occur throughout the year.

## **Arrival & Dismissal Procedures**

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**Arrival-** Upon entering the building, students will go directly to their lockers, lock cellphones in lockers, and pick-up breakfast in the cafeteria. Students must be in their 1st period class at 7:40 a.m.

**Dismissal-** Students will be dismissed from their last class at 2:25p.m. and be expected to go to their lockers to retrieve their phones and then exit the building. If a student is staying for Activity Period, they will be dismissed from Activity Period at 3:10p.m.

## **Attendance/Tardiness.**

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Building attendance procedures are based on the NRW Board of Education Comprehensive Attendance Policy. Regular attendance at school is extremely important to each and every student's success. The New York State Education Department defines chronic absenteeism as missing 10% of school days for any reason, excused or unexcused. Chronic Absenteeism is a primary cause of low academic achievement and is a powerful predictor of future dropouts. Students should only miss school for excused reasons. Per Board of Education policy, excused reasons for missing school are restricted to: personal illness, death in the family, impassable roads due to inclement weather, religious observance, quarantine, required court appearance, approved college visit, attendance at health care appointment, approved cooperative work program, school sponsored field trip, program or activity, or military obligation. Unless the absence falls into one of those categories, it is not excused.

The MTSS Team will be reviewing student attendance each month. Below are the action steps that will be taken depending on how frequently a student is absent

Action Steps/Interventions
Staff Member will contact parent/guardian.
Letter will be sent home including the attendance ladder and current attendance record.
Attendance Action Plan will be completed with the school counselor and the parent/guardian will be contacted and an attendance plan will be completed and mailed home. A home visit may occur at this step.
A meeting with parent/guardian, administration, and school counselor will occur to review attendance guidelines and possible referrals to outside agencies.
Possible referral to county agencies (example - FACT, PINS, or CPS)

Students are expected to be in their classrooms and prepared for class by the class’s scheduled start time. A student who is chronically tardy to class may receive a disciplinary referral. Students should not expect to be permitted to leave the classroom during the first **FIVE** minutes of the class period or the last **FIVE** minutes of the class period. The MTSS team will be reviewing student attendance regularly.

## **Backpacks.**

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To maintain safety and reduce classroom clutter:

- Students may bring a school bag, but it must be no larger than 16" (H) x 12" (W) x 7" (D).
- Oversized backpacks, sports duffels, and large totes will not be allowed during the school day.
- Students will have full access to their lockers and are encouraged to use them.
- Need a bag? Drawstring bags will be available for students who don’t have a compliant one.

## **BOCES.**

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NRW High School has joined with the [Wayne Technical & Career Center](#) (WTCC) in providing a vocational program designed to prepare young people for immediate entry into a job after graduation. A student in their junior year may enter the program and secure a major sequence for graduation if they satisfactorily completes this course of study. Any student who may be interested in taking advantage of this opportunity should initiate conversations with their counselor in their freshmen and/or sophomore year. College bound students attending the WTCC should plan their course of study carefully with their counselor. Only students who are on track to graduate will be approved to attend the WTCC.

The WTCC offers programs in the following areas: animal science, auto body repair, automotive technology, carpentry, computer programming and video game design, conservation, cosmetology, criminal justice, culinary arts, education professions, electrical trades, health dimensions, advanced manufacturing and engineering academy, network technician, and power mechanics. New Vision programs in medical careers, health therapy sciences, nursing sciences, and veterinary assistant are offered to seniors only.

It is important that students who attend the WTCC adhere to the expectations that instructors and school officials set for conduct, attendance, and performance. This includes conduct on the bus to and from the WTCC. Students who demonstrate inappropriate conduct on school buses risk losing the privilege of transportation. Permission to drive to BOCES on a particular day will only be granted if the student secures a signed Emergency One Day Driving Pass form from a building administrator prior to leaving for BOCES. Building administration reserves the right to deny such requests, particularly if they are not made at least one day prior to the requested day to drive. Additional passengers will not be allowed. Occasionally, BOCES programs require field trips. Students should remain in good standing to ensure they will receive approval to attend such trips. Students must complete and submit a teacher sign off sheet to receive permission to attend such trips.

## **Cell Phones**

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Internet-enabled personal devices will not be permitted to be used on school grounds during the school day (7:40-2:25).

This includes instructional periods as well as non-instructional time such as recess, study halls, passing time, lunch and homeroom. At the high school, devices will be kept in student lockers. Cell phones must be stored in students' lockers, and kept silent or turned off. Unauthorized use of a cell phone during the school day may result in confiscation and require a parent to come to school to pick-up the phone.

The creation of a "Cell Phone Agreement" may also be necessary, requiring students to drop-off their phones each morning in the Main Office and pick them up at the end of the school day. Cell phone agreement may last a length of time deemed appropriate by administration, with subsequent violations resulting in longer-lasting agreement.

We are committed to ensuring students and families can communicate with one another during the school day when needed. Students may use a school phone to reach their families, and families may contact the main office of their child's school to relay a message. Parents and guardians may also reach out to their student's designated contact through ParentSquare.

## **Cheating vs. Collaboration.**

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It is important to distinguish between cheating and working together. In many classes, working together is encouraged because collaboration and discussion among students generally results in improved knowledge for all participants. Working together includes brainstorming, group analysis, discussion and outlining. Cheating occurs when one or more students use the work of another and claim it as their own. Plagiarism, a form of cheating (which also could include the use of AI), occurs when a writer takes another person's ideas and/or language and uses the materials as their own without proper acknowledgement through footnotes, endnotes, or notes within the text. Communication in any form (without teacher permission) during a test or an exam is considered cheating. Students need to do their own work honestly and to the best of their ability.

## **Class Rank.**

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Class rank will be based on cumulative grade point average. Final class rank is established after the first semester of the senior year. At that point, the valedictorian and salutatorian are named.

## **Code of Conduct.**

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The entire district [Code of Conduct](#) is available on the district website and a summary of the Code of Conduct is included in the district calendar. The district Code of Conduct has been approved by the North Rose-Wolcott Central School District Board of Education. All students are subject to the district Code of Conduct. Please see the table titled "Offenses and Consequences" in the Code of Conduct for more information about prohibited student conduct.

The Board of Education expects students to conduct themselves in an appropriate and civil manner, with proper regard for the rights and welfare of other students, district personnel and other members of the school community, and for the care of school facilities and equipment. The best discipline is self-imposed, and students must learn to assume and accept responsibility for their own behavior, as well as the consequences of their misbehavior. District personnel who interact with students are expected to use disciplinary action only when necessary and to place emphasis on the students' ability to grow in self-discipline. The Board recognizes the need to make its expectations for student conduct while on school property or engaged in a school function specific and clear.

## **COUGAR CARE ROOM (CCR).**

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The Cougar Care Room is a place where students can go to de-escalate, take a break, have access to further resources, and/or participate in restorative conversations as needed. In the CCR, students can speak to an adult in a time of need, have time to reflect, or express the need for a conversation with another adult in the building. Students can communicate a need to their teacher, and the teacher will create an E-Pass to CCR; teachers can also remove a student by providing them a CCR pass due to oppositional or disruptive behaviors, peer to peer misconduct, or a student being unable to participate in the classroom. Depending upon the nature and severity of the situation, a student may return to class, engage in restorative practices, and/or have further conversations with administration.

***The goal is always to Reflect - Recover - Repair - Return and for students to take responsibility for themselves in order to be successful.***

# Cougar Pride Traits/Expectations.

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NRW has identified specific COUGAR VALUES that will be emphasized and reinforced throughout the school year. Teachers will model these values and help students develop characteristics that support them. This is an important component of preparing students for their future path.



## STUDENT EXPECTATIONS

At NRW, every student plays an important role in building a safe, respectful, and thriving school community. These expectations guide our actions and choices every day.

### Be Safe

- Follow directions from staff the first time they are given.
- Walk calmly in hallways and classrooms - no running or horseplay.
- Keep hands, feet and objects to yourself.
- Report concerns to a trusted adult.
- Use equipment and materials correctly.
- Stay in designated areas at all times.

### Be Where I Belong

- Be on time and prepared for every class.
- Stay in your assigned area during the day.
- Get permission before leaving the classroom.
- Participate in appropriate school activities.

### Do My Best

- Give your full effort in class and on assignments.
- Ask for help when you need it.
- Take pride in your work.
- Keep a positive attitude and stay engaged.
- Set goals and work hard to achieve them.

### Be Kind

- Treat others the way you want to be treated.
- Use kind words and actions.
- Include others and stand up against bullying.
- Celebrate differences and respect everyone.

Let's work together to make NRW a place where everyone feels safe, supported, and inspired to do their best!

Be Safe • Be Where I Belong • Do My Best • Be Kind

SEPTEMBER	OCTOBER	NOVEMBER
<p><b>Courageous</b></p> <p>Showing bravery, leadership, overcoming fears or challenges</p>	<p><b>Be Safe</b></p> <p>Following directions, keeping hands to oneself, behaving responsibly</p>	<p><b>Optimistic</b></p> <p>Identifying the good in others, having a positive outlook</p>
DECEMBER	JANUARY	FEBRUARY
<p><b>Be Where I Belong</b></p> <p>Being on time, prepared to learn, and participating in school activities</p>	<p><b>Understanding</b></p> <p>Being aware of other people's feelings and perspectives, listening attentively</p>	<p><b>Do My Best</b></p> <p>Giving your full effort, asking for help when needed, setting and working toward goals</p>
MARCH	APRIL	MAY
<p><b>Grateful</b></p> <p>Showing appreciation and thankfulness, recognizing the good in yourself and others</p>	<p><b>Be Kind</b></p> <p>Treating others with respect, using kind words and actions, standing up against bullying</p>	<p><b>Adaptable</b></p> <p>Being flexible and willing to learn, embracing new situations</p>
JUNE	 <p><b>Our Vision:</b> North Rose-Wolcott is a community where all learners are engaged in experiences that grow their individual potential.</p> <p><b>Our Mission:</b> We will create a community of belonging and a mindset of continuous learning by building collaborative relationships.</p>	
<p><b>Responsible</b></p> <p>Being accountable for yourself, showing reliability and good judgment</p>		

We will focus on a different value each month with themes throughout the district. Every student should know and understand the importance of these values.

## **Counseling/Guidance.**

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It is important for staff members to collaborate with the counseling office. Included among the services provided by the counseling program are such activities as the testing and evaluation programs, pupil orientation, vocational and educational planning and exploration, personal counseling services, and the maintenance of cumulative records. There are also multiple additional outside resources which NRW partners with to provide access and support for students and families.

Our list of clinicians includes:

TBD, *Counselor (last names A-K)*

Lori Purcell, *Counselor (last names L-Z)*

Rebecca Kandt, *School Psychologist*

Lois Sheffield, *Secretary*

## **Course Enrollment.**

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Teachers will meet with students during class to discuss academic options in that content area for the following year. After that meeting, counselors will meet with students to discuss the course recommendations of the teachers and develop a schedule for the next year. Counselors will review transcripts with students during this meeting as well. Course enrollment will be primarily based on graduation requirements. When there is disagreement about which courses a student should take, the counselor, student, and parent will converse in an attempt to resolve the issue. If necessary, a building administrator will be consulted to facilitate a solution. Please keep in mind that we have high academic expectations for our students; we expect each student to appropriately challenge themselves.

Students who wish to pursue an independent study course must first consult with the teacher who would offer the independent study. If the teacher and student agree on arrangements for an independent study course and the course is approved in the curriculum guide, the teacher will inform the counselor of the arrangements. The counselor will contact the parent regarding the process, if the counselor determines it is necessary to do so, and will provide the student with the necessary paperwork that must be completed for the independent study course to be approved.

## **Dignity for All Students Act (DASA).**

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New York State Legislation expands protection against Bullying and Cyberbullying In New York Public Schools. On July 9, 2012, Governor Cuomo signed legislation to protect students from bullying and cyberbullying in public schools. The legislation expands the provisions of the Dignity for All Students Act ("DASA").

DASA protects public school students from discrimination and harassment that occurs on school property or at school functions, based on a student's actual or perceived race, color, weight, national origin, ethnic group, religion, religious practice, disability, sexual orientation, or sex. The legislation adds "bullying" and "cyberbullying" as prohibited conduct. Under the amendments to DASA, "harassment" and "bullying" are defined as the creation of a hostile environment by conduct or by threats, intimidation, or abuse (including cyber bullying) that has or would have the effect of unreasonably and substantially interfering with a student's educational performance, opportunities, or benefits, or mental, emotional, or physical well-being; reasonably causes a student to fear for his/her physical safety; reasonably causes physical injury or emotional harm to a student; or occurs off school property and creates or would foreseeably create a risk of substantial disruption within the school environment, where it is foreseeable that the conduct, threats, intimidation, or abuse might reach school property.

In some instances, bullying or harassment may constitute a violation of an individual's civil rights. The district is mindful of its responsibilities under the law and in accordance with district policy regarding civil rights protection.

**Our designated contact for North Rose-Wolcott High School is our Assistant Principal, Lisa Visalli.**

However, students are encouraged to report any incidents of bullying, harassment, or intimidation (whether against themselves or others) to any staff member in the building. An investigation into the matter will promptly begin. Upon completion of the investigation, parents of both the complainant and alleged offender will be informed of the determination and the steps taken to ensure there are no further incidents. Consequences will be issued if warranted.

**Please note that all reported incidents may not fall under the Dignity for All Students Act but will be addressed as per the North Rose-Wolcott discipline policies and procedures when needed. All incidents, reports, and investigations are classified as confidential.**

NORTH ROSE - WOLCOTT CENTRAL SCHOOL DISTRICT

# DIGNITY FOR ALL STUDENTS ACT



## What is the Dignity Act?

New York State law that seeks to provide the State's public elementary and secondary school students with a safe and supportive environment free from discrimination, intimidation, taunting, harassment or bullying by employees or students on school property, a school bus and/or at a school function.

Protects students who experience intimidation or abuse based on, but not limited to actual or perceived race, color, weight, national origin, ethnic group, religion, religious practice, disability, sexual orientation, gender (including gender identity or expression) or sex.

### What is considered "Bullying"?

An intentional unwanted act of **aggression**, based on an **imbalance of power** that is meant to cause harm either physically or psychologically. Behaviors occur **repeatedly and over time**, but can be a single event. Includes **cyberbullying**, harassment or bullying that happens through any form of electronic communication.

## Impact on the North Rose-Wolcott Community

**Reporting:** All staff required to orally report any bullying or harassment incidents they become aware of to DASA Coordinator (Assistant Principal) and follow up with written report. Students and family members can also file reports. Electronic forms available on district website.

**Responding:** DASA Coordinators will promptly investigate all reports. Responding with actions to end bullying/ harassment and to ensure safety of the student(s) involved.

**Prevention:** All students will receive bullying and harassment prevention programming throughout the school year in class curriculum, class presentations by staff, special assemblies and events.

**Training:** All staff trained on Dignity Act and related diversity and human relationship topics.

## Student Behavior Defined

### HARASSMENT/ "BULLYING"

- The creation of a hostile environment by conduct or verbal threats, intimidation or abuse.
- Has or would have the effect of unreasonably and substantially interfering with a student's educational performance, opportunities, or benefits or mental, emotional or physical well-being.
- Such verbal threats, intimidation or abuse that reasonably causes or would be reasonably expected to cause a student to fear for his/her physical safety.

### DRAMA

A social interaction characterized by

- Overreaction
- Excessive emotionality
- Continuous over time
- Involvement of extraneous individuals

### CONFLICT

- Oppositional interactions, disagreements, or differences of opinion.
- Power is *not* used to exploit or manipulate anyone.
- Usually resolved through pro-social means, but can become aggressive.

Cougar Values  
**PRIDE**

## **Disciplinary Consequences.**

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Students are expected to consistently demonstrate **respect, responsibility, and a willingness to learn**. Teachers and administrators will work to teach and reinforce those expectations. When the expectations are not met, teachers and administrators will respond by re-teaching appropriate behavior, instituting restorative measures, and/or assigning consequences or outcomes. Disciplinary consequences are assigned in accordance with the district Code of Conduct, as necessary. Consequences may include, but are not limited to, teacher-assigned appointments (2:25-3:10 p.m. with the teacher), administrator-assigned detention, lunch detention, loss of privilege (ie: driving or electronic device use), permanent assigned seat (includes bus), school probation, in-school detention, out-of-school suspension, and referral to law enforcement. When possible, restitution and/or restoration will be utilized as a response to a Code of Conduct violation. Additionally, opportunities for support will be utilized when possible (examples: No-Contact Agreement, Agreement for Excellence, recurring counseling, parent conference).

Students who are found to have used alcohol, tobacco, or other drugs will be expected to engage in counseling related to these behaviors.

Students who are assigned any form of detention or appointment listed above must report on time and follow the instructions of the teacher/supervisor for the duration of the detention or appointment. Electronic device use is not allowed in detention unless authorized by a building administrator. Additional rules for in-school detention and related consequences will be posted in the assigned locations. Students who fail to meet these expectations may receive additional consequences. For more detailed information related to disciplinary consequences, please read the Code of Conduct.

**Note for Athletes:** If a student is Out-of-School Suspended once in a five week period, he or she is ineligible for extracurricular activities for five weeks from the date of suspension. The Principal or Assistant Principal will assign ineligibility or eligibility to these students on a case-by-case basis. Students with a Behavior Plan are expected to follow their plans.

## **Dress Code.**

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All students are expected to give proper attention to personal cleanliness and to dress appropriately for school and school functions. Students and their parents have the primary responsibility for acceptable student dress and appearance. Teachers and all other district personnel are expected to exemplify and reinforce acceptable student dress and help students develop an understanding of appropriate appearance in the school setting.

A student's attire, dress, grooming and appearance, including jewelry, make-up, and nails, shall:

1. Be safe, appropriate for school and neither distracting from nor disruptive of the educational process.
2. Not include garments that are unduly revealing and see-through garments or lewd clothing.
3. Completely cover the student's underwear regardless of the student's posture or position.
4. Always include footwear that does not pose a safety hazard.
5. Not include hoods, sunglasses, or blankets in school, unless required for a verified medical or religious reason, or special school functions such as spirit days.
6. Not include any item that is vulgar, obscene, libelous, or denigrate others on account of race, color, religion, ancestry, national origin, sex, or disability (criteria covered under the DASA)
7. Not promote and/or endorse the use of alcohol, tobacco, or illegal drugs and/or encourage other illegal or violent activities.
8. Shirts, shorts and skirts must be a length that covers undergarments.
9. Not include jewelry that is disruptive to the educational process (e.g., spiked jewelry, chains hanging from clothing, etc.)
10. All physical education clothing MUST fulfill the dress code requirements.

Each Building Principal shall be responsible for informing students and their parents of the student dress code at the beginning of the school year and any revisions to the dress code made during the school year. Students who violate the student dress code shall be required to modify their appearance by covering or removing the offending item, and if necessary or practical, replacing it with an acceptable item. Any student who refuses to do so shall be subject to discipline.

## **Driving/Parking.**

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Students wishing to drive to school must sign a parking regulation form and complete a parking permit application which requires the vehicle's registration, insurance card and student's valid driver's license. Parking tags must be placed on the rearview mirror. A student may only park in their designated parking area. If vehicles are not registered in the main office, they MAY be towed at the owner's expense. Students who drive to school must be in good academic and behavioral standing. Building administrators reserve the right to suspend driving privileges of students for disciplinary, academic, or attendance reasons. Students will not be permitted to go to a car in the parking lot during the school day.

**PARKING ON SCHOOL GROUNDS WITHOUT PERMISSION AND/OR FAILURE TO COMPLY WITH ANY OF THE REGULATIONS MAY RESULT IN THE FOLLOWING:**

- a warning for first offense
- a one week suspension of parking privileges for second offense
- a quarterly suspension of parking privileges for a third offense

- a suspension/removal of parking privileges for the remainder of the school year
- additional measures as determined by the circumstances (i.e. towing at owner's expense)

## **Drop/Add Course Procedures.**

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Once their counselor has finalized a student's schedule, the student is committed to that specific program of courses, and it will be very difficult to have the schedule changed. Procedures for adding, swapping, or dropping courses are described below:

- A. Adding a Course: To add a course in place of a study hall, a student should consult their counselor. The counselor will communicate with the student's parent, if the counselor determines it is necessary to do so, before making a determination regarding the add request.
- B. Swapping Courses: To drop a course and add another in its place, a student should consult their counselor. The counselor will communicate with the student's parent and teachers, if the counselor determines it is necessary to do so, before making a determination regarding the add request.
- C. Dropping a Course: A student will only be allowed to drop a course when doing so will positively impact the student's academic program. Listed below are the procedures for a student to drop a course:
  1. The student must have a conversation with their teacher about the reasons for the possible drop. The teacher may recommend the student stay in the course; in that event, the student will remain enrolled in the course.
  2. If the teacher endorses the drop, the student should consult their counselor. The counselor will determine whether the drop will positively impact the student's academic program.
  3. If the counselor endorses the drop, they will communicate with the student's parent.
  4. The teacher(s), counselor, parent, and administrator will all sign off on the drop slip before the counselor changes the student's schedule.

**\* Drops will not be allowed after the 1-week mark in the semester in which a course begins.**

## **Electronic Device/Technology Expectations.**

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It is important for students to learn and demonstrate appropriate use of electronic devices and other technologies.

The North Rose-Wolcott Central School District recognizes that effective use of technology is important to our students and will be essential to them as adults. Consequently, the school district will provide access to various computerized information resources through the district's computer system. Use of school computers or personal computers (or devices with Internet access while on school property) which violates any aspect of the School District Policy, Code of Conduct, or state, federal and local laws or regulations is strictly prohibited. Using any device system to obtain, view, download, send, print, display, bully/harass or otherwise gain access to or transmit materials that are unlawful, obscene, pornographic, or abusive is prohibited. Students should be aware that data files and electronic storage areas shall be considered to be the property of the school district and are subject to control and inspection. Students can utilize these devices only for educational purposes. Engaging in activities involving social media or games, for example, is not permitted. Apps or devices that are used to circumvent the district's firewalls and security measures are not permitted. Students who engage in unacceptable use may lose access and be subject to further discipline.

### **Cell Phone**

When students arrive at school, phones are expected to be stored in lockers before the start of first period. Phones are to stay in lockers throughout the instructional day until dismissal (7:40am-2:25pm).

If a student is found in possession of a cell phone, parents will be notified and the phone will stay with Administration for the remainder of the day. If a student does not comply with Administrator requests, potential consequences could be assigned, including an agreement and/or parent meeting.

### **Chromebooks**

The following expectations are provided so that students and parents are aware of the responsibilities students accept when they use district-owned computer hardware, software, and/or data.

Any student who uses an electronic device in an unauthorized or inappropriate way will be subject to disciplinary consequences that may include loss of all electronic device privileges and/or the requirement that a parent/guardian come to school to collect the device. The following expectations are provided so that students and parents are aware of the responsibilities students accept when they use district-owned computer hardware, software, and/or data:

### *Appropriate Chromebook Use*

- Students and parents must sign the NRW Chromebook Agreement for a Chromebook to be loaned to the student.
- Do not attempt to access sites blocked by the NRW filtering system at any time
- Do not use the network for illegal activities, including copyright or license violations
- Do not access online locations or content that do not support the curriculum or are inappropriate including, but not limited to, pornographic sites and sites that may have viruses
- Do not vandalize or tamper with hardware, software, data, system performance or other components of the network. Use or possession of hacking or host file sharing software is strictly prohibited
- Do not download music, games, images, videos, or other media without the permission of a staff member
- Do not upload media to the internet or share content for public or private viewing
- Do not take videos/pictures or audio recordings unless given permission by a staff member for instructional purposes
- You may only listen to music, engage in any educational gaming, or message others on your device during school hours with the permission of a staff member
- Electronic devices that emit sound, including music, may not be audible to others. Keep your volume muted unless directed by a teacher. Earbuds, AirPods, and headphones are stored in student bookbags and must remain out of sight.
- Students are only allowed to wear earbuds, AirPods, or headphones in a single ear at one time so as to maintain the ability to communicate with others.
- Lock your device when it is not in use
- Do not share your device or password with others
- Put your device on Standby between classes by closing the lid
- At the end of the day, completely shut down your device. Make sure it is being charged for the next school day
- Students will return their devices at the end of the year or when they leave the district.

### *Appropriate Chromebook Care*

- Use two hands when handling your device. Do not pick your device up by the monitor.
- Close the lid when you are not using or when you are moving your device.
- Never leave your device unattended in a public space.
- Use caution when carrying your device in a crowded hallway.
- No food or drink should be near your device.
- Do not pile items on top of your device.
- Do not slam or swing your device. Handle your device gently.
- Do not leave your device in an automobile, if possible.
- Protect your device from exposure to extreme heat or cold.
- Do not put stickers on your device, batteries, or charger.
- Do not deface your device in any way (marking, painting, drawing, or marring the surface).
- Report any damage that occurs to your device. In the event a student vandalizes or damages a device due to gross negligence, the student's family will be responsible for the cost of a replacement or repair.

### *Appropriate Communication*

- Use appropriate language (void of profanity, slurs, or harassing language).
- Do not impersonate others while communicating on your device.
- Do not transmit obscene or harassing messages or media.
- Do not reveal personal information of yourself or others (addresses, phone numbers, etc.).
- Email is to be used as a communication tool for school and must be used solely for educational purposes. Email transmissions, stored data, and transmitted data are not confidential, may be monitored by district staff, and are property of NRWCS.

## **Emergency Procedures.**

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The student telephone located in the main office can be used by students to contact family members in cases of emergency, with permission. This phone is best used between classes or during lunch or study hall.

### **Emergency Plans**

In accordance with regulations of the Commissioner of Education, the district has developed Emergency Management Planning Procedures to safeguard the safety and health of students and staff as well as district property in the event of a true emergency. Each year the school will practice the segments of the Emergency Management Plan, which will include the following procedures: Lockdown, Lockout, Sheltering students and staff, Evacuation, and Early Dismissal.

Parents/Guardians will be informed of the drills either prior to practicing, or (just after completion) to keep the application of the procedure authentic. Every student is expected to comply with all safety procedures and immediately follow adult directions.

### **Emergency School Closing**

In the event of severe inclement weather or mechanical breakdown, school may be closed or starting time delayed. The same conditions may also necessitate early dismissal. School closing, delayed starting time or early dismissal will be reported to parents using the ParentSquare. They will also be announced on TV and radio stations.

### **False Alarms/Bomb Threats**

The sounding of a false fire alarm, lockdown, assistance needed alarm, or the delivery or call in of a bomb threat to a school poses extreme danger to the safety and welfare of everyone in the school. They are violations of criminal law and will result in the following:

- Parents will be notified
- The student(s) will be suspended from the school for 5 days. An individual(s) will be prosecuted to the fullest extent of the law.

A Superintendent's Hearing will take place within the 5- day suspension to determine if a long term or permanent suspension of the student is warranted.

### **Fire Drills and Emergencies**

Schools in New York are required to organize 8 evacuation drills and 4 lockdown drills per school year. All students and faculty must vacate the building within 2 minutes once a fire alarm has been sounded. Each room must have directions for evacuation posted clearly near the door. Each teacher is to review the evacuation procedure for their room with each class assigned to the room on the first day of school. Students who fail to comply with expectations will receive consequences.

Students, please follow the procedure described below:

- Upon hearing the fire alarm, please leave assigned rooms immediately without coats or books.
- All school personnel, except those assigned fire drill duties, will leave the building.
- There is no talking and absolutely no misbehavior during a fire drill.
- When you hear the alarm, assume that it is a real fire, and be prepared to listen and follow the directions of any school faculty member.
- Return to the building silently when the "all clear" is given. Speaking may resume in the classroom upon teacher consent.

## **Entrance to Building/Visitors.**

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Students are not permitted in the building before 7:30 am and must enter through the main entrance. Students are not permitted in the halls before 7:30. No student will be allowed to remain in the building after the 3:10 bus run unless staying for sports and/or other supervised extracurricular activities.

To increase building security, the main entrance will be locked from the outside at 7:40 am. Anyone entering or exiting the school during the school day may do so through the main entrance only. Students are not allowed to open exterior doors for any student, staff member, or community member at any time. Students driving to school must enter the main entrance upon arrival.

## **Extracurricular Activities.**

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North-Rose Wolcott High School offers a variety of extracurricular activities. For an updated listing of extracurricular offerings, including detailed club information, visit [our website](#). Students who participate in extracurricular activities must abide by the Extracurricular Activities Handbook (listed as an appendix to this handbook).

All dances are closed (only North Rose-Wolcott High School students may attend), unless prior permission is granted through the guest sign up process and checked by the administration.

## **Field Trips.**

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Field trips will periodically be integrated into both the academic program, via courses, and also extracurricular activities. Students must turn in signed parent permission slips (including medical information) in order to attend field trips.

Deadlines for turning in these forms will be communicated by the teacher organizing the field trip; there will be no exceptions for deadlines, due to the complexity of organization and planning of such trips.

## **Food and Beverage.**

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Teachers will determine whether food and/or beverages are allowed in their rooms, and they reserve the right to change their personal policies. Food cannot be ordered in or delivered to school by an outside business. Food that is brought in by a family member will be only delivered to a student during his or her lunch period. Food cannot be sold during the school day (ex: fundraiser).

## **Grading System.**

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Teachers will develop set methods for calculating quarterly grades. Each teacher's calculation method will be explained at the beginning of the course.

The final course grade is calculated as follows:

- Full-year courses: 19% for each quarter, 10% for the mid-term and 14% for the local final
- Semester courses: 42% for each quarter and 16% for the local final

Grade point averages (quarterly and cumulative) are calculated as follows:

1. For each course grade\*, multiply by the number of credits for the course and then divide by the total number of credits.
2. Add all of the values above together.

\* For quarterly grade point averages, course grades are quarterly grades. For cumulative grade point averages, course grades are final course grades. When a student takes a course multiple times, the highest occurrence of the retaken course will be used.

When a student cannot be given a grade because they have not completed all major class or test work, the abbreviation "I" for incomplete may be filled in on the report card, at the discretion of the teacher. Typically, this is only used when the student is facing a justifiable circumstance. The responsibility for incomplete work is primarily that of the student. The student should see the teacher immediately if she/he receives an "I," in order to prevent a possible failing grade. The student will be allowed two weeks from the end of the marking period to finish the incomplete work unless there are extremely extenuating circumstances (must get approval from the Principal to override this requirement). If the work is not completed in this time frame, the student will receive a grade of 55 for the marking period.

## **Graduation.**

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Only students who have met all requirements for graduation may participate in the graduation ceremony in June. Students who complete requirements after graduation may participate in the following graduation ceremony. Students who wish to graduate early should initiate a conversation with their counselor to determine if an early graduation is feasible. Students must have comprehensive plans for their future if they wish to graduate early. If the student and counselor agree on a plan for early graduation, the parent will be contacted. If all three parties agree, the Principal will be contacted. All four parties must complete and sign the early graduation form. If a student is approved for early graduation, they will be considered a senior for purposes of senior activities (see Promotion section). The student will not be eligible to participate in senior activities in following years.

The mission of the district is to prepare each child for a successful future. The New York State Department of Education has asserted that students demonstrate their readiness for college and/or careers by achieving at least a 75 on the English Regents Exam and at least an 80 on a Regents Exam in mathematics. Thus, these are our minimum expectations for student performance, and we will continuously support students to meet and exceed these scores.

## **Health Office/Medications.**

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The mental, physical, and emotional health of our students is a top priority. See the Injury/Illness section for procedures to follow when students are sick or injured. For purposes of safety and confidentiality, students can only go to the nurse's office for health-related needs (injury, illness, medication, etc.).

All medications (prescriptions or over-the-counter) that are to be taken by a student at school must be checked in with the school nurse and administered in her presence. The nurse must receive a doctor's order along with a signed medication form (available in the main office; must be submitted each year). The medication must be provided to the nurse in the

original labeled container. Under no circumstance can a student carry any type of medication unless a doctor's note has been brought to the nurse indicating the student has permission to do so. In these cases, the nurse may consult with the doctor and/or administration regarding potential concerns. Notes will not carry over from year to year. Similarly, if a student receives a note from a doctor that requires particular accommodations in school (example: no physical activity in physical education class), the student should bring the note to the nurse's office. The nurse will work to accommodate the student's needs.

## **Homework.**

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When students are absent from school, they should utilize Google Classroom and MyHomework App to find missing assignments and resources; they should communicate with their teachers and follow classroom expectations to come up with a plan for submitting owed work. If a student is going to be out of school for an extended period of time (ex: medical), parent(s)/guardians(s)/student should communicate with Administration and Counseling so a plan can be in place prior to the absence, with time built in for students to make up owed work.

## **Honor Roll.**

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Each quarter, honor roll students will be determined as follows:

Principal's Honor Roll- 95% and above

High Honor Roll- 90-94.99%

Honor Roll- 85-89.99%

## **Injury/Illness.**

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A student who is injured or too ill to attend classes should report to the school nurse for a proper evaluation. If at all possible, the student must communicate the circumstances of the situation to their teacher before receiving permission to leave for the nurse's office. If the school nurse is not in the nurse's office, the student should report immediately to the main office. The nurse will handle issues of parent communication and insurance, if necessary. It is important for students to follow this process if the school's insurance policy is to be utilized. Emergency requests to leave school, other than for medical reasons, will be handled by the administration. Students should not contact parents/guardians directly to request to be picked up from school when they are sick; they must first be evaluated by the nurse.

## **Lockers.**

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Students should use lockers to store academic resources and to store their cell phones.. They should visit their lockers between classes to ensure that they are prepared for their forthcoming classes. Each student must keep their combination to themselves to avoid loss of articles. The school cannot be responsible for money or other valuables that are lost or stolen.

Individual lockers are the property of the school and will be assigned to a student on a temporary loan basis. Although the locker is assigned to a student, it remains the property of the school and is under the jurisdiction of school authorities. School officials will open a locker when there is a reasonable concern for health and safety. Because the lockers remain the property of the school and are subject to search by school authorities as indicated in this paragraph, students are not permitted to use personal locks on any lockers.

## **Lost and Found.**

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The lost and found is located at the service entry to the building (at the corner of the gym and the small cafeteria). Students may need to consult a staff member to gain access to the lost and found location. The lost and found for expensive items (ex: cell phones, rings, etc.) is the main office.

## **Lunch.**

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### Payment

Each student has an account in the cafeteria. Parents may send in cash or check, payable to North Rose-Wolcott Cafeteria

or use the online pre-payment system ([MySchoolBucks.org](http://MySchoolBucks.org)) for which you can find a link to on the district webpage. All money will be deposited into their child's account.

### Free and Reduced Lunch

Applications for free and reduced priced lunch are mailed each summer in the District newsletter. Additional applications are available in the Main Office or may be printed off the District webpage. Families must complete the request form and return it to the building office as soon as possible. A new form needs to be completed each year, even if the student was eligible the prior year.

Students are to eat lunch in the cafeteria at the tables provided. Students who wish to eat lunch in another location in the building must be supervised and must have a pre-signed pass from the staff member who will be supervising them. These students must show the pass to the teachers in the cafeteria to receive permission to leave the cafeteria. Students may only be in the cafeteria during their assigned lunch period. Food cannot be ordered in or delivered to school by an outside business. Food brought to students may only be picked up during their assigned lunch. Students are not allowed to leave the building for lunch as NRW High School is a closed campus.

## **National Honor Society.**

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Selection of students to the National Honor Society (NHS) is a privilege, not a right. The selection process is: 1. Juniors and seniors who have a grade point average of 90 or higher are notified by the National Honor Society advisor(s).

2. These students receive the criteria for selection and an information sheet.

3. Students complete the information sheet (including 3 references) and return the sheet to the National Honor Society advisor(s).

4. A list of applicants is distributed to high school staff. Staff members grade and comment on the National Honor Society criteria of character, leadership, and service. These ballots are returned to the NHS advisor(s). 5. The ballots are compiled into a master list.

6. A Faculty Council is appointed annually by the Principal. The membership includes the National Honor Society advisor(s) and five voting faculty members. The Faculty Council selects the inductees into the National Honor Society.

## **Parent/Guardian Volunteers.**

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Research shows that parents have a major influence on a child's achievement. When parents are involved, regardless of their family's income or background, children earn higher grades, achieve better test scores, attend school regularly, demonstrate better school behavior and proceed on to postsecondary education.

To ensure the safety of our school community, the District follows specific protocols to process each volunteer application. Please understand that although these steps take time, student safety is our top priority. Volunteer applications are valid for the current school year only. Next school year, you will complete the process again to renew your application. We appreciate your understanding that yearly renewal helps to ensure the safety of our students.

### **Volunteering**

The North Rose-Wolcott Central School District is always looking for volunteers, whether you are interested in coming to read to students in the classroom, participating in a field trip, or sharing your expertise in a different manner. Connecting with our community in a variety of ways is important to our students.

A volunteer application and instructions may be downloaded via the link below. Application packets are also available at all school building main offices.

Questions may be directed to the District Office at (315) 594-3141.

Thank you for your interest in volunteering at NRW!

### **Steps to Become a Volunteer**

1. Fill out the volunteer application and be sure to:

Indicate whether you are applying for the first time or renewing your application. Volunteer applications are valid for the current school year only and must be renewed each subsequent school year

Include a working email address, as we will communicate with you via email

Completely answer all of the questions. Incomplete applications will not be considered

Sign and date the application

Sign and date the Confidentiality Agreement  
Provide a copy of your driver's license/non-driver identification  
Return your completed application to the school office

2. Once the application is received and reviewed, you will receive an email with a link to move forward in the volunteer process. This link is valid for 10 days and only works when accessed on a computer. The link will not work when accessed on a phone or tablet at this time
3. The link will request a Background Check Number, which was provided in the email you received, and will ask you to sign forms and provide information
4. When Intellicorp (through the Wayne-Finger Lakes BOCES screening submission portal) receives your information, they usually provide verification to the District within five business days
5. Once the District Office receives the completed application and conducts a final review of all materials, including the information contained in the background check, you may be recommended to the Board of Education for final approval. In that instance, your name will be submitted to the BOE for approval at the next meeting
6. Upon Board of Education approval, you will receive a letter in the mail confirming your opportunity to serve as a volunteer for the current school year
7. Volunteer applications are valid for the current school year. Next school year, you will complete the process again to renew your application. We appreciate your understanding that revisiting each volunteer's information annually helps to ensure the safety of our students
8. The sooner the district receives your application and the sooner you complete the steps for a background check, the sooner the district is able to welcome you as a volunteer

## **Passes.**

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Students who are not in class must have a pass to be in an alternate location. Passes will be assigned to students using the E-Pass system (this is electronic: may be accessed by Chromebooks)

- An E-Pass, created by the student's teacher, or by the student and then approved by the teacher, is needed to travel to the main office, the nurse, the bathroom, room to room, etc.
- Passes will not be issued to the counseling center; instead, students will be given an E-Pass to visit the CCR and from there it will be determined if the counselor is available (if during class time).
- Each student must have a pass; it is not permitted for multiple students to use the same pass.

If a student wishes to go to a location other than their assigned location, the student must have an approved pass from the staff member associated with that location.

Approved Travel:

- If a student wants to eat lunch with a teacher, the teacher must create a pass for the student to come to the location before the lunch period begins. This holds true for study halls as well.
- Students should not expect to be permitted to leave the classroom during the first FIVE minutes of the class period or the last FIVE minutes of the class period.

## **Pictures.**

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The date for Picture Day (and Picture Make-Ups for those that are absent) will be communicated in classrooms as well as through Parent Square. . A professional photographer takes school pictures once a year in the fall. Information is sent home in advance concerning ordering information.

**2025-2026 Picture Dates:**

Picture Day: September 10th

Picture Make-Up Day: October 7th

## **Posters.**

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Posters and signs may not be placed in the building unless permission is secured from building administration. Posters of a commercial nature and posters that are distracting to the educational process, as deemed by building administration, will not be permitted. Approved posters will generally be limited to school-based events.

## **Printing.**

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Students will be permitted to use the FollowMe printing system with permission from a staff member. In order to print, students should select the FollowMe print option and then obtain permission from a staff member to go to one of the following locations: Counseling Office, Cougar Ops, Copy Room, or Media Center.

## **Prohibited Items.**

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Any student who brings any prohibited items to school will have such items confiscated. If such items threaten the safety of the school environment, pose a danger for potential harm to others, or offend the morals, values, or rights of any members of the school community, disciplinary actions will follow.

Do not bring any of the following items to school for any reason.

- Obscene materials: this includes books, pictures, music, or any other item that can be considered obscene or inappropriate for the public school setting.
- Tobacco/nicotine: vapes, nicotine gum, cigarettes, chew, snuff,, or any smoking paraphernalia.
- Alcohol in any form.
- Any medication, drugs, or prescriptions. All prescription medications are administered by the school nurse.
- Lighters or matches in any form.
- Toys: Items which may disrupt the educational environment or create potential safety hazards for others should not be found in school. This includes toy guns, weapons, or any others that are found to be unsafe, disruptive, or inappropriate. This includes “fidgets” for students who do not have a plan that is approved by their parent, counselor, and Principal or Assistant Principal.
- All weapons, including pocket knives, are prohibited in school.

\*Cell Phones must remain in student lockers during the school day

## **Promotion.**

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For a student to be officially promoted from one class to the next class, the following credit requirements must be met:

- To become sophomores, students must have 5 credits, 2 of which must come from the 5 core subjects.
- To become juniors, students must have 10 credits including minimum credits as follows: 1 English, 1 history, 1 math and 1 science credit
- To become seniors, students must have 15 credits including minimum credits as follows: 2 English, 2 social studies, 1 math and 1 science.

For purposes of determining who is eligible for senior activities (trip, prom, Forum section, senior sweatshirt and other class-based activities, yearbook, etc.), a student will be considered a senior in the year they have a viable plan to graduate. The list of students who meet this standard will be determined each fall through collaboration between the Counseling Office, Alternative Learning Center, senior class advisors, and building administrators. A student will be considered a senior for only 1 year. Administration reserves the right to make exceptions.

## **Report Cards/Progress Reports.**

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Report cards are issued to students four times per year – at the 10, 20, 30, and 40 week marks. Progress reports are issued at the 5, 15, 25 and 35 week marks. Students may receive up to four comments per class. The passing percentage is 65%, but our expectation is that students will achieve higher than 65%. New York State designates a student to be “college and career ready” when he or she achieves a score of at least 80 on a mathematics Regents Exam and at least 75 on the English Regents Exam. As a result, these are our expectations for all students, and we will work to support each student appropriately. For information related to incomplete grades and grade calculations, see the Grading System section.

## **25-26 NRW HS Grading Schedule**

<b>Report Cards</b>	<b>Quarter 1</b>	<b>Quarter 2</b>	<b>Quarter 3</b>	<b>Quarter 4</b>
<b>Start Date</b>	September 3	November 12	February 3	April 21
<b>End Date</b>	November 8	January 31	April 11	June 20

<b>Progress Reports</b>	<b>5 Week</b>	<b>15 Week</b>	<b>25 Week</b>	<b>35 Week</b>
<b>Start Date</b>	September 3	November 12	February 3	April 21
<b>End Date</b>	October 4	December 20	March 7	May 23

### **Restorative Practices.**

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We recognize that students have more to learn during their schooling than academics alone. This includes learning how to respect themselves and others, how to problem-solve through difficult situations, and how to be a productive and supportive member of the school community. When the community thrives, our students thrive socially, emotionally, and academically.

Therefore, we are committed to taking a holistic approach to student development by fostering a restorative approach to resolving student conflict and misbehavior that causes harm to others. When a student is allowed space and opportunity to reflect upon their actions, there is the possibility of becoming responsible, wanting to make things right, and learning from their mistakes. While the offender chooses to apologize to those who were directly impacted by their negative choices, the victim is empowered to regain a sense of dignity and control by letting the offender know how their actions affected them. Students are able to repair their relationships with the guidance of a supportive and caring adult who also models for students the problem-solving process that they will one day utilize independently.

Current research strongly supports the position that punitive discipline alone is unlikely to improve behavior, and is in fact more likely to escalate it. Neither does this approach serve to hold a student accountable or provide opportunity for growth. Indeed, some students prefer consequences to a restorative approach in order to avoid being held accountable for their actions. Nonetheless, based on the nature of the misbehavior, restorative approaches may be combined with other school responses to allow for time and space to create a safe environment for all. Successfully integrating restorative practices creates a school community where harm is repaired, relationships are restored, social-emotional skills are built, productivity increases, and mutual respect fosters a truly welcoming and affirming environment.

## Schedule – Daily Periods

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The daily bell schedule for North-Rose Wolcott High School is:

# NRW HIGH SCHOOL

<b>1st Period</b>	<b>7:40 - 8:24</b>
<b>2nd Period</b>	<b>8:27 - 9:11</b>
<b>3rd Period</b>	<b>9:14 - 9:58</b>
<b>4th Period</b>	<b>10:01 - 10:45</b>
<b>5th Period</b> Lunch	<b>10:48 - 11:32</b> <b>10:45 - 11:17</b>
<b>6th Period</b> Lunch	<b>11:20 - 12:04</b> <b>11:32 - 12:04</b>
<b>7th Period</b>	<b>12:07 - 12:51</b>
<b>8th Period</b>	<b>12:54 - 1:38</b>
<b>9th Period</b>	<b>1:41 - 2:25</b>
<b>Activity Period</b>	<b>2:25 - 3:10</b>

*Academics. Commitment. Excellence.*

## **Sign Out Procedures.**

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For safety reasons, students will only be permitted to sign out and leave the building if an adult who appears on their contact list in the student management system physically presents themselves in the high school main office and provides appropriate identification. The departure must be confirmed by the student's parent/guardian in advance either via a signed note, email, or a phone conversation with the main office staff. Student age does not impact these procedures (students cannot sign themselves out just because they are 18 years old). The departing student will be called to the main office when the adult arrives; students may not come to the main office early to wait to leave. Students may only leave the building through the main office entrance. Students who need to leave school early on a particular day are encouraged to report to the main office before 1<sup>st</sup> period and provide the main office secretary with a signed excuse to leave from a parent/guardian. The student will be given a pass that can be presented to the teacher at the time of departure.

Students who have been approved to drive to and from school may sign out and leave the building through the main entrance if they have provided written permission from their parent/guardian to do so in advance of their departure. The written confirmation must include the date and time the student will be leaving as well as the reason for the departure and also the signature of the parent/guardian. Email confirmation will be accepted as long as the email address of the parent/guardian (sender) is recorded in our student management system.

"Permanent" passes to leave will not be accepted as NRW High School is a closed campus. Students must provide signed notes to leave for each departure, as indicated above, and should only be leaving for excused/legal reasons (see Attendance/Tardiness section).

Students who leave the building without following the procedures detailed above may result in disciplinary action.

## **Student Interviews & Searches.**

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The Board of Education is committed to ensuring an atmosphere on school property and at school functions that is safe and orderly. To achieve this environment, any administrator or instructional personnel may question a student about an alleged violation of law or the School District policies or rules, including this Code without first providing the person in parental relation with notice of such questioning or seeking that person's consent.

In addition, any School District administrator or instructional personnel may search a student's person or belongings if the administrator or instructional personnel have grounds to reasonably suspect that the student has violated the law or School District policies or rules and the search will result in evidence of such violation. "Reasonable suspicion" means that whoever is conducting or authorized the search, has a good faith reason to believe that the student violated the law or school rules and that a search will provide evidence of such violation.

Whenever practicable, searches will be conducted in the privacy of administrative offices and students will be present when their possessions are being searched. Under no circumstances will any School District personnel conduct a strip search of a student or require a student to disrobe beyond an outer coat or jacket for purposes of a student search.

By virtue of requesting authorization to park a motor vehicle on school property, a student and/or any owner of such vehicle, agree that the School District may search the vehicle at any time and the student and/or vehicle owner have no reasonable expectation of privacy in a vehicle or anything contained therein.

## **Student Directory/Photo Release.**

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Throughout the year, requests are made from various government agencies for student information. The following information will be made available: student name, parent(s) name(s), address, and phone number. The directory information will be made available unless a dated, written statement by the parent or student (if age 18 or older) is on file denying access to such information. Additionally, the district occasionally uses photos of students to promote events in and around the schools. Any parent/guardian who does not want his/her child's photo to be used for this purpose must state their desire in writing to the Principal.

## Study Hall.

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The following expectations will apply to study halls:

- Students must be in their study hall location and ready to work by the time the period begins.
- The environment must remain quiet so that students can complete independent work.
- Study halls are to be used to complete academic work, not engage in social activities such as games.

Students who wish to go to the library during study hall (and are permitted to do so) may go directly to the library and then follow the library procedures for signing in.

## Transportation.

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Students must ride the same bus home that they are assigned to take to school. Busses are available to take students home at approximately 2:25 pm and at 3:10 pm (Activity Period). Inappropriate behavior on a school bus may result in the suspension of bus privileges or other disciplinary consequences.

**Bus Garage Contact Information:** Phone 315-587-2905 & FAX: 315-587-2906

### Bus Routes

Bus Routes are planned to safely and economically accommodate the greatest number of students. The Transportation Director considers walking distances to pick up points, time en route, and road conditions, turn around places, and the age of the children. Routing problems may be discussed with the Director of Transportation. Route changes need to be approved by the Board of Education

### Bus Rules

New York State regulation states that the driver of a school bus has the same authority with the children, as does a parent. The driver is given the responsibility of enforcing District safety rules. It is essential that parents/guardians review the following expectations with their child:

1. Students are required to practice the same kind of conduct that is expected in the classroom. Cooperate with your driver and do not distract him/her.
2. The driver may administer assigned seats at any time.
3. Keep your head and hands inside the bus. Aisles must be clear and students are to remain seated at all times while the bus is in motion.
4. Students are expected to be courteous to one another and to the driver.
5. Profanity will not be tolerated.
6. Violence or threats of violence will not be tolerated. Pushing and/or fighting is forbidden.
7. Drinking and eating on the bus is not allowed except with the permission of the driver or teacher supervisor.
8. Smoking and alcoholic beverages are not allowed.
9. Flammable materials may not be brought on the bus.
10. Secondary students can only ride the 2<sup>nd</sup> trip (morning) three times. The driver can refuse to transport the student to school after the 3<sup>rd</sup> time.
11. Students are expected to keep the bus clean at all times.
12. Animals may not be brought onto the bus at any time.
13. Any act, which endangers, impairs, and/or impedes the health, safety, or welfare of others on the bus, will not be tolerated.

### Penalties for Violating Bus Rules

The violation of some of the preceding rules is more serious than others. Penalties may range from a reprimand by the bus driver or a Report of Student Misconduct to suspension from school and/or total loss of bus riding privileges for a specific time period.

If a student is suspended from riding the bus, that student loses the opportunity to ride any other bus including activity runs, field trips, athletic events, etc. for the same period of time.

The building principal or the superintendent will determine the appropriate penalty in each situation and they may consult with the bus driver and review the student's disciplinary history both on the bus and in school before making a determination. Offenders are entitled to minimal due process procedures.

Some offenses are more serious than others. Accordingly, some penalties must be more severe. Some offenses will result in almost automatic loss of bus privileges and/or suspension from school; less serious infractions will result in one of several

penalties available. Any act that is in violation of public statutes may result in one of several penalties available. Any act that is in violation of public statutes may result in legal action as well as school penalties.

## **Work Release.**

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The Cooperative Work Experience Program was developed at NRW High School to allow seniors with jobs an avenue to be released early during the school day, if their course schedule permits, to go to the job site. To accomplish this, several things must be done. The senior must comply with and acknowledge their understanding of the guidelines by completing and signing the North Rose-Wolcott High School's Cooperative Work Experience Program Guidelines Form. Employers also must sign this form. A copy must be on file with the Counseling Office. The senior's parents or guardians must also acknowledge their understanding of the guidelines by signing this form. Early dismissal will be approved for the senior to participate in the Cooperative Work Experience program, if the senior and parent agree to the following: The senior and parent give consent for the North Rose-Wolcott School District to release the senior from the normal school day at the assigned time. In addition, the North Rose-Wolcott School District reserves the right to revoke this privilege with sufficient notice to the senior, parent/guardian, or employer if the senior does not comply with the rules set forth by the Cooperative Work Experience Program Guidelines.

#### Cooperative Work Experience Program Guidelines:

1. I understand that my work release time may be revoked if I have one or more failing grades.
2. I understand that work-released seniors must not remain in the school building during work-study release time.
3. As a representative of North Rose-Wolcott High School, I realize my conduct is a reflection upon the entire student population; therefore I will demonstrate a conscientious attitude and be honest, punctual, cooperative, courteous and willing to learn while at work.
4. My parents and/or guardians give the School Counselors permission to discuss my grades and attendance with my employer.
5. I will inform my School Counselor of any changes in my employment status immediately upon knowing these changes.
6. I will hand in timesheet reports or copies of pay stubs from my employment to my School Counselor upon his/her request.

Failure to comply with any of these guidelines will result in the senior's termination from the Work Experience Program.



## **Appendix B: Extracurricular/Athletic Handbook.**

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One of the benefits of being part of a small school community is the accessibility of so many diverse extracurricular activities. NRW students are afforded the opportunity to engage in a unique set of experiences beyond the classroom that surely contribute to a well-rounded education. These experiences help shape their values, work ethic, and provide meaningful life experiences that students will take with them when they graduate.

Studies have shown that participation in extracurricular activities leads to an increased likelihood of student success. Such activities teach students important values including teamwork, individual and group responsibility, physical strength and endurance, competition, diversity, and a sense of culture and community. As a result, we wholeheartedly endorse any student's desire to contribute to the NRW community by participating in extracurricular activities.

With that said, as we continue to prepare students for their future path, it is imperative to set parameters, expectations, and guidelines for student behavior and academic performance. This document outlines the requirements for student participation in our extracurricular program at NRW. Students who wish to participate in these activities must familiarize themselves with this document and understand that their participation is incumbent upon their ability to adhere to its guidelines.

The NRW community has benefitted from decades of extracurricular success. From sectional championships to performing arts awards, club recognitions to musical accomplishments... our students' extracurricular achievements have provided reason to celebrate and have also fostered important knowledge and skills that will benefit past and present Cougars for years to come.

We invite you to join us in celebrating our Cougar Pride!

Proudly,  
Nicole Sinclair  
High School Principal  
(315) 594-3100  
[nsinclair@nrwcs.org](mailto:nsinclair@nrwcs.org)

Lisa Visalli  
High School Assistant Principal  
(315) 594-3100  
[lvisalli@nrwcs.org](mailto:lvisalli@nrwcs.org)

Marc Blankenberg  
Director of Health, Physical Education and Athletics  
(315) 594-8051  
[mblankenberg@nrwcs.org](mailto:mblankenberg@nrwcs.org)

## NORTH ROSE-WOLCOTT INTERSCHOLASTIC ATHLETIC PROGRAM

### **FALL:**

**VOLLEYBALL** Girls and Boys (Modified, Junior Varsity and Varsity)  
**SOCCER** Girls and Boys (Modified, Junior Varsity and Varsity)  
**CROSS COUNTRY** Girls and Boys (Modified and Varsity)  
**TENNIS** Girls (Modified and Varsity)  
**GOLF** Girls and Boys (Varsity)  
**SWIMMING** Girls (Varsity)

### **WINTER:**

**BASKETBALL** Girls and Boys (Modified, Junior Varsity and Varsity)  
**WRESTLING** Boys (Modified, Junior Varsity, Varsity)  
**SWIMMING** Girls and Boys (Modified and Varsity)  
**INDOOR TRACK** Girls and Boys (Varsity)  
**BOWLING** Girls and Boys (Varsity)

### **SPRING:**

**BASEBALL** Boys (Modified, Junior Varsity and Varsity)  
**SOFTBALL** Girls (Modified, Junior Varsity and Varsity)  
**TRACK and FIELD** Girls and Boys (Modified and Varsity)  
**TENNIS** Boys (Modified and Varsity)

**\*There is a minimum number of required participants to maintain a team. If any team doesn't meet the minimum requirement number, that team will not be sustained for that school year.**

North Rose-Wolcott Central School District is a member of the following Athletic Associations and will follow all rules, regulations and policies established by these organizations. They are as follows:

1. New York State Public High School Athletic Association - NYSPHSAA
2. Section V
3. Wayne County Public School Athletic Association
4. Finger Lakes High School Athletic Association

### **Clubs and Organizations**

Art Club  
AV Club  
Class Officers / Representatives  
Cougar Cupboard  
Future Business Leaders of America  
Gay/Straight Alliance  
Interact Club  
Interscholastic Athletics  
MasterMinds  
Musical Production  
National Honor Society  
Peer Mentoring  
Science Club  
Ski Club  
Speak Out  
Student Council  
Varsity Club

***\*When a student is involved with more than one extracurricular activity at a time, the advisors/coaches will work together to make reasonable compromises so that students can participate in both activities.***

**Appendix C: Cycle Day Calendar.**  
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# Cycle Day Calendar

**North Rose-Wolcott CSD  
 2025 - 2026 Cycle Day Calendar**

	No School		A Day		B Day		C Day		D Day
--	-----------	--	-------	--	-------	--	-------	--	-------

September 2025						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

February 2026						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

October 2025						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

March 2026						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

November 2025						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23/30	24	25	26	27	28	29

April 2026						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

December 2025						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

May 2026						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24/31	25	26	27	28	29	30

January 2026						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

June 2026						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

## Appendix D: Communication Systems.

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# NRW High School Communication Systems

Communication System:	Reason for use:	How to access...
<b>ParentSquare</b>	<ul style="list-style-type: none"> <li>• Get notifications about the most current information.</li> <li>• Communicate with your child's administrators and teachers.</li> </ul>	<p><a href="http://www.parentsquare.com/">http://www.parentsquare.com/</a> - Website ParentSquare - App</p> <p>*If you do not currently have access, please contact the main office. *More information can be found at <a href="https://www.nrwcs.org/students-parents/parentsquare">https://www.nrwcs.org/students-parents/parentsquare</a></p>
<b>SchoolTool Parent Portal</b>	<ul style="list-style-type: none"> <li>• View your child's grades and schedule</li> <li>• Stay up-to-date with your child's assignments</li> <li>• Check your child's attendance</li> </ul>	<p><a href="http://edutech.schooltool.com/nrw">http://edutech.schooltool.com/nrw</a> - Website SchoolTool Mobile - App</p> <p>*If you do not currently have access, please complete the Application for the Parent Portal and return → You will receive an email with your login instructions. *More information can be found at <a href="https://www.nrwcs.org/students-parents/parent-portal-schooltool">https://www.nrwcs.org/students-parents/parent-portal-schooltool</a></p>
<b>My Homework App</b>	<ul style="list-style-type: none"> <li>• Access your child's daily homework and class updates.</li> </ul>	<p><a href="https://myhomeworkapp.com">https://myhomeworkapp.com</a></p>
<b>NRW CSD Website</b>	<ul style="list-style-type: none"> <li>• Access all district and building level information including events and current updates.</li> <li>• View monthly newsletters</li> </ul>	<p><a href="http://www.nrwcs.org">www.nrwcs.org</a> - District Website <a href="https://highschool.nrwcs.org/">https://highschool.nrwcs.org/</a> -NRWHS Website</p>
<b>Email</b>	Communicate with teachers and staff at NRW Middle School.	All email addresses for faculty and staff are located on our website.
<b>NRW Facebook</b>	View current information and events within the NRW School District.	<a href="http://www.facebook.com/nrwcsd/">www.facebook.com/nrwcsd/</a>

# North Rose-Wolcott HighSchool



## High School Student and Parent Handbook Contract

**\*Please Sign & Return\***

Each one of us would like to provide the best possible educational advantages for the youth of our community. We want all of our students to be successful. School personnel, parents and students must all try to fulfill their responsibilities for that success to happen. The 2025-2026 Student Handbook is intended to be a contract between school, parent or guardian, and student to ensure that we are all doing our part for the wellbeing of our students.

My student and I have reviewed and understand this handbook.

I certify that I \_\_\_\_\_ have reviewed this

(please print parent or guardian name)

handbook with my student, \_\_\_\_\_.

(please print student name)

Student Signature \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_

Date \_\_\_\_\_

**\*Please return to the High School Main Office by Friday, September 5th.\***