

Student / Parent Handbook

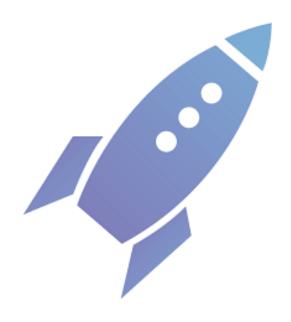
2025-2026

Franklin School Song Chorus Lyrics

On a mission let's go
Let's make it, the honor roll
We're the Rockets, taking off
As a team blast off

We will shoot for the stars, we're the Franklin Rockets
As a team all together no one can stop it
S U C C E S S strive for great N E S S

We're taking off like rockets,
We're taking off like rockets x2
We're taking off like rockets
ON OUR WAY!!!!





Mission, Vision and Values

Mission

Our mission is to support and nurture our students' innovation of STEAM; to be lifelong learners in a safe, respectful environment that provides a unique approach and encompasses strong community partnerships and family connections.

Vision

When students leave Franklin STEAM Middle School, they will be prepared to thrive and be innovators in an ever-evolving global society.

<u>Values</u>

High Expectations – Franklin staff set high expectations to support students to succeed in school and in life. They will do so by making coursework engaging, offering support, and building relationships with students.

Safety – Franklin staff have a goal to create a safe environment for students to learn in. They will do so by supporting safety both inside and around the school, being specific about consequences, and will aim to work together to support students.

Respect – Every adult and student deserve to be treated with respect – no matter their position.

Communication – Franklin staff will communicate with parents/guardians to help student's success. Franklin staff believe parent/guardian support is crucial in supporting student achievement and success.

Community – Franklin STEAM Middle School is not just a school, but a part of the larger community

Integrity – As Franklin staff, the way we work will be grounded in trust, respect, fairness, and honesty.

Title 1 Information

What Is Title I?

Title I is a federally funded program through the Elementary & Secondary Act (ESEA) designed to provide support to students who are performing below grade level in reading and/or math. The goal is to emphasize high academic standards in an effort to help students succeed in the regular classroom and reach grade level performance.

What are some typical Title I services?

At Minneapolis Public Schools (MPS), we offer Title I programs to meet the needs of students at individual schools. At some buildings, this may mean a 'targeted' program where selected students receive additional academic instruction or other types of assistance to support them in school. The majority of schools in MPS have a 'school-wide' Tile I program which means additional services are available to address the needs of all the students at that school. Typically services focus on providing additional help in reading and/or math instruction, but services could include social skills instruction, attendance support, health services, etc.

Do all MPS schools have a Title I program?

No. The Federal law requires that Title I programs are available in schools with the greatest concentration of low-income families. Once a school qualifies, academic need – not economic status – determines the school programming and whether students receive extra instruction. Contact your child's school for more information about its Title I program and ask when the school's annual Title I meeting for families will be held.

Who are Title I students?

Typically students identified as needing Title I services are those who are having academic difficulties or other concerns that are affecting their academic achievement in school. Usually students' needs are identified by their classroom teachers based on their test scores and other measures of academic performance. Those who show the greatest educational need and are not already receiving special education services are served first.

How are parents/guardians involved?

- In 'school-wide' and 'targeted' programs, parents are invited to attend the school's annual Title I Meeting
- In 'targeted' school programs, parents are notified of their child's eligibility for and participation in Title I
- Parents, staff and students may participate in the development and carrying out of a compact that spells out the goals and shared responsibilities of the child, school and parents for student success
- Parents are encouraged to participate in Title I meetings and learning opportunities

As a parent/guardian, you have the right...

- to know the qualifications of your child's teacher
- to know when your child has a substitute teacher for more than four weeks and the qualifications of the substitute teacher
- to know how your child's school is rated on its state test scores
- to expect regular communication with your school in a language that you can understand
- to work with other parents and staff to develop a school-level parent compact between the school and its families
- to help plan how money for family involvement should be spent
- to work with teachers, parents and the school principal to develop your school's family involvement plan
- to ask for a meeting with your school principal or your child's teacher at any time

2025-2026 Student School Year Calendar



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For a comprehensive calendar of MPS events and observances

mpschools.org/calendars

First Day of School

September 2 (Grades 1-12) Grades 10-10 check with school for lare start time to allow for freshman orientation.

September 4 (pre-K-K)

Last Day of School

June 10

Family-Teacher Conference

October 15

MEA Break

October 16-17

Winter Break

December 22-January 2

Family-Teacher Conference

February 13

Spring Break

March 30-April 3

Other Non-School Days

Sept. 23 - Rosh Hashanah

Oct. 2 - Yom Kippur

Nov. 4 - Record keeping

Nov. 26-28 - Thanksgiving

Jan. 19 - Martin Luther King, Jr. Day

Jan. 23 - Record keeping

Feb. 16 - Presidents' Day

Feb. 17 - Professional development

March 20 - Eid al-Fitr

March 27 - Record keeping

May 25 - Memorial Day

May 26 - Professional development

May 27 - Eid al-Adha

Summer School (June 22 - July 30) mpschools.org/summer_programs

612.668.0000 | answers@mpls.k12.mn.us

20/25

Franklin Staff

Г		
Anderson, Ted – Media Sp. (Media Center)	Williams, Jeffrey - Read. Interv. (209)	Boykins, Sylvester- SEA
Aremu, Oyinlade - SPED Math (229)	Timm, Justin - Social Studies (209)	Girgen, Megan – Social Studies (202)
Barban Sanchez, Nellie -Bilingual Prog. Asst.	Williams, Eric - SPED SB3 (234)	Tryan, Sondra- PT (Rm 129)
(Main Office)		
Berray, Jill - School Social Worker (224)	Williams, Steven - Social Studies (228)	Crosby, Moriel - SEA
Bratsch, Michael – Adv. Learner Spec./ Sp.	Kelly, Virginia – Math Interventionist (104)	Chakolis, Richard - SEA
Teacher (224)		
Elliott-Allen, Kent- Psychologist (112 A)	Young, Charles – Security Monitor	Wright, Aisha - BEACONS
Frye, Heather - Principal (Main Office)	Esterly, Andrea - ELA (225)	TBD -Speech (125)
Hickman, Cheryl- Math (221)	Edstrom, Bradley - Autism (232)	Orellana, Brian – Math (206)
Iverson, Laura – SPED Resource (203)	Bryant, Tremont - Head Engineer	Gardner, Nathaniel - Engineer
Kamish, Lisa - School Secretary (Main Office)	Lee, Geng - Science (212)	Boler, Stephen - ALD (103)
Milon, Sherome - SPED ELA (226)	Bradford, Andrew - ELA (207)	Amos, Naugh-tae - SEA
Miner, Jack - Counselor (112 B)	Flattem, Ashley - ELA (204)	Schadegg, Jeremiah - Robotics (121)
Roumo, Jimetra – Asst. Principal	Williams-Clark, Shanna - Science (223)	Contreras, Michael - Phy Ed/Swimming (400)
(Main Office)		
Santacruz, Cejah - SEA	Velasquez-Eberhart, Sam - Math (206)	Smith, Bailey - AVID/Social Studies (127)
Tauer, Theresa - Nurse (Health Office)	Dinga, Sr., William - Dean (SSPA) (216)	Abellera, Michelle – North Point Therapist (112D)
Tuttle, Brandon - Literacy Specialist	Mendoza, Pearl - Science (210)	Strong, Melodee - Visual Art (230)
(Media Center)		
Walker, Sherman - Engineer	Husted, George, SEA	Bryant, Karecia – AE/ Trans. Coordinator
Washington Mielke, Lisa- Counselor (112 C)	Halvorson, Heidi- Autism (233)	Pettis, Leona- SEA
Willis, Elycia – HAS (Health Office)	Williams-Robinson, Railyn – Dean (SSPA) (217)	Long, Marie - DAPE (TBD)
Wilson, Cyndell- SEA	Wright, Lamar – IT Support (Main Office)	Kopet, Chantal- Lead Nutrition
King, Louis- Nutrition	Angier, Daniel - Nutrition	

Bell Schedule

Period	Time		
	Warning	Bell 8:37 AM	
1	8:40 AN	I – 9:35 AM	
2	9:38 AM	- 10:33 AM	
	10:36 AM – 11:30 AM		
2	Jemison Advisory	10:36 AM – 10:58 AM	
3	Jemison	11:00 AM - 11:30 AM	
	Lunch		
	11:33 AM – 12:28 PM		
4	Bluford Advisory	11:33 AM – 11:55 AM	
4	Bluford	11:58 AM – 12:28 PM	
	Lunch		
	12:31 PN	/I – 1:26 PM	
5	Hernandez Advisory	12:31 PM – 12:54 PM	
	Hernandez Lunch	12:56 PM – 1:26 PM	
6	1:29 PM	1 – 2:23 PM	
7	2:26 PM	1 – 3:20 PM	

STUDENT CREED

Those who see me will know I believe in myself because I walk and talk with dignity, respect, and wisdom.

I am the captain of my fate, (therefore) I take responsibility for my actions and accept all consequences.

I let the quality of my work speak for me; for actions speak louder than words.

I strive to become an independent thinker. When I lose the right to be different, I lose the privilege to be free.

Opportunity never knocks twice; I must set goals and have expectations for my life. Along with my success will come a reputation for wisdom.

I respect individual differences. I won't get in your way. I'll let you be free to do and say.

Knowledge is power! I will become powerful through the knowledge I acquire from a quality education. There is no royal road to education.

It's not my aptitude that determines my altitude.

School Hours

8:40 A.M. – 3:20 P.M.

Breakfast served 8:15 a.m. - 8:37 a.m.

SCHOOL CALENDAR

Student First Day – September 2, 2025 Last Day for Students –June 10, 2026

Holidays and Vacations

September 1, 2025 – Labor Day September 23, 2025- Religious Observance October 2, 2025 – Religious Observance October 14-15, 2025 – P/T Conferences October 16-17, 2025 - Teacher State Conferences November 4, 2025 – Record Keeping (Grades) November 26-28, 2025-Thanksgiving Holiday December 22-31, 2025-Winter Recess January 1, 2026 – New Year's Day January 2, 2026 Winter Break cont. January 19, 2026 – Martin Luther King Day January 23, 2026 - Record Keeping (Grades) February 13, 2026 - P/T Conferences February 16, 2026 – President's Day February 17, 2026 - District PD March 20, 2026- Religious Observance March 27, 2026 - Record Keeping (Grades) March 30th- April 3, 2026 - Spring Break May 25, 2026 - Memorial Day May 26, 2026- District PD May 27, 2026 - Religious Observance

Behavior Expectations

Franklin Middle School students are expected to follow certain rules of conduct, making Franklin a pleasant place to learn. These expectations will be held in a firm and fair manner. Parents are asked to support these expectations with their child(ren). Each classroom teacher has authority and responsibility for control of his/her classroom. This assures that the teacher can spend as much time as possible teaching. Students are expected to be respectful to their peers, school staff and others while in school, on the bus, on field trips and at the bus stop.

- Candy, gum, sunflower seeds, and other food is not allowed in classrooms, hallways, or on the bus.
- Students cannot sell food or snacks of any type to each other or bring outside snacks into school.
- In accordance with the district middle school cell phone policy, students will NOT be permitted to

use cell phones from the start of the school day through the end of the school day. Please know that this policy includes all tablets (IPADS) and smart watches. Please see YONDR Pouch Cell Phone Policy.

- Students cannot leave Franklin to go to the surrounding stores, or to go home. Students must have a signed note from a parent/guardian to be released early during the school day. If a parent is picking a student up early from school, the student must be signed out in the office.
- Students will not be permitted back into the building for Beacons Programming if they leave at the building without permission from the ALC or Beacons lead.

<u>Tiered Responses to Level 1 and 2</u> Behaviors

1st Time: Lunch Detention / Parent Notification 2nd Time: 2 Lunch Detentions / Parent Notification 3rd Time: Admin Determined Consequence (Reflection Sheet Completed) / Parent Notification

4th Time and Beyond: Admin Determined Consequence

/ Parent Notification

** Refusal of outlined school consequences will result in Admin Determined Consequence

Lunch Behavior/ Food Deliveries

Cafeteria Expectations

- Follow the directions of the adults
- Students stay seated at their table
- Students must get permission from one of the supervising adults to leave the table or exit the cafeteria
- Students clean up after themselves
- Students use an inside voice
- Students do not share food
- Throwing food is not permitted

Each student is responsible for orderly, respectful behavior and picking up and disposing of his/her empty containers and/or tray. As per MPS Policy 1480 and Regulation 3550A, food deliveries from services like BiteSquad, UberEats, DoorDash or any other delivery service are NOT accepted at the school and will be refused at the door. Parents and Guardians please do not bring food to the building for anyone other than your child(ren). If you are bringing lunch for your student(s) then it must be during their lunch, anything brought after will not be accepted.

Buses

Students that ride the bus are expected to show good behavior by being respectful, and by following the instructions of the driver. The expectations for riding the bus are as follows:

- 1. Stay out of the "Danger Zones" outside the bus.
- 2. Follow driver's instructions.
- 3. Be on time.
- 4. Always SIT DOWN.
- 5. Be courteous. No fighting, swearing or yelling.
- 6. No EATING or DRINKING.
- 7. Keep your bus clean. Do not damage bus.
- 8. Keep your head and arms inside the bus windows.
- 9. No pets or dangerous objects.

Bus conduct incidents will result in discipline per the citywide discipline policy.

1* **Bus Conduct Report**: Student meets with behavior dean, Franklin's Transportation Coordinator.

2[™] **Bus Conduct Report**: Student receives a 1-2 day bus suspension, and a conference with parent, student and behavior dean.

3rd **Bus Conduct Report**: Students receives a 2-5 day bus suspension, conference with parent, student, behavior dean, and administrator. Student is given an assigned seat (for remainder of the school year).

4th **Bus Conduct:** Removal from the bus for the remainder of the year

Early Pick-Up Procedures

Parents and Guardians <u>please do not</u> drop off or pick up students in the bus lane on Aldrich Ave, as it creates a great danger to students. Please drop students off at Bryant Ave N and students will enter door 5.

Removing a student from school before the school day ends is highly discouraged.

Interrupting end-of-the-day procedures is not only disruptive to the teacher but also to the students. It also counts against a student's attendance record. Habitual early removal will count against a student's attendance in the same way that tardies count against the attendance record. However, we understand that sometimes emergencies arise.

Please be aware that it takes about 10 minutes to locate and have a student sent to the office. Please plan accordingly.

Students leaving before the end of the school day must be signed out at the security desk by an adult (over the age of 18) who is listed on the student's emergency card.

Care of School and Personal Property

Students are responsible for the proper care of all books, Chromebook, iPads, supplies (locks), and furniture supplied by the school. Students who damage school or personal property will be required to replace item or provide restitution.

Money and Valuable Articles

Students will not bring large amounts of money to school. All valuable articles should be always in possession of the owner. The school CANNOT and DOES NOT accept responsibility for stolen money or items. The school does not reimburse for property loss.

<u>Field Trips</u>

Field trips enrich your child's understanding of subject discussed in the classroom and provide opportunities for new experiences. Field trip participation is a privilege, not a right. Positive behavior is essential to participation.

Parents/Guardians will be notified whenever their child's class will be going on a field trip.
Parents/Guardians will be asked to sign a permission slip in order for their child to participate.

Students will not be allowed to participate in a field trip without a signed permission slip.

Students who go on field trips are expected to stay with the group at all times, and follow the directions of the adult in charge. If a students' behavior presents a threat to his/her safety or the safety of others, a parent/guardian will be asked to accompany the student. If the parent/guardian is unable to participate, the student will not be able to go on the field trip. S/he will be placed in another classroom during the field trip

Lockers

The school furnishes a locker to provide a place for students to store materials needed for

schoolwork. Students will use the school-issued lock; no personal locks will be permitted.

Students may go to their lockers before school, between classes, and after school. The school accepts no responsibility for items stored in lockers. Any damage or loss should be reported immediately to a dean or administrator. The school reserves the right to search any locker, at any time, for any reason, without warning or consent. Items which are found in a locker, that violate the law or school policy, will be confiscated, and held until parent and/or authorities are notified.

Health Office

- Students need a pass to enter the health office (signed by the teacher in the back of their planner)
- Parents/Guardians will be contacted for students who come to the health office on a repeating basis without documented health concerns as a follow-up and to determine if a health plan is needed.
- Staff are not allowed to administer medication to students without signed medical consent.
- If a student has a temperature of 100 degrees or more, the student must remain home for a period of at least 24 hours.
- All medications are to be turned into the health office as soon as the student arrives to school. Students should not carry medication throughout the school.

Attendance

It is the Law! Minnesota law states that all students are required to attend school from age 7, or when they enter kindergarten (whichever comes first) until they are 18 years old. A student's failure to attend school may lead to legal action for the parents/guardians and the student. Attending school but skipping classes also negatively impacts a student's attendance record and may lead to legal action for the parents/guardians and the student.

Absences or Tardiness Processing

Absences and tardiness are handled through the Attendance Office. Anytime a student is absent, he/she is expected to complete his/her schoolwork.

Notes Explaining Absences to the Attendance Office
Students are required to bring notes to explain
their absences to the Attendance Office within 3
days of their return to school. Students must
include the following information on their excuse
notes: Student first and last name, Student I.D.
Number, Parent/Guardian full name,
signature, and telephone number. All notes for
doctor and dentist appointments must be
verified by a stamp from the doctor's office and
returned to the Attendance Office.

Readmitting Students After Suspension

Students who are returning from suspension must be accompanied by a parent/guardian for a re-admittance conference.

Tardy Policy

Students tardy to school must sign in at door 1 and obtain a pass if entering the building after 8:40 and then report to their classroom. Tardy sweeps will be conducted for students not in their classrooms when class begins. Students will receive a tardy sweep pass back to class and will be marked as tardy.

Tardy Sweep Policy

1st Tardy = reflection sheet

2nd Tardy = reflection sheet/contact home.

3rd Tardy = reflection sheet, contact home, and lunch detention.

4th Tardy = reflection sheet, contact home, and admin determined consequence.

5th Tardy and Beyond = Meeting with dean, admin, and parents along with admin determined consequence.

Students tardy to class should enter quietly and take their seats in a non-disruptive manner.

Pass Policy

Students are expected to use the bathrooms and go to their lockers between classes. Students are not permitted to leave class without a pass.

Students must carry their pass when outside the classroom. Passes are not automatic; the teacher may refuse to give a pass. No passes will be issued the first or last ten (10) minutes of any class period. A pass should be held in the student's hand so it will be visible. Any student in the hall without a pass will be subject to disciplinary action.

Parent Visit-Guest Policy Procedure

Parents are welcome; however, we consider it courteous of parents to inform teachers in advance when they would like to visit a class. Please check at the main door for a visitor's pass. Because of the interruptions often created by the presence of student visitors, it is our policy NOT to allow student visitors during the regular school day.

Emergency Card Information

It is the responsibility of the student to maintain accurate information on student emergency cards. Students must supply current information concerning street addresses, home telephone numbers, parent's work number, and emergency numbers including doctor's number. If, during the course of the school year, any pertinent information from the emergency card changes, the student's family is responsible for notifying the school of the changes. For safety, health and emergency information, the school must have a way to contact the parent or guardian.

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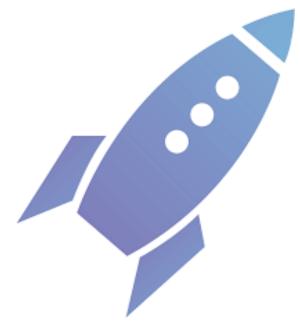
REPORT CARDS/GRADING

Franklin Middle School uses standards-based grading. This means that every assignment grade for a student is directly tied to the student's mastery of a state standard.

The purpose of standards-based grading is to align grading with the mastery of state content standards as measured by consistent student achievement data and common criteria for grading. The primary goal of standards-based grading is to better communicate what each student knows and can do, as well as to inform the teacher, student, and parent of what may be a next step for areas for growth.

Traditional grading practices average all the assignments and other subjective factors. Standards-based grading reports on the proficiency of learning targets separately from work habits. We report work habits separately so that learning target grades reflect student progress towards mastering grade-level content and skills.

Standards-based grading measures students' knowledge of grade-level content over time by reporting the most recent, consistent level of performance. At Franklin Middle School, standards-based learning targets are assessed on a 4-point scale to indicate the proficiency level at which the student has mastered the learning target.



2025-2026 8th Promotion Ceremony Grade Criteria

No failed classes for the entire school year.

*This is subject to adjustment based on student and family needs and dedication to improvement.

**There will be a week-long series of promotional activities and field trips that students will be invited to in addition to the promotion ceremony, however, additional criteria (attendance, GPA, and/or misconduct) will apply for participation. The specific criteria will be communicated to families during the first quarter.

We encourage families to create an account on the parent portal where you can stay aware of your student's attendance, grades, and email teachers with your concerns so that you are informed and empowered



YONDR

STUDENT PHONE POLICY & GUIDELINES

Phones are not to be used during school. Every student will be assigned a personal Yondr Pouch. While the Yondr Pouch is considered school property, it is each student's responsibility to bring their Pouch with them to school every day and keep it in good working condition.

DAILY PROCESS

As students arrive at school, they will:

- 1) Turn their phone on airplane mode.
- 2) Place their phone inside their pouch and secure it in the presence of school staff.
- 3) Store their pouch in their backpack for the day. *Students are allowed to have the pouch with them if they wish, however, if the phone is seen, it is an automatic repercussion/consequence

At the end of the day, students will unlock their pouch, remove their phone and put their pouch in their backpack. Students must bring their pouch to school with them each day.

***Students arriving late or leaving early will pouch/unpouch their phones in the front foyer with Mr. Charles.

VIOLATIONS

Pouch Damage / Lost Pouch / Using Phone During School

If a student damages their pouch or is caught using their phone, Administration will collect the student's pouch/phone and call home.

Repercussions for damaged pouches or unauthorized phone use will include:

- 1st offense Parent Pickup
- 2nd offense Phone contract/Admin Issued Consequence
- 3rd or more Offense Admin Issued Consequence
- \$30 fee for a replacement pouch

Examples of pouch damage include:

- Bent pin
- Ripped/cut fabric
- Deep scratches on the lock exterior + green ring
- Intentional pen marks on the inside of the pouch
- Pin and button not fully recessing due to pin damage



Forgotten Pouches

If a student forgets their pouch, their phone will be collected, and Administration will call home to remind the Parent of the policy. The phone will be returned to the student at dismissal.

If a student consistently forgets their pouch, it is considered lost. Refer to the Lost Pouch policy above.

FRANKLIN RUBRIC

Limited understanding of basic skills and concepts.	2 Developing understandi ng of basic concepts and skills.	Proficient demonstrates understanding of skills/concepts.	4 Mastery demonstrates complete understanding and application of skills and concepts.
Provides Information only, questions only focus on gathering and recalling information.	Processes, Questions to make sense on gathered information	Masters information, questions focus on gathering and recalling information Processes, questions make sense on gathered information	Masters information, questions focus on gathering and recalling information. Processes, questions make sense on gathered information
Example:	Example:	Example:	Applies and evaluates, questions focus on applying and evaluating information. Example:

Key

Completes Costa's

Level 1 questions with some mistakes =1

Completes all Costa's Level 1 questions correctly. May partially complete level 2 questions correctly =2

Answers all Costa's Level 1 and 2 questions correctly =3

Answers all Costa's Level 1 and 2 questions correctly and level 3 with few or no mistakes = 4

Guideline	Do	Don't
Outerwear: Do not wear coats, jackets including lightweight jackets (excluding jean jackets and track jackets that go with track pants as an outfit), gloves, hats, scarves, sunglasses, earmuffs, or ear warmers. NO HOODS		
Shirts: No spaghetti straps, tank tops, offensive language including logos or graphics, no crop tops, no halter tops, nothing showing midriffs or backs. EVERYTHING MUST BE COVERED. Sweatshirts including hoodies with zippers are OK, however, NO HOODS!	WE FINE	
Pants, skirts, bottoms: Pants must be worn at the waist, all bottoms must be at the fingertips when you put your arms down at your sides including the holes in pants unless leggings are seen underneath. NO SHEAR LEGGINGS. NO SAGGING.		
Headwear: No Bandanas of any kind or color can be displayed on your body. No bonnets, scarves, head wraps including when folded as a headband, du rags, or any other head gear with the exception of headbands no bigger than 1 ½ inches can be worn and must be on head at all times. Exceptions include Hijabs, Kippah, or other religious head gear. NO HEADPHONES, EARBUDS or AIR PODS.		NO HATS NO HOODIES NO SUNGLASSES
Pajamas: No pajamas of any kind including house shoes, slippers, or house socks, with the exception of sandals and crocks. NO HOUSE SHOES OR SANDALS.	A P	



STUDENT BEHAVIOR EXPECTATIONS

□ NO CELL PHONE/ IPAD/ SMART WATCH USAGE IN THE BUILDING

□ NO OUTSIDE SNACKS IN THE BUILDING

□ STUDENTS MUST ABIDE BY SCHOOL DRESS CODE

□ STUDENTS ARE EXPECTED TO BE ON TIME TO ALL CLASSES DAILY

□ STUDENTS ARE EXPECTED TO ABIDE BY CLASSROOM EXPECTATIONS

□ ALL STUDENTS ARE EXPECTED TO S.O.A.R. DAILY